

**ACT GOVERNMENT**  
*Land Titles Act 1925*  
*Duties Act 1999*  
**Registrar-General's Office**



Duty Only

Lodging Party (Insert Name)

**T**  
Form 052

**TRANSFER**

**PRIVACY COLLECTION STATEMENT (PRIVACY ACT 1988 (C'WLTH)) OVERLEAF**

The transferor transfers to the transferee the estate or interest in the land described in item 1, subject to the mortgages, encumbrances and other instruments affecting the land, including any created by dealings lodged prior to this application and any restrictive covenants and together with any easements in the Crown Lease or created by deed.

**1. LAND**

Vol:Fol	Edition	District/Division	Section	Block	Unit

**2. TRANSFEROR/S SELLER**

Full Given Name/s (Company Name)	Surname/s (A.C.N./A.B.N. if applicable)	Estate or Interest Transferred	
		<input type="checkbox"/> Whole	<input type="checkbox"/> Other (specify) -

**3. TRANSFEREE/S BUYER**

Full Given Name/s (Company Name)	Surname/s (A.C.N./A.B.N. if applicable)	Full Postal Address (after transfer) including postcode.

**4. FORM OF TENANCY**

<input type="checkbox"/> Joint Tenants	or	<input type="checkbox"/> Tenants in Common in Equal shares	or	<input type="checkbox"/> Tenants in Common in the following shares (specify) -
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**5. CONSIDERATION**

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**6. DEVELOPMENT STATUS** (Tick the appropriate box)

Land Only	<input type="checkbox"/>	Incomplete Building	<input type="checkbox"/>	Building Completed	<input type="checkbox"/>
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**7. EXECUTION**

Signed by the Transferor/s
Signature of the transferor/s

Signature of Witness
Printed full name of witness

Signed by the transferee/s or transferee's solicitor (solicitors must provide their name in full in block capitals)
Signature of transferee/s or transferee's solicitor (delete if inapplicable)

Signature of Witness
Printed full name of witness

8. RESTRICTIVE COVENANTS (complete if applicable)

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9. AGREEMENT / CONTRACT FOR SALE DATE

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10. SETTLEMENT DATE

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11. LAND TITLES OFFICE USE ONLY

Examined by		Vol:Fol:Ed/Production No	
Data Entered by		Certificates Lodged (Compliance/Occupancy)	
		Attachments/Annexures	
Registered by		Registration Date	

**PRIVACY STATEMENT**

S.43 of the *Land Titles Act 1925 (LTA)* authorises the Registrar-General to collect the information required by this form for the establishment and maintenance of the Land Titles Register. S.65-67 LTA requires that the Register be made available to any person for search, upon payment of a fee. The information is regularly provided to various ACT Government agencies, including Territory and Municipal Services, ACT Planning and Land Authority (the Authority), ACT Treasury, Canberra Connect and ActewAGL for conveyancing, municipal account, administrative, statistical and valuation purposes. The Authority and agencies within Territory and Municipal Services may also use the information supplied to prepare and sell property sales reports to commercial organisations concerned with the development, sale or marketing of land.

**SCHEDULE OF NOTES**

- This form is to be used only for a transfer by the registered proprietor. Transfer means a passing of any estate or interest in land under the *Land Titles Act 1925* whether for valuable consideration or otherwise.
  - A transfer is required to be marked by ACT Revenue.
  - The transfer must be accompanied by the certificate of title or proof of production of the title and the transfer must be executed by the registered proprietor.
  - Documents must be typed or completed preferably in black ink or biro.
  - Alterations to information entered on the form should be made by crossing out (not erasing or obliterating by painting over) and should be initialled by the parties.
  - If there is insufficient space in any panel use an annexure sheet.
  - Volume, Folio and Edition references must be given. Insert unit number if the land is land under the *Land Titles (Unit Titles) Act 1970*. Please complete all required references as appropriate.
  - Provide full names of the transferor who is undertaking the transfer, including the estate or interest transferred.
  - Provide full names of the transferee, including their postal address.
  - Provide the form of tenancy (joint tenants or tenants in common)
  - Provide the consideration (sale price, deed, court order or love and affection).
  - Provide details of the development status of the property.
  - Execution by
    - **A Natural Person** – Should be witnessed by an adult person who is not a party to the document.
    - **Attorney** – if this document is executed by an Attorney pursuant to a registered power of attorney, it must set out the full name of the attorney and the form of execution must indicate the source of his/her authority eg. "AB by his/her attorney XY pursuant to Power of Attorney ACT Registration No..... of which he/she has no notice of revocation".
    - **Corporation** – Section 127 of the *Corporations Act* provides that a company may now validly execute a document with or without using a Common Seal if the document is signed by:
      - a. Two directors of the company;
      - b. A director and a secretary of the company; or
      - c. Where the company is a proprietary company and has a sole director who is also the sole company secretary, that director.
- NB** The normal witnessing provisions in the *Land Titles Act 1925* do not apply to execution by a corporation as above, but do apply to execution by the attorney of a corporation.