#### AUSTRALIAN CAPITAL TERRITORY

### **ADMINISTRATIVE ARRANGEMENTS 2000**

I, Gary Humphries, Chief Minister for the Australian Capital Territory, make the following administrative arrangements under section 43 of the *Australian Capital Territory (Self-Government) Act 1988* (Cwlth) and sections 13 and 14 of the *Public Sector Management Act 1994*.

Dated 19th October 2000.

Chief Minister

## 1 Name of arrangements

These administrative arrangements are the Administrative Arrangements 2000.

#### 2 Commencement

These arrangements commence on the day they are notified in the Gazette.

#### 3 Definitions

In these arrangements:

Public Sector Management Act means the Public Sector Management Act 1994.

Self-Government Act means the Australian Capital Territory (Self-Government) Act 1988 (Cwlth).

#### 4 Ministerial portfolios—allocation of powers (Self-Government Act, s 43 (1))

For subsection 43 (1) of the Self-Government Act, a Minister mentioned in column 1 of the Schedule is allocated responsibility for the following matters relating to the powers of the Executive:

- (a) governing the Territory in relation to the matters mentioned in column 2 opposite the reference to the Minister;
- (b) executing and maintaining the Territory enactments in column 3 opposite the reference to the Minister and the subordinate laws under those enactments;
- (c) exercising the powers of the Executive under the Commonwealth laws mentioned in column 3 opposite the reference to the Minister;
- (d) exercising prerogatives of the Crown for the matters mentioned in paragraphs (a), (b) and (c).

## 5 Authorisation of Ministers to act on each others behalf (Self-Government Act, s 43 (2))

For subsection 43 (2) of the Self-Government Act, any Minister is authorised to act on the Chief Minister's behalf or on behalf of another Minister.

## 6 Constitution of administrative units (Public Sector Management Act, s 13)

For section 13 of the Public Sector Management Act—

- (a) the administrative units in column 4 of the Schedule are established or continued in existence, as the case requires; and
- (b) a Chief Executive in column 5 is placed in control of the administrative unit or units in column 4 opposite the reference to the Chief Executive.

# 7 Ministerial functions and functions of administrative units (Public Sector Management Act, s 14)

For section 14 of the Public Sector Management Act-

- (a) a Minister in column 1 of the Schedule is allocated responsibility for the administrative unit or units in column 4 opposite the reference to the Minister; and
- (b) an administrative unit in column 4 of the Schedule is allocated responsibility for—
  - (i) the matters in column 2 opposite the reference to the unit; and
  - (ii) the Territory enactments in column 3 opposite the reference to the unit; and
  - (iii) powers of the Executive under Commonwealth laws in column 3 opposite the reference to the unit; and
  - (iv) the prerogatives of the Crown for the matters in column 3 opposite the reference to the unit.

## 8 Revocation of existing administrative arrangements

All other administrative arrangements in force are revoked.

First Column Minister	Second Column Subject Matter	Third Column Enactments/Laws	Fourth Column Administrative Units	Fifth Column Responsible Heads
Chief Minister	Government support Inter-governmental relations Public sector management Workplace relations policy Management of Government strategic priorities Information technology and multimedia Audit services to Government	Administration (Interstate Agreements) Act 1997 Annual Reports (Government Agencies) Act 1995 Auditor-General Act 1996 Australian Capital Territory (Self-Government) Act 1988 (Cmlth) - section 31 City of Canberra Arms Act 1932 Companies (Commonwealth Brickworks (Canberra) Limited) Act 1979 Inquiries Act 1991 Legislative Assembly (Broadcasting of Proceedings) Act 1997 Legislative Assembly (Members' Staff) Act 1989 Public Interest Disclosure Act 1994 Public Sector Management Act 1994 Public Sector Management (Consequential and Transitional Provisions) Act 1994 Public Sector Legislation Amendment Act 1999 Remuneration Tribunal Act 1995 Royal Commissions Act 1991 Stadiums Authority Act 2000 Statutory Appointments Act 1994 Truck Act 1900	Chief Minister's Department	Chief Executive, Chief Minister's Department
Minister for Community Affairs	Multicultural Affairs and Community Liaison Aboriginal and Torres Strait Islander Affairs Status of Women Volunteering Social Capital		Chief Minister's Department	Chief Executive, Chief Minister's Department

First Column Minister	Second Column Subject Matter	Third Column Enactments/Laws	Fourth Column Administrative Units	Fifth Column Responsible Heads
Attorney-General	Administration of justice Legal policy Legal services Registrar and regulatory services Electoral services Fair trading Corrective services Emergency services Police services Youth justice	Acts Citation Act 1976 Administration Act 1989 Administration and Probate Act 1929 Administrative Appeals Tribunal Act 1989 Adoption Act 1993 - sub-sections 104(2) and 109(2) only Age of Majority Act 1974 Agents Act 1968 Anglican Church of Australia Act 1980 Anglican Church of Australia Constitutions Act 1902 Anglican Church of Australia Constitution Act 1961 Anglican Church of Australia Trust Property Act 1917 Anglican Church of Australia Trust Property Act 1917 Anglican Church of Australia Trust Property Act 1928 Apportionment Act 1905 Artificial Conception Act 1985 Arrest on Mesne Process Act 1902 Associations Incorporation Act 1991 Auctioneers Act 1959 Australian-American Educational Foundation Act 1966 Bail Act 1992 Birth (Equality of Status) Act 1988 Births, Deaths and Marriages Registration Act 1997 Bushfire Act 1936 Business Names Act 1963 Children and Young People Act 1999 – sections 41-49, Chapters 5, 6, 11, 13 and Chapter 16 excluding section 418 Church of England in Australia Act 1980 Civil Liability (Animals) Act 1984 Classification (Publications, Films and Computer Games) (Enforcement) Act 1995 Commencial Arbitration Act 1995 Community Advocate Act 1991 Compensation (Fatal Injuries) Act 1968	Department of Justice and Community Safety	Chief Executive, Department of Justice and Community Safety

First Column	Second Column	Third Column	Fourth Column	Fifth Column
Minister	Subject Matter	Enactments/Laws	Administrative	Responsible
			Units	Heads

Consumer Credit Act 1995 Consumer Credit (Administration) Act 1996 Contractors' Debts Act 1897 Conveyancing Act 1919 Conveyancing Act 1951 Conveyancing and Law of Property Act 1898 Conveyancing and Law of Property (Supplemental) Act 1901 Coroners Act 1997 Courts and Tribunals (Audio Visual and Audio Linking) Act 1999 Credit Act 1985 Crime Prevention Powers Act 1998 Crimes Act 1900 Crimes (Offences against the Government) Act 1989 Crimes (Forensic Procedures) Act 2000 Crown Proceedings Act 1992 Custodial Escorts Act 1998 Dedication by User Limitation Act 1902 Defamation Act 1901 Defamation (Amendment) Act 1909 Demise of the Crown Act 1901 Director of Public Prosecutions Act 1990 Discrimination Act 1991 Domestic Relationships Act 1994 Domestic Violence Act 1986 Door-to-Door Trading Act 1991 Drugs of Dependence Act 1989 - sections 123 and 140 only Earnings (Assignment and Attachment) Act 1966 Electoral Act 1992 Emergency Management Act 1999 Energy Efficiency Ratings (Sale of Premises) Act 1997 - sections 6 and 7 only Enforcement of Public Interests Act 1973

Evidence Act 1971

First Column	Second Column	Third Column	Fourth Column	Fifth Column
Minister	Subject Matter	Enactments/Laws	Administrative	Responsible
			Units	Heads

Evidence (Miscellaneous Provisions) Act 1991 Fair Trading Act 1992 Fair Trading (Consumer Affairs) Act 1973 Fair Trading (Fuel Prices) Act 1993 Family Provision Act 1969 Fire Brigade Act 1957 Fire Brigade (Administration) Act 1974 Firearms Act 1996 Forfeiture Act 1991 Forfeiture and Validation of Leases Act 1905 Forfeiture of Leases Act 1901 Freedom of Information Act 1989 Government Solicitor Act 1989 Guardianship and Management of Property Act 1991 Innkeepers' Liability Act 1902 Instruments Act 1933 Insurance Authority Act 2000 Institute for the Study of Man and Society Incorporation Act 1968 Interpretation Act 1967 including any UK laws referred to in Schedule 1 of the Act not allocated to another Minister Judgment Creditors' Remedies Act 1901 Judgment Creditors Remedies Act 1933 Judicial Commissions Act 1994 Judiciary (Stay of Proceedings) Act 1933 Juries Act 1967 Jurisdiction of Courts (Cross-vesting) Act 1993 Justices of the Peace Act 1989 Land (Planning and Environment) Act 1991 - Division 4A of Part VI only Land Titles Act 1925 Land Titles (Unit Titles) Act 1970 Landlord and Tenant Act 1899 Law Officer Act 1992 Law of Property (Miscellaneous Provisions) Act 1958 Law Reform (Manufacturers Warranties) Act 1977 Law Reform (Miscellaneous Provisions) Act 1955

First Column	Second Column	Third Column	Fourth Column	Fifth Column
Minister	Subject Matter	Enactments/Laws	Administrative	Responsible
			Units	Heads

Law Reform (Miscellaneous Provisions) Act 1999 Law Reform (Misrepresentation) Act 1977 Lay-by Sales Agreements Act 1963 Legal Aid Act 1977 Legal Practitioners Act 1970 Legislation (Republication) Act 1996 Limitation Act 1985 Liquor Act 1975 - except sub-sections 42E(2) and 42E(4) Listening Devices Act 1992 Magistrates Court Act 1930 Magistrates Court (Civil Jurisdiction) Act 1982 Magistrates Court (Enforcement of Judgements) Act 1994 Married Persons' Property Act 1986 Married Persons' (Torts) Act 1968 Mediation Act 1997 Medical Treatment Act 1994 Mental Health (Treatment and Care) Act 1994 - all of Part 3, Part 8, and Part 9 and sections 141, 142 and 143 Mercantile Law Act 1962 National Crime Authority (Territory Provisions) Act 1991 Native Title Act 1994 Notaries Public Act 1984 Oaths and Affirmations Act 1984 Olympic Events Security Act 2000 Ombudsman Act 1989 Parole Act 1976 Parole Orders (Transfer) Act 1983 Partition Act 1900 Partnership Act 1963 Pawnbrokers Act 1902 Periodic Detention Act 1995 Perpetuities and Accumulations Act 1985 Piracy Punishment Act 1902

Powers of Attorney Act 1956

First Column	Second Column	Third Column	Fourth Column	Fifth Column
Minister	Subject Matter	Enactments/Laws	Administrative	Responsible
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Presbyterian Church (Proposals for Union with other Churches) Act 1972 Presbyterian Church Trust Property Act 1971 Prisoners (International Transfer) Act 1999 Prisoners (Interstate Transfer) Act 1993 Prisoners' Interstate Leave Act 1997 Proceeds of Crime Act 1991 Prohibited Weapons Act 1996 Proportional Representation (Hare-Clarke) Entrenchment Act 1994 Prostitution Act 1992 Protection Orders (Reciprocal Arrangements) Act 1992 Public Trustee Act 1985 Referendum (Machinery Provisions) Act 1994 Registrar-General Act 1993 Registration of Deeds Act 1957 Registration of Interests in Goods Act 1990 Remand Centres Act 1976 Removal of Prisoners Act 1968 Residential Tenancies Act 1997 Residential Tenancies (Consequential Provisions) Act 1998 Roman Catholic Church Property Trust Act 1937 Sale of Goods Act 1954 Sale of Goods (Vienna Convention) Act 1987 Sale of Motor Vehicles Act 1977 Salvation Army Property Trust Act 1934 Second-hand Dealers and Collectors Act 1906 Spent Convictions Act 2000 Statute Law Revision Act 1995 Subordinate Laws Act 1989

Substitute Parent Agreements Act 1994

First Column Minister	Second Column Subject Matter	Third Column Enactments/Laws	Fourth Column Administrative Units	Fifth Column Responsible Heads
		Supervised Injecting Place Trial Act 1999 sections 7, 8 and 13 only Supervision of Offenders (Community Service Orders)	3	

Witness Protection Act 1996

Supervision of Offenders (Community Service Orders) Act 1985 Supreme Court Act 1933 Tenancy Tribunal Act 1994 Testamentary Guardianship Act 1984 Trade Measurement Act 1991 Trade Measurement (Administration) Act 1991 Trading Stamps Act 1972 Trustee Act 1925 Trustee Act 1957 Trustee Companies Act 1947 Unclaimed Moneys Act 1950 Uncollected Goods Act 1996 Uniting Church in Australia Act 1977 Victims of Crime Act 1994 Victims of Crime (Financial Assistance) Act 1983 Wills Act 1968

Minister assisting the Attorney-General

Department of Justice and Community Safety Chief Executive, Department of Justice and Community Safety

First Column Minister	Second Column Subject Matter	Third Column Enactments/Laws	Fourth Column Administrative Units	Fifth Column Responsible Heads
Treasurer	Fiscal and economic policy Taxation and revenue Competition policy and associated market reform including COAG reforms GBE policy and monitoring ACTEW ACTTAB Totalcare Racing and gaming Regulatory reform Home lending policy Purchasing and Project Management Policy	ACTEW/AGL Partnership Facilitation Act 2000 Appropriation Acts Appropriation (ACT Forests Trust Account) Act 1993 Appropriation (Bruce Stadium and CanDeliver Limited) Act 1999 Australia and New Zealand Banking Group Limited (NMRB) Act 1991 Bank Mergers Act 1997 Betting (ACTTAB Limited) Act 1964 Bookmakers Act 1985 Canberra Advance Bank Limited (Merger) Act 1992 Casino Control Act 1988 Community Development Fund (Repeal) Act 1990 Competition Policy Reform Act 1996 Co-operative Societies Act 1939 Debits Tax Act 1997 Duties Act 1999 Energy and Water Act 1988 - Parts I and VII Financial Agreement Act 1994 Financial Institutions Duty Act 1987 Financial Institutions (Removal of Discrimination) Act 1997 Financial Management Act 1996 Financial Management and Audit (Consequential and Transitional Provisions) Act 1996 Financial Sector Reform (ACT) Act 1999 First Home Owner Grant Act 2000 Gambling and Racing Control Act 1999 Gambes Wagers and Betting-houses Act 1901 Gaming and Betting Act 1906 Gaming Machine Act 1987 Goods and Services Tax (Temporary Transitional Provisions) Act 2000 Government Contractual Debts (Interest) Act 1994	Department of Treasury and Infrastructure	Chief Executive, Department of Treasury and Infrastructure

First Column	Second Column	Third Column	Fourth Column	Fifth Column
Minister	Subject Matter	Enactments/Laws	Administrative	Responsible
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Gungahlin Development Authority Act 1996 Hotel School Act 1996 Independent Competition and Regulatory Commission Act 1997 Independent Pricing and Regulatory Commission (Consequential Provisions) Act 1997 Insurance Levy Act 1998 Interactive Gambling Act 1998 Kingston Foreshore Development Authority Act 1999 Liquor Act 1975 - sub-sections 42E(2) and 42E(4) only Lotteries Act 1964 Low-alcohol Liquor Subsidies Act 2000 National Exhibition Centre Trust Act 1976 Pavroll Tax Act 1987 Pool Betting Act 1964 Racecourses Act 1935 Racing Act 1999 Rates and Land Rent (Relief) Act 1970 Rates and Land Tax Act 1926 Rates and Land Tax Act 1986 Sewerage Rates Act 1968 State Bank of South Australia (Transfer of Undertaking) Act 1994 Statutory Authorities (Audit Arrangements) Act 1990 Superannuation (Legislative Assembly Members) Act 1991 Subsidies (Liquor and Diesel) Act 1998 Taxation Administration Act 1999 Territory Owned Corporations Act 1990 Territory Superannuation Provision Protection Act 2000 Unlawful Games Act 1984

Water Rates Act 1959

First Column Minister	Second Column Subject Matter	Third Column Enactments/Laws	Fourth Column Administrative Units	Fifth Column Responsible Heads
Minister for Urban Services	Road and transport services Public transport Municipal services Electricity and natural gas industry regulation Construction industry policy Government procurement services Parks and forests Environment management and regulatory services Heritage services Planning, development and building control Workplace safety and workers compensation Government asset management Property and land development and release	Cemeteries Act 1933 - except sub-section 16(b) Clinical Waste Act 1990 Collections Act 1959 Commissioner for the Environment Act 1993 Common Boundaries Act 1981 Construction Practitioners Registration Act 1998 Cremation Act 1966 Dangerous Goods Act 1975 (NSW)	Department of Urban Services	Chief Executive, Department of Urban Services

First Column	Second Column	Third Column	Fourth Column	Fifth Column
Minister	Subject Matter	Enactments/Laws	Administrative	Responsible
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Fisheries Act 2000 Fuels Control Act 1979 Gas Pipelines Access Act 1998 Gas Supply Act 1998 Hawkers Act 1936 - except section 8A Heritage Objects Act 1991 Holidays Act 1958 Interstate Road Transport Act 1985 (Cmlth) Interstate Road Transport Charge Act 1985 (Cmlth) Lakes Act 1976 Land Acquisition (Northbourne Oval) Act 1996 Land (Planning and Environment) Act 1991 - except Division 4A of Part 6 Lands Acquisition Act 1994 Litter Act 1977 Long Service Leave Act 1976 Long Service Leave (Building and Construction Industry) Act 1981 Long Service Leave (Cleaning, Building and Property Services) Act 1999 Machinery Act 1949 Motor Omnibus Services Act 1955 Motor Vehicle Standards Act 1989 (Cmlth) NRMA - ACT Road Safety Trust Act 1992 National Environment Protection Council Act 1994 Nature Conservation Act 1980 Nudity Act 1976 Occupational Health and Safety Act 1989 Parental Leave (Private Sector Employees) Act 1992 Plant Diseases Act 1934 Plumbers, Drainers and Gasfitters Board Act 1982 Pounds Act 1928 Protection of Lands Act 1937 Public Parks Act 1928 Public Place Names Act 1989 Public Roads Act 1902

Recovery of Lands Act 1929

First Column Minister	Second Column Subject Matter	Third Column Enactments/Laws	Fourth Column Administrative	Fifth Column Responsible
			Units	Heads

Road Transport (Alcohol and Drugs) Act 1977 Road Transport Charges (Australian Capital Territory) Act 1993 (Cmlth) Road Transport (Dimensions and Mass) Act 1990 Road Transport (Driver Licensing) Act 1999 Road Transport (General) Act 1999 Road Transport Reform (Dangerous Goods) Act 1995 (Cmlth) Road Transport (Safety and Traffic Management) Act 1999 Road Transport Reform (Vehicles and Traffic) Act 1993 (Cmlth) Road Transport (Vehicle Registration) Act 1999 Roads and Public Places Act 1937 Scaffolding and Lifts Act 1912 Scaffolding and Lifts Act 1957 Standard Time and Summer Time Act 1972 Stock Act 1991 Surveyors Act 1967 Trespass on Territory Land Act 1932 Unit Titles Act 1970 Water Resources Act 1998 Workers' Compensation Act 1951 Workers' Compensation Supplementation Fund Act 1980

First Column Minister	Second Column Subject Matter	Third Column Enactments/Laws	Fourth Column Administrative Units	Fifth Column Responsible Heads
Minister for Health Housing and Community Care	Health and community care policy Planning and purchasing acute and community health services and population health services Hospital services Community health services Housing policy Housing assistance services	Blood Donation (Transmittable Diseases) Act 1985 Cemeteries Act 1933 - sub-section 16(b) Chiropractors and Osteopaths Act 1983 Community and Health Services Complaints Act 1993 Dental Technicians and Dental Prosthetists Registration Act 1988 Dentists Act 1931 Disability Services Act 1991 Drugs of Dependence Act 1989 - except sections 123 and 140 Epidemiological Studies (Confidentiality) Act 1992 Fees and Charges (Validation) Act 1997 - except sections 6, 7, 8 and 9 Food Act 1992 Hawkers Act 1936 - section 8A only Health Act 1993 Health and Community Care Services Act 1996 Health Professionals (Special Events Exemptions) Act 2000 Health Professions Boards (Elections) Act 1980 Health Professions Boards (Procedures) Act 1981 Health Promotion Act 1995 Health Records (Privacy and Access) Act 1997 Health Regulation (Maternal Health Information) Act 1998 Housing Assistance Act 1987 Inebriates Act 1900 Inebriates (Amendment) Act 1909 Insane Persons and Inebriates (Committal and Detention) Act 1936 Intoxicated Persons (Care and Protection) Act 1994 Meat Act 1931 Medical Practitioners Act 1930 Medical Services (Fees) Act 1984 Mental Health Act 1962	Department of Health, Housing and Community Care	Chief Executive, Department of Health, Housing and Community Care

First Column Minister	Second Column Subject Matter	Third Column Enactments/Laws	Fourth Column Administrative Units	Fifth Column Responsible Heads
		Mental Health (Treatment and Care) Act 1994 - except all of Part 3, Part 8, Part 9 and sections 141, 142 and 143 Nurses Act 1988 Optometrists Act 1956 Pharmacy Act 1931 Physiotherapists Act 1977 Podiatrists Act 1994 Poisons Act 1933 Poisons and Drugs Act 1978 Psychologists Act 1994 Public Health Act 1997 Public Health (Consequential Amendments) Act 1999 Public Health (Miscellaneous Provisions) Act 1997 Public Health (Prohibited Drugs) Act 1957 Radiation Act 1983 Sexually Transmitted Diseases Act 1956 Skin Penetration Procedures Act 1994 Smoke-free Areas (Enclosed Public Places) Act 1994 Supervised Injecting Place Trial Act 1999 except sections 7, 8 and 13 Tobacco Act 1927 Transplantation and Anatomy Act 1978 Tuberculosis Act 1950 Veterinary Surgeons Act 1965		
Minister for Education	Education policy Government and non-government schooling Vocational education and training services CIT Family services Children's services including preschools Youth services Sport and recreation	Adoption Act 1993 - except sub-sections 104(2) and 109(2) Board of Senior Secondary Studies Act 1997 Boxing Control Act 1993 Building and Construction Industry Training Levy Act 1999 Canberra Institute of Technology Act 1987 Children and Young People Act 1999 – except sections 41- 46 and Chapters 5, 6, and 11 Children and Young People (Consequential Provisions) Act 1999 Drugs in Sport Act 1999 Education Act 1937	Department of Education and Community Services	Chief Executive, Department of Education and Community Services

First Column Minister	Second Column Subject Matter	Third Column Enactments/Laws	Fourth Column Administrative Units	Fifth Column Responsible Heads
		Education Services for Overseas Students (Registration and Regulation of Providers) Act 1994 Free Education Act 1906 Public Baths and Public Bathing Act 1956 Public Instruction Act 1880 Schools Authority Act 1976 University of Canberra Act 1989 (Cmlth) University of Canberra (Transfer) Act 1997 Vocational Education and Training Act 1995		
Minister for Business Tourism and the Arts	i, Business development Tourism policy and services Arts and cultural services Canberra Connect	Canberra Tourism and Events Corporation Act 1997 Cultural Facilities Corporation Act 1997 Mutual Recognition (Australian Capital Territory) Act 1992 Theatres and Public Halls Act 1928 Trans-Tasman Mutual Recognition Act 1997	Chief Minister's Department	Chief Executive, Chief Minister's Department