



ACT GOVERNMENT
Charitable Collections Act 2003
 Office of Regulatory Services

RESIGNATION OR CHANGE OF NOMINATED PERSON FOR AN UNINCORPORATED BODY

RCNP

IMPORTANT INFORMATION

Applicants should be aware of their responsibilities under the *Charitable Collections Act 2003*. You can view the legislation and its regulations or download them from www.legislation.act.gov.au. You may also obtain access to the Charitable Collections Practice Manual at and relevant forms at www.ors.act.gov.au - This form can be used for the purposes of a resignation of change of nominated person a Charitable Collection Licence under Section 32 and 33 of the Act.

Send completed applications to: **OFFICE OF REGULATORY SERVICES, PO BOX 225, CIVIC SQUARE, ACT 2608**

- Resignation Change
 Licence Attached

DATE RESIGNATION OR CHANGE EFFECTIVE

LICENCE NUMBER

DETAILS OF RESIGNATION OR CHANGE OF NOMINATED OFFICER

TITLE (eg. Ms, Mr, Dr)	FULL NAME OF NOMINATED PERSON RESIGNING	POSITION HELD WITHIN ORGANISATION (eg. Exec Officer)

NOMINATED PERSON ADDRESS (Property Name, Unit, Flat, Room No, Street Number, Street Name, City/Suburb/Town, Postcode)

--

NOMINATED PERSON RESIGNING SIGNATURE (if original licence is attached to the application)

Applicants Name in Full	Signed in my presence
	Witnesses Name in Full
Applicant Signature	Witness Signature
Dated	Dated

DETAILS OF NEW NOMINATED OFFICER

TITLE (eg. Ms, Mr, Dr)	FULL NAME OF NEW NOMINATED PERSON	POSITION HELD WITHIN ORGANISATION (eg. Exec Officer)	
NOMINATED PERSON ADDRESS (Property Name, Unit, Flat, Room No, Street Number, Street Name, City/Suburb/Town, Postcode)			
PHONE CONTACT	FAX CONTACT	EMAIL CONTACT	
NEW NOMINATED PERSON SIGNATURE (if original licence is attached to the application)			
Applicants Name in Full	Signed in my presence		
	Witnesses Name in Full		
Applicant Signature	Dated	Witness Signature	Dated
EXECUTIVE OFFICER OF UNINCORPORATED BODY SUPPORTING CHANGE OF NOMINATED PERSON			
Executive Officer's Name in Full	Signed in my presence		
	Witnesses Name in Full		
Executive Officers Signature	Dated	Witness Signature	Dated