



ACT Heritage Council

ACT HERITAGE REGISTER

AF2014-101

ACT HERITAGE REGISTER— NOMINATION APPLICATION *Heritage Act 2004, s28*

<i>For ACT Heritage Use Only</i>	
Date received	
File No.	
Database ID	
Date to Council	
Decision date	
Accepted?	

The ACT Heritage Register contains details of places and objects of significance to the ACT.

This nomination application form is used to nominate a place or object to the ACT Heritage Register. Any person can make a nomination. In making this application, you are asked to identify the potential heritage significance of the place or object and provide supporting evidence.

In preparing a nomination, you are asked to provide as much information about any matters relevant to the heritage significance of the place or object as you can. The fields in the nomination form will guide you with this.

The ACT Heritage Council will notify you as soon as possible about its acceptance or dismissal of this nomination application, and progress of assessment and decisions about registration, where appropriate. The Council may dismiss the application if the Council is satisfied on reasonable grounds that the application is frivolous, vexatious, misconceived, lacking in substance or not made honestly; or the Council has previously decided not to register the place or object and is satisfied that the application shows no substantial new ground for registration.

No fee is payable for making a nomination.

DO YOU REQUIRE MORE INFORMATION OR NEED HELP?

If you need help completing this form, contact ACT Heritage on 13 22 81 or email heritage@act.gov.au. Incomplete or inadequate forms will be returned with feedback.

More information about the ACT Heritage Council, the Heritage Register and the heritage registration process is available on the ACT Heritage website at www.environment.act.gov.au/heritage or by contacting ACT Heritage on 13 22 81 or by email at heritage@act.gov.au.

LODGING YOUR FORM

Please send this form

- **by mail to:** The ACT Heritage Council, PO Box 158, Canberra ACT 2601;
- **by hand to:** ACT Heritage, Dame Pattie Menzies House, 16 Challis Street, Dickson ACT
- **by email to:** heritage@act.gov.au

A nomination application will not be accepted unless signed and dated.

Approved form AF 2014-101 approved by Mick Gentleman MLA, Minister for Planning on 1 October 2014 under s119 Heritage Act 2004 (approved forms).

03 DETERMINING HERITAGE SIGNIFICANCE

For each of the heritage significance criteria, please indicate how you would rate this place or object. Ratings against each are:

- **High** = meets to a high degree: excellent example, with strong evidence provided.
- **Meets** = meets to a lesser degree: one of a number, demonstrated some features, and/or has limited supporting evidence e.g. documentation is limited.
- **Not Met / NA** = does not have supporting evidence to demonstrate it meets this criteria or is not applicable.

For a place or an object to be determined as having **heritage significance** it must satisfy one or more of these criteria:

(a) importance to the course or pattern of the ACT's cultural or natural history	<input type="checkbox"/> High <input type="checkbox"/> Meets <input type="checkbox"/> Not Met / NA
(b) has uncommon, rare or endangered aspects of the ACT's cultural or natural history	<input type="checkbox"/> High <input type="checkbox"/> Meets <input type="checkbox"/> Not Met / NA
(c) potential to yield information that will contribute to an understanding of the ACT's cultural or natural history	<input type="checkbox"/> High <input type="checkbox"/> Meets <input type="checkbox"/> Not Met / NA
(d) importance in demonstrating the principal characteristics of a class of cultural or natural places or objects	<input type="checkbox"/> High <input type="checkbox"/> Meets <input type="checkbox"/> Not Met / NA
(e) importance in exhibiting particular aesthetic characteristics valued by the ACT community or a cultural group in the ACT	<input type="checkbox"/> High <input type="checkbox"/> Meets <input type="checkbox"/> Not Met / NA
(f) importance in demonstrating a high degree of creative or technical achievement for a particular period	<input type="checkbox"/> High <input type="checkbox"/> Meets <input type="checkbox"/> Not Met / NA
(g) has a strong or special association with the ACT community or a cultural group in the ACT for social, cultural or spiritual reasons	<input type="checkbox"/> High <input type="checkbox"/> Meets <input type="checkbox"/> Not Met / NA
(h) has a special association with the life or work of a person, or people, important to the history of the ACT	<input type="checkbox"/> High <input type="checkbox"/> Meets <input type="checkbox"/> Not Met / NA

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05 FURTHER SUPPORTING INFORMATION, IF KNOWN

Additional attachments can also be provided

Provide any known details for the owner/s, unless same as nominator

Is the owner/s aware of the nomination? no yes some are (indicate which if multiple owners)

Does the owner/s support this nomination? no yes some do, attach letter/s of support if possible

Does the owner consent to you providing their personal information? no yes

If yes, fill in the information below. If no, proceed to the next section.

Current owner: _____
Name (attach additional details if multiple owners)

Address: _____
Postal or Street Address State Postcode

Telephone: _____
Business Hours After Hours Mobile

_____ *Email*

Designer or architect (if known): _____

Creator or builder (if known): _____

Date built/made: Year started: _____ Year finished: _____ Circa (if dates approximate e.g. c.1920-30)

Brief history: include key dates and any major changes such as changes of use or ownership.

Key significant (or intrinsic) features: (e.g. interiors, exterior elements, archaeological, landscape or natural features, for objects give number and dimension/s)

Current physical condition: (covering key features and attach photographs)

Imminent threats to its significance: _____

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Other heritage listings:

Statutory lists

National Heritage List

Commonwealth Heritage List

Non-statutory lists

National Trust of Australia

Australian Institute of Architects

Other/s _____

Supporting Documentation: Please list any further documentation that will support this nomination, e.g. historic documents, maps or photos, written histories, oral histories, heritage assessment reports (include author, date and name), site recording forms for Aboriginal places/objects (contact ACT Heritage for blank forms).

Author/s or Source	Title/Description	Date

List all attachments enclosed:

06 AUTHORISATION

I wish to nominate this place or object to the ACT Heritage Register in accordance with the *Heritage Act 2004*.

The information provided here is accurate to the best of my knowledge and may be made publicly available for the purpose of registering this place or object unless otherwise indicated.

I understand that giving false or misleading information is a serious offence under the *Criminal Code 2002*.

07 PERSONAL INFORMATION DISCLOSURE STATEMENT

The personal information on this form is provided to the ACT Heritage Council and ACT Environment and Planning Directorate for the purpose of processing your nomination to the ACT Heritage Register. If you do not provide your contact details, the Heritage Council will not be able to process your nomination. EPD's Information Privacy Policy contains information about how you may access or seek to correct your personal information held by EPD, and how you may complain about an alleged breach of the Territory Privacy Principles. The EPD Information Privacy Policy can be found at www.act.gov.au/epd/information_privacy

By ticking this box I give my consent for my name/organisation to be disclosed as the nominator.'

Signed: _____

Date: _____

Request for urgent provisional registration

Anyone may make an urgent provisional registration application requesting that the Council urgently decide whether to provisionally register a nominated place or object. A fee is required for this service.

A separate form is available to request an urgent decision on provisional registration, available on the ACT Heritage website at www.environment.act.gov.au/heritage.

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