ACT GOVERNMENT

Land Titles Act 1925 Registrar-General's Office





APPLICATION TO NOTE CHANGE OF NAME ON SUBLEASE OR UNDERLEASE

Lodging Party	
Box Number	

PRIVACY COLLECTION STATEMENT (PRIVACY ACT 1988 (C'WLTH)) OVERLEAF

The registered proprietor of the estate and interest described below applies to have a change of name recorded in the Register.

1. LAND						
Vol:Fol	Edition	District/Division	Section	Block	Unit	Instrument No/ Associated Dealing No
2. NAME ON S	SUBLEASE OF	R UNDERLEASE TO BE	CHANGED			
3. NEW NAME	<u> </u>					
4. EXECUTIOI Signed by Appli	V cant (New name o	nly)	Full n	ame of witness		
Signature of app 5. STATUTOR		TION of		ature of witness		,
			(occupation)			
Am the same po Sublease or Un And I make this declarations co	derlease No solemn declaration		se / Certificate of Titl eclarations Act 1959	e Volume , and subject to the	Folio penalties provid	or one of the registered proprietors) in ed by that Act for the making of false
Declared at		on		ature of person befo		laration is made
the	day of	20				erson before whom the declaration is under the Statutory Declarations Act 1959)

6. OFFICE USE ONLY

Examined by	Vol:Fol:Ed/Production No	
	(If applicable)	
Data Entered by	Certificates Lodged	
	(Compliance/Occupancy)	
	Attachments/Annexures	
Registered by	Registration Date	

PRIVACY STATEMENT

S.43 of the Land Titles Act 1925 (LTA) authorises the Registrar-General to collect the information required by this form for the establishment and maintenance of the Land Titles Register. S.65-67 LTA requires that the Register be made available to any person for search, upon payment of a fee. The information is regularly provided to various ACT Government agencies, including the ACT Department of Urban Services, ACT Planning and Land Authority (the Authority), ACT Treasury, Canberra Connect and ActewAGL for conveyancing, municipal account, administrative, statistical and valuation purposes. The Authority and agencies within the ACT Department of Urban Services may also use the information supplied to prepare and sell property sales reports to commercial organisations concerned with the development, sale or marketing of land.

SCHEDULE OF NOTES

- This form should be used to change a proprietor's name in respect to one or more subleases.
- Documents must be typed, or completed in black ink or biro.
- Alterations to information entered on the form should be made by crossing out (not erasing or obliterating by painting over) and should be initialled by all parties.
- If there is insufficient space in any panel use an annexure sheet.
- Volume, Folio and Edition references must be given.
- Provide the full details of the name as currently on the Land Titles Register.
- Provide the details of the new name in full that will be placed on the Register.
- It will be necessary to complete this Statutory Declaration regarding the Change of Name of a person or attach a search from the Australian Securities and Investments Commission (ASIC) for a corporation or company.
- Execution by
 - A Natural Person should be witnessed by an adult person who is not a party to the document.
 - Attorney if this document is executed by an Attorney pursuant to a registered power of attorney, it must set out the full
 name of the attorney and the form of execution must indicate the source of his/her authority eg. "AB by his/her attorney XY
 pursuant to Power of Attorney ACT Registration No..... of which he/she has no notice of revocation".
 - Corporation Section 127 of the Corporations Act provides that a company may validly execute a document with or without using a Common Seal if the document is signed by:
 - a. Two directors of the company;
 - b. A director and a secretary of the company; or
 - c. Where the company is a proprietary company and has a sole director who is also the sole company secretary, that director. Please identify that the director is a sole director on the form.

The following forms of execution are suggested -

With A Common Seal

The Common Seal of ABC Pty Ltd/Ltd ACN
was affixed in the presence of-
(signature)
(director/secretary)*
$(\mbox{{\it 'repeat if necessary ie if two directors signing.}} \ \ \mbox{{\it If signing as sole director and sole secretary, state 'director/secretary'})}$
Without A Common Seal
Signed byPty Ltd/Ltd ACN
(signature)
(director/secretary)*
(*repeat if necessary ie if two directors signing. If signing as sole director and sole secretary, state 'director/secretary')

NB The normal witnessing provisions in the *Land Titles Act 1925* do not apply to execution by a corporation as above, but do apply to execution by the attorney of a corporation.