### **ACT GOVERNMENT**

Land Titles Act 1925
Registrar-General's Office





# MISCELLANEOUS APPLICATION FORM

Lodging Party	
Box Number	

## PRIVACY COLLECTION STATEMENT (PRIVACY ACT 1988 (C'WLTH)) OVERLEAF

The proprietor/s of the land hereby make application as follows:

Vol:Fol	District/Division	Section	Block	Unit	Instrument No/ Associated Dealing No	
. TITLE OF APPLICA	TION (Please briefly describe the a	application)			1	
3. NATURE OF APPLI	CATION (If insufficient space, plea	ase attach an annexure	page)			
5. DATE						
6. EXECUTION						
Signed by the applicant / a	pplicants solicitor	Full n	Full name of witness			
			Signed in my presence			
Signature of applicant / applicants solicitor		Signa	Signature of witness			
7. OFFICE USE ONLY						
Lodged by		Certi	ficates Lodged			
Data Entered by		Attac	hments Lodged			
Examined by		Certi	ficate of Title Lod	ged		
Registered by		Regi	stration Date			

#### PRIVACY STATEMENT

S.43 of the Land Titles Act 1925 (LTA) authorises the Registrar-General to collect the information required by this form for the establishment and maintenance of the Land Titles Register. S.65-67 LTA requires that the Register be made available to any person for search, upon payment of a fee. The information is regularly provided to various ACT Government agencies, including the ACT Department of Urban Services, ACT Planning and Land Authority (ACTPLA), ACT Treasury, Canberra Connect and ActewAGL for conveyancing, municipal account, administrative, statistical and valuation purposes. ACTPLA and agencies within the ACT Department of Urban Services may also use the information supplied to prepare and sell property sales reports to commercial organisations concerned with the development, sale or marketing of land.

#### SCHEDULE OF NOTES

- 1. This form is to be used for the lodgement of miscellaneous applications for which there is not a specific form available.
- 2. Documents must be typed, or completed in black ink or biro.
- 3. Alterations to information entered on the form should be made by crossing out (not erasing or obliterating by painting over) and should be initialled by all parties.
- 4. If there is insufficient space in any panel use an annexure sheet.
- 5. Volume and Folio references must be given.
- 6. Provide details of the purpose of the application.
- 7. Provide details of the nature of the application.
- 8. Execution by
  - A Natural Person should be witnessed by an adult person who is not a party to the document.
  - Attorney if this document is executed by an Attorney pursuant to a registered power of attorney, it must set out the full name of the attorney and the form of execution must indicate the source of his/her authority eg. "AB by his/her attorney XY pursuant to Power of Attorney ACT Registration No..... of which he/she has no notice of revocation".
  - **Corporation** Section 127 of the *Corporations Act* provides that a company may validly execute a document with or without using a Common Seal if the document is signed by:
    - a. Two directors of the company;
    - b. A director and a secretary of the company; or
    - c. Where the company is a proprietary company and has a sole director who is also the sole company secretary, that director. Please identify that the director is a sole director on the form.

The following forms of execution are suggested –

#### With A Common Seal

The Common Seal of ABC Pty L	td/Ltd ACN
was affixed in the presence of-	
(signature)	
(director/se	ecretary)*
(*repeat if necessary ie if two dire	ectors signing. If signing as sole director and sole secretary, state 'director/secretary')
Without A Common Seal	
Signed byPty Ltd/Ltd ACN	L
(signature)	
(director/se	ecretary)*
(*repeat if necessary ie if two dir	rectors signing. If signing as sole director and sole secretary, state 'director/secretary')

NB The normal witnessing provisions in the *Land Titles Act 1925* do not apply to execution by a corporation as above, but do apply to execution by the attorney of a corporation.