



Australian Capital Territory

# **Financial Management Act 1996**

**A1996-22**

**Republication No 24**

**Effective: 1 January 2006 – 18 June 2006**

Republication date: 1 January 2006

Last amendment made by A2005-52  
(republication for amendments by A2005-52 and  
modifications by SL2005-42)

Authorised by the ACT Parliamentary Counsel

## About this republication

### The republished law

This is a republication of the *Financial Management Act 1996* (including any amendment made under the *Legislation Act 2001*, part 11.3 (Editorial changes)) as in force on 1 January 2006. It also includes any amendment, repeal or expiry affecting the republished law to 1 January 2006.

The legislation history and amendment history of the republished law are set out in endnotes 3 and 4.

### Kinds of republications

The Parliamentary Counsel's Office prepares 2 kinds of republications of ACT laws (see the ACT legislation register at [www.legislation.act.gov.au](http://www.legislation.act.gov.au)):

- authorised republications to which the *Legislation Act 2001* applies
- unauthorised republications.

The status of this republication appears on the bottom of each page.

### Editorial changes

The *Legislation Act 2001*, part 11.3 authorises the Parliamentary Counsel to make editorial amendments and other changes of a formal nature when preparing a law for republication. Editorial changes do not change the effect of the law, but have effect as if they had been made by an Act commencing on the republication date (see *Legislation Act 2001*, s 115 and s 117). The changes are made if the Parliamentary Counsel considers they are desirable to bring the law into line, or more closely into line, with current legislative drafting practice.

This republication includes amendments made under part 11.3 (see endnote 1).

### Uncommenced provisions and amendments

If a provision of the republished law has not commenced or is affected by an uncommenced amendment, the symbol **U** appears immediately before the provision heading. The text of the uncommenced provision or amendment appears only in the last endnote.

### Modifications

If a provision of the republished law is affected by a current modification, the symbol **M** appears immediately before the provision heading. The text of the modifying provision appears in the endnotes. For the legal status of modifications, see *Legislation Act 2001*, section 95.

### Penalties

The value of a penalty unit for an offence against this republished law at the republication date is—

- (a) if the person charged is an individual—\$100; or
- (b) if the person charged is a corporation—\$500.



Australian Capital Territory

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Australian Capital Territory

## Financial Management Act 1996

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An Act to provide for the financial management of the government of the Territory, to provide for the scrutiny of that management by the Legislative Assembly, to specify financial reporting requirements for the government of the Territory, and for related purposes

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## Part 1 Preliminary

### 1 Name of Act

This Act is the *Financial Management Act 1996*.

### 2 Act subject to Territory Superannuation Provision Protection Act

This Act is subject to the *Territory Superannuation Provision Protection Act 2000*.

### 3 Dictionary

The dictionary at the end of this Act is part of this Act.

*Note 1* The dictionary at the end of this Act defines certain terms used in the Act, and includes references (*signpost definitions*) to other terms defined elsewhere in this Act or in other legislation.

For example, the signpost definition '*superannuation appropriation*—see the *Territory Superannuation Provision Protection Act 2000*, dictionary.' means that the term 'superannuation appropriation' is defined in that dictionary and the definition applies to this Act.

*Note 2* A definition in the dictionary (including a signpost definition) applies to the entire Act unless the definition, or another provision of the Act, provides otherwise or the contrary intention otherwise appears (see Legislation Act, s 155 and s 156).

### 3A Notes

A note included in this Act is explanatory and is not part of the Act.

*Note* See the Legislation Act, s 127 (1), (4) and (5) for the legal status of notes.

**3B Declaration that certain bodies are not territory authorities for Act**

- (1) The Treasurer may declare that a stated body (other than a body mentioned in section 54 (1)) is not a territory authority for this Act or a stated provision of this Act.
- (2) The Treasurer may declare that a stated body mentioned in section 54 (1) is not a territory authority for a stated provision of this Act (other than section 73 (1)).

*Note* Section 73 gives territory authorities to which pt 9 (Governance of territory authorities) applies corporate status.

- (3) A declaration is a notifiable instrument.

*Note* A notifiable instrument must be notified under the Legislation Act.

**4 Application of pt 2, pt 3 and pt 5 to Legislative Assembly secretariat**

Unless the contrary intention appears, the provisions of part 2, part 3 and part 5 apply to the Legislative Assembly secretariat as if—

- (a) a reference in those provisions to a department included a reference to the Legislative Assembly secretariat; and
- (b) a reference in those provisions to the responsible Minister of a department were a reference to the Speaker of the Legislative Assembly; and
- (c) a reference in those provisions to the responsible chief executive of a department included a reference to the clerk of the Legislative Assembly.

## **Part 2                      Budget management**

### **Division 2.1                Appropriations and budgets**

#### **5                      Timing of first Appropriation Bill for financial year**

Except as otherwise provided by a resolution of the Legislative Assembly, the first Appropriation Bill relating to a financial year must be introduced into the Legislative Assembly not later than 3 months after the beginning of the financial year.

#### **6                      Necessity for appropriation**

No payment of public money must be made otherwise than in accordance with an appropriation.

#### **7                      Payments authorised on lapse of appropriation**

If, before the end of a financial year, no Act other than this Act has been passed appropriating public money to meet the requirements of the next financial year, the Treasurer may pay the amounts necessary to meet those requirements subject to the following provisions:

- (a) the authority of the Treasurer under this section ceases on the commencement of the first Appropriation Act for the next financial year;
- (b) on that commencement all payments made under this section for the next financial year are taken for all purposes to have been paid out of money appropriated by that Act;
- (c) the payments made under this section for any purpose must not exceed, in total,  $\frac{1}{2}$  of the amount appropriated by Appropriation Acts for the immediately previous financial year for that purpose.

## **8 Form of appropriations**

- (1) An Appropriation Act may make separate appropriations in relation to each department for—
  - (a) the provision of outputs by the department; and
  - (b) any capital injection to be provided to the department; and
  - (c) any payments to be made by the department on behalf of the Territory.
- (2) An Appropriation Act may make separate appropriations in relation to a territory authority or territory-owned corporation for—
  - (a) the provision of outputs by the authority or corporation; and
  - (b) any capital injection to be provided to the authority or corporation.

## **9 Net appropriations for outputs**

- (1) An appropriation for the provision of outputs may be expressed to be made for the net cost of providing the outputs.
- (2) Despite section 6, if an appropriation for a department is stated to be made for the net cost of providing outputs, the department may apply the following in paying the expenses and liabilities of the department in providing the outputs:
  - (a) the payments it is entitled to receive otherwise than under an Appropriation Act for providing the outputs;
  - (b) the value of the input tax credits to which it is entitled for taxable supplies in relation to providing the outputs.
- (3) To remove any doubt, it is declared that, if the appropriations made by an Appropriation Act for a department do not state an amount, or state an '0' appropriation, for the provision of outputs by the department, the appropriations have effect as if they included an

appropriation stated to be made for the provision of outputs by the department at no net cost to the Territory.

### **9A Net appropriations for capital injections**

- (1) An appropriation for a capital injection may be stated to be made for, or partly for, the net cost of purchasing or developing assets.
- (2) Despite section 6, if an appropriation is stated to be made for, or partly for, the net cost of purchasing or developing assets, the value of the input tax credits to which the relevant entity is entitled for taxable supplies in relation to purchasing or developing the assets may be applied by the entity in paying the expenses and liabilities of the entity in purchasing or developing the assets.
- (3) In this section:

*relevant entity*, in relation to an appropriation for a capital injection, means the department, authority or corporation that is to undertake the purchasing or developing of assets for which the appropriation is made.

### **9B Appropriations for payments on behalf of Territory to be net appropriations**

Despite section 6 (Necessity for appropriations), if an appropriation for a department is made for payments to be made on behalf of the Territory, the department may apply input tax credits to which the Territory is entitled for taxable supplies for which the payments are made towards the payments under the appropriation.

## **10 Budget papers**

The Treasurer must, for each financial year, immediately after the presentation of the bill for the first Appropriation Act relating to the year, present to the Legislative Assembly—

- (a) the proposed budget for the Territory for the year; and
- (b) the proposed budget for each department for the year; and



- (c) the proposed budget for each territory authority and territory-owned corporation for the year; and
- (d) a consolidated financial management statement in relation to—
  - (i) the general government sector; and
  - (ii) the public trading enterprise sector.

## **11 Territory budgets**

- (1) The proposed budget for the Territory for a financial year presented to the Legislative Assembly under section 10 (a) must include—
  - (a) a financial policy objectives and strategies statement under section 11A for the financial year; and
  - (b) a statement of the economic or other assumptions used to make the budget estimates; and
  - (c) a statement about the sensitivity of the budget estimates to changes in the economic or other assumptions; and
  - (d) a statement of the risks, quantified if possible, that may affect the budget estimates, including contingent liabilities; and
  - (e) the financial statements required under the financial management guidelines.
- (2) The proposed budget must be prepared in a form that assists a comparison, for each appropriation unit, between the budget for the Territory for the previous financial year and the proposed budget.
- (3) The financial statements included in the proposed budget under subsection (1) (e) must include budget estimates, for each appropriation unit, for each of the next 3 financial years.
- (4) The proposed budget must be prepared taking into account—
  - (a) the principles of responsible fiscal management;

- (b) the object of providing a basis for sustainable social and economic services and infrastructure fairly to all ACT residents; and
  - (c) the object of ecologically sustainable development.
- (5) The proposed budget may depart from the principles of responsible fiscal management, but if it does depart—
- (a) any departure must be temporary; and
  - (b) the Treasurer must present to the Legislative Assembly, when the first Appropriation Bill for the financial year is presented to the Legislative Assembly, a statement setting out—
    - (i) the reasons for the departure; and
    - (ii) the approach intended to be taken to return to the principles; and
    - (iii) when the principles are expected to be returned to.
- (6) In this section:
- ecologically sustainable development*** means the effective integration of economic and environmental considerations in decision-making processes achievable through implementation of the following principles:
- (a) the precautionary principle;
  - (b) the inter-generational equity principle;
  - (c) conservation of biological diversity and ecological integrity;
  - (d) improved valuation and pricing of environmental resources.
- fiscal risks*** include the following:
- (a) risks from the level of the Territory's general government sector debt;

- (b) commercial risks from ownership of corporations and public enterprises;
- (c) risks from changes in the structure of the Territory's tax base;
- (d) risks from management of the Territory's assets and liabilities.

*inter-generational equity principle* means that the present generation should ensure that the health, diversity and productivity of the environment is maintained or enhanced for the benefit of future generations.

*precautionary principle* means that, if there is a threat of serious or irreversible environmental damage, a lack of full scientific certainty should not be used as a reason for postponing measures to prevent environmental degradation.

*principles of responsible fiscal management* means the following principles:

- (a) ensuring that the total liabilities of the Territory are at prudent levels to provide a buffer against factors that may impact adversely on the level of total Territory liabilities in the future, and ensuring that, until prudent levels have been achieved, the total operating expenses of the Territory in each financial year are less than its operating income levels in the same financial year;
- (b) when prudent levels of total Territory liabilities have been achieved, maintaining the levels by ensuring that, on average, over a reasonable period of time, the total operating expenses of the Territory do not exceed its operating income levels;
- (c) achieving and maintaining levels of Territory net worth to provide a buffer against factors that may impact adversely on levels of Territory net worth in the future;
- (d) managing prudently the fiscal risks of the Territory;

- (e) pursuing spending and taxing policies that are consistent with a reasonable degree of stability and predictability in the level of the tax burden;
- (f) giving full, accurate and timely disclosure of financial information about the activities of the government and its agencies.

**11A Financial policy objectives and strategies statement**

- (1) The purposes of a financial policy objectives and strategies statement included in a proposed budget under section 11 (1) (a) are—
  - (a) to make transparent the government’s financial strategies; and
  - (b) to establish a benchmark for evaluating the government’s conduct of financial policy.
- (2) The statement must be based on the principles of responsible fiscal management.
- (3) The statement must—
  - (a) state the government’s long-term financial objectives within which financial policy for the financial year and the next 3 financial years will be framed; and
  - (b) explain the broad strategic priorities on which the budget is based; and
  - (c) state the key financial measures that the government has identified as being important and against which financial policy will be set and assessed; and
  - (d) state, for the financial year and the next 3 financial years—
    - (i) the government’s short-term financial objectives; and
    - (ii) the targets for each stated key financial measure; and

- (e) explain how the financial objectives and strategic priorities mentioned in paragraphs (a), (b) and (d) relate to the principles of responsible fiscal management; and
  - (f) state the reasons for any changes from the previous financial policy objectives and strategies statement.
- (4) In this section:  
*principles of responsible fiscal management*—see section 11 (6).

## **12 Departmental budgets**

- (1) A proposed budget for a department for a financial year presented to the Legislative Assembly under section 10 (b) must include—
- (a) the financial statements required under the financial management guidelines; and
  - (b) a statement that sets out the outputs and classes of outputs it is proposed the department should provide during the year and the performance criteria to be met by the department in providing the outputs; and
  - (c) if, during the year, the department is to be given a capital injection that must be repaid—a statement that—
    - (i) states that the capital injection is a capital injection; and
    - (ii) sets out the conditions under which the injection is to be given, including the requirements about the time within which it must be repaid.
- (2) Subsection (1) (b) does not apply to the Legislative Assembly secretariat.
- (3) A proposed budget must be in a form that facilitates a comparison between—
- (a) the proposed budget for the department; and

- (b) the budget for the department for the previous financial year;  
and
  - (c) the estimated results for the department for the previous financial year.
- (4) A proposed budget must also include, for the financial statements mentioned in subsection (1) (a), budget estimates for each of the next 3 financial years.

**12A Territory authority and territory-owned corporation budgets**

- (1) A proposed budget presented to the Legislative Assembly under section 10 (c) for a territory authority or territory-owned corporation for a financial year must include—
- (a) the financial statements required under the financial management guidelines; and
  - (b) for a prescribed territory authority or prescribed territory-owned corporation—a statement that sets out the outputs and classes of outputs it is proposed that the authority or corporation should provide during the year and the performance criteria to be met by the authority in providing the outputs; and
  - (c) for a territory authority or territory-owned corporation that, during the year, is to be given a capital injection that must be repaid—a statement that—
    - (i) states that the capital injection is an injection that must be repaid; and
    - (ii) sets out the conditions under which the injection is to be given, including the requirements about the time within which it must be repaid.
- (2) A proposed budget must be in a form that facilitates a comparison between—

- (a) the proposed budget for the authority or corporation; and
  - (b) the budget for the authority or corporation for the previous financial year; and
  - (c) the estimated results for the authority or corporation for the previous financial year.
- (3) A proposed budget must also include, for the financial statements mentioned in subsection (1) (a), budget estimates for each of the next 3 financial years.

### **13 Supplementary budget papers**

- (1) The Treasurer must, on the presentation of a bill for an Appropriation Act other than the first Appropriation Act relating to a financial year, present to the Legislative Assembly supplementary budget papers.
- (2) The supplementary budget papers must, for each department, territory authority and territory-owned corporation for which an appropriation is provided by the bill (an *affected entity*)—
- (a) state, for each purpose mentioned in section 8 that applies to the affected entity—
    - (i) the amount of the appropriation provided in the first Appropriation Act; and
    - (ii) the variations (if any) previously made to the appropriation under this Act; and
    - (iii) the amount of the appropriation provided by the bill; and
    - (iv) the total amount appropriated for the entity for the financial year; and
  - (b) indicate the impact of the proposed variation.

- (3) For subsection (2) (b), the supplementary budget papers need not include an original or final budgeted financial statement (a ***budgeted statement***) for an affected entity.
- (4) If the supplementary budget papers do not include a budgeted statement for an affected entity—
  - (a) the supplementary budget papers must state the reasons why the budgeted statement for the entity is not included; and
  - (b) the Treasurer must present the budgeted statement for the entity to the Legislative Assembly as soon as practicable after the passing of the bill.
- (5) A budgeted statement for an affected entity—
  - (a) must include details of the impact on the budget of the entity of all variations to the appropriation that happened in the financial year before the passing of the bill; and
  - (b) may show the impact of variations other than variations resulting from additional appropriations.

**Example for par (b)**

the impact of revised economic forecasts

*Note* An example is part of the Act, is not exhaustive and may extend, but does not limit, the meaning of the provision in which it appears (see Legislation Act, s 126 and s 132).

### **13A Amendment of budgets for supplementary appropriation**

- (1) If an appropriation is made for a department, territory authority or territory-owned corporation by an Appropriation Act other than the first Appropriation Act for a financial year, the budget for the department, authority or corporation is amended in accordance with—
  - (a) the supplementary budget papers presented to the Legislative Assembly under section 13 (1) in relation to the bill for the Act by which the appropriation was made; and



(b) any statement presented to the Legislative Assembly under section 13 (4) (b) in relation to the bill.

(2) In this section:

*budget*, for the department, territory authority or territory-owned corporation, means the budget for the department, authority or corporation for the financial year presented to the Legislative Assembly under section 10 (b) or (c) (Budget papers) and, if the budget has been amended under this Act, the budget as amended.

#### **14 Transfer of funds between appropriations**

- (1) Despite section 6, the Executive may, in writing, direct that appropriations made by an Appropriation Act be varied by transfers of funds between the appropriations.
- (3) A transfer of funds between appropriations under this section must not cause an appropriation from which funds are transferred to be reduced by more than 3%.
- (4) If the Executive gives a direction under subsection (1), the Treasurer must present the following to the Legislative Assembly within 3 sitting days after the direction is given:
  - (a) a copy of the direction;
  - (b) a statement of the reasons for giving it.
- (5) Subsection (1) does not apply to a superannuation appropriation.

#### **15 Transfer of funds within appropriations**

- (1) The Executive may, in writing, direct that funds within the same appropriation that are allocated for the provision of different classes of outputs be reallocated in relation to those classes of outputs.
- (2) If a reallocation of funds under subsection (1) involves an amount larger than 3% of the appropriation within which the reallocation is made or \$150 000 (whichever is the larger), the Treasurer must

present the following to the Legislative Assembly within 3 sitting days after a direction is given:

- (a) a copy of the direction;
- (b) a statement of the reasons for the reallocation.

### **15A Reclassification of certain appropriations**

- (1) If an appropriation has been classified by the Act by which it was made as an appropriation for payments to be made by a department on behalf of the Territory, the Treasurer may, if the Treasurer is satisfied that the appropriation should be classified as an appropriation for the provision of outputs by the department, in writing, direct that the classification of the appropriation be changed accordingly.
- (2) If an appropriation has been classified by the Act by which it was made as an appropriation for the provision of outputs by a department, the Treasurer may, if the Treasurer is satisfied that the appropriation should be classified as an appropriation for payments to be made by the department on behalf of the Territory, in writing, direct that the classification of the appropriation be changed accordingly.
- (3) If the Treasurer gives a direction under subsection (1) or (2), the Treasurer must present a copy of the direction to the Legislative Assembly within 3 sitting days after the direction is given.

### **16 Transfer of functions after Appropriation Act passed**

- (1) This section applies if, after an Appropriation Act for a financial year is passed, the responsibility for a service or function for which an appropriation is made in the Act is transferred from the entity to which the appropriation is made to another entity.
- (2) The Treasurer may, in writing, direct that the appropriation does not lapse but may, in accordance with the direction, be issued to, or applied by, the other entity for the service or function.

- (3) If the Treasurer gives a direction under subsection (2), the Treasurer must present a copy of the direction to the Legislative Assembly within 3 sitting days after the day it is given.
- (4) This section does not apply to a superannuation appropriation.
- (5) In this section:  
*entity* means a department, territory authority or territory-owned corporation.

## **17 Variation of appropriations for Commonwealth grants**

- (1) This section applies to an appropriation that is declared by the Act by which it is made to be an appropriation to which this section applies.
- (2) If—
  - (a) an appropriation to which this section applies is to be funded in whole or in part by a payment made to the Territory by the Commonwealth for a nominated purpose; and
  - (b) an estimate of the level of the funding to be provided to the Territory by the Commonwealth for that purpose is contained in the budget papers presented to the Legislative Assembly in conjunction with the bill for the Act by which the appropriation was made; and
  - (c) the level of funding provided to the Territory by the Commonwealth for that purpose for the financial year for which the appropriation was made is greater than the level of funding specified in those budget papers;

the Treasurer may, in writing, direct that the appropriation be increased by an amount not exceeding the difference between the level of funding specified in the budget papers and the level of funding provided by the Commonwealth.

- (3) If the Treasurer gives a direction under subsection (2), the Treasurer must present a copy of the direction to the Legislative Assembly within 3 sitting days after it is given.

**17A Variations of appropriations for certain payments to Commonwealth**

- (1) This section applies to an appropriation that is declared by the Act by which it is made to be an appropriation to which the section applies.
- (2) If—
- (a) an appropriation to which this section applies is made completely or partially for a payment required to be made to the Commonwealth for the provision of a service; and
  - (b) an estimate of the amount of the payment is contained in the budget papers presented to the Legislative Assembly in conjunction with the bill for the Act by which the appropriation is made; and
  - (c) the amount of the payment exceeds the amount of the estimate; the Treasurer may, in writing, direct that the appropriation be increased by an amount not more than the difference between the amount of the estimate and the amount of the payment.
- (3) If the Treasurer gives a direction under subsection (2), the Treasurer must present a copy of the direction to the Legislative Assembly within 3 sitting days after it is given.

**18 Treasurer's advance**

- (1) This section applies to expenditure that is—
- (a) in excess of the amount specifically appropriated for expenditure of that kind; or
  - (b) not provided for by an appropriation.

- (2) The Treasurer may, in writing, authorise the appropriation if—
- (a) the Treasurer is satisfied that—
    - (i) there is an urgent need for the expenditure; and
    - (ii) the expenditure is not provided for, or is insufficiently provided for, because of a prescribed circumstance; and
  - (b) the total expenditure authorised under this subsection in any financial year does not exceed the amount appropriated for that year for this section.
- (3) The amount appropriated for this section for a financial year must not exceed 1% of the total amount appropriated by all Appropriation Acts for that year.
- (4) The financial management guidelines may prescribe when there is an *urgent need for expenditure* for subsection (2) (a) (i).
- (5) In this section:
- expenditure* means—
- (a) a payment for, or entering into a contract to make a payment for, an output delivery, including a payment for goods, services or grants; or
  - (b) a payment on behalf of the Territory, or entering into a contract to make a payment on behalf of the Territory, including a payment for goods, services or grants; or
  - (c) a payment from, or entering into a contract to make a payment from, a capital injection.
- prescribed circumstance*—each of the following is a *prescribed circumstance* in relation to expenditure:
- (a) there was an erroneous omission or understatement in an appropriation;

- (b) the expenditure was unforeseen until after the last day when it was practicable to provide for it in the relevant Appropriation Bill before the bill was introduced into the Legislative Assembly.

*relevant Appropriation Bill*, for expenditure, means the 1st Appropriation Bill for the financial year when the expenditure is to happen.

**18A Assembly to be told about treasurer's advance**

- (1) This section applies if the Treasurer authorises expenditure under section 18 for a financial year.
- (2) Within 3 sitting days after the day when the authorisation is given, the Treasurer must present to the Legislative Assembly—
- (a) a copy of the authorisation; and
  - (b) a statement of the reasons for giving it; and
  - (c) a summary of the total expenditure authorised under section 18 for the financial year to date.
- (3) Within 3 sitting days after the end of the financial year, the Treasurer must present to the Legislative Assembly a summary of the total expenditure authorised.

**19 Refunds of payments made without liability**

- (1) If a payment is made to the Territory in purported discharge of a liability that does not exist, the amount paid may be refunded to the person by whom the payment was made whether or not there is an appropriation available for that purpose.
- (2) If a payment made to the Territory to discharge a liability exceeds the amount of the liability, the amount by which the payment exceeds the liability may be refunded to the person by whom the payment was made whether or not there is an appropriation available for that purpose.

- (3) If—
- (a) a person has paid an amount to the Territory for tax claimed by the Territory to be owing from the person; and
  - (b) a court or tribunal of competent jurisdiction subsequently finds that the person was not liable for that tax or was liable for an amount of tax less than the amount paid;

the amount paid, or the amount by which the payment exceeds the liability, may be refunded to the person who made the payment whether or not there is an appropriation available for that purpose.

**19A Payments for Territory GST liabilities**

Payments may be made to the Commonwealth for the GST liabilities of the Territory whether or not there is an appropriation for the purpose.

**19B Authorisation of expenditure of certain Commonwealth grants**

- (1) Despite section 6, if—
- (a) funds have been provided to the Territory by the Commonwealth under an agreement that specifies how the funds may be applied; and
  - (b) no appropriation has been made in relation to the funds;
- the Treasurer may, in writing, authorise the expenditure of the funds in accordance with the agreement.
- (2) If the Treasurer gives an authorisation under subsection (1), the Treasurer must present a copy of the authorisation to the Legislative Assembly within 3 sitting days after it is given.

**19C Amendment of capital injection conditions**

- (1) This section applies in relation to the conditions of a capital injection set out in a statement included in a proposed budget for a

department, a territory authority or a territory-owned corporation for a financial year under section 12 (1) (c) (ii) or section 12A (1) (c) (ii).

- (2) The Treasurer may, in writing, amend the conditions.
- (3) An amendment must state the Treasurer's reasons for the amendment.
- (4) An amendment is a notifiable instrument.

*Note* A notifiable instrument must be notified under the Legislation Act.

### **19D Amendment of performance criteria**

- (1) This section applies in relation to the performance criteria set out in a statement included in a proposed budget for a department, a prescribed territory authority or a prescribed territory-owned corporation for a financial year under section 12 (1) (b) or section 12A (1) (b).
- (2) The responsible Minister for the department, territory authority or territory-owned corporation may, in writing, amend the performance criteria.
- (3) Without limiting subsection (2) the responsible Minister may amend the performance criteria if—
  - (a) the appropriations for the department, authority or corporation are varied under section 14 (Transfer of funds between appropriations) or section 17 (Variation of appropriations for Commonwealth grants); or
  - (b) a direction is given under section 15 (1) (Transfer of funds within appropriations) in relation to an appropriation made for the department, authority or corporation; or
  - (c) funds are transferred to or from the department, authority or corporation under section 16 (Transfer of functions after Appropriation Act passed); or



- (d) funds are given to the department, authority or corporation under section 18 (Treasurer's advance); or
  - (e) funds mentioned in section 19B (Authorisation of expenditure of certain Commonwealth grants) are given to the department, authority or corporation; or
  - (f) changes happen in the priorities of the department, authority or corporation; or
  - (g) the Minister is satisfied that other performance criteria should be adopted for the provision of outputs by the department, authority or corporation.
- (4) An amendment of the performance criteria must be made in a way that—
- (a) for a department—the budget as amended will comply with section 12 (3); and
  - (b) for a territory authority or territory-owned corporation—the budget as amended will comply with section 12A (2).
- (5) An amendment of the performance criteria is a notifiable instrument.

*Note* A notifiable instrument must be notified under the Legislation Act.

- (6) In this section:

***budget***, for the department, territory authority or territory-owned corporation, means the budget for the department, authority or corporation for the financial year presented to the Legislative Assembly under section 10 (b) or (c) (Budget papers) and, if the budget has been amended under this Act, the budget as amended.

***prescribed territory authority*** means a territory authority prescribed for section 12A (1) (b).

***prescribed territory-owned corporation*** means a territory-owned corporation prescribed for section 12A (1) (b).

**20 Budgets for Legislative Assembly secretariat**

Before the beginning of a financial year, the Speaker of the Legislative Assembly may—

- (a) after consultation with an appropriate committee of the Legislative Assembly, advise the Treasurer of the appropriations that the Speaker considers should be made for the Legislative Assembly secretariat for the financial year; and
- (b) provide the Treasurer with a draft budget for the Legislative Assembly secretariat for the financial year that contains the information mentioned in section 12 other than that mentioned in subsection (1) (b).

**Division 2.2 Budget reviews and pre-election updates**

**20A Budget review**

- (1) The Treasurer must prepare a budget review for each financial year.
- (2) The Treasurer must present the budget review for a financial year to the Legislative Assembly not later than 15 February in the financial year.

*Note* This is the same day as financial statements for the 2nd quarter of the financial year are required to be presented under s 26 (Periodic financial statements).

- (3) However, if a sitting day does not fall in that year on or before 15 February, the Treasurer must give copies of the budget review to each member of the Legislative Assembly on or before that day.

**20B Purpose and contents of budget review**

- (1) The purpose of the budget review for a financial year is to give updated information to allow the assessment of the government's financial performance against the financial policy objectives and

strategies set out in the financial policy objectives and strategies statement for the Territory budget for the financial year.

- (2) The budget review for a financial year must be based on the financial policy objectives and strategies statement for the Territory budget for the financial year.
- (3) The budget review for a financial year must—
  - (a) include updated financial statements required under the financial management guidelines for the general government sector for the financial year; and
  - (b) include whole-of-year results for the previous financial year, the budget for the financial year, the estimated financial position of the Territory at the end of the financial year and updated budget estimates for each of the next 3 financial years; and
  - (c) include a review of the financial policy objectives and strategies statement included in the budget for the financial year that satisfies the requirements of section 11A (2) and (3); and
  - (d) state the date as at when the review was done.
- (4) However, if particular information required to be included in the budget review is unchanged from information set out in full in the budget for the Territory under section 11 (1) for the financial year, the review may instead summarise the information and state that it is unchanged from that set out in the budget.
- (5) For subsection (3):

***budget***, for a financial year, means the budget for the year presented to the Legislative Assembly under section 10 (a) (Budget papers) and, if that budget has been amended under this Act, the budget as amended.

## **20C Pre-election budget update**

- (1) At least 30 days before the polling day for an ordinary election, the chief executive must prepare a pre-election budget update and give it to the parliamentary counsel for notification.
- (2) At least 20 days before the polling day for an election mentioned in the Self-Government Act, section 16 (Dissolution of Assembly by Governor-General) or section 48 (Resolution of no confidence in Chief Minister), the chief executive must prepare a pre-election budget update and give it to the parliamentary counsel for notification.
- (3) A pre-election budget update is a notifiable instrument.

*Note* A notifiable instrument must be notified under the Legislation Act.

- (4) In this section:

*ordinary election*—see the *Electoral Act 1992*, dictionary.

*polling day*—see the *Electoral Act 1992*, dictionary.

## **20D Purpose and contents of pre-election budget update**

- (1) The purpose of a pre-election budget update for an election is—
  - (a) to allow the assessment of the government’s financial performance against the financial policy objectives and strategies set out in the latest financial policy objectives and strategies statement; and
  - (b) to give the electorate an accurate picture of the Territory’s financial position before the election.
- (2) A pre-election budget update must be based on the latest financial policy objectives and strategies statement.
- (3) A pre-election budget update for an election must include—

- (a) updated financial statements required under the financial management guidelines for the financial year in which the election is to be held; and
  - (b) updated budget estimates for the general government sector, the public trading enterprise sector and the Territory for that financial year and for each of the next 3 financial years; and
  - (c) a statement of the economic or other assumptions used in preparing the updated financial statements and budget estimates; and
  - (d) a statement about the sensitivity of the updated financial statements and budget estimates to changes in the economic or other assumptions; and
  - (e) a statement of the risks, quantified if possible, that may affect the economic or other assumptions, including—
    - (i) contingent liabilities; and
    - (ii) publicly announced government commitments that are not yet included in the updated financial statements and budget estimates.
- (4) Information in the pre-election budget update must—
- (a) take into account government decisions and other circumstances that may have material effect on the financial statements and budget estimates; and
  - (b) state the date as at when the updating was done.
- (5) However, if particular information required to be included in the pre-election budget update is unchanged from information set out in full in the latest financial statements, the budget estimates mentioned in section 11 (Territory budgets) or budget review, the pre-election budget update may instead summarise the information and state that it is unchanged from that set out in the financial statements, budget estimates or budget review.

## Part 3 Financial reports

### Division 3.1 Financial reports of the Territory

#### 21 Meaning of *the Territory* in div 3.1

In this division, a reference to *the Territory* includes a reference to all territory authorities and all territory-owned corporations.

#### 22 Annual financial statements of the Territory

- (1) The Treasurer must, as soon as practicable after the end of a financial year, prepare annual financial statements for the Territory for that year.
- (2) The statements must be prepared in accordance with generally accepted accounting principles and include—
  - (a) the financial statements required under the financial management guidelines; and
  - (b) a statement of the accounting policies adopted by the Territory; and
  - (c) the other statements that are necessary to fairly reflect the financial operations of the Territory during the year and its financial position at the end of the year.

#### 23 Responsibility for annual financial statements

- (1) Annual financial statements of the Territory must have endorsed on them, or attached to them, a statement of responsibility signed by—
  - (a) the Treasurer; and
  - (b) the chief executive of the administrative unit to which responsibility for the administration of this Act has been

allocated under the *Public Sector Management Act 1994*, section 14.

- (2) A statement of responsibility must comprise—
- (a) a statement by the Treasurer that in his or her opinion the financial statements fairly reflect the financial operations of the Territory during the year to which they relate and the financial position of the Territory at the end of the year; and
  - (b) a statement by the chief executive that the financial statements have been prepared in accordance with generally accepted accounting principles.

## **24 Audit of annual financial statements**

- (1) The Treasurer must give the auditor-general the annual financial statements of the Territory for a financial year within 3 months after the end of the year.
- (2) The auditor-general must, within 30 days after the auditor-general receives the annual financial statements under subsection (1), give the Treasurer an audit opinion about the statements.
- (3) Despite subsections (1) and (2), if an ordinary election is to be held in the year after the end of the financial year—
- (a) the Treasurer must give the auditor-general the annual financial statements of the Territory for the financial year in sufficient time for the auditor-general to give an audit opinion about the statements within 3 months after the end of the financial year; and
  - (b) the auditor-general must give an audit opinion to the Treasurer within 3 months after the end of the financial year.
- (4) In this section:
- ordinary election***—see the *Electoral Act 1992*, dictionary.

**25 Presentation of annual financial statements to Legislative Assembly**

- (1) If the Treasurer receives, under section 24 (2), an audit opinion about annual financial statements, the Treasurer must present to the Legislative Assembly, within 3 sitting days after receiving the opinion—
  - (a) a copy of the annual financial statements; and
  - (b) a copy of the audit opinion.
- (2) If the Treasurer receives, under section 24 (3) (b), an audit opinion about annual statements, the Treasurer must give to each member of the Legislative Assembly, within 7 days after receiving the opinion—
  - (a) a copy of the annual financial statements; and
  - (b) a copy of the audit opinion.

**26 Periodic financial statements**

- (1) Within 45 days after the end of each quarter of a financial year, the Treasurer must prepare financial statements for—
  - (a) the quarter; and
  - (b) the period from the beginning of the financial year until the end of the quarter.
- (2) The statements must be prepared in accordance with the financial management guidelines.
- (3) The Treasurer must present copies of the statements prepared under subsection (1) to the Legislative Assembly on the first sitting day after they are prepared.
- (4) If the first sitting day mentioned in subsection (3) does not fall within 45 days after the end of the relevant quarter, the Treasurer



must give copies of the statements prepared under subsection (1) to each member of the Legislative Assembly within the 45 days.

## **Division 3.2                      Financial reports and performance statements of departments**

### **27                      Annual financial statements of departments**

- (1) A department must, as soon as practicable after the end of each financial year, prepare annual financial statements relating to its operations during the year.
- (2) The annual financial statements of a department must be prepared in accordance with generally accepted accounting principles and in a form that facilitates a comparison between the financial operations of the department during the year and the estimates of those operations contained in the budget for the department for the financial year.
- (3) The annual financial statements must include—
  - (a) the financial statements required under the financial management guidelines; and
  - (b) if a change was made during the year to the conditions of a capital injection set out under section 12 (1) (c) (ii) (Departmental budgets) in a statement included in a proposed budget for the department for a financial year—a statement of the change and the reasons for it; and
  - (c) a statement of the accounting policies adopted by the department; and
  - (d) any other statements necessary to fairly reflect the financial operations of the department during the year and its financial position at the end of the year.
- (4) In this section:

*budget*, for a department for a financial year, means the budget for the department for the year presented to the Legislative Assembly under section 10 (b) (Budget papers).

**28 Responsibility for annual financial statements of departments**

- (1) The annual financial statements of a department for a financial year must have endorsed on them, or attached to them, a statement of responsibility signed by the responsible chief executive.
- (2) The statement of responsibility must state that, in the responsible chief executive's opinion, the annual financial statements fairly reflect the financial operations of the department during the financial year and the financial position of the department at the end of the year.

**29 Audit of financial statements of departments**

- (1) The responsible chief executive of a department must give the auditor-general the financial statements of the department for a financial year as soon as practicable after the statements are prepared.
- (2) The financial statements must have endorsed on them, or attached to them, the statement of responsibility made for them.
- (3) The auditor-general must give the responsible chief executive an audit opinion about the financial statements as soon as practicable after the auditor-general receives them.

**30 Departmental annual financial statements to be included in annual reports etc**

A report prepared under the *Annual Reports (Government Agencies) Act 2004* for a department for a financial year must include, or have attached to it—

- (a) the department's annual financial statements for the year; and

- (b) the audit opinion under section 29 (3) about the financial statements.

### **30A Statements of performance of departments**

- (1) As soon as practicable after the end of each financial year, each department must prepare a statement of the performance of the department in providing each class of outputs provided by it during the year.
- (2) The statement must—
- (a) compare the performance of the department in providing each class of the outputs with the forecast of the performance in the department's budget for the year; and
- (b) give particulars of the extent to which the performance criteria set out in the budget for the provision of the outputs were met.
- (3) In this section:

*budget*, for the department, means the budget for the department for the financial year presented to the Legislative Assembly under section 10 (b) (Budget papers) and, if that budget has been amended under this Act, the budget as amended.

### **30B Responsibility for departmental statements of performance**

- (1) A statement of performance of a department for a financial year must have endorsed on it, or attached to it, a statement of responsibility signed by the responsible chief executive.
- (2) The statement of responsibility must state that, in the responsible chief executive's opinion, the statement of performance fairly reflects the performance of the department in providing each class of outputs during the financial year.

**30C Scrutiny of departmental statements of performance**

- (1) The responsible chief executive of a department must give the auditor-general the department's statement of performance for a financial year as soon as practicable after the statement is prepared.
- (2) The statement of performance must have endorsed on it, or attached to it, the statement of responsibility made for it under section 30B.
- (3) The auditor-general must give the chief executive a report about the statement of performance as soon as practicable after the auditor-general receives it.
- (4) The report must be prepared in accordance with the financial management guidelines.

**30D Departmental statements of performance to be included in annual reports etc**

A report prepared under the *Annual Reports (Government Agencies) Act 2004* for a department for a financial year must include, or have attached to it—

- (a) the department's statement of performance for the year; and
- (b) the auditor-general's report under section 30C (3) about the statement of performance.

**30E Half-yearly departmental performance reports**

- (1) Within 30 days after 31 December in each financial year, each Minister must prepare a half-yearly performance report for each department for which the Minister is responsible.
- (2) The report must include—
  - (a) a progress report on delivery of outputs; and
  - (b) an explanation of any significant variations from performance criteria.

- (3) The Minister must present the report to the Legislative Assembly on the first sitting day after the report is prepared.
- (4) If the report is not presented to the Legislative Assembly under subsection (3) within 30 days after 31 December, the Minister must make a copy of the report available to members of the Legislative Assembly within the 30 days.
- (5) This section does not apply to the Legislative Assembly secretariat.

## Part 4

# Financial management responsibilities of chief executives of departments

### 31 Responsibilities of chief executives of departments

- (1) The responsible chief executive of a department is accountable to the responsible Minister of the department for the efficient and effective financial management of the department.
- (2) Without limiting subsection (1), the responsible chief executive of a department is responsible, under the responsible Minister, for ensuring—
  - (a) that money spent by the department is spent in accordance with appropriations made for the department (including appropriations available under section 34B); and
  - (b) that, as far as practicable, the operations of the department for a financial year are consistent with, and comparable to, the budget for the department for the year; and
  - (c) that the officers and employees of the department comply with this Act (including the financial management guidelines); and

*Note* A reference to an Act includes a reference to the statutory instruments made or in force under the Act, including any guideline (see Legislation Act, s 104).

- (d) that proper accounts and records are kept of the transactions and affairs of the department in accordance with generally accepted accounting principles; and
- (e) that adequate control is maintained over the assets of the department and assets in the control of the department; and
- (f) that adequate control is maintained over the incurring of liabilities by the department.

- (3) A report prepared under the *Annual Reports (Government Agencies) Act 2004* for a financial year by the responsible chief executive of a department must include an explanation of material variations between the actual results of the department for the year and the budget for the department for the year.
- (4) In this section:
- budget***, for a department for a financial year, means the budget for the department for the year presented to the Legislative Assembly under section 10 (b) (Budget papers) and, if that budget has been amended under this Act, the budget as amended.

## **Part 5 Banking and investment**

### **32 Agreement for the conduct of banking for Territory**

- (1) The Treasurer may enter into an agreement with an authorised deposit-taking institution relating to the conduct of banking for the Territory.
- (2) An agreement must not be entered into unless it contains a provision to the effect that it may be terminated by the Territory at any time subject to the giving of written notice that specifies the date the termination is to take effect.

### **33 Territory banking account**

The Treasurer must open and maintain a banking account for the purposes of the Territory.

### **34 Departmental banking accounts**

- (1) The responsible Minister or the responsible chief executive may open 1 or more banking accounts for the purposes of the relevant department.
- (2) A departmental banking account must be maintained by the chief executive.
- (3) A departmental banking account must not, without the Treasurer's written approval, be opened or maintained otherwise than with an authorised deposit-taking institution with which an agreement is in force under section 32.
- (4) The responsible Minister or the responsible chief executive of a department may close a departmental banking account of the department.



- (5) If the responsible Minister or the responsible chief executive of a department closes a departmental banking account under subsection (4), he or she must transfer any money standing to the credit of the account to another departmental banking account of the department or to the territory banking account.
- (6) The Treasurer may, at any time, after consultation with the responsible Minister, close or suspend the operation of a departmental banking account.
- (7) A Minister or a chief executive must not open or operate a departmental banking account otherwise than in accordance with this Act.

#### **34A Transfer of departmental banking account**

- (1) If, in the Treasurer's opinion, it is desirable, because of changes in departmental responsibilities, to transfer a departmental banking account from a department to another department, the Treasurer may, in writing, direct the responsible chief executive of the department that holds the account to arrange for it to be transferred to another department nominated in the direction.
- (2) A chief executive who receives a direction under subsection (1) must comply with the direction.
- (3) A departmental banking account transferred in accordance with a direction under subsection (1) becomes a departmental banking account of the department to which it is transferred.

**34B End of year balances of departmental banking accounts**

- (1) If at the end of a financial year amounts appropriated for a department for that financial year are held in a departmental banking account, the amounts may be applied after the end of that financial year for the purposes for which they were appropriated.
- (2) If at the end of a financial year a departmental banking account has a debit balance, the chief executive of the department must devise and implement a scheme to recoup the amount of the deficit.

**35 Payments into banking accounts**

- (1) All public money is the property of the Territory.
- (2) If public money is received by a person other than for the purpose of making a payment in the course of his or her duties, the person must take reasonable steps to safeguard the money until it is paid into a banking account in accordance with this section.
- (3) Money must be paid into a departmental banking account of a department if the money is—
  - (a) money that may be disbursed to the department as a consequence of an appropriation; or
  - (b) a receipt relating to the operations of the department; or
  - (c) a receipt relating to the sale or disposal of assets of the Territory held by the department.
- (4) All public money, except money payable into a departmental banking account, must be paid into the territory banking account.
- (5) The Treasurer may issue financial management guidelines regarding the banking of public money.

**36 Transfer following change in departmental responsibilities**

- (1) If, in the Treasurer's opinion, it is necessary as a consequence of changes in departmental responsibilities, to transfer to another account money held in the territory banking account or a departmental banking account, the Treasurer must decide the amount to be transferred and direct that the transfer be made.
- (2) The Treasurer must not exercise the powers under subsection (1) in relation to a departmental banking account except after consultation with the responsible Minister.

**36A Transfers from departmental banking accounts to territory banking account**

If, in the Executive's opinion, it is desirable for the management of the public money of the Territory to transfer an amount held in a departmental banking account to the territory banking account, the Executive may direct that the transfer be made.

**37 Payments from territory banking account**

- (1) An amount must not be paid out of the territory banking account except under an appropriation to a departmental banking account, a territory authority banking account or a territory-owned corporation banking account.
- (2) This section is subject to—
  - (a) the *Territory Superannuation Provision Protection Act 2000*, section 11 (2) (which is about transfers between the territory banking account and departmental banking accounts to facilitate investment of superannuation funds); and
  - (b) this Act, section 38 (3) (which is about transfers of public money to facilitate investment); and

- (c) this Act, section 38 (7) (which is about the payment of interest on certain investments of public money); and
  - (d) this Act, section 58 (7) (which is about transfers between the territory banking account and territory authorities of interest earned on certain investments for territory authorities).
- (3) This section does not apply to an overdraft or credit facility for a territory authority approved under section 59 (5).

**38 Investment of certain public money**

- (1) The Treasurer may invest any money held in the territory banking account or departmental banking accounts for the period and on the terms and conditions the Treasurer considers appropriate—
- (a) on deposit with an authorised deposit-taking institution; or
  - (b) in the purchase of a bill of exchange that is drawn or accepted by an authorised deposit-taking institution; or
  - (c) in a loan to a person who is a dealer in the short-term money market; or
  - (d) in Territory, State or Commonwealth securities; or
  - (e) in any investment prescribed under the financial management guidelines for this paragraph.
- (2) However, an investment may be made under this section only to increase or protect the financial wealth of the Territory.
- (3) Transfers of money for investment, including transfers between the territory banking account and departmental banking accounts to facilitate investment, may be made without appropriation.
- (4) Interest received from the investment of public money under this section shall be paid to the territory banking account.

- (5) However, if an investment of public money is made or managed for the Territory by an entity other than a department, the entity may deduct from the interest received by the entity for the investment—
- (a) a fee charged by the entity for making or managing the investment; and
  - (b) expenses reasonably incurred by the entity in making or managing the investment.
- (6) The Treasurer may decide the amounts of interest from investments under this section that are to be credited to departmental banking accounts.
- (7) The amounts decided by the Treasurer may be paid from the territory banking account without further appropriation.
- (8) However, the total of the amounts paid under subsection (7) must not exceed the total of the interest received from investments under this section.
- (9) This section does not apply to money held in a superannuation banking account.

## Part 6 Borrowing and guarantees

### 39 Power of Territory to borrow

The Territory may only borrow in accordance with this Act or another law of the Territory.

### 40 Treasurer may borrow on behalf of Territory

The Treasurer may, on behalf of the Territory, if necessary or expedient in the public interest to do so—

- (a) borrow money; or
- (b) give security for the repayment of an amount borrowed or the payment of interest on an amount borrowed; or
- (c) enter into a financing lease.

### 41 Power of territory authorities to borrow

Despite any other Act, a territory authority may only borrow (other than from the Territory) in accordance with this Act.

### 42 Borrowings by territory authorities to be approved

- (1) A territory authority must not borrow unless—
  - (a) the borrowing is approved in writing by the Treasurer; and
  - (b) the terms and conditions of the borrowing include the terms and conditions (if any) specified in the approval and are otherwise consistent with the approval; and
  - (c) the borrowing is within the borrowing limits (if any) of the authority for the financial year in which the borrowing is entered into, that are approved in writing by the Treasurer.

- (2) However, subsection (1) (a) and (b) does not apply to a loan made to a territory authority under section 57 (1) (b).

**43 Territory authorities may give security**

Subject to the Treasurer's approval of the borrowing under section 42 (a), a territory authority may give security for the repayment of an amount borrowed, or for the payment of interest on that amount, by issuing securities.

**44 Power to approve borrowings not delegable**

The Treasurer must not delegate to anyone the power under section 42 (a) to approve borrowings by territory authorities.

**45 Loans to be paid into territory banking account**

Subject to this Act and any other Act, the proceeds of a loan raised on behalf of the Territory must be paid into the territory banking account.

**46 Payments by Treasurer**

The Treasurer may, without further appropriation, make payments needed for—

- (a) payment of interest on borrowings made for the Territory; or
- (b) repayment of borrowings made for the Territory; or
- (c) payment of the expenses of making or repaying borrowings for the Territory.

**47 Guarantees by Territory**

- (1) The Territory may only give a guarantee for the payment of money or the performance of an obligation in accordance with this Act.
- (2) The Treasurer may approve in writing a guarantee by the Territory for the payment of money or the performance by any person of an

obligation under a contract, subject to any conditions the Treasurer may specify in the approval.

- (3) If the Treasurer approves a guarantee under subsection (2), the Treasurer must present a copy of the approval to the Legislative Assembly within 3 sitting days after the approval is given.



## Part 7 Trust money

### 49 Identity of trust money

All trust money held by the Territory must be accounted for separately from public money.

### 50 Administration of trust money

(1) Trust money must be administered by the appropriate department on behalf of the Territory.

(2) The Treasurer may, in writing, specify a department as the appropriate department in relation to an amount of trust money.

(3) In this section:

*appropriate department*, in relation to an amount of trust money, means—

(a) except if paragraph (b) applies—the department responsible for matters or enactments that relate most closely to the purpose of the payment; or

(b) the department specified under subsection (2).

### 51 Departmental trust banking accounts

(1) The responsible Minister or the responsible chief executive may open a trust banking account for the purposes of the relevant department.

(2) A trust banking account must be maintained by the chief executive.

(3) A trust banking account must not, without the Treasurer's written approval, be opened or maintained otherwise than with an authorised deposit-taking institution with which an agreement is in force under section 32 (Agreement for the conduct of banking for Territory).

- (4) No money may be held in a trust banking account other than trust money.
- (5) A Minister or a chief executive must not open or operate a trust banking account otherwise than in accordance with this Act.

**51A Transfer of departmental trust banking accounts**

- (1) This section applies if the Treasurer believes that it is desirable, because of changes in departmental responsibilities, to transfer a departmental trust banking account from a department to another department.
- (2) The Treasurer may, in writing, direct the responsible chief executive of the department that holds the account to arrange for it to be transferred to the other department.
- (3) If a chief executive receives a direction under subsection (2), the chief executive must comply with it.
- (4) An account transferred in accordance with the direction becomes a trust banking account of the department to which it is transferred.

**51B Transfers between trust banking accounts—changes in departmental responsibilities**

- (1) This section applies if the Treasurer believes that it is necessary, because of changes in departmental responsibilities, to transfer an amount held in a departmental trust banking account (the *first account*) to a trust banking account of another department.
- (2) The Treasurer may, in writing, direct the responsible chief executive of the department that holds the first account to transfer the amount.
- (3) If a chief executive receives a direction under subsection (2), the chief executive must comply with it.

**51C Transfers between trust banking accounts—investment**

Amounts may at any time be transferred between trust banking accounts to facilitate investment of trust money.

**52 Transfers between trust banking account and territory banking account**

Amounts may only be transferred between a trust banking account and the territory banking account—

- (a) to facilitate investment of the trust money; or
- (b) to make a payment required by section 53A (6) (Unclaimed trust money).

**53 Investment of trust money**

The Treasurer may invest trust money as if the Treasurer were a trustee under the *Trustee Act 1925*.

**53A Unclaimed trust money**

- (1) For this section, money held in a trust banking account is unclaimed trust money if—
  - (a) not less than 6 years has elapsed since the date the money became payable; and
  - (b) during that period, no-one entitled to the money has requested that the money be paid to him or her or according to his or her direction.
- (2) If on 1 January in any year a trust banking account contains unclaimed trust money, the chief executive responsible for maintaining the account must, on or before 31 January in the year, give to the Treasurer a statement of all unclaimed trust money held in the account.

- (3) The statement must set out—
  - (a) the name, and last-known address, of each person entitled to unclaimed trust money held in the account; and
  - (b) the amount of the trust money to which each of those people is entitled; and
  - (c) the authorised deposit-taking institution, and the branch of the institution, with which the trust money is held.
- (4) The statement is a notifiable instrument.

*Note* A notifiable instrument must be notified under the Legislation Act.
- (5) The chief executive must also publish the statement in a newspaper published in the ACT.
- (6) The total amount shown in the statement must be paid into the territory banking account when the statement is given to the Treasurer and, on being paid into that account, becomes public money of the Territory.
- (7) A person who claims to be entitled to any money paid into the territory banking account in accordance with subsection (6) may apply to the Treasurer for a payment of an amount equal to the money to which the person is entitled.
- (8) The Treasurer must consider each application and either refuse it or approve it completely or partly.
- (9) The Treasurer must give the applicant written notice of his or her decision.
- (10) A payment approved by the Treasurer under subsection (8) may be made whether or not an appropriation is available for the purpose.

**53B Review of decisions**

Application may be made to the administrative appeals tribunal for a review of a decision of the Treasurer under section 53A (8) refusing an application completely or partly.

**53C Notification of decisions**

A notice given under section 53A (9) must be in accordance with the requirements of the code of practice in force under the *Administrative Appeals Tribunal Act 1989*, section 25B (1).

## Part 8 Financial provisions for territory authorities

### 54 Application—pt 8

- (1) This part applies to the following territory authorities:
- ACT Gambling and Racing Commission
  - ACT Health Promotion Authority
  - ACT Insurance Authority
  - ACTION Authority
  - Australian Capital Territory Public Cemeteries Authority
  - Australian Capital Tourism Corporation
  - Building and Construction Industry Training Fund Authority
  - Canberra Institute of Technology
  - Cleaning Industry Long Service Leave Authority
  - Construction Industry Long Service Leave Authority
  - Cultural Facilities Corporation
  - Exhibition Park Corporation
  - Independent Competition and Regulatory Commission for the Australian Capital Territory
  - Land Development Agency
  - Legal Aid Commission (A.C.T.)
  - Public Trustee for the Australian Capital Territory
  - Stadiums Authority
  - University of Canberra.
- (2) This part also applies to a territory authority prescribed by the financial management guidelines.

**55 Responsibilities of chief executive officers of territory authorities**

- (1) This section applies to a territory authority if the authority does not have a governing board.

*Note* Section 76 (2) sets out the territory authorities that have governing boards.

- (2) The chief executive officer of the territory authority is responsible, under the responsible Minister, for the efficient and effective financial management of the authority.

- (3) Without limiting subsection (2), the chief executive officer of the territory authority is responsible, under the responsible Minister, for ensuring the following:

- (a) that the expenses incurred by the authority are properly authorised;
- (b) that, if an appropriation is made in relation to the authority, any amount of the appropriation spent by the authority is spent in accordance with the appropriation;
- (c) that, as far as practicable, the operations of the authority during a financial year are consistent with, and comparable to, the estimates in the authority's statement of intent for the year.
- (d) that payments made by the authority are properly authorised and correctly made;
- (e) that the staff of the authority comply with the requirements of this Act;

*Note* A reference to an Act includes a reference to the statutory instruments made or in force under the Act, including in this case the financial management guidelines (see Legislation Act, s 104).

- (f) that proper accounts and records are kept of the transactions and affairs of the authority in accordance with generally accepted accounting principles;

- (g) that adequate control is maintained over the assets of the authority and assets under the authority's control;
  - (h) that adequate control is maintained over the incurring of liabilities by the authority.
- (4) A report prepared by the territory authority under the *Annual Reports (Government Agencies) Act 2004* for a financial year must include an explanation of material variations between the actual results of the authority for the year and the estimates in the authority's statement of intent for the year.

## **56 Responsibilities of governing boards of territory authorities**

- (1) This section applies to a territory authority if the authority has a governing board.

*Note* Section 76 (2) sets out the territory authorities that have governing boards.

- (2) The governing board of the territory authority is responsible, under the responsible Minister, for the efficient and effective financial management of the authority.
- (3) Without limiting subsection (2), the governing board of the territory authority is responsible, under the responsible Minister, for ensuring the following:
- (a) that expenses incurred by the authority are properly authorised;
  - (b) that, if an appropriation is made in relation to the authority, any amount of the appropriation spent by the authority is spent in accordance with the appropriation;
  - (c) that, as far as practicable, the operations of the authority during a financial year are consistent with, and comparable to, the estimates in the authority's statement of intent for the year;
  - (d) that payments made by the authority are properly authorised and correctly made;



- (e) that the staff of the authority comply with the requirements of this Act;

*Note* A reference to an Act includes a reference to the statutory instruments made or in force under the Act, including in this case the financial management guidelines (see Legislation Act, s 104).

- (f) that proper accounts and records are kept of the transactions and affairs of the authority in accordance with generally accepted accounting principles;
- (g) that adequate control is maintained over the assets of the authority and assets under the authority's control;
- (h) that adequate control is maintained over the incurring of liabilities by the authority.
- (4) A report prepared by the territory authority under the *Annual Reports (Government Agencies) Act 2004* for a financial year must include an explanation of material variations between the actual results of the authority for the year and the estimates in the authority's statement of intent for the year.

## **57 Banking accounts of territory authorities**

- (1) A territory authority may open 1 or more banking accounts for the purposes of the authority.
- (2) A territory authority must at all times keep at least 1 banking account.
- (3) A banking account of a territory authority must not, without the Treasurer's written approval, be opened or kept otherwise than with an authorised deposit-taking institution with which an agreement is in force under section 32 (Agreement for the conduct of banking for Territory).

**58 Investment by territory authorities**

- (1) Funds not immediately required for the purposes of a territory authority may be invested—
  - (a) on deposit with an authorised deposit-taking institution; or
  - (b) in Territory, State or Commonwealth securities; or
  - (c) by the Treasurer, for the territory authority, in an investment mentioned in section 38 (1) (a) to (e); or
  - (d) in an investment prescribed for this paragraph.
- (2) However, the funds of the territory authority may only be invested under this section to increase or protect the financial wealth of the authority.
- (3) Transfers between the territory banking account and the banking account of a territory authority to facilitate investments may be made without appropriation.
- (4) Interest received by the Treasurer for the investment of funds of a territory authority must be paid to the territory authority.
- (5) However, if an investment of funds of a territory authority is made or managed by a department, the department may deduct from the interest received by the department for the investment—
  - (a) a fee charged by the department for making or managing the investment; and
  - (b) expenses reasonably incurred by the department in making or managing the investment.
- (6) Interest that is to be paid to a territory authority under subsection (4) may be paid direct to the territory authority or through the territory banking account.
- (7) If interest to be paid to a territory authority is paid into the territory banking account under subsection (6), the interest may be paid to the authority from that account without further appropriation.

- (8) This section does not apply to money held on trust by a territory authority.

## **59 Borrowing by territory authorities**

- (1) The Treasurer may, on the terms and conditions the Treasurer considers appropriate—
- (a) borrow money for a territory authority; or
  - (b) lend public money to a territory authority.
- (2) A borrowing may be secured by the territory authority's assets approved by the Treasurer for this section.
- (3) A territory authority may arrange an overdraft or credit facility only with the written approval of the Treasurer.
- (4) A loan under subsection (1) (b) may be made only from—
- (a) money appropriated for the purpose of making the loan; or
  - (b) money appropriated for purposes that include the purpose of making the loan.
- (5) However, subsection (4) does not apply to an overdraft or credit facility for a territory authority from the territory banking account that is approved, in writing, by the Treasurer for the authority.
- (6) The Treasurer may approve an overdraft or credit facility for a territory authority under subsection (5) only if satisfied that it is for a purpose consistent with a function of the authority.
- (7) An approval under subsection (5) must state, for the overdraft or credit facility—
- (a) each purpose for which it may be used; and
  - (b) the maximum amount that may be outstanding at any time; and
  - (c) conditions about—
    - (i) the repayment of principal; and

- (ii) the interest rate; and
  - (iii) the repayment of interest.
- (8) An approval under subsection (5) may also state any other condition that the Treasurer requires.
- (9) An approval under subsection (5) is a disallowable instrument.
- Note* A disallowable instrument must be notified, and presented to the Legislative Assembly, under the Legislation Act.
- (10) An overdraft or credit facility approved under subsection (5) must be reviewed annually by the Treasurer.

**60 Guarantees by territory authorities**

A territory authority may only give a guarantee with the written approval of the Treasurer.

**61 Territory authority statements of intent**

- (1) A territory authority must give the Treasurer a statement (a *statement of intent*) for each financial year.
- (2) A territory authority must consult the responsible Minister in preparing a statement of intent.
- (3) A territory authority must show the responsible Minister a copy of the proposed statement of intent, and take into consideration any comment by the Minister, before giving it to the Treasurer.
- (4) A statement of intent must be—
  - (a) in the form the Treasurer requires; and
  - (b) as agreed between the relevant person for the authority and the Treasurer; and
  - (c) provided to the Treasurer within the period the Treasurer requires.
- (5) A statement of intent for a financial year must include the following:

- (a) the financial statements required under the financial management guidelines;
  - (b) a statement of the objectives of the authority for the year, and each of the next 3 financial years;
  - (c) a statement of the nature and scope of the activities to be carried out by the authority during the year, and each of the next 3 financial years;
  - (d) the performance criteria and other measures by which the performance of the authority may be assessed against its objectives for the year, and each of the next 3 financial years;
  - (e) an assessment of the performance (or estimated performance) of the authority in the previous financial year against its objectives for that year;
  - (f) the results of any review under section 59 (10) in the previous financial year of an overdraft or credit facility approved for the authority;
  - (g) any other information the Treasurer directs.
- (6) In this section:
- relevant person*, for a territory authority, means—
- (a) if the authority has a governing board—the chair of the governing board; or
  - (b) if the authority does not have a governing board—the chief executive officer.

## **62 Presentation of statements of intent of territory authorities**

- (1) The Treasurer must present to the Legislative Assembly, with the budget papers for a financial year, a statement of intent for each territory authority for the year.

- (2) If the Treasurer does not present to the Legislative Assembly, with the budget papers for a financial year, a statement of intent for a territory authority, the Treasurer must—
- (a) as soon as practicable after the budget papers are presented, explain to the Legislative Assembly why the statement of intent was not presented; and
  - (b) present the statement of intent to the Legislative Assembly as soon as practicable after presenting the budget papers.

### **63 Annual financial statements of territory authorities**

- (1) As soon as practicable after the end of each financial year, each territory authority must prepare annual financial statements for its operations during the year.
- (2) The annual financial statements must be prepared in accordance with generally accepted accounting principles and in a form that facilitates a comparison between the financial operations of the territory authority during the financial year and the estimates of the operations in the authority's statement of intent for the year.
- (3) The annual financial statements must include—
- (a) the financial statements required under the financial management guidelines; and
  - (b) if a change was made during the year to the conditions of a capital injection set out under section 12A (1) (c) (ii) (Territory authority and territory-owned corporation budgets) in a statement included in a proposed budget for the authority for a financial year—a statement of the change and the reasons for it; and
  - (c) any other statement necessary to fairly reflect the financial operations of the authority during the year and its financial position at the end of the year.

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**64 Responsibility for annual financial statements of territory authorities**

- (1) The annual financial statements of a territory authority for a financial year must have endorsed on them, or attached to them, a statement of responsibility signed by the relevant person for the authority.
- (2) The statement of responsibility must—
  - (a) include a statement of the relevant person's responsibility for the preparation of the annual financial statements and the judgments exercised in preparing them; and
  - (b) state that, in the relevant person's opinion, the financial statements fairly reflect the financial operations of the authority during the financial year and the financial position of the authority at the end of the year.
- (3) In this section:  
*relevant person*, for the territory authority, means—
  - (a) if the authority has a governing board—the chair of the governing board; or
  - (b) if the authority does not have a governing board—the chief executive officer.

**65 Audit of annual financial statements of territory authorities**

- (1) The chief executive officer of a territory authority must give the auditor-general the annual financial statements of the authority for a financial year within the prescribed period after the end of the year.
- (2) The financial statements given to the auditor-general must have endorsed on them, or attached to them, the statement of responsibility made for them under section 64.

- (3) The auditor-general must give the chief executive officer an audit opinion about the financial statements as soon as practicable after the auditor-general receives them.

**66 Annual financial statements of territory authorities to be included in annual reports etc**

A report prepared under the *Annual Reports (Government Agencies) Act 2004* for a territory authority for a financial year must include, or have attached to it—

- (a) the authority's annual financial statements for the year; and  
(b) the audit opinion under section 65 (3) about the financial statements.

**67 Treasurer may require interim financial statements etc for territory authorities**

- (1) The Treasurer may, in writing, direct the relevant person for a territory authority to give the responsible Minister of the authority and the Treasurer financial or other statements relating to the authority for each month, quarter or other stated period of the year.
- (2) The relevant person must prepare the statements required by the direction and give them to the responsible Minister and Treasurer within 1 month after the day the person receives the direction or, if a longer period for compliance is stated in the direction, within the longer period.
- (3) In this section:  
*relevant person*, for a territory authority, means—
- (a) if the authority has a governing board—the chair of the governing board; or  
(b) if the authority does not have a governing board—the chief executive officer.



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**68 Statements of performance of territory authorities**

- (1) As soon as practicable after the end of each financial year, each territory authority must prepare a statement of the performance of the authority in meeting the objectives in the authority's statement of intent for the year.
- (2) The statement must assess the performance by reference to the performance criteria and other measures included in the statement of intent in accordance with section 61 (5) (d).
- (3) For a prescribed territory authority, the statement must also include a statement of the performance of the authority in providing each class of outputs provided by it during the year and, in particular—
  - (a) compare the performance of the territory authority in providing each class of the outputs with the forecast of the performance in the authority's budget for the year; and
  - (b) give particulars of the extent to which the performance criteria set out in the budget for the provision of the outputs were met.
- (4) In this section:

*budget*, for the territory authority, means the budget for the authority for the financial year presented to the Legislative Assembly under section 10 (c) (Budget papers) and, if that budget has been amended under this Act, the budget as amended.

*prescribed territory authority* means a territory authority prescribed for section 12A (1) (b) (Territory authority and territory-owned corporation budgets).

**69 Responsibility for territory authority statements of performance**

- (1) A statement of performance of a territory authority for a financial year must have endorsed on it, or attached to it, a statement of responsibility signed by the relevant person for the authority.

- (2) The statement of responsibility must—
- (a) include a statement of the relevant person’s responsibility for the preparation of the statement of performance and the judgments exercised in preparing them; and
  - (b) state that, in the relevant person’s opinion, the statement of performance fairly reflects the performance of the authority during the financial year.
- (3) In this section:
- relevant person*, for the territory authority, means—
- (a) if the authority has a governing board—the chair of the governing board; or
  - (b) if the authority does not have a governing board—the chief executive officer.

## 70 Scrutiny of territory authority statements of performance

- (1) The chief executive officer of a territory authority must give the auditor-general the authority’s statement of performance for a financial year within the prescribed period after the end of the year.
- (2) The statement of performance given to the auditor-general must have endorsed on it, or attached to it, the statement of responsibility made for it under section 69.
- (3) The auditor-general must give the chief executive officer a report about the statement of performance as soon as practicable after the auditor-general receives it.
- (4) The report must be prepared in accordance with the financial management guidelines.

**71 Territory authority statements of performance to be included in annual reports etc**

A report prepared under the *Annual Reports (Government Agencies) Act 2004* for a territory authority for a financial year must include, or have attached to it—

- (a) the authority's statement of performance for the year; and
- (b) the auditor-general's report under section 70 (3) about the statement of performance.

## Part 9 Governance of territory authorities

### *Notes for pt 9*

- Note 1* Div 9.1 and div 9.5 apply to a territory authority, whether or not it has a governing board, unless the establishing Act otherwise provides (see eg the *Legal Aid Act 1977*, s 94A).
- Note 2* The Legislation Act contains provisions relevant to territory authorities, including the following:
- making appointments (s 206, s 207)
  - consultation with a committee of the Legislative Assembly (div 19.3.3)
  - eligibility for reappointment (s 208 and dict, pt 1, def *appoint*)
  - acting appointments (s 209)
  - resignations (s 210)
  - effect of appointment irregularity or defect (s 212).
- Note 3* The *Remuneration Tribunal Act 1995* allows terms and conditions for people appointed to be set by determination under that Act.

### Division 9.1 Definitions and important concepts

#### 72 Definitions—pt 9

In this part:

*applicable governmental policies*, for a territory authority—see section 103.

*establishing Act*, for a territory authority, governing board or governing board member, means the Act that establishes the authority or governing board.

*financial year*, for a territory authority, means—

- (a) a period of 12 months beginning on 1 July; or

- (b) if the territory authority has, in writing, fixed another 12-month period as its financial year—the period fixed.

*governing board member*, for a territory authority with a governing board, includes the CEO.

*material interest*—see section 88 (4).

*relevant territory authority*—a territory authority to which part 8 applies is a *relevant territory authority*, unless the establishing Act for the authority provides otherwise.

### **73 Nature of relevant territory authorities**

- (1) A relevant territory authority—
- (a) is a corporation; and
  - (b) may sue and be sued in its corporate name; and
  - (c) may have a seal.
- (2) A relevant territory authority represents the Territory when exercising its functions, unless the establishing Act for the authority or another territory law otherwise provides.
- (3) A relevant territory authority has the same status, privileges and immunities as the Territory so far as it represents the Territory.

### **74 Powers of territory authorities generally**

- (1) A relevant territory authority has the legal capacity and powers of an individual both in and outside the ACT (including outside Australia).

#### **Examples**

- 1 to enter into a contract
- 2 to own, deal with and dispose of property

3 to act as trustee

*Note* An example is part of the Act, is not exhaustive and may extend, but does not limit, the meaning of the provision in which it appears (see Legislation Act, s 126 and s 132).

- (2) Without limiting subsection (1), a relevant territory authority—
- (a) has the powers given to it under this Act or another territory law; and
  - (b) may do anything that it is authorised to do by a territory law or a law of another jurisdiction; and
  - (c) may exercise its powers in and outside the ACT (including outside Australia).

**Example for par (b)**

A territory authority may arrange for the authority to be registered or recognised under a law of another jurisdiction.

- (3) A relevant territory authority's legal capacity to do something is not affected by the fact that the authority's interests are not, or would not be, served by doing it.
- (4) To remove any doubt, this section does not—
- (a) authorise a relevant territory authority to do anything that is prohibited by a territory law or a law of another jurisdiction; and
  - (b) give a relevant territory authority a right that a territory law or a law of another jurisdiction denies to the authority.

- (5) In this section:

***another jurisdiction*** means the Commonwealth, a State, another Territory or a foreign country.

**75 Execution of documents and assumptions people dealing with relevant territory authority may make**

(1) In this section:

*applied Corporations Act provisions* means the following provisions of the Corporations Act:

- (a) section 127 (which is about the execution of documents by a company);
- (b) section 128 (which is about a person's entitlement to make certain assumptions in dealing with a company);
- (c) section 129 (which is about the assumptions that may be made).

(2) The applied Corporations Act provisions apply to a relevant territory authority as if—

- (a) a reference to a *company* were a reference to the authority; and
- (b) a reference to a *common seal* were a reference to any seal of the authority; and
- (c) a reference to a *director* were a reference to a board member; and
- (d) a reference to a company's *constitution* were a reference to this Act and the establishing Act; and
- (e) a reference to an *officer* of a company were a reference to the chief executive officer and any member of staff of the authority; and
- (f) a reference to *information available to the public from ASIC* were a reference to information available to the public from the Territory; and
- (g) any other necessary changes, and any change prescribed by regulation, were made.

**76 Governing board of territory authority**

- (1) A territory authority has a governing board if the establishing Act for the authority establishes a governing board for the authority.
- (2) To remove any doubt, only the following territory authorities have governing boards:
  - ACT Gambling and Racing Commission
  - ACT Health Promotion Authority
  - ACTION Authority
  - Australian Capital Territory Public Cemeteries Authority
  - Australian Capital Tourism Corporation
  - Building and Construction Industry Training Fund Authority
  - Cleaning Industry Long Service Leave Authority
  - Construction Industry Long Service Leave Authority
  - Cultural Facilities Corporation
  - Exhibition Park Corporation
  - Land Development Agency
  - Stadiums Authority
  - a territory authority prescribed by the financial management guidelines.

**77 Role of governing board**

- (1) If a territory authority has a governing board, the governing board has the following functions:
  - (a) setting the authority's policies and strategies;
  - (b) governing the authority consistently with the authority's establishing Act and other relevant legislation;
  - (c) ensuring, as far as practicable, that the authority operates in a proper, effective and efficient way;
  - (d) ensuring, as far as practicable, that the authority complies with applicable governmental policies (if any).



**Examples of policies for par (a)**

- 1 risk management
- 2 communication with government
- 3 corporate planning

*Note* An example is part of the Act, is not exhaustive and may extend, but does not limit, the meaning of the provision in which it appears (see Legislation Act, s 126 and s 132).

- (2) This section does not limit the functions of a governing board.

## **Division 9.2                      Governing board member appointments**

### **78                      Appointment of governing board members generally**

- (1) This section applies to the appointment of the members of the governing board of a territory authority, other than the CEO.
- (2) The responsible Minister for the territory authority may appoint the members.

*Note 1* For the making of appointments (including acting appointments), see the Legislation Act, pt 19.3.

*Note 2* In particular, an appointment may be made by naming a person or nominating the occupant of a position (see s 207).

*Note 3* Certain Ministerial appointments require consultation with an Assembly committee and are disallowable (see Legislation Act, div 19.3.3).

- (3) The only criteria for deciding whether to appoint a person as a member are—
  - (a) the contribution the person can make to the goals and objectives of the governing board; and
  - (b) the criteria stated in applicable governmental policies (if any) relating to appointments.
- (4) However, the establishing Act may prescribe other criteria for deciding whether to appoint a person as a member.

- (5) An appointment of a member—
  - (a) must not be for longer than 3 years, unless the establishing Act allows a longer period; and
  - (b) is an appointment under the provision of the establishing Act that establishes the governing board.
- (6) The conditions of appointment of a member (other than a member required under the establishing Act to be a public servant or statutory office holder) are the conditions agreed between the Minister and the member, subject to any determination under the *Remuneration Tribunal Act 1995*.

## **79 Appointment of chair and deputy chair**

- (1) The responsible Minister for a territory authority with a governing board may appoint a chair for the board and, unless the establishing Act otherwise provides, a deputy chair for the board.

*Note 1* For the making of appointments (including acting appointments), see the Legislation Act, pt 19.3.

*Note 2* In particular, an appointment may be made by naming a person or nominating the occupant of a position (see s 207).

*Note 3* Certain Ministerial appointments require consultation with an Assembly committee and are disallowable (see Legislation Act, div 19.3.3).

- (2) However, the responsible Minister must not appoint the CEO of the territory authority as chair or deputy chair.
- (3) The responsible Minister must try to ensure that the governing board of a territory authority always has a chair and, unless the establishing Act otherwise provides, deputy chair.

## **80 Appointment of CEO of authority with governing board**

- (1) This section applies to a territory authority with a governing board.

- (2) The governing board of the territory authority must, after consulting the responsible Minister, appoint a CEO for the authority.

*Note 1* For the making of appointments (including acting appointments), see the Legislation Act, pt 19.3.

*Note 2* In particular, an appointment may be made by naming a person or nominating the occupant of a position (see s 207).

- (3) However, if the CEO is required under the establishing Act to be a public servant, the chief executive of the administrative unit responsible for the establishing Act must, after consulting the governing board and the responsible Minister, appoint a CEO for the authority.
- (4) The CEO is a member of the governing board.
- (5) However, the CEO is not a member of the governing board if it is considering or deciding—
- (a) the appointment, or the ending of the appointment, of the CEO; or
  - (b) the CEO's conditions of appointment.
- (6) The conditions of appointment of a CEO (other than a CEO required under the establishing Act to be a public servant) are the conditions agreed between the governing board and the CEO, subject to any determination under the *Remuneration Tribunal Act 1995*.

## **81 Ending board member appointments**

- (1) This section applies to a governing board member other than the CEO.
- (2) The responsible Minister may end the member's appointment—
- (a) if the member contravenes a territory law; or
  - (b) for misbehaviour; or

- (c) if the member becomes bankrupt or executes a personal insolvency agreement; or
- (d) if the member is convicted, or found guilty, in Australia of an offence punishable by imprisonment for at least 1 year; or
- (e) if the member is convicted, or found guilty, outside Australia of an offence that, if it had been committed in the ACT, would be punishable by imprisonment for at least 1 year; or
- (f) if the member exercises the member's functions other than in accordance with section 85 (Honesty, care and diligence of governing board members); or
- (g) if the member fails to take all reasonable steps to avoid being placed in a position where a conflict of interest arises during the exercise of the member's functions; or
- (h) if the member contravenes section 88 (Disclosure of interests by governing board members); or
- (i) if the member is absent from 3 consecutive meetings of the board, otherwise than on approved leave; or
- (j) for physical or mental incapacity, if the incapacity substantially affects the exercise of the member's functions.

*Note* A person's appointment also ends if the person resigns (see Legislation Act, s 210).

- (3) The Minister may also end the appointment of the member (the **member concerned**) if the board tells the Minister in writing that it has resolved, by a majority of at least  $\frac{2}{3}$  of the members, to recommend to the Minister that the member's appointment be ended.
- (4) The governing board may pass a resolution mentioned in subsection (3) only if—

- (a) at least 3 weeks written notice of the intention to consider the proposed resolution has been given to the member concerned; and
- (b) the member concerned has been given an opportunity to make submissions and present documents to a meeting of the board; and
- (c) if the member concerned has used the opportunity mentioned in paragraph (b)—a summary of the member’s submissions is recorded in the minutes of the board and a copy of any documents presented is included in the minutes.

## **Division 9.3                      Functions of governing board members**

### **82                      Chair’s functions**

The chair of the governing board of a territory authority has the following functions:

- (a) managing the affairs of the governing board;
- (b) ensuring, as far as practicable, that there is a good working relationship between the governing board and management of the authority;
- (c) ensuring the responsible Minister is kept informed about the operations of the authority.

### **83                      Deputy chair’s functions**

- (1) If the chair of the governing board of a territory authority is absent or cannot for any reason exercise the functions of the chair, the deputy chair of the governing board must exercise the functions of the chair.

- (2) However, this section does not apply to a territory authority if the establishing Act for the authority provides that it need not have a deputy chair.

*Note* The Legislation Act, s 209 deals with acting appointments.

## 84 CEO's functions

- (1) The CEO of a territory authority with a governing board has the following functions:

- (a) ensuring, as far as practicable, that the authority's statement of intent is implemented effectively and efficiently;

**Example of implementation of statement of intent**

achieving objectives in statement of intent

- (b) managing the day-to-day operations of the authority in accordance with—

(i) applicable governmental policies (if any); and

(ii) the policies of the authority set by the board; and

(iii) each legal requirement that applies to the authority;

**Example for par (iii)**

a direction by the independent competition and regulatory commission that relates to the authority

- (c) regularly advising the board about the operation and financial performance of the authority;

- (d) immediately advising the board about significant events.

*Note* An example is part of the Act, is not exhaustive and may extend, but does not limit, the meaning of the provision in which it appears (see Legislation Act, s 126 and s 132).

- (2) In this section:

**significant event**, for a territory authority, means an event that the authority is required to tell the responsible Minister about under section 101.

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**85 Honesty, care and diligence of governing board members**

In exercising the functions of a governing board member, a member must exercise the degree of honesty, care and diligence required to be exercised by a director of a corporation in relation to the affairs of the corporation.

**86 Conflicts of interest by governing board members**

A governing board member must take all reasonable steps to avoid being placed in a position where a conflict of interest arises during the exercise of the member's functions.

**87 Agenda to require disclosure of interest item**

The agenda for each meeting of a territory authority governing board must include an item requiring any material interest in an issue to be considered at the meeting to be disclosed to the meeting.

**88 Disclosure of interests by governing board members**

- (1) If a governing board member has a material interest in an issue being considered, or about to be considered, by the governing board, the member must disclose the nature of the interest at a board meeting as soon as practicable after the relevant facts come to the member's knowledge.

*Note* **Material interest** is defined in s (4). The definition of **indirect interest** in s (4) applies to the definition of **material interest**.

- (2) The disclosure must be recorded in the governing board's minutes and, unless the board otherwise decides, the member must not—
  - (a) be present when the board considers the issue; or
  - (b) take part in a decision of the board on the issue.

**Example**

Albert, Boris and Chloe are members of a governing board. They have an interest in an issue being considered at a governing board meeting and they disclose the

interest as soon as they become aware of it. Albert's and Boris's interests are minor but Chloe has a direct financial interest in the issue.

The governing board considers the disclosures and decides that because of the nature of the interests:

- Albert may be present when the board considers the issue but not take part in the decision
- Boris may be present for the consideration and take part in the decision.

The board does not make a decision allowing Chloe to be present or take part in the board's decision. Accordingly, since Chloe has a material interest she cannot be present for the consideration of the issue or take part in the decision.

*Note* An example is part of the Act, is not exhaustive and may extend, but does not limit, the meaning of the provision in which it appears (see Legislation Act, s 126 and s 132).

- (3) Any other governing board member who also has a material interest in the issue must not be present when the board is considering its decision under subsection (2).
- (4) In this section:

*associate*, of a person, means—

- (a) the person's business partner; or
- (b) a close friend of the person; or
- (c) a family member of the person.

*executive officer*, of a corporation, means a person (however described) who is concerned with, or takes part in, the corporation's management, whether or not the person is a director of the corporation.

*indirect interest*—without limiting the kinds of indirect interests a person may have, a person has an *indirect interest* in an issue if any of the following has an interest in the issue:

- (a) an associate of the person;



- (b) a corporation if the corporation has not more than 100 members and the person, or an associate of the person, is a member of the corporation;
- (c) a subsidiary of a corporation mentioned in paragraph (b);
- (d) a corporation if the person, or an associate of the person, is an executive officer of the corporation;
- (e) the trustee of a trust if the person, or an associate of the person, is a beneficiary of the trust;
- (f) a member of a firm or partnership if the person, or an associate of the person, is a member of the firm or partnership;
- (g) someone else carrying on a business if the person, or an associate of the person, has a direct or indirect right to participate in the profits of the business.

***material interest***—a governing board member has a ***material interest*** in an issue if the member has—

- (a) a direct or indirect financial interest in the issue; or
- (b) a direct or indirect interest of any other kind if the interest could conflict with the proper exercise of the member's functions in relation to the board's consideration of the issue.

## **89 Reporting of disclosed governing board interests to Minister**

- (1) Within 3 months after the day a material interest is disclosed under section 88 (1), the chair of the governing board must report to the responsible Minister in writing about—
  - (a) the disclosure; and
  - (b) the nature of the interest disclosed; and
  - (c) any decision by the board under section 88 (2).

- (2) The chair must also give the responsible Minister, not later than 31 days after the end of each financial year, a statement that sets out the information given to the Minister in reports under subsection (1) that relate to disclosures made during the previous financial year.
- (3) The responsible Minister must give a copy of the statement to the relevant committee of the Legislative Assembly within 31 days after the day the Minister receives the statement.
- (4) In this section:  
*relevant committee* means—
  - (a) a standing committee of the Legislative Assembly nominated by the Speaker for subsection (3); or
  - (b) if no nomination under paragraph (a) is in effect—the standing committee of the Legislative Assembly responsible for public accounts.

## **90 Protection of governing board members from liability**

- (1) A governing board member is not civilly liable for anything done or omitted to be done honestly and without recklessness—
  - (a) in the exercise of a function under a territory law; or
  - (b) in the reasonable belief that the act or omission was in the exercise of a function under a territory law.
- (2) Any liability that would, apart from this section, attach to a governing board member of a territory authority attaches instead to the authority.

## **91 Indemnification and exemption of governing board members**

- (1) A territory authority must not exempt a governing board member (whether directly or through another entity) from liability to the authority.

- (2) A territory authority must not indemnify a governing board member (whether directly or through another entity and whether by agreement or by making a payment) against any of the following liabilities incurred as a board member:
- (a) a liability owed to the authority;
  - (b) a liability owed to someone other than the authority that did not arise from honest conduct.
- (3) A territory authority must not indemnify a governing board member (whether directly or through another entity and whether by agreement or by making a payment) against legal costs incurred as a member if the costs are incurred—
- (a) in defending or resisting a proceeding if the person is found to have a liability for which the person could not be indemnified under subsection (2); or
  - (b) in defending or resisting a criminal proceeding in which the person is found guilty.
- (4) In this section:
- authority* includes a subsidiary (if any) of the authority.

*Note* A governing board member is not personally liable for certain acts done or omissions made honestly and without recklessness (see s 90).

## **92 Compensation for exercise of functions etc**

- (1) A person may claim compensation from the Territory if the person suffers loss because of the exercise, or purported exercise, of a function under this part or the establishing Act.
- (2) Compensation may be claimed and ordered in a proceeding for compensation brought in a court of competent jurisdiction.

- (3) A court may order the payment of reasonable compensation for the loss or expense only if it is satisfied it is just to make the order in the circumstances of the particular case.
- (4) A regulation may prescribe matters that may, must or must not be taken into account by the court in considering whether it is just to make the order.

## **Division 9.4 Governing board meetings**

### **93 Time and place of governing board meetings**

- (1) Meetings of the governing board of a territory authority are to be held when and where it decides.
- (2) However, the governing board must meet—
  - (a) at least once every 3 months; or
  - (b) if the establishing Act requires the governing board to meet more frequently—at the times required under the establishing Act.
- (3) The chair—
  - (a) may at any time call a meeting of the governing board; and
  - (b) must call a meeting if asked by the Minister or at least 2 members.
- (4) The chair must give the other members reasonable notice of the time and place of a meeting called by the chair.

### **94 Presiding member at governing board meetings**

- (1) The chair presides at all meetings at which the chair is present.
- (2) If the chair is absent and the governing board has a deputy chair, the deputy chair presides.

- (3) If the chair and the deputy chair are absent or the chair is absent and there is no deputy chair, the member chosen by the members present presides.
- (4) However, the members must not choose the CEO to preside.

**95 Quorum at governing board meetings**

- (1) Business may be carried on at a meeting of the governing board only if at least  $\frac{1}{2}$  the number of members appointed are present.
- (2) However, if the establishing Act for the governing board provides that a board member is a non-voting member, that board member is not counted as a member appointed or present for subsection (1).

**96 Voting at governing board meetings**

- (1) At a meeting of the governing board each member has a vote on each question to be decided, unless the establishing Act for the board otherwise provides.
- (2) A question is decided by a majority of the votes of the members present and voting but, if the votes are equal, the member presiding has a deciding vote.

**97 Conduct of governing board meetings etc**

- (1) The governing board may conduct its proceedings (including its meetings) as it considers appropriate.
- (2) A meeting may be held using a method of communication, or a combination of methods of communication, that allows a board member taking part to hear what each other member taking part says without the members being in each other's presence.

**Examples**

a phone link, a satellite link

*Note* An example is part of the Act, is not exhaustive and may extend, but does not limit, the meaning of the provision in which it appears (see Legislation Act, s 126 and s 132).

- (3) A governing board member who takes part in a meeting conducted under subsection (2) is taken, for all purposes, to be present at the meeting.
- (4) A resolution is a valid resolution of the governing board, even if it is not passed at a meeting of the board, if all members agree to the proposed resolution in writing or by electronic communication.

**Example of electronic communication**

email

- (5) The board must keep minutes of its meetings.

## **Division 9.5 Requirements and obligations for territory authorities**

### **98 Limitations on authorities forming corporations etc**

- (1) A relevant territory authority must not do any of the following without the Treasurer's prior written approval:
  - (a) subscribe for, or purchase, shares in or debentures or other securities of, a corporation;
  - (b) form, or take part in the formation of, a corporation.
- (2) An approval under subsection (1)—
  - (a) must relate only to a particular corporation or proposed corporation; and
  - (b) may be given subject to the conditions or restrictions stated in the approval.
- (3) If a relevant territory authority does something mentioned in subsection (1), the authority must tell the responsible Minister within 2 weeks after the day the authority does the thing.
- (4) The responsible Minister must—

- (a) prepare a written statement setting out details of, and reasons for, the relevant territory authority's action; and
  - (b) present the statement to the Legislative Assembly within 6 sitting days after the day the Minister is told about the action.
- (5) A statement need not include any material that is commercially sensitive.
- (6) However, if commercially sensitive information is not included in the statement, the responsible Minister must, when presenting the statement to the Legislative Assembly, also present a further statement setting out the general nature of the information and the reason for its non-inclusion in the statement.

**99 Limitations on authorities taking part in joint ventures and trusts**

- (1) A relevant territory authority must not take part in a joint venture or trust without the Treasurer's prior written approval.
- (2) An approval under subsection (1)—
- (a) may apply generally or may relate to a particular proposed joint venture or trust; and
  - (b) may be given subject to the conditions or restrictions stated in the approval.
- (3) If a relevant territory authority enters into an agreement for a joint venture or trust, the authority must tell the responsible Minister within 2 weeks after the day the authority enters into the agreement.
- (4) The responsible Minister must—
- (a) prepare a written statement setting out details of, and reasons for, the agreement; and
  - (b) present the statement to the Legislative Assembly within 6 sitting days after the day the Minister is told about the agreement.

- (5) A statement need not include any material that is commercially sensitive.
- (6) However, if commercially sensitive information is not included in the statement, the responsible Minister must, when presenting the statement to the Legislative Assembly, also present a further statement setting out the general nature of the information and the reason for its non-inclusion in the statement.

**100 Corporations, joint ventures and trusts in which authority has interest**

- (1) If a relevant territory authority has a controlling interest in a corporation, joint venture or trust, the authority must ensure that—
  - (a) the auditor-general is appointed auditor for the corporation, joint venture or trust; and
  - (b) the corporation or joint venture, or a trustee for the trust, does not do anything that the authority itself could not do.
- (2) If a relevant territory authority has an interest, other than a controlling interest, in a corporation, joint venture or trust, the authority must try to ensure that the auditor-general is appointed auditor for the corporation, joint venture or trust.

*Note* The *Auditor-General Act 1996*, s 14 allows the auditor-general to require a person to give to the auditor-general information and documents.

- (3) In this section—  
***controlling interest***—see the *Auditor-General Act 1996*, section 5.

**101 Obligation of authorities to tell Minister about significant events**

- (1) A relevant territory authority must, as soon as practicable, tell the responsible Minister of any significant event that affects, or seems likely to affect—



- (a) the value of the authority; or
  - (b) a significant part of the authority's assets; or
  - (c) the performance of the authority as a whole; or
  - (d) the carrying out of a significant activity of the authority.
- (2) For this section, an event, part of assets or activity is *significant* for a relevant territory authority if—
- (a) it is significant when interpreted in accordance with accounting standards relating to materiality ordinarily used in Australia when the decision about whether it is significant is made; or
  - (b) a document published by the authority identifies it as significant (however described); or
  - (c) a memorandum of understanding or other agreement between the responsible Minister or Treasurer and the authority identifies it as significant (however described); or
  - (d) it is prescribed under the financial management guidelines.

**102 Ministerial directions to authorities about financial etc statements**

- (1) The responsible Minister for a relevant territory authority may, in writing, direct the relevant person for the authority to give the Minister financial or other statements relating to the authority.
- (2) Without limiting subsection (1), the direction may state the form in which the statements are to be given and the period to which they must relate.
- (3) A relevant person for a relevant territory authority who receives a direction under subsection (1) must prepare the statements required by the direction and give them to the responsible Minister within 1 month after the day the person receives the direction or, if a longer period is allowed by the Minister, within the longer period.

- (4) The responsible Minister must not allow a longer period under subsection (3) for complying with a direction unless satisfied that there are special circumstances that justify the longer period.
- (5) In this section:
- relevant person*, for a relevant territory authority, means—
- (a) if the authority has a governing board—the chair of the governing board; or
- (b) if the authority does not have a governing board—the chief executive officer.

### **103 Application of government policies to authorities**

- (1) The responsible Minister for a relevant territory authority may, after consulting the authority, tell the authority, in writing, the general government policies (*applicable governmental policies*) that are to apply to the authority.
- (2) A relevant territory authority must ensure that the authority complies, as far as practicable, with the applicable governmental policies.
- (3) For the *Trade Practices Act 1974* (Cwlth), this Act authorises—
- (a) the decision to apply applicable governmental policies to an authority; and
- (b) the doing of, or the failure to do, anything by or in relation to the authority to comply with applicable governmental policies.
- (4) A notice under subsection (1) is a notifiable instrument.

*Note* A notifiable instrument must be notified under the Legislation Act.

## Part 10                      Miscellaneous

### 104            Act of grace payments

- (1) If the Treasurer considers it appropriate to do so because of special circumstances, the Treasurer may authorise the payment by a department of an amount to a person (the *payee*) although the payment of that amount (the *relevant amount*) would not otherwise be authorised by law or required to meet a legal liability.
- (2) The authorisation may provide for the relevant amount to be paid by—
  - (a) more than 1 instalment and on the dates specified in the authorisation; or
  - (b) periodical payments of an amount, and for the period, specified in the authorisation.
- (3) An authorisation may be expressed to be subject to conditions to be complied with by the payee.
- (4) If a condition is contravened, the Treasurer may by written notice addressed to the last-known address of the payee require the payee, within 30 days of receipt of the notice, to pay an amount equal to all or part of the relevant amount.
- (5) If the payee does not pay the amount specified in the notice under subsection (4), the amount may be recovered by the Territory as a debt.
- (6) If the payment of an amount by a department is authorised under this section, the Treasurer must —
  - (a) direct that the amount be paid from an appropriate appropriation for the department specified by the Treasurer; or
  - (b) authorise payment of the amount under section 18; or

- (c) authorise payment of the amount out of the public money of the Territory.
- (7) The public money of the Territory is appropriated for subsection (6) (c).
- (8) A payment made by a department under this section must be reported in notes to the financial statements of the department that relate to the financial year when the payment was made.
- (9) The notes must indicate in relation to each payment under this section the amount and grounds for the payment.
- (10) The notes relating to a payment under this section must not disclose the identity of the payee unless disclosure was agreed to by the payee as a condition of authorising the payment.

**105 Waiver of debts etc**

- (1) The Treasurer may, in writing, on behalf of the Territory—
  - (a) waive the Territory's right to payment of an amount payable to the Territory; or
  - (b) postpone any right of the Territory to be paid a debt in priority to another debt; or
  - (c) allow the payment by instalments of an amount payable to the Territory; or
  - (d) defer the time for payment of an amount payable to the Territory.
- (2) A waiver relating to an amount payable to the Territory by a person may be expressed to be subject to a condition that the person agrees to pay an amount to the Territory in circumstances specified in the waiver.

- (3) A waiver relating to an amount payable to the Territory must be reported in the notes to the financial statements of the relevant department that relate to the year in which the right to payment was waived.

**106 Payments in relation to deceased estates**

- (1) If, at the time of a person's death (whether before or after the commencement of this section), the Territory owed an amount to the person, the Treasurer may pay that amount to the person who the Treasurer considers should receive the payment.
- (2) In deciding who should be paid, the Treasurer must have regard to—
- (a) the provisions of any will of the deceased person that identify the persons entitled to property under the will; and
  - (b) the law relating to the disposition of the property of deceased people.
- (3) Before making a payment to a person, the Treasurer may require the person to produce any documents and other evidence relating to—
- (a) the disposition of the deceased person's estate; or
  - (b) the family of the deceased person and any other people apparently entitled to share in the estate of the deceased person.
- (4) Subject to subsection (3), the Treasurer may make the payment without requiring production of probate of the will, or letters of administration of the estate, of the deceased person.
- (5) If a payment is made in relation to an amount owing to a deceased person, the Territory is discharged from any further liability in relation to that amount.
- (6) This section does not relieve the recipient of a payment from liability to deal with the money in accordance with law.

**107            Guideline-making power**

- (1) The Treasurer may, in writing, make financial management guidelines for this Act.
- (2) A financial management guideline is a disallowable instrument.

*Note*        A disallowable instrument must be notified, and presented to the Legislative Assembly, under the Legislation Act.

**108            Regulation-making power**

The Executive may make regulations for this Act.

*Note*        A regulation must be notified, and presented to the Legislative Assembly, under the Legislation Act.

## Part 11 Transitional

### 109 Financial Management Legislation Amendment Act 2005—provisions with 1 July 2005 application

- (1) The 1 July 2005 sections, as in force immediately after the commencement of this section, apply in relation to the financial year that commenced on 1 July 2005 and all subsequent financial years.
- (2) In its application in relation to the financial year that commenced on 1 July 2005, section 68, as in force immediately after the commencement of this section, applies as if the reference in subsection (3) to section 61 (5) (d) included a reference to section 55 (3) (d).
- (3) In this section:

*1 July 2005 sections* means the following sections:

- section 12 (Departmental budgets)
- section 13 (Supplementary budget papers)
- section 13A (Amendment of budgets for supplementary appropriation)
- section 22 (Annual financial statements of the Territory)
- section 23 (Responsibility for annual financial statements)
- section 24 (Audit of annual financial statements)
- section 27 (Annual financial statements of departments)
- section 28 (Responsibility for annual financial statements of departments)
- section 30 (Departmental annual financial statements to be included in annual reports etc)
- section 29 (Audit of financial statements of departments)
- section 29 (Audit of financial statements of departments)
- section 30 (Departmental annual financial statements to be included in annual reports etc)

- section 30B (Responsibility for departmental statements of performance)
- section 30C (Scrutiny of departmental statements of performance)
- section 30D (Departmental statements of performance to be included in annual reports etc)
- section 30E (Quarterly departmental performance reports)
- section 31 (Responsibilities of chief executives of departments)
- section 63 (Annual financial statements of territory authorities)
- section 64 (Responsibility for annual financial statements of territory authorities)
- section 65 (Audit of annual financial statements of territory authorities)
- section 66 (Annual financial statements of territory authorities to be included in annual reports etc)
- section 68 (Statements of performance of territory authorities)
- section 69 (Responsibility for territory authority statements of performance)
- section 70 (Scrutiny of territory authority statements of performance)
- section 71 (Territory authority statements of performance to be included in annual reports etc).

(4) This section expires 1 year after the day it commences.

**110 Financial Management Legislation Amendment Act 2005—provisions with 1 July 2006 application**

- (1) The 1 July 2006 sections, as in force immediately after the commencement of this section, apply in relation to the financial year commencing on 1 July 2006 and all subsequent financial years.
- (2) Despite the amendments of this Act made by the *Financial Management Legislation Amendment Act 2005*, the following sections, as in force immediately before the commencement of this



section, continue to apply in relation to the financial year that commenced on 1 July 2005:

- section 10 (Budget papers)
- section 58 (Statements of intent).

(3) In this section:

*1 July 2006 sections* means the following sections:

- section 10 (Budget papers)
- section 12A (Territory authority and territory-owned corporation budgets)
- section 61 (Territory authority statements of intent)
- section 62 (Presentation of statements of intent of territory authorities).

(4) This section expires on the expiry of section 109.

**M 110A Application of Legislation Act, s 94 to certain appointments, elections and approvals**

**M 110B Application of Act to Health Promotion Act**

**111 Transitional regulations**

- (1) A regulation may prescribe transitional matters necessary or convenient to be prescribed because of the enactment of the *Financial Management Legislation Amendment Act 2005*.
- (2) A regulation may modify this part (including its operation in relation to another territory law) to make provision in relation to anything that, in the Executive's opinion, is not, or not adequately or appropriately, dealt with in this part.
- (3) A regulation under subsection (2) has effect despite anything elsewhere in this Act or another territory law.
- (4) This section expires 2 years after the day it commences.

## Dictionary

(see s 3)

*Note 1* The Legislation Act contains definitions and other provisions relevant to this Act.

*Note 2* For example, the Legislation Act, dict, pt 1, defines the following terms:

- Act
- administrative unit
- auditor-general
- authorised deposit-taking institution
- chief executive (see s 163)
- exercise
- function
- GST
- may (see s 146)
- Minister (see s 162)
- must (see s 146)
- person
- Self-Government Act
- territory-owned corporation.

***applicable governmental policies***, for a territory authority, for part 9 (Governance of territory authorities)—see section 103.

***appropriation*** means an appropriation of public money by any Act including this Act.

***Appropriation Act*** means an Act that makes appropriations in relation to a financial year for purposes mentioned in section 8.

***appropriation unit*** means a class of outputs, or a group of output classes, for which an appropriation is made by an Appropriation Act.

***banking account*** means an account with an authorised deposit-taking institution that is, or is substantially the same as, a bank account.

***borrowing*** includes—

- (a) raising money or obtaining credit, whether by dealing in securities or otherwise; and
- (b) entering into a financing lease;

but does not include using a credit card or overdraft facility, or otherwise obtaining credit, in a transaction forming part of the day-to-day operations of the Territory or a territory authority.

***budget papers*** means documents presented to the Legislative Assembly under section 10 or section 13 (1).

***capital injection*** means an amount provided, or to be provided, to a department, a territory authority or a territory-owned corporation for—

- (a) the purchase of assets to be held by the department or to be owned by the authority or corporation; or
- (b) the development of assets held by the department or owned by the authority or corporation; or
- (c) augmenting the assets held by the department or owned by the authority or corporation; or
- (d) reducing the liabilities of the department, the authority or the corporation;

but does not include an amount provided from an appropriation for a purpose mentioned in section 8 (1) (a) or (c) or (2) (a).

***CEO***—see ***chief executive officer***.

***chief executive officer*** (or ***CEO***), of a territory authority, means the person (however described) who is responsible for managing the affairs of the authority.

***class of outputs*** means a group of outputs identified as a class by an Appropriation Act.

**department** means—

- (a) an administrative unit (excluding any part of an administrative unit prescribed for paragraph (b) and any administrative unit forming part of a group of administrative units prescribed for paragraph (c)); or
- (b) a part of an administrative unit prescribed for this paragraph; or
- (c) a group of 2 or more administrative units prescribed for this paragraph.

**departmental banking account** means a banking account mentioned in section 34 (1).

**establishing Act**, for a territory authority, governing board or governing board member, for part 9 (Governance of territory authorities)—see section 72.

**expenses**, in relation to an output, means the expenses incurred in providing the output quantified on an accrual accounting basis and includes the overhead expenses properly attributable to the output.

**financial management guidelines** means the financial management guidelines under this Act.

**financial year**, for a territory authority, for part 9 (Governance of territory authorities)—see section 72.

**general government sector** means—

- (a) those organisations whose primary function is to provide services that are mainly not market orientated, are mainly for the consumption of the community generally, involve the transfer or redistribution of income, and are financed mainly through appropriation; and
- (b) those organisations that are controlled by the Territory and provide investment or other financial services.

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**generally accepted accounting principles** means accounting principles and procedures that are—

- (a) recognised by the accounting profession as appropriate for reporting financial information relating to government, a department or a territory authority; and
- (b) consistent with this Act and any relevant Appropriation Act.

**governing board**, for a territory authority, means the governing board for the authority mentioned in section 76.

**governing board member**, for a territory authority with a governing board for part 9 (Governance of territory authorities)—see section 72.

**input tax credit**—see the *A New Tax System (Goods and Services Tax) Act 1999* (Cwlth), dictionary.

**interest** includes a dividend and any other financial return on a deposit, loan or other investment.

**invest** includes enter into a transaction or arrangement for the protection or enhancement of investments.

**Legislative Assembly secretariat**—see the *Public Sector Management Act 1994*, section 3.

**material interest**, for part 9 (Governance of territory authorities)—see section 88 (4).

**outcomes** means the consequences for the community of outputs.

**outputs** means goods produced or services provided by a department or territory authority or a person producing goods or providing services on behalf of a department or territory authority.

**prescribed** means prescribed by the financial management guidelines.

**public money** means all money received by the Territory, including the proceeds of all loans raised on behalf of the Territory, but does not include—

- (a) money held by the Territory as trust money; or
- (b) money received by a territory-owned corporation or subsidiary of a territory-owned corporation; or
- (c) money received by the Territory from a territory-owned corporation or subsidiary of a territory-owned corporation for investment for the corporation or subsidiary; or
- (d) money received by a territory authority; or
- (e) money received by the Territory from a territory authority for investment for the authority; or
- (f) money received by the Territory—
  - (i) in repayment of an investment made by the Territory for a territory authority; or
  - (ii) as interest on such an investment.

**public trading enterprise sector** means those organisations whose primary function is to provide goods and services that are mainly market orientated and non-regulatory in nature and who may recover a significant part of their costs from individual consumers.

**relevant territory authority**, for part 9 (Governance of territory authorities)—see section 72.

**responsible chief executive**, in relation to a department, means—

- (a) if the department is constituted by an administrative unit or a part of an administrative unit—the chief executive of that administrative unit; or
- (b) if the department is constituted by a group of 2 or more administrative units—the person prescribed as the responsible chief executive in relation to the department.

**responsible Minister** means—

- (a) in relation to a department that is constituted by an administrative unit or a part of an administrative unit—the Minister to whom responsibility for that administrative unit has been allocated under the *Public Sector Management Act 1994*, section 14; and
- (b) in relation to a department that is constituted by a group of 2 or more administrative units—the Minister prescribed as the responsible Minister in relation to the department; and
- (c) in relation to a territory authority—the Minister administering the Act under which the authority is established; and
- (d) in relation to a territory-owned corporation—the Minister administering the *Territory-owned Corporations Act 1990*.

**securities** includes stocks, debentures, notes, bonds, promissory notes, bills of exchange, and any other securities approved in writing by the Treasurer.

**statement of intent**, for a territory authority—see section 61 (1).

**subsidiary**—see the *Territory-owned Corporations Act 1990*, dictionary.

**superannuation appropriation**—see the *Territory Superannuation Provision Protection Act 2000*, dictionary.

**superannuation banking account**—see the *Territory Superannuation Provision Protection Act 2000*, section 7.

**taxable supply**—see the *A New Tax System (Goods and Services Tax) Act 1999* (Cwlth), dictionary.

**territory authority** means a body corporate established by an Act, but does not include a body declared under section 3B not to be a territory authority.

**territory banking account** means the banking account mentioned in section 33.

***trust money*** means—

- (a) money deposited with the Territory pending the completion of a transaction or the determination of a dispute and that may become repayable to the depositor or payable to the Territory or anyone else; or
- (b) all money that is paid into a territory court for possible repayment to the payee or a third party because of any Act, order, instruction or authority; or
- (c) money that belongs to or is owing to any person and is collected by the Territory because of an agreement between the Territory and that person; or
- (d) unclaimed money that is owing to or belongs to anyone and is deposited with the Territory; or
- (e) money that is paid to the Territory in trust for any other lawful purpose including interest on trust money.



## Endnotes

### 1 About the endnotes

Amending and modifying laws are annotated in the legislation history and the amendment history. Current modifications are not included in the republished law but are set out in the endnotes.

Not all editorial amendments made under the *Legislation Act 2001*, part 11.3 are annotated in the amendment history. Full details of any amendments can be obtained from the Parliamentary Counsel's Office.

Uncommenced amending laws and expiries are listed in the legislation history and the amendment history. These details are underlined. Uncommenced provisions and amendments are not included in the republished law but are set out in the last endnote.

If all the provisions of the law have been renumbered, a table of renumbered provisions gives details of previous and current numbering.

The endnotes also include a table of earlier republications.

### 2 Abbreviation key

am = amended	ord = ordinance
amdt = amendment	orig = original
ch = chapter	par = paragraph/subparagraph
def = definition	pres = present
dict = dictionary	prev = previous
disallowed = disallowed by the Legislative Assembly	(prev...) = previously
div = division	pt = part
exp = expires/expired	r = rule/subrule
Gaz = gazette	renum = renumbered
hdg = heading	reloc = relocated
IA = Interpretation Act 1967	R[X] = Republication No
ins = inserted/added	RI = reissue
LA = Legislation Act 2001	s = section/subsection
LR = legislation register	sch = schedule
LRA = Legislation (Republication) Act 1996	sdiv = subdivision
mod = modified/modification	sub = substituted
o = order	SL = Subordinate Law
om = omitted/repealed	<u>underlining</u> = whole or part not commenced or to be expired

## Endnotes

3 Legislation history

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### 3 Legislation history

#### **Financial Management Act 1996 No 22**

notified 4 June 1996 (Gaz 1996 No 101)  
commenced 1 July 1996 (s 2)

as amended by

#### **Financial Management (Amendment) Act 1997 No 39**

notified 1 September 1997 (Gaz 1997 No S257)  
commenced 1 September 1997 (s 2)

#### **Financial Management (Amendment) Act (No 2) 1997 No 102**

notified 24 December 1997 (Gaz 1997 No S420)  
ss 1-3 commenced 24 December 1997 (s 2 (1))  
remainder commenced 14 January 1998 (s 2 (2) and Gaz 1998  
No S24)

#### **Financial Management (Amendment) Act (No 3) 1997 No 124**

notified 24 December 1997 (Gaz 1997 No S420)  
commenced 24 December 1997 (s 2)

#### **Trustee (Amendment) Act 1999 No 28 sch**

notified 21 May 1999 (Gaz 1999 No S24)  
sch commenced 21 May 1999 (s 2)

#### **Financial Sector Reform (ACT) Act 1999 No 33 sch**

notified 25 June 1999 (Gaz 1999 No S34)  
s 1, s 2 and dict commenced 25 June 1999 (s 2 (1))  
sch commenced 1 July 1999 (s 2 (2) and Cwlth Gaz 1999 No S289)

#### **Appropriation Act 1999-2000 No 36 s 9**

notified 12 July 1999 (Gaz 1999 No S44)  
s 9 commenced 12 July 1999 (s 2)

#### **Financial Management Amendment Act 1999 No 58**

notified 10 November 1999 (Gaz 1999 No 45)  
commenced 10 November 1999 (s 2)

**Territory Superannuation Provision Protection Act 2000 No 21 sch**

notified 15 June 2000 (Gaz 2000 No 24)  
s 1, s 2 commenced 15 June 2000 (IA s 10B)  
sch commenced 1 July 2000 (s 2)

**Financial Management Amendment Act 2000 No 27**

notified 30 June 2000 (Gaz 2000 No S30)  
s 1, s 2 commenced 30 June 2000 (IA s 10B)  
remainder commenced 30 June 2000 (s 2)

**Financial Management Amendment Act 2001 No 4**

notified 8 March 2001 (Gaz 2001 No 10)  
s 1, s 2 commenced 8 March 2001 (IA s 10B)  
s 3 commenced 8 March 2001 (s 2)  
remainder commenced 8 September 2001 (IA s 10E)

**Statute Law Amendment Act 2001 No 11 sch 3**

notified 29 March 2001 (Gaz 2001 No 13)  
commenced 29 March 2001 (s 2)

**Financial Management Amendment Act 2001 (No 2) 2001 No 42**

notified 29 June 2001 (Gaz 2001 No S36)  
s 1, s 2 commenced 29 June 2001 (IA s 10B)  
s 3, s 4, s 6, s 7 commenced 29 June 2001 (s 2 (1))  
s 5 commenced 1 July 2001 (s 2 (2))

**Appropriation Act 2001-2002 2001 No 43 s 12**

notified 29 June 2001 (Gaz 2001 No S36)  
s 1, s 2 commenced 29 June 2001 (IA s 10B)  
s 12 commenced 1 July 2001 (s 2)

**Legislation (Consequential Amendments) Act 2001 No 44 pt 146**

notified 26 July 2001 (Gaz 2001 No 30)  
s 1, s 2 commenced 26 July 2001 (IA s 10B)  
pt 146 commenced 12 September 2001 (s 2 and see Gaz 2001 No S65)

## Endnotes

3 Legislation history

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**Financial Management Legislation Amendment Act 2001 No 45 pt 2  
(as am by 2002 No 30 pt 3.26)**

notified 12 July 2001 (Gaz 2001 No 28)  
s 1, s 2 commenced 12 July 2001 (IA s 10B)  
s 4 commenced 12 January 2002 (s 2 (3) and see Act 2002 No 30  
amdt 3.370)  
pt 2 remainder commenced 12 January 2002 (LA s 79)

**Statute Law Amendment Act 2001 No 56 pt 3.20**

notified 5 September 2001 (Gaz 2001 No S65)  
commenced 5 September 2001 (s 2)

**Financial Management Amendment Act 2001 (No 3) 2001 No 95**

notified 10 September 2001 (Gaz 2001 No S66)  
s 1, s 2 commenced 10 September 2001 (LA s 75)  
remainder commenced 1 January 2002 (CN 2001 No 6)

**Financial Management Amendment Act 2001 (No 4) No 97**

notified LR 20 December 2001  
commenced 20 December 2001 (s 2)

**Appropriation Act 2002-2003 No 29 s 12**

notified LR 9 September 2002  
taken to have commenced 30 June 2002 (s 2)

**Statute Law Amendment Act 2002 No 30 pt 3.25**

notified LR 16 September 2002  
s 1, s 2 taken to have commenced 19 May 1997 (LA s 75 (2))  
amdt 3.369 taken to have commenced 31 December 2001 (s 2 (2))  
pt 3.25 remainder commenced 17 September 2002 (s 2 (1))

**Financial Management Amendment Act 2002 No 38**

notified LR 8 October 2002  
s 1, s 2 commenced 8 October 2002 (LA s 75 (1))  
remainder commenced 1 November 2002 (s 2 and CN2002-12)

**Appropriation Act 2002-2003 (No 2) A2003-9 s 9**

notified LR 7 March 2003  
s 1, s 2 commenced 7 March 2003 (LA s 75 (1))  
s 9 commenced 8 March 2003 (s 2)

**Financial Management Amendment Act 2003 A2003-21**

notified LR 19 May 2003  
s 1, s 2 commenced 19 May 2003 (LA s 75 (1))  
remainder commenced 20 May 2003 (s 2)

**Appropriation Act 2003-2004 A2003-27**

notified LR 30 June 2003  
commenced 30 June 2003 (s 2)

**Financial Management Amendment Act 2003 (No 2) A2003-46**

notified LR 31 October 2003  
s 1, s 2 commenced 31 October 2003 (LA s 75 (1))  
remainder commenced 1 November 2003 (s 2)

**Statute Law Amendment Act 2003 (No 2) A2003-56 sch 3 pt 3.9**

notified LR 5 December 2003  
s 1, s 2 commenced 5 December 2003 (LA s 75 (1))  
sch 3 pt 3.9 commenced 19 December 2003 (s 2)

**Financial Management Amendment Act 2004 A2004-19**

notified LR 6 April 2004  
s 1, s 2 commenced 6 April 2004 (LA s 75 (1))  
remainder commenced 7 April 2004 (s 2)

**Financial Management Amendment Act 2004 (No 2) A2004-33**

notified LR 30 June 2004  
s 1, s 2 commenced 30 June 2004 (LA s 75 (1))  
remainder commenced 1 July 2004 (s 2)

**Appropriation Act 2004-2005 A2004-35 s 12**

notified LR 30 June 2004  
commenced 30 June 2004 (s 2)

**Territory Owned Corporations Amendment Act 2004 A2004-53 sch 1**

notified LR 16 August 2004  
s 1, s 2 commenced 16 August 2004 (LA s 75 (1))  
sch 1 commenced 17 August 2004 (s 2)

**Statute Law Amendment Act 2005 A2005-20 sch 3 pt 3.22**

notified LR 12 May 2005  
s 1, s 2 taken to have commenced 8 March 2005 (LA s 75 (2))  
sch 3 pt 3.22 commenced 2 June 2005 (s 2 (1))

## Endnotes

4 Amendment history

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### **Appropriation Act 2005-2006 A2005-32 s 12, s 13**

notified LR 1 July 2005

s 1, s 2 taken to have commenced 30 June 2005 (LA s 75 (2))

s 12, s 13 taken to have commenced 30 June 2005 (s 2)

### **Public Sector Management Amendment Act 2005 A2005-42 sch 1 pt 1.1**

notified LR 31 August 2005

s 1, s 2 commenced 31 August 2005 (LA s 75 (1))

sch 1 pt 1.1 commenced 1 September 2005 (s 2)

### **Financial Management Legislation Amendment Act 2005 A2005-52**

notified LR 26 October 2005

s 1, s 2 commenced 26 October 2005 (LA s 75 (1))

s 7, s 9, s 10, s 14, s 15, ss 17-32, s 38 (in part), s 39, s 40, s 42 (in part), s 49 commenced 27 October 2005 (s 2 (1))

remainder commenced 1 January 2006 (s 2 (2))

as modified by

### **Financial Management Regulation 2005 SL2005-42 sch 1**

notified LR 21 December 2005

s 1, s 2 commenced 21 December 2005 (LA s 75 (1))

sch 1 commenced 1 January 2006 (s 2)

## 4 Amendment history

### **Name of Act**

s 1 sub 2001 No 56 amdt 3.255

### **Act subject to Territory Superannuation Provision Protection Act**

s 2 sub 2000 No 21 sch

### **Dictionary**

s 3 hdg sub 2000 No 21 sch

s 3 am 2000 No 21 sch

def **bank** om 1999 No 33 sch

def **banking institution** ins 1997 No 102 s 4

om 1999 No 33 sch

def **Territory activities** ins 1997 No 124 s 4

om 2001 No 95 amdt 1.3

def **Treasurer** om 2001 No 95 amdt 1.2

remaining defs reloc to dict 2001 No 95 amdt 1.4

sub 2001 No 95 amdt 1.5

**Notes**

s 3A orig s 3A renum as s 3B 2001 No 95 amdt 1.6  
ins 2001 No 95 amdt 1.5

**Declaration that certain bodies are not territory authorities for Act**

s 3B (prev s 3A) ins 2000 No 21 sch  
am 2001 No 44 amdt 1.1631, amdt 1.1632  
renum as s 3B 2001 No 95 amdt 1.6  
sub A2005-52 s 4

**Budget management**

pt 2 hdg sub A2003-46 s 4

**Appropriations and budgets**

div 2.1 hdg ins A2003-46 s 4

**Form of appropriations**

s 8 sub A2005-52 s 5

**Net appropriations for outputs**

s 9 am 2000 No 27 s 5

**Net appropriations for capital injections**

s 9A ins 2000 No 27 s 6

**Appropriations for payments on behalf of Territory to be net appropriations**

s 9B ins 2001 No 95 s 5

**Budget papers**

s 10 am 1997 No 124 s 5; 2001 No 56 amdt 3.257; A2005-52 s 6

**Territory budgets**

s 11 am 1997 No 124 s 6; 2001 No 4 s 4; 2001 No 56 amdt 3.258;  
2001 No 95 s 6  
sub A2003-46 s 5  
am A2005-32 s 12

**Financial policy objectives and strategies statement**

s 11A ins A2003-46 s 5

**Departmental budgets**

s 12 am 1997 No 102 s 5; 1997 No 124 s 7; 1999 No 58 s 3; 2001  
No 56 amdt 3.258; 2001 No 95 s 7; ss renum R6 LA (see  
2001 No 95 amdt 1.7); 2002 No 38 s 4, s 5  
sub A2005-52 s 7

**Territory authority and territory-owned corporation budgets**

s 12A ins 1997 No 124 s 8  
am 2001 No 56 amdt 3.258; 2001 No 95 s 8  
sub A2005-52 s 8

## Endnotes

### 4 Amendment history

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#### **Supplementary budget papers**

s 13 am 2001 No 56 amdt 3.259, amdt 3.260  
sub 2001 No 97 s 4  
am A2005-52 s 9

#### **Amendment of budgets for supplementary appropriation**

s 13A ins A2003-9 s 9  
sub A2005-52 s 10

#### **Transfer of funds between appropriations**

s 14 am 1997 No 102 s 6; 2000 No 21 sch; 2001 No 56 amdt 3.261

#### **Transfer of funds within appropriations**

s 15 am 1997 No 102 s 7; 2001 No 56 amdt 3.262

#### **Reclassification of certain appropriations**

s 15A ins 1997 No 102 s 8; 2001 No 56 amdt 3.263

#### **Transfer of functions after Appropriation Act passed**

s 16 am 2000 No 21 sch; 2001 No 56 amdt 3.263  
sub A2005-52 s 11

#### **Amendment of budgets on transfer of functions between departments**

s 16A ins A2003-21 s 4  
om A2004-19 s 4

#### **Variation of appropriations for Commonwealth grants**

s 17 am 1997 No 102 s 9; 2001 No 56 amdt 3.264, amdt 3.265;  
2002 No 38 s 6

#### **Variations of appropriations for certain payments to Commonwealth**

s 17A ins 1999 No 36 s 9  
am 2000 No 27 s 7; 2001 No 43 s 12; 2001 No 56 amdt 3.266,  
amdt 3.267; A2003-27 s 12; A2004-35 s 12; A2005-32 s 13

#### **Treasurer's advance**

s 18 am 2001 No 56 amdt 3.268; 2001 No 97 s 5, s 6; ss renum  
R4 LA  
sub A2004-33 s 4  
am A2005-20 amdt 3.153

#### **Assembly to be told about treasurer's advance**

s 18A ins 1997 No 102 s 10  
am 2001 No 56 amdt 3.269  
om 2002 No 38 s 7  
ins A2004-33 s 4

#### **Payments for Territory GST liabilities**

s 19A ins 1997 No 39 s 4  
sub 2000 No 27 s 8



**Authorisation of expenditure of certain Commonwealth grants**

s 19B ins 1997 No 102 s 11  
am 2001 No 56 amdt 3.269

**Amendment of capital injection conditions**

s 19C ins 2002 No 38 s 8  
sub A2005-52 s 12

**Amendment of performance criteria**

s 19D ins 2002 No 38 s 8  
sub A2005-52 s 13

**Amendment of financial targets**

s 19E ins 2002 No 38 s 8  
om A2005-52 s 14

**Amendment of budgets**

s 19F ins A2004-19 s 5  
am A2004-33 s 5  
om A2005-52 s 15

**Budgets for Legislative Assembly secretariat**

s 20 am A2003-21 s 5

**Budget reviews and pre-election updates**

div 2.2 hdg ins A2003-46 s 6

**Budget review**

s 20A ins A2003-46 s 6

**Purpose and contents of budget review**

s 20B ins A2003-46 s 6

**Pre-election budget update**

s 20C ins A2003-46 s 6

**Purpose and contents of pre-election budget update**

s 20D ins A2003-46 s 6  
am A2005-52 s 16

**Financial reports of the Territory**

div 3.1 hdg (prev pt 3 div 1 hdg) renum R3 LA (see 2001 No 95 amdt 1.11)

**Meaning of *the Territory* in div 3.1**

s 21 hdg am R3 LA

**Annual financial statements of the Territory**

s 22 am 2001 No 95 s 9; A2005-52 s 17

**Responsibility for annual financial statements**

s 23 am A2005-52 s 18

## Endnotes

### 4 Amendment history

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#### **Audit of annual financial statements**

s 24 am 2002 No 38 s 9, amdt 1.1; A2003-46 s 7; A2005-52 ss 19-21

#### **Presentation of annual financial statements to Legislative Assembly**

s 25 hdg sub 2002 No 38 amdt 1.2  
s 25 am 2001 No 56 amdt 3.270; A2003-46 s 8, s 9

#### **Quarterly departmental performance reports**

s 25A reloc to s 30A

#### **Periodic financial statements**

s 26 am 1997 No 124 s 10; 2001 No 42 s 4  
(6), (7) exp 30 June 2001 (s 26 (7))  
sub 2001 No 42 s 5; 2001 No 95 s 11

#### **Financial reports and performance statements of departments**

div 3.2 hdg (prev pt 3 div 2 hdg) renum R3 LA (see 2001 No 95 amdt 1.11)  
sub A2005-52 s 22

#### **Annual financial statements of departments**

s 27 am 2001 No 56 amdt 3.272; 2001 No 95 s 12; 2002 No 38 ss 10-13; pars renum R10 LA (see 2002 No 38 amdt 1.5); A2005-52 ss 23-26

#### **Responsibility for annual financial statements of departments**

s 28 hdg sub 2002 No 38 amdt 1.6  
s 28 sub A2005-52 s 27

#### **Audit of financial statements of departments**

s 29 sub 2002 No 38 s 14  
am A2005-52 s 28, s 29

#### **Audit of financial statements for departments for 2000-2001**

s 29A ins 2001 No 42 s 6  
exp 31 December 2001 (s 29A (2))

#### **Departmental annual financial statements to be included in annual reports etc**

s 30 hdg sub 2002 No 38 amdt 1.7  
s 30 am 2001 No 56 amdt 3.273  
sub A2005-52 s 30

#### **Statements of performance of departments**

s 30A (prev s 25A) ins 1997 No 124 s 9  
am 2001 No 56 amdt 3.271; 2001 No 95 s 10; 2002 No 38 amdt 1.3  
reloc from s 25A 2002 No 38 amdt 1.4  
sub A2005-52 s 31

#### **Responsibility for departmental statements of performance**

s 30B ins A2005-52 s 31

**Scrutiny of departmental statements of performance**

s 30C ins A2005-52 s 31

**Departmental statements of performance to be included in annual reports etc**

s 30D ins A2005-52 s 31

**Half-yearly departmental performance reports**

s 30E ins A2005-52 s 31

**Responsibilities of chief executives of departments**s 31 am 2002 No 38 s 15; A2005-20 amdt 3.154  
sub A2005-52 s 32**Agreement for the conduct of banking for Territory**

s 32 am 1997 No 102 sch; 1999 No 33 sch

**Territory banking account**

s 33 am 1997 No 102 sch

**Departmental banking accounts**s 34 am 1997 No 102 sch; 1999 No 33 sch; 2001 No 95 s 13; 2001  
No 95 s 7; ss renum R6 LA (see 2001 No 95 amdt 1.8); 2002  
No 38 s 16**Transfer of departmental banking account**s 34A prev s 34A renum as s 34B  
ins 2001 No 95 s 14**End of year balances of departmental banking accounts**s 34B (prev s 34A) ins 1997 No 102 s 12  
renum 2001 No 95 s 15**Payments into banking accounts**

s 35 am 1997 No 102 sch; 1999 No 33 sch

**Transfer following change in departmental responsibilities**

s 36 am 1997 No 102 sch

**Transfers from departmental banking accounts to territory banking account**

s 36A ins 2002 No 38 s 17

**Payments from territory banking account**s 37 hdg sub 2002 No 38 s 18  
s 37 am 1997 No 102 sch; 2000 No 21 sch; 2001 No 95 s 16; 2002  
No 38 s 19; ss renum R10 LA (see 2002 No 38 amdt 1.8);  
A2005-52 ss 33-35**Investment of certain public money**s 38 hdg sub 2000 No 21 sch  
s 38 am 1997 No 102 sch; 1999 No 33 sch; 2000 No 21 sch; 2001  
No 45 s 5; 2001 No 95 s 17; A2003-21 s 6, s 7; ss renum  
R12 LA (see A2003-21 s 8)

## Endnotes

### 4 Amendment history

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#### **Borrowing and guarantees**

pt 6 hdg sub 2001 No 45 s 6

#### **Borrowings by territory authorities to be approved**

s 42 am 2001 No 95 s 18, amdt 1.9

#### **Loans to be paid into territory banking account**

s 45 am 1997 No 102 sch; 2001 No 95 s 19

#### **Payments by Treasurer**

s 46 sub 2002 No 38 s 20

#### **Guarantees by Territory**

s 47 am 2001 No 56 amdt 3.274

#### **Financial derivatives**

s 48 om 2001 No 45 s 7

#### **Departmental trust banking accounts**

s 51 am 1997 No 102 sch; 1999 No 33 sch; 2002 No 38 s 21

#### **Transfer of departmental trust banking accounts**

s 51A ins A2005-52 s 36

#### **Transfers between trust banking accounts—changes in departmental responsibilities**

s 51B ins A2005-52 s 36

#### **Transfers between trust banking accounts—investment**

s 51C ins A2005-52 s 36

#### **Transfers between trust banking account and territory banking account**

s 52 am 1997 No 102 sch  
sub 2001 No 95 s 20; A2005-52 s 37

#### **Investment of trust money**

s 53 am 1999 No 28 sch

#### **Unclaimed trust money**

s 53A ins 1997 No 102 s 13  
am 1999 No 33 sch; 2001 No 44 amdt 1.1633-1.1635;  
ss renum R3 LA (see 2001 No 44 amdt 1.1636); 2001 No 95  
s 21; ss renum R6 LA; 2002 No 30 amdt 3.367

#### **Review of decisions**

s 53B ins 1997 No 102 s 13  
am 2002 No 30 amdt 3.368

#### **Notification of decisions**

s 53C ins 1997 No 102 s 13

#### **Financial provisions for territory authorities**

pt 8 hdg sub A2005-52 s 38

**Application—pt 8**

s 54 am A2005-20 amdt 3.155  
sub A2005-52 s 38

**Responsibilities of chief executive officers of territory authorities**

s 55 am 1997 No 102 sch; 1999 No 33 sch; 2002 No 38 s 22  
sub A2005-52 s 38

**Responsibilities of governing boards of territory authorities**

s 56 am 1997 No 102 sch; 1999 No 33 sch; 2001 No 45 s 8; 2001  
No 95 s 22; 2002 No 38 s 23, s 24; A2003-21 ss 9-12; ss  
renum R12 LA (see A2003-21 s 13)  
sub A2005-52 s 38

**Banking accounts of territory authorities**

s 57 am 2001 No 95 s 23  
sub A2005-52 s 38

**Investment by territory authorities**

s 58 am 2001 No 95 s 24  
sub A2005-52 s 38

**Borrowing by territory authorities**

s 59 am 2001 No 95 s 25  
om A2005-52 s 38 (see s 2 (1))  
ins A2005-52 s 38 (see s 2 (2))

**Guarantees by territory authorities**

s 60 om A2005-52 s 38 (see s 2 (1))  
ins A2005-52 s 38 (see s 2 (2))

**Territory authority statements of intent**

s 61 sub 2002 No 38 s 25  
om A2005-52 s 38 (see s 2 (1))  
ins A2005-52 s 38 (see s 2 (2))

**Audit of annual financial statements for 2000-2001**

s 61A ins 2001 No 42 s 7  
exp 31 December 2001 (s 61A (2))

**Presentation of statements of intent of territory authorities**

s 62 am 2001 No 56 amdt 3.275; R8 LA (see also 2002 No 38  
amdt 1.9)  
om A2005-52 s 38 (see s 2 (1))  
ins A2005-52 s 38 (see s 2 (2))

**Annual financial statements of territory authorities**

s 63 sub A2005-52 s 38

**Responsibility for annual financial statements of territory authorities**

s 64 orig s 64 renum as s 104  
ins A2005-52 s 38

## Endnotes

### 4 Amendment history

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#### **Audit of annual financial statements of territory authorities**

s 65 orig s 65 renum as s 105  
ins A2005-52 s 38

#### **Annual financial statements of territory authorities to be included in annual reports etc**

s 66 orig s 66 renum as s 106  
ins A2005-52 s 38

#### **Guideline-making power**

s 66A ins 2000 No 27 s 9  
om 2001 No 44 amdt 1.1637

#### **Treasurer may require interim financial statements etc for territory authorities**

s 67 orig s 67 renum as s 107  
ins A2005-52 s 38

#### **Statements of performance of territory authorities**

s 68 orig s 68 renum as s 108  
ins A2005-52 s 38

#### **Responsibility for territory authority statements of performance**

s 69 ins A2005-52 s 38

#### **Scrutiny of territory authority statements of performance**

s 70 ins A2005-52 s 38

#### **Territory authority statements of performance to be included in annual reports etc**

s 71 ins A2005-52 s 38

#### **Governance of territory authorities**

pt 9 hdg orig pt 9 hdg renum as pt 10 hdg  
ins A2005-52 s 41

#### **Definitions and important concepts**

div 9.1 hdg ins A2005-52 s 41

#### **Definitions—pt 9**

s 72 ins A2005-52 s 41  
def **applicable governmental policies** ins A2005-52 s 41  
def **establishing Act** ins A2005-52 s 41  
def **financial year** ins A2005-52 s 41  
def **governing board member** ins A2005-52 s 41  
def **material interest** ins A2005-52 s 41  
def **relevant territory authority** ins A2005-52 s 41

#### **Nature of relevant territory authorities**

s 73 ins A2005-52 s 41

**Powers of territory authorities generally**

s 74 ins A2005-52 s 41

**Execution of documents and assumptions people dealing with relevant territory authority may make**

s 75 ins A2005-52 s 41

**Governing board of territory authority**

s 76 ins A2005-52 s 41

**Role of governing board**

s 77 ins A2005-52 s 41

**Governing board member appointments**

div 9.2 hdg ins A2005-52 s 41

**Appointment of governing board members generally**

s 78 ins A2005-52 s 41

**Appointment of chair and deputy chair**

s 79 ins A2005-52 s 41

**Appointment of CEO of authority with governing board**

s 80 ins A2005-52 s 41

**Ending board member appointments**

s 81 ins A2005-52 s 41

**Functions of governing board members**

div 9.3 hdg ins A2005-52 s 41

**Chair's functions**

s 82 ins A2005-52 s 41

**Deputy chair's functions**

s 83 ins A2005-52 s 41

**CEO's functions**

s 84 ins A2005-52 s 41

**Honesty, care and diligence of governing board members**

s 85 ins A2005-52 s 41

**Conflicts of interest by governing board members**

s 86 ins A2005-52 s 41

**Agenda to require disclosure of interest item**

s 87 ins A2005-52 s 41

**Disclosure of interests by governing board members**

s 88 ins A2005-52 s 41

**Reporting of disclosed governing board interests to Minister**

s 89 ins A2005-52 s 41

## Endnotes

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**Protection of governing board members from liability**

s 90 ins A2005-52 s 41

**Indemnification and exemption of governing board members**

s 91 ins A2005-52 s 41

**Compensation for exercise of functions etc**

s 92 ins A2005-52 s 41

**Governing board meetings**

div 9.4 hdg ins A2005-52 s 41

**Time and place of governing board meetings**

s 93 ins A2005-52 s 41

**Presiding member at governing board meetings**

s 94 ins A2005-52 s 41

**Quorum at governing board meetings**

s 95 ins A2005-52 s 41

**Voting at governing board meetings**

s 96 ins A2005-52 s 41

**Conduct of governing board meetings etc**

s 97 ins A2005-52 s 41

**Requirements and obligations for territory authorities**

div 9.5 hdg ins A2005-52 s 41

**Limitations on authorities forming corporations etc**

s 98 ins A2005-52 s 41

**Limitations on authorities taking part in joint ventures and trusts**

s 99 ins A2005-52 s 41

**Corporations, joint ventures and trusts in which authority has interest**

s 100 ins A2005-52 s 41

**Obligation of authorities to tell Minister about significant events**

s 101 ins A2005-52 s 41

**Ministerial directions to authorities about financial etc statements**

s 102 ins A2005-52 s 41

**Application of government policies to authorities**

s 103 ins A2005-52 s 41

**Miscellaneous**

pt 10 hdg (prev pt 9 hdg) renum A2005-52 s 39

**Responsibility for annual financial statements of territory authorities**

s 104 (prev s 64) am 2001 No 95 amdt 1.10  
renum A2005-52 s 40



**Audit of annual financial statements of territory authorities**

s 105 (prev s 65) renum A2005-52 s 40

**Annual financial statements of territory authorities to be included in annual reports etc**

s 106 (prev s 66) renum A2005-52 s 40

**Treasurer may require interim financial statements etc for territory authorities**

s 107 hdg (prev s 67 hdg) sub 2000 No 27 s 10

s 107 (prev s 67) am 2000 No 27 s 10

sub 2001 No 44 amdt 1.1637

am A2003-56 amdt 3.139

renum A2005-52 s 40

**Statements of performance of territory authorities**

s 108 (prev s 68) ins 2001 No 44 amdt 1.1637

renum A2005-52 s 40

**Transitional**

pt 11 hdg ins A2005-52 s 42

**Financial Management Legislation Amendment Act 2005—provisions with 1 July 2005 application**

s 109 ins A2005-52 s 42

exp 27 October 2006 (s 109 (4))

**Financial Management Legislation Amendment Act 2005—provisions with 1 July 2006 application**

s 110 ins A2005-52 s 42

exp 27 October 2006 (s 110 (4))

**Application of Legislation Act, s 94 to certain appointments, elections and approvals**

s 110A ins as mod SL2005-42 sch 1 mod 1.1

exp 27 October 2007 (s 110A (4))

**Application of Act to Health Promotion Act**

s 110B ins as mod SL2005-42 sch 1 mod 1.1

exp 27 October 2007 (s 110B (2))

**Transitional regulations**

s 111 ins A2005-52 s 42

exp 27 October 2007 (s 111 (4))

## Endnotes

4 Amendment history

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### Dictionary

dict

am A2005-52 s 43  
def **applicable governmental policies** ins A2005-52 s 44  
def **appropriation** reloc from s 3 2001 No 95 amdt 1.4  
def **Appropriation Act** reloc from s 3 2001 No 95 amdt 1.4  
def **appropriation unit** reloc from s 3 2001 No 95 amdt 1.4  
def **banking account** ins 1997 No 102 s 4  
    am 1999 No 33 sch  
    reloc from s 3 2001 No 95 amdt 1.4  
def **borrowing** reloc from s 3 2001 No 95 amdt 1.4  
def **budget papers** am 2001 No 56 amdt 3.256  
    reloc from s 3 2001 No 95 amdt 1.4  
def **capital injection** reloc from s 3 2001 No 95 amdt 1.4  
    sub A2005-52 s 45  
def **CEO** ins A2005-52 s 46  
def **chief executive officer** reloc from s 3 2001 No 95  
    amdt 1.4  
    sub A2005-52 s 47  
def **class of outputs** reloc from s 3 2001 No 95 amdt 1.4  
def **department** reloc from s 3 2001 No 95 amdt 1.4  
def **departmental banking account** am 1997 No 102 sch  
    reloc from s 3 2001 No 95 amdt 1.4  
def **establishing Act** ins A2005-52 s 48  
def **expenses** reloc from s 3 2001 No 95 amdt 1.4  
def **financial management guidelines** sub 2001 No 11  
    amdt 3.125  
    reloc from s 3 2001 No 95 amdt 1.4  
def **financial year** ins A2005-52 s 48  
def **general government sector** ins 1997 No 124 s 4  
    reloc from s 3 2001 No 95 amdt 1.4  
def **generally accepted accounting practice** reloc from s 3  
    2001 No 95 amdt 1.4  
    sub A2005-52 s 49  
def **governing board** ins A2005-52 s 50  
def **governing board member** ins A2005-52 s 50  
def **GST** ins 2000 No 27 s 4  
    reloc from s 3 2001 No 95 amdt 1.4  
    om A2005-52 s 51  
def **input tax credit** ins 2000 No 27 s 4  
    reloc from s 3 2001 No 95 amdt 1.4  
def **interest** ins 2001 No 45 s 4 (as am 2002 No 30  
    amdt 3.370)  
def **invest** ins 2001 No 45 s 4 (as am 2002 No 30 amdt 3.370)  
def **Legislative Assembly secretariat** sub 2001 No 95  
    amdt 1.1  
    reloc from s 3 2001 No 95 amdt 1.4  
    sub A2005-42 amdt 1.1

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- def **material interest** ins A2005-52 s 52
- def **outcomes** reloc from s 3 2001 No 95 amdt 1.4
- def **outputs** reloc from s 3 2001 No 95 amdt 1.4
- def **prescribed** reloc from s 3 2001 No 95 amdt 1.4
- def **public money** am 2001 No 95 s 4  
reloc from s 3 2001 No 95 amdt 1.4  
am A2004-53 amdt 1.1; pars renum R19 LA (see  
A2004-53 amdt 1.2)
- def **public trading enterprise** ins 1997 No 124 s 4  
reloc from s 3 2001 No 95 amdt 1.4  
am A2003-21 s 14  
om A2005-52 s 53
- def **public trading enterprise sector** ins 1997 No 124 s 4  
reloc from s 3 2001 No 95 amdt 1.4
- def **relevant territory authority** ins A2005-52 s 54
- def **responsible chief executive** reloc from s 3 2001 No 95  
amdt 1.4
- def **responsible Minister** reloc from s 3 2001 No 95 amdt 1.4  
am A2005-52 s 55
- def **securities** reloc from s 3 dict 2001 No 95 amdt 1.4
- def **statement of intent** reloc from s 3 2001 No 95 amdt 1.4  
sub A2005-52 s 56
- def **subsidiary** ins A2004-53 amdt 1.3
- def **superannuation appropriation** ins 2000 No 21 sch  
reloc from s 3 2001 No 95 amdt 1.4
- def **superannuation banking account** ins 2000 No 21 sch  
reloc from s 3 2001 No 95 amdt 1.4
- def **taxable supply** ins 2000 No 27 s 4  
reloc from s 3 2001 No 95 amdt 1.4
- def **territory authority** am 2000 No 21 sch; 2001 No 95  
amdt 1.3  
reloc from s 3 2001 No 95 amdt 1.4
- def **territory banking account** am 1997 No 102 sch  
reloc from s 3 2001 No 95 amdt 1.4
- def **trust money** reloc from s 3 2001 No 95 amdt 1.4
- def **warrant** am 1997 No 102 sch  
reloc from s 3 2001 No 95 amdt 1.4  
om 2002 No 38 amdt 1.10

## Endnotes

### 5 Earlier republications

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## 5 Earlier republications

Some earlier republications were not numbered. The number in column 1 refers to the publication order.

Since 12 September 2001 every authorised republication has been published in electronic pdf format on the ACT legislation register. A selection of authorised republications have also been published in printed format. These republications are marked with an asterisk (\*) in column 1. Electronic and printed versions of an authorised republication are identical.

Republication No	Amendments to	Republication date
1	Act 1997 No 124	31 January 1998
2	Act 1999 No 58	10 November 1999
3	Act 2001 No 56	12 September 2001
4	Act 2001 No 97	20 December 2001
5	Act 2001 No 97	31 December 2001
5 (RI)	Act 2001 No 97 ‡	19 September 2002
6	Act 2001 No 97	4 January 2002
6 (RI)	Act 2001 No 97 ‡	19 September 2002
7*	Act 2001 No 97	14 January 2002
7 (RI)	Act 2001 No 97 ‡	19 September 2002
7A	Act 2001 No 97 ‡	19 September 2002
8	Act 2001 No 97	1 July 2002
8 (RI)	Act 2001 No 97 ‡	19 September 2002
9*	Act 2002 No 30	19 September 2002
10	Act 2002 No 38	1 November 2002
11	A2003-9	8 March 2003
12	A2003-21	20 May 2003
13	A2003-27	30 June 2003
14	A2003-46	1 November 2003

Republication No	Amendments to	Republication date
15	A2003-56	19 December 2003
16	A2004-19	7 April 2004
17	A2004-35	30 June 2004
18	A2004-35	1 July 2004
19	A2004-53	17 August 2004
20	A2005-20	2 June 2005
21	A2005-32	1 July 2005
22	A2005-42	1 September 2005
23	<u>A2005-52</u>	27 October 2005

‡ includes retrospective amendments by Act 2002 No 29

‡ includes retrospective amendments by Act 2002 No 30

## 6 Modifications of republished law with temporary effect

The following modifications have not been included in this republication:

<b>Financial Management Regulation 2005 SL2005-42 sch 1</b>
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## Schedule 1 Modification of Act

(see s 3)

### [1.1] New sections 110A and 110B

*insert*

#### 110A Application of Legislation Act, s 94 to certain appointments, elections and approvals

- (1) This section applies to the following:
- (a) an appointment in force immediately before 1 January 2006 under an amended Act;

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- (b) the election of a person elected to office if the person held the office immediately before 1 January 2006 under an amended Act;
  - (c) an approval by a Minister of a territory authority taking part in a kind of joint venture under an amended Act if the approval was in force immediately before 1 January 2006.
- (2) The Legislation Act, section 94 applies to the appointment, election or approval as if—
- (a) the Legislation Act, section 94 (4), definition of *amend* read as follows:

*amend* includes omit and re-enact in the same or another law (with or without changes); and
  - (b) for an election—a reference in this Act to a person being appointed to an office were taken to include a reference to the person being elected to the office.
- (3) In this section:
- amended Act* means an Act amended by the *Financial Management Legislation Amendment Act 2005*.
- (4) This section expires on 27 October 2007.

### **110B Application of Act to Health Promotion Act**

- (1) This Act applies to the *Health Promotion Act 1995* as if that Act required the chief executive officer of the health promotion authority to be a public servant.
- (2) This section expires on 27 October 2007.

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