

ACT GOVERNMENT  
Land Titles Act 1925  
Registrar-General's Office



Duty Only

NT

Form 077

NOTICE OF APPOINTMENT /  
RETIREMENT OF TRUSTEE

Lodging Party

Box Number

**PRIVACY COLLECTION STATEMENT (PRIVACY ACT 1988 (C'WLTH)) OVERLEAF**

The proprietor/s of the land hereby make application as follows:

**1. LAND**

Vol:Fol	Edition	District/Division	Section	Block	Unit

**2. PURPOSE OF NOTICE**

Tick purpose of notice.

Appointment of Trustee

Retirement of Trustee

**3. EVIDENCE PROVIDED**

Tick evidence attached.

Deed of Appointment

Deed of Retirement

Death Certificate

**4. OUTGOING TRUSTEE**

Full Name (Surname Last)

**5. INCOMING TRUSTEE**

Full Name (Surname Last)	Full Postal Address (after appointment)
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**6. FORM OF TENANCY** (delete whichever is not applicable)

Joint Tenants / Tenants in Common in the following shares

**7. DATE**

**8. EXECUTION BY THE INCOMING TRUSTEE**

Signed by the incoming trustee

Signature of incoming trustee

Signed in my presence

Signature of witness

Full name of the witness

**9. EXECUTION BY THE OUTGOING TRUSTEE**

Signed by the outgoing trustee

  
  
  
  
  
  
  
  
  
  

Signature of outgoing trustee

Signed in my presence

  
  
  
  
  
  
  
  
  
  

Signature if witness

  
  
  
  
  
  
  
  
  
  

Full name of the witness

**10. OFFICE USE ONLY**

Examined by		Vol:Fol:Ed/Production No	
Data Entered by		Certificates Lodged (Compliance/Occupancy	
		Attachments/Annexures	
Registered by		Registration Date	

**PRIVACY STATEMENT**

S.43 of the *Land Titles Act 1925 (LTA)* authorises the Registrar-General to collect the information required by this form for the establishment and maintenance of the Land Titles Register. S.65-67 LTA requires that the Register be made available to any person for search, upon payment of a fee. The information is regularly provided to various ACT Government agencies, including the ACT Department of Urban Services, ACT Planning and Land Authority (the Authority), ACT Treasury, Canberra Connect and ActewAGL for conveyancing, municipal account, administrative, statistical and valuation purposes. The Authority and agencies within the ACT Department of Urban Services may also use the information supplied to prepare and sell property sales reports to commercial organisations concerned with the development, sale or marketing of land.

**SCHEDULE OF NOTES**

- This form is to be used to register a notice of retirement or appointment of a Trustee.
  - Documents must be typed, or completed in black ink or biro.
  - Alterations to information entered on the form should be made by crossing out (not erasing or obliterating by painting over) and should be initialled by all parties.
  - If there is insufficient space in any panel use an annexure sheet.
  - **This notice is required to be marked by ACT Revenue**
  - The notice must be accompanied by the certificate of title or proof of production of the title.
  - Volume, Folio and Edition references must be given.
  - Select the type of notice being lodged.
  - Identify the evidence being provided in support of the application.
  - The notice need only be signed by the incoming trustee/s, and not those retiring, as long as the Deed of Trust is filed
  - Execution by
    - **A Natural Person** – should be witnessed by an adult person who is not a party to the document.
    - **Attorney** – if this document is executed by an Attorney pursuant to a registered power of attorney, it must set out the full name of the attorney and the form of execution must indicate the source of his/her authority eg. “AB by his/her attorney XY pursuant to Power of Attorney ACT Registration No..... of which he/she has no notice of revocation”.
    - **Corporation** – Section 127 of the *Corporations Act* provides that a company may validly execute a document with or without using a Common Seal
- NB**      **The normal witnessing provisions in the *Land Titles Act 1925* do not apply to execution by a corporation as above, but do apply to execution by the attorney of a corporation.**