

ACT GOVERNMENT
Land Titles Act 1925
Registrar-General's Office



P
 Form 051

Lodging Party
 Box Number

PRODUCTION

PRIVACY COLLECTION STATEMENT (PRIVACY ACT 1988 (C'WLTH)) OVERLEAF

Production is the term used when a party who has control of a certificate of title produces the title to enable another dealing (eg. Mortgage) to be lodged for registration. The production must be lodged prior to or simultaneously with the dealing.

1. LAND AFFECTED

Vol:Fol	District/Division	Section	Block	Unit	Completed (Office Use Only)

2. DOCUMENT/S PRODUCED

Volume/Folio	Certificates

3. FOR REGISTRATION OF (List document type codes)

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4. PARTY 1 – PRODUCED BY

Name of party

Full name of party producing the document
Signature of party producing document

5. PARTY 2 – RETURN TO

Name of party or permanent production

Full name of party withdrawing the document

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Signature and name of party withdrawing the document
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6. OFFICE USE ONLY

Lodged by		Certificates Lodged	
Data Entered by		Attachments Lodged	
Examined by			
Registered by		Registration Date	

PRIVACY STATEMENT

S.43 of the *Land Titles Act 1925 (LTA)* authorises the Registrar-General to collect the information required by this form for the establishment and maintenance of the Land Titles Register. S.65-67 LTA requires that the Register be made available to any person for search, upon payment of a fee. The information is regularly provided to various ACT Government agencies, including the ACT Department of Urban Services, ACT Planning and Land Authority (ACTPLA), ACT Treasury, Canberra Connect and ActewAGL for conveyancing, municipal account, administrative, statistical and valuation purposes. ACTPLA and agencies within the ACT Department of Urban Services may also use the information supplied to prepare and sell property sales reports to commercial organisations concerned with the development, sale or marketing of land.

SCHEDULE OF NOTES

1. This form is to be used only for the purposes of production. The party producing the document should complete a production form, one for each document, listing all parcels affected by the production.
2. Documents must be typed, or completed, in black ink or biro.
3. Alterations to information entered on the form should be made by crossing out (not erasing or obliterating by painting over) and should be initialled by the parties.
4. If there is insufficient space in any panel use an annexure sheet.
5. Volume and Folio references must be given. Insert unit number if the land is land under the *Land Titles (Unit Titles) Act 1970*.
6. Provide details of the Certificates of Title being produced.
7. Provide details of the reason for production.
8. Provide Party 1 details, including signature of appropriate representative.
9. Provide Party 2 details, including signature of appropriate representative.