



Registration No.

**CUCEL**

Form 906

**ACT GOVERNMENT**  
*Civil Unions Act 2006*  
Registrar-General's Office**APPLICATION TO BECOME A CIVIL UNION CELEBRANT****PRIVACY COLLECTION STATEMENT (PRIVACY ACT 1988 (Cth))****PRIVACY NOTES**

The *Births, Deaths and Marriages Registration Act 1997* authorises the Registrar-General to collect the information required by this form for the establishment and maintenance of registers. The Registrar-General prevents any unreasonable intrusion into a person's privacy in accordance with the *Privacy Act 1988 (Cth)*.

**GENERAL INFORMATION**

This application for and any documentation attached to it will be used to assess your suitability for registration as a Civil Union Celebrant under the *Civil Union Act 2006*. If your application is successful you will be included on the Civil Union Celebrant Register. If your application is unsuccessful you have the right to appeal the decision to the Administrative Appeals Tribunal (AAT).

**DETAILS OF APPLICANT**

|   |  |            |  |
|---|--|------------|--|
| 1. Surname  |  |            |  |
| 2. Given Names  |  |            |  |
| 3. Date of Birth  |  | 4. Gender  |  |
| 5. Principal place of residence (provide evidence eg. Rates notice) |  |            |  |
| 6. Postal address if different to above.                            |  |            |  |
| 7. Telephone contact  |  | 8. Fax     |  |
| 9. Email contact  |  | 10. Mobile |  |

**QUALIFICATIONS, EXPERIENCE AND SKILLS REQUIRED**

You cannot be registered as a Civil Union Celebrant unless you can demonstrate that you have the knowledge, skills and experience to undertake the role. It may also be necessary for you to attend an interview with the ACT Registrar-General's Office, if you do not hold relevant qualifications.

|                       |  |
|-----------------------|--|
| <b>QUALIFICATIONS</b> | Please provide details and copies of certificates awarded to you that may be able to demonstrate your competency to undertake the responsibilities of a Civil Union Celebrant.                             |
| <b>SKILLS</b>         | Provide details of your ability to liaise and communicate with people who may be from a diverse background, with particular sensitivity to people who may be interested in entering into a civil union.    |
| <b>SKILLS</b>         | Provide details showing your ability to conduct a civil union ceremony, to prepare the paperwork associated with the ceremony and lodge the paperwork as required under the <i>Civil Unions Act 2006</i> . |
| <b>EXPERIENCE</b>     | Please complete the following section if you wish to be considered for registration on the basis of your experience.   |

## BUSINESS INTERESTS OR POSSIBLE CONFLICTS OF INTERESTS

The following questions have been designed to establish if there is an actual or potential conflict of interest that may arise if you were registered as a Civil Union Celebrant.

|  |  |
|--|--|
| 1. What is your current occupation?  |  |
| 2. If you are privately employed, what is the nature of organisation that you work for?  |  |
| 3. If you operate your own business, please provide the nature or details of the business.   |  |
| 4. Do you believe there would be any conflict of interest if you were registered as a Civil Union Celebrant? If Yes, please explain. |  |

## CONVICTION OF OFFENCES

|   |  |  |
|---|--|--|
| <b>Statutory Declaration</b>  | I, _____<br>(full name, address and occupation of person making the declaration)                         |  |
|   | Declare that:  |  |
|   | <input type="checkbox"/> I have /<br><input type="checkbox"/> I have not                                 | been convicted, or found guilty, in Australia of an offence punishable by imprisonment for 1 year or longer.   |
|   | <input type="checkbox"/> I have /<br><input type="checkbox"/> I have not                                 | been convicted, or found guilty outside Australia of an offence that, if it had been committed in the ACT, would have been punishable by imprisonment for 1 year or longer.                                      |
|   | <input type="checkbox"/> I have /<br><input type="checkbox"/> I have not                                 | been convicted, or found guilty, of an offence against, or otherwise contravened, the <i>Civil Unions Act 2006</i> or the <i>Births, Deaths and Marriages Act 1997</i> (part 5A – Registration of Civil Unions). |
|   | <input type="checkbox"/> I have<br><input type="checkbox"/> I have not                                   | been an undischarged bankrupt or executed a personal insolvency agreement.   |
| <input type="checkbox"/> I have<br><input type="checkbox"/> I have not  | a physical or mental incapacity that may affect the exercise of my functions as a civil union celebrant. |  |
| I make this declaration under <i>the Statutory Declarations Act 1959</i> , and I believe the statements to be true in every particular. |  |  |
| <b>Signature of Person Making Declaration</b>   |  |  |
| <b>Declared at</b>  | _____ <b>Canberra, ACT</b> on _____ <b>200</b> .   |  |
|   | Place where declaration made   | Date of declaration  |
| <b>Before me</b>  |  |  |
|   | Full Name of Witness   | Signature of Witness   |
| <b>Address of Witness</b>   |  |  |
| <b>Qualification of Witness</b>   |  |  |

## REFERENCES

Please provide at least 3 referee reports. Each referee must be known to you for at least 2 years, but not be a member of your family. In doing so, the referee must respond to the following items:

|                          |   |
|--------------------------|---|
| <input type="checkbox"/> | The nature and length of time the referee has known you as the applicant.   |
| <input type="checkbox"/> | The referee's knowledge of your personal and professional capacity to undertake the responsibility of performing Civil Unions.                      |
| <input type="checkbox"/> | The referee's knowledge of any personal or professional standards or qualities that may support your application to become a Civil Union Celebrant. |

## AGREEMENT TO MEET THE REQUIREMENTS OF THE *CIVIL UNIONS ACT 2006*

If registered as a Civil Union Celebrant, I will:

|                               |  |             |  |
|-------------------------------|--|-------------|--|
| A                             | Conduct myself in accordance with the guidelines regarding being a Civil Union Celebrant.          |             |  |
| B                             | Undertake any personal and professional development that may be required by the guidelines.        |             |  |
| C                             | Notify the ACT Registrar-General in writing of any change to my details as placed on the register. |             |  |
| <b>Signature of Applicant</b> |  | <b>Date</b> |  |
| <b>Full Name of Applicant</b> |  |             |  |

## LODGMET CHECKLIST

|   |   |
|---|---|
| A | Evidence of your principle place of residence   |
| B | Evidence of any qualifications you hold or other evidence that may support your application |
| C | A completed questionnaire   |
| D | Three referee reports   |