



ACT Heritage Council

ACT HERITAGE REGISTER— REQUEST FOR RESTRICTED INFORMATION FORM

<i>For Heritage Unit Use Only</i>	
Date received	
Fee processed	
File No.	
Database ID	
Date Checked	
Approved?	

The ACT Heritage Register contains details of places and objects of significance to the ACT protected under ACT law.

This application form is for access to and/or publishing of Restricted Information under the *Heritage Act 2004*. In some instances the Heritage Council can declare particular information to be restricted (*Heritage Act 2004* s 54) to prevent substantial adverse effect on the heritage significance of a place or object. It is an offence to knowingly publish this information without formal approval (*Heritage Act 2004* s 55).

Applications must be made under s 56 to access this information or for approval to publish except in some limited exceptions. The exceptions are stated under s 55 or s57 of the *Heritage Act 2004*.

The Heritage Council is under no obligation to approve the access or publishing of restricted information and may not do so if it considers it possible that by doing so there may be a substantial adverse effect on the heritage significance of the place or object.

For each Approval of Restricted Information a fee is payable on receipt of this form. Additional charges may apply for large requests, see Fee Schedule. For people with traditional affiliations who meet the requirements of s 55 of the Act, this form is optional and no charges apply. If you need help completing this form, contact (02) 6207 2166.

DO YOU REQUIRE MORE INFORMATION OR HELP?

For further help, contact the Heritage Unit on (02) 6207 2166 or email heritage@act.gov.au

For more information on the ACT Heritage Council, the Heritage Register or the heritage registration process, please download the relevant information sheets available on the Environment ACT Website at www.environment.act.gov.au under Heritage or by contacting the Heritage Unit.

Approved form AF 2006-239 approved by John Hargreaves MLA, Minister for the Territory and Municipal Services on 9 August 2006 under s119 Heritage Act 2004 (approved forms)

LODGING YOUR FORM

Please send this form

- **by mail to:** The ACT Heritage Council, PO Box 158, LYNEHAM ACT 2602
- **by fax to:** (02) 6207 2200
- **or by hand to:** The ACT Heritage Council, c/o Heritage Unit, Level 2 Tower, Macarthur House, 12 Wattle Street, Lyneham

And if possible, **email an electronic copy to** heritage@act.gov.au. Blank forms are available on the Environment ACT website, however the form will not be accepted without a hardcopy with a signature.

01 YOUR DETAILS

Name:					
	<i>Title</i>	<i>First Name</i>		<i>Surname</i>	
Organisation	<i>Name of Organisation</i>			<i>Position</i>	
Postal Address:					
	<i>Street No.</i>	<i>Street Name</i>	<i>Suburb</i>	<i>State</i> <i>Post Code</i>	
Telephone:	<i>Business Hours</i>		<i>After Hours</i>	<i>Mobile</i>	
	<i>Email</i>			<i>Fax</i>	

02 ELIGIBILITY

For people with traditional (Aboriginal) affiliation:

Under the *Heritage Act 2004* (Section 55(3)):

- ① ☐ I am a person with traditional (Aboriginal) affiliation with the place or object; and
② ☐ am publishing the information myself; and
③ my purpose is:
☐ to give to another Aboriginal person; or
☐ to educate about Aboriginal tradition; or
☐ necessary and reasonable to avoid an imminent risk of damage to, or destruction of, an Aboriginal place or object

Where land is for sale:

Application for limited access to Restricted Information under the *Heritage Act 2004* (Section 57) on a need to know basis and not for publication:

- ④ The land is currently offered for sale: ☐ sale notice/advertisement attached; and
⑤ I am an "interested person" (i.e. one or more of the following) applying to access restricted information relevant to the conservation and use of the land:

For a place:

- ☐ an owner; ☐ an occupier; ☐ a lessee or sublessee; ☐ an architect or designer of a building or structure at the place; ☐ the nominator (s28)

For an object:

- ☐ an owner; ☐ a person in possession of the object; ☐ a maker; ☐ the nominator (s28)

For an Aboriginal place or object:

- ☐ a representative Aboriginal organisation (s14);
☐ a reporter of a discovered place or object (s51);

Others:

- ☐ the Planning and Land Authority;
☐ the Conservator of Flora and Fauna; or
☐ the National Capital Authority; or

- ⑥ ☐ I am a person considering buying an interest in the land applying to access to restricted information relevant to conservation and use of the land

⑦ Other circumstances:

(i.e. other applicant seeking approval for publication of restricted information under the *Heritage Act 2004* (Section 56))

- ☐ heritage professional (State professional qualifications: _____); or
☐ other

03 REQUEST FOR INFORMATION, FOR ACCESS OR PUBLICATION

"Publication" can include any form of verbal or written distribution including web-based

What place or object does this application relate to?

☐ Place ☐ Object Heritage Register ID (if known): _____

Name/s of Place/Object: _____

Location: _____

Street No.

Street Name

Suburb

Block and Section

District/ Division

Boundary of place (attach map if outside urban area)

Type: ☐ historic ☐ aboriginal ☐ natural ☐ other/combined _____

Brief description:

What details do you require?

- ☐ restricted location details _____
- ☐ restricted details of site name/type _____
- ☐ the Restricted Heritage Register entry (i.e. all restricted details)
- ☐ other _____

Do you propose to publish?

☐ **no, own use only** – note that information must not be knowingly transmitted to third parties including your agents and other eligible parties. They must apply separately.

☐ **yes:**

- 1) **State the reason for publication**
- 2) **State the nature of the publication, i.e. the type of publication method, proposed date**
- 3) **State the person, people or kind of people to whom it would be directed**

'I am applying for Restricted Information from the ACT Heritage Register in accordance with the Heritage Act 2004. The information provided here is accurate to the best of my knowledge.'

☐ *'I have read and understood the provisions of Sections 55, 56 and 57 of the Heritage Act 2004'. The sections of the Act are attached with the form.*

Signature

Date