

	Legislative Assembly for the Australian Capital Territory	Request to Broadcast, or Record for Broadcast, the Public Proceedings of the Legislative Assembly and its Committees
To be submitted to the Clerk of the Legislative Assembly		
Name: _____		
Network/Broadcaster/Department/Newspaper/Other: _____		
Mailing Address: _____		Date: _____
Telephone: _____	Fax: _____	Audio <input type="checkbox"/> Visual <input type="checkbox"/>
Details of request:		
I hereby agree to abide by the rules and guidelines set out below		Signature _____
GUIDELINES <i>please read carefully before submitting request</i>		
Guidelines for the Broadcast, or Recording for Broadcast, of the Public Proceedings of the Legislative Assembly and its Committees		
The broadcasting, or recording for broadcasting, of public proceedings is only permitted subject to the conditions outlined below. Permission to broadcast or record for broadcast public proceedings shall be on the basis of an undertaking to observe these conditions. <i>(See also Legislative Assembly (Broadcasting) Act 2001)</i>		
i. A person who has been granted electronic access to proceeding shall observe the following conditions: <ul style="list-style-type: none"> (a) as a general principle, cameras should focus on the Member or witness with the call; (b) reaction shots of a Member are only permitted: <ul style="list-style-type: none"> (i) if the Member is referred to in debate; (ii) if the Member has sought information which is being supplied by a Member having the call; (c) coverage of the Galleries is not permitted; (d) recording of protests or demonstrations is not permitted; (e) panning along the Benches is not permitted; (f) close-up shots of Members' papers are not permitted; (g) camera positioning is not to interfere with the proceedings of the Assembly, or with the conduct of a public hearing of a committee of the Legislative Assembly; (h) the use of flash, other sources of additional light and motor driven cameras is not permitted; (i) any instruction from the Speaker or the Speaker's delegate is to be observed. 		
ii. Broadcast of proceedings shall be from the signal transmitted by landline or from the Assembly's narrowcast to building occupants.		
iii. Broadcasts of public proceedings should contain a fair and accurate reporting of events and must not be used for: <ul style="list-style-type: none"> (i) the purpose of satire or ridicule; (ii) advertising for or by political parties or electioneering; or (iii) commercial advertising or sponsorship. 		
iv. A witness at a public hearing of a committee shall be advised in advance of appearing that the proceedings may be recorded and broadcast. A witness shall be given reasonable opportunity to object to the recording and/or broadcast of their evidence and state the ground of the objection.		
v. Persons/organisations intending to record visual images in the Chamber and/or Committee Rooms must seek the approval of the Speaker (in the case of the Assembly) or the Committee Chair (in the case of a Committee) in writing giving reasonable notice.		
Date lodged: / /	Approved YES / NO:	Clerk's Signature _____