

ACT GOVERNMENT
Land Titles Act 1925
Registrar-General's Office



PROD
Form 051

PRODUCTION

Lodging Party

Box Number

PRIVACY COLLECTION STATEMENT (PRIVACY ACT 1988 (C'WLTH)) OVERLEAF

Production is the term used when a party who has control of a certificate of title produces the title to enable another dealing (eg. Mortgage) to be lodged for registration. Only **one** Crown Lease/Certificate of Title to be lodged with this form. The production must be lodged prior to or simultaneously with the dealing.

1. LAND AFFECTED

Vol:Fol	Edition	District/Division	Section	Block	Unit

2. DOCUMENT/S PRODUCED

Vol:Fol	Edition	Certificates Lodged (compliance/occupancy)

3. FOR REGISTRATION OF (List document type codes)

4. PARTY 1 – PRODUCED BY

Full name of party producing the document

Signature of party producing document

5. PARTY 2 - RETURN TO

Full name of party or permanent production

6. OFFICE USE ONLY

Examined by		Date Completed/Withdrawn	
Data Entered by		Registration Date	
Registered by			

PRIVACY STATEMENT

S.43 of the *Land Titles Act 1925 (LTA)* authorises the Registrar-General to collect the information required by this form for the establishment and maintenance of the Land Titles Register. S.65-67 LTA requires that the Register be made available to any person for search, upon payment of a fee. The information is regularly provided to various ACT Government agencies, including the ACT Department of Urban Services, ACT Planning and Land Authority (the Authority), ACT Treasury, Canberra Connect and ActewAGL for conveyancing, municipal account, administrative, statistical and valuation purposes. The Authority and agencies within the ACT Department of Urban Services may also use the information supplied to prepare and sell property sales reports to commercial organisations concerned with the development, sale or marketing of land.

SCHEDULE OF NOTES

- This form is to be used only for the purposes of production. The party producing the document should complete a production form, one for each Crown Lease/Certificate of Title, listing all parcels affected by the production.
- Documents must be typed, or completed, in black ink or biro.
- Alterations to information entered on the form should be made by crossing out (not erasing or obliterating by painting over) and should be initialled by the parties.
- If there is insufficient space in any panel use an annexure sheet.
- Volume, Folio and Edition references must be given. Insert unit number if the land is land under the *Land Titles (Unit Titles) Act 1970*.
- Provide details of the Certificate of Title being produced.
- Provide details of the reason for production. If the production allows for the registration of more than one Sub-Lease please state the number of Sub-Leases to be lodged (i.e. SL x 2).
- Provide Party 1 details, including signature of appropriate representative.
- Provide Party 2 details, including signature of appropriate representative.