



# EXEMPTION DECLARATION FORM

Form 1N

## APPLICATION FOR APPROVAL OF MINOR DEPARTURE/S FROM THE SINGLE RESIDENTIAL HOUSING DEVELOPMENT CODE

Departures from the numerical controls in the Rules of the Single Residential Housing Development Code will only be considered in relation to building envelope controls, the minimum dimension for private open space and setbacks for proposed development on residential land. The Authority may only approve a minor departure/s where no-one other than the applicant will be adversely affected by the departure and the environmental impact caused by the approval of the departure will do no more than minimally increase the environmental impact of the development.

### Lease/Site Details *Please Print*

If more than one lease/site, attach the following details for each lease/site

Block

Section  Unit (if applicable)

Suburb

District

Street Number

Street Name

Postcode

### Applicant/Certifier Details *Please Print*

Surname  First Name

Company Name

Position held in company  Australian Company/Business Number (ACN/ABN)

Postal Address

Suburb  State  Postcode

Phone Number Business Hours  Mobile

EMAIL ADDRESS

**Lessee (Property Owners) Details** *Please Print*

**1<sup>st</sup> Lessee's Details**

Surname  First Name

Company Name

Position held in company  Australian Company/Business Number (ACN/ABN)

Postal Address

Suburb  State  Postcode

Phone Number Business Hours  Mobile

EMAIL ADDRESS

**2nd Lessee's Details**

Surname  First Name

Company Name

Position held in company  Australian Company/Business Number (ACN/ABN)

Postal Address

Suburb  State  Postcode

Phone Number Business Hours  Mobile

EMAIL ADDRESS

*All lessees **must** sign authorising the lodgement of this development application. In doing so the lessee gives authority to the applicant to negotiate any dealings in relation to the application through to its determination. If there are more than two lessees please ensure that the details and authorisation are attached to the application.*

**Decision and Plans**

Unless otherwise specified your decision and plans will be returned via email

EMAIL       POST TO ME       HOLD FOR COLLECTION

**Rule Departure/s – New Residential Land ONLY**

This application seeks approval for the following minor departure/s from the Single Residential Housing Development Code

Rule Number	Description of Departure

***\*Relevant plans and supporting documentation that clearly identify the rule departure/s must be provided at the time of lodgement***

**Applicant Declaration**

I/we declare that this application is accompanied by all of the required information or documents

I/we declare that all the information given on this form and its attachments is true and complete.

Applicant Signature (s)	<input type="text"/>	Date	<input type="text"/>
Lessee 1 Signature (s)	<input type="text"/>	Date	<input type="text"/>
Lessee 2 Signature (s)	<input type="text"/>	Date	<input type="text"/>

*If there are more than two lessees please ensure that the details and authorisation are attached to the application.*

**Privacy Notice**

The personal information on this form is being collected to enable processing of your application. Collection of personal information is authorised by Chapters 7, 8 and 9 of the *Planning and Development Act 2007*. The information that you provide may be disclosed to the ACT Revenue Office and the Registrar-General’s Office. The information may be accessed by other government agencies, ACTEWAGL, ACTEW Corporation and other commercial organisations interested in development and building information. The *Planning and Development Act 2007* requires the details of applications, decisions and orders to be kept on a register and made available for public inspection. Information and documentation relevant to a development application may be made available via the Internet.

**Contact Details:**

ACT Planning and Land Authority  
Customer Service Centre  
GPO Box 1908, Canberra City 2601  
16 Challis Street, Dickson ACT 2602  
Business Hours: 8.30am to 4.30pm weekdays (excluding Public Holidays)  
Phone: (02) 6207 1923      Fax: (02) 6207 1925      TTY: (02) 6207 2622  
Email: [actpla.customer.services@act.gov.au](mailto:actpla.customer.services@act.gov.au)      Website: [www.actpla.act.gov.au](http://www.actpla.act.gov.au)

**OFFICE USE ONLY**

**ASSESSMENT OF PROPOSAL  
DETERMINATION UNDER SECTION 1.100A OF THE  
PLANNING AND DEVELOPMENT REGULATION 2008**

**Description of Extended Distance:**

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**Assessment:**

	<u>PASS</u>	<u>FAIL</u>
Is the non-compliance minor?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
<b>Will building the dwelling other than in accordance with the relevant rules:</b>		
▪ adversely affect someone other than the applicant?	<input type="checkbox"/> NO	<input type="checkbox"/> YES
▪ increase the environmental impact of the dwelling more than minimally?	<input type="checkbox"/> NO	<input type="checkbox"/> YES
Plans provided adequately identify departures	<input type="checkbox"/> YES	<input type="checkbox"/> NO

**Comments:**

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**Approved / Refused**

Plans Stamped

.....  
Delegate of the  
ACT Planning and Land Authority

Date:...../...../ 20.....