

Approved form AF2002-32

approved by the Commissioner of Fair Trading on 12 March 2002 under the
Second-hand Dealers Act 1906, s18 (Approved Forms)

Second-hand Dealers Act 1906

(see s 3)

Australian Capital Territory

Application for a Second-hand Dealers Licence – Company - Renewal

(See attached form entitled Application for a Second-hand Dealers
Licence – Company - Renewal)



APPLICATION FOR A
SECOND-HAND DEALERS LICENCE
COMPANY
RENEWAL

SHD.

Licence Number

PROMOTING CONSUMER CONFIDENCE

ABN 98 636 852 025

Warning: Please read the application carefully. Providing false or misleading information is an offence and will result in disqualification.

To the Commissioner of Fair Trading, Level 2, GIO House, City Walk, Canberra City (GPO Box 158, Canberra City ACT 2601)

I/we hereby apply to renew my/our Second-hand Dealers Licence in the A.C.T. My / our Company's details are:

COMPANY DETAILS

Full registered name of Company

A.C.N.

Contact person

Mobile phone number

Telephone number

Facsimile number

COMPANY ADDRESS

Number and Street

City, Suburb or Town

State / Territory

Postcode

POSTAL ADDRESS (if different to Company Address above)

PO Box or Number and Street

City, Suburb or Town

State / Territory

Postcode

EXECUTIVE OFFICERS OF THE COMPANY

Continue overleaf if insufficient space. See overleaf for definition of "Executive Officer"

Full names and addresses of Executive Officers

Position held

TRADING NAME(S)

Enter all trading names, whether or not registered as business names. Continue overleaf if insufficient space.

PLACE(S) OF BUSINESS IN A.C.T. Include all places of business in the A.C.T. Continue overleaf if insufficient space.**DECLARATION**

Please read notes under "Applications" and the definition of "Executive Officer" on the back of this form

In the past 12 months: ** (cross out whichever does not apply)

- * The Company and each "Executive Officer" of the Company HAS / HAS NOT ** committed an offence against the Second-hand Dealers Act 1906 or a corresponding law of a State or foreign country.
- * The Company and each "Executive Officer" of the Company HAS / HAS NOT ** been refused a second-hand dealers licence, or had a licence cancelled or revoked, under the Second-hand Dealers Act 1906 or a corresponding law of a State.
- * Each "Executive Officer" of the Company HAS / HAS NOT ** committed, in Australia or a foreign country, an offence involving fraud or dishonesty.

Signature for and on behalf of the Company

Name of Signatory (please PRINT)

Date of Application

/ /

Office use only

Reason for refusal:

APPROVALRenewal of Second-hand Dealers Licence is **APPROVED / REFUSED**

Signature of Commissioner of Fair Trading or Delegate

Date of approval

/ /

Office use only

Registration Fee: \$

Paid by:

Cash

☐

Cheque

☐

Receipt Number:

Police check Fee: \$
(only if applicable)

Registration Officer:

TOTAL PAYABLE: \$

Licence RENEWED date:

/ /

Licence EXPIRY date:

/ /

ADDITIONAL EXECUTIVE OFFICERS OF THE COMPANY

Full names and addresses of Executive Officers	Position held

ADDITIONAL TRADING NAME(S)

(Enter all trading names, whether or not registered as business names)

ADDITIONAL PLACE(S) OF BUSINESS

(Include all places of business in the A.C.T.)

APPLICATIONS

An application for the renewal of a Second-hand Dealers Licence must be in the approved form. This document is the approved form for the purposes of applications under the Second-hand Dealers Act 1906. The relevant fee for your licence renewal must accompany the application.

If, in the past 12 months, the Company or any of the "Executive Officers" of the company has committed an offence of the type referred to in your Declaration on the front of this form, the application must be accompanied by a "Consent to Obtain Personal Information" form for each relevant "Executive Officer". That form enables the Australian Federal Police to provide relevant information if any, about each of the relevant "Executive Officers" of the company, from the records of the Australian Federal Police and/or the Police Services of all or any of the States and Territories of the Commonwealth of Australia. You must pay a fee for these police records checks (only if applicable) at the time of lodging your application for the renewal of your second-hand dealers licence.

A licence will not be renewed until the the Commissioner of Fair Trading, or a delegate of the Commissioner, has approved your application. The Commissioner must be satisfied that each "Executive Officer" is still a "suitable person" within the meaning of the Second-hand Dealers Act 1906, before approving your application.

"Executive Officer" means a person, by whatever name called and whether or not the person is a director of the corporation, who is concerned with, or takes part in, the corporation's management.

FEES

The following fees are payable at the time of application, either by **cash or cheque**:

Application for a Second-hand Dealers Licence	\$ 92.00 (Exempt GST)
Fee for a Police Records Check (per person, if applicable)	\$ 36.00 (Includes \$3.27 GST)

LODGEMENT

Applications for a Second-hand Dealers Licence may be:

Delivered to:

**Manager
Registration & Client Services Unit
Office of Fair Trading
Level 2 GIO House
City Walk Canberra City ACT 2601**

Or posted to:

**Manager
Registration & Client Services Unit
Office of Fair Trading
GPO Box 158
Canberra City ACT 2601**