

APPLICATION FOR A RENTAL REBATE

OFFICE USE ONLY
Date received: /
Received by:
Tenancy No:
Expiry date prev rebate: / /
Application Number: New Application Change of Circumstances Additional information for Existing Application

community partners

Please use BLOCK LETTERS

You need to provide complete and accurate information. If you don't do so, the processing of your rental rebate details may be delayed. Inaccurate information can also result in legal action being taken to recover rebates to which you have not been entitled.

Current Address:	Rental Payment Method: (eg. Cash, Centrelink, Bank Deduction)		
Rent Account Number:	ile):		
	(H)(W)	(M)	

Part A - Household Particulars

List the details of ALL persons living at your address

Full Name/s	Relationship to APPLICANT (eg., Spouse – Son – Daughter)	Date of Birth	Type of Income (eg., Wages - Pension - Super)	Source of Income (eg., Name of Employer - Super Fund - Centrelink)	Gross Fortnightly Income (Before tax)	Aboriginal or Torres Strait Islander descent?* (Optional)	Disability or special needs * (Optional – use separate sheet if insufficient space)
John Henry Smith	Spouse	12 / 03 / 62	Pension	Centrelink	\$286.95	No	Yes (No stairs)
	APPLICANT	/ /			\$		
		//			\$		
		//			\$		
		//			\$		
		//			\$		
		//			\$		
		//			\$		
		//			\$		
		11			\$		

^{*} This information is required for statistical purposes and to assist Housing ACT to review existing assistance programs and develop new programs that better target the community.

If you are paying child support, please provide a Payment Assessment from Child Support Agency or other evidence. These payments are exempt from assessment for Rebate purposes.

Please Note

This application will only be assessed when all questions are fully answered and evidence of income is received. An incorrect or incomplete application will cause delay in the assessment of your rebate. If you are unsure how to answer any question, please contact your Housing Manager. The complete application may be posted to Housing ACT or delivered to Housing ACT as below:

Postal Address

Belconnen (Shopfront)

DROP OFF BOX ONLY

DROP OFF BOX ONLY

DROP OFF BOX ONLY

Postal Address Housing ACT Locked Bag 3000 BELCONNEN ACT 2617 Belconnen (Shopfront) Applicant Services Centre Nature Conservation House Cnr Benjamin Way & Emu Bank

BELCONNEN ACT 2617

City
City Health Centre
1 Moore Street
Canberra City

DROP OFF BOX ONLY Woden Phillip Health Centre Cnr Corinna & Keltie Streets WODEN DROP OFF BOX ONLY Tuggeranong Canberra Connect Shop 17-21 Homeworld Shopping Centre Reed Street, Tuggeranong

F00193(1007)

If people have moved into or left the property, the Tenant(s) must provide a Statutory Declaration advising of the date the person(s) entered or departed.

Part B – Other Income Sources						
Has anyone in the household received any interest from savings banks, fixed deposits, credit unions, building societies or dividends from any investments in the past year?						
☐ Yes ☐ No If YES , show details here. The amount of money received must be shown, not the amount on deposit or invested.						
Name	Annual Amount \$		Name	Annual Amount \$		
	7			Ţ		
Current Balance of Savings \$			Current Balance of Investments \$	8		
Does anyone in the household cu anybody intending to claim?	rrently have an outstanding o	claim	for workers or other form of compe	ensation, or is		
☐ Yes ☐ No						
Note: If YES, applicants must comp	lete an <i>Undertaking To Repay</i>	Reba	te when any payment is received.			
party insurance or other source?	pating, or has received, any l	ump	sum payment (in the past 12 month	s) from third		
Yes No	-h					
if YES , provide information and atta	ch appropriate documentation					
	Important Informa	atio	n For Applicants			
			ensions and allowances (including ov inuation, compensation, family payme			
Proof Of Income Each person receiving any income must provide proof of that income before a rental rebate will be assessed. This can be any of the following: • Employer's statement showing current gross and previous 26 weeks income • Statement showing interest/dividends (e.g. bank, credit union, dividend statement) • Department of Veterans' Affairs statement • Centrelink statement (Centrelink clients can authorise Housing ACT to obtain the information directly by completing an authority form) • If you are self-employed either: • Profit and Loss statement or Tax Return Statement and Assessment (if sole trader partnership) or • Profit and loss statement and Balance Sheet (if part of a company) Note: Documentation must be certified by a Certified Practising Accountant (CPA) or equivalent						
Declaration						
 I/We; Apply for a rebate of rent. Declare that the contents of this application are true and correct in every detail, and acknowledge that the provision of false information may lead to prosecution and recovery of any rebate granted. Undertake to notify Housing ACT immediately of any change to the household particulars shown so the rebate (if granted) may be varied, and acknowledge that the failure to notify Housing ACT will result in the recovery by the Commissioner for Social Housing of any overpaid rebate granted. Acknowledge that: a) the rent rebate is for a period of six months or such other period as the Housing Commissioner may determine; b) at the end of the rent rebate period, I/we must submit a new Application for Rental Rebate form if I/we believe I/we have an on going entitlement to a rebate; and c) failure to submit this form or provide further information requested by the Housing Commissioner may result in the immediate withdrawal of the rent rebate by the Housing Commissioner. 						
Privacy	Privacy					
The personal information on this application is required under the Housing Assistance Act 2007. The information you provide will be treated confidentially and used to assess your entitlement to rental rebate, for statistical purposes and may be disclosed where required or authorised by or under law. You will have access to any information you have provided to ensure that it is still accurate, and to allow you to correct it if necessary.						
Signature			Signature			

.....11

..... / /

INCOME CONFIRMATION AUTHORITY

I / We hereby authorise Centrelink to provide to Housing ACT a Centrelink Statement of Income in connection with my / our Application for Rental Rebate.

I / We understand that the Statement will contain;

- The type and amount of the pension or allowance payment Centrelink make to me / us.
- The number of dependent children used to assess any family payments.
- Details of anything being deducted from my / our payments, such as CSA payments, Centrepay deductions, Rent deductions.
- Details of any other income I / we have told Centrelink about, such as overseas pensions, child maintenance, returns on investment, wages/salary.

These details will be used by Housing ACT to assess my / our entitlement to a Rental Rebate.

I / We consent to Centrelink providing this Statement electronically via the Income Confirmation service. This consent is limited to providing information only in respect of this Application for Rental Rebate.

I / We understand that I / we will be able to obtain a written copy of the Statement at any time from either Housing ACT or Centrelink.

Applicant 1	Applicant 2
Full Name	Full Name
Centrelink CRN	Centrelink CRN
Signature	Signature
Date/	Date/
Applicant 3	Applicant 4
Applicant 3 Full Name	Applicant 4 Full Name
Full Name	Full Name
Full Name	Full Name
Full Name Centrelink CRN	Full Name Centrelink CRN
Full Name Centrelink CRN	Full Name Centrelink CRN
Full Name Centrelink CRN	Full Name Centrelink CRN

Statement by Employer of Employee Income

This confirms that Mr / Mrs / Ms			
of			
has been employed by		for weeks i	n the past 26 weeks.
During those weeks his/her gross earnings	s were \$		
His/Her present gross weekly wage consis	ts of:		
Base Wage	\$		
Overtime	\$		
Allowances/Commission	\$		
Total	\$		
Statement provided by Name of person completing this form and to whom Ho Signature		enquiries regarding its content Position held (eg. Manager, Treasur	T
	/ /		
I	and exchange of i	nformation in connection	