



DEVELOPMENT APPLICATION

Form 1I

SECTION 144 & 197 AMENDMENTS

SATISFYING CONDITIONS OF APPROVAL (S.165)

Type of Application

<input type="checkbox"/> Amendment (S.144) <input type="checkbox"/> Additional information as requested	Amendment to a current application not yet approved	Insert Proposal Number to which this application relates: 20
<input type="checkbox"/> Amendment (S.197) <input type="checkbox"/> Additional Information as requested	Amendment to a development approval	Insert <u>Development Approval</u> Number to which this application relates: 20

The following questions must be answered for amendments lodged under S.144 or S.197 of the P & D Act 2007

Will the development applied for after the amendment be substantially the same as the development applied for originally? YES NO

If NO - the Authority must refuse to amend the development application/approval

Will the assessment track for the application change if the application is amended? YES NO

If YES - the Authority must refuse to amend the development application/approval

Please provide the date of the original approval: _____

Has work relating to the original approval commenced? (Required for S197 amendments only) YES NO

If NO - please check the status of your development approval with the Authority

<input type="checkbox"/> Satisfying Conditions of Approval (S.165)	Information and documentation to satisfy conditions of development approval	Insert Proposal Number to which this application relates: 20
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Lease/Site Details *Please Print*

If more than one lease/site, attach the following details for each lease/site

Block

Section Unit (if applicable)

Suburb

District

Street Number

Street Name

Postcode

Applicant Details *Please Print*

Surname

First Name

Company Name

Position held in company

Australian Company/Business Number (ACN/ABN)

Postal Address

Suburb

State

Postcode

Phone Number Business Hours

Mobile

EMAIL ADDRESS

Lessee (Property Owners) Details *Please Print*

Lessee's Details (or Government Land Custodian)

Surname

First Name

Company Name

Position held in company

Australian Company Number (ACN)

Postal Address

Suburb

State

Postcode

Phone Number Business Hours

Mobile

EMAIL ADDRESS

List Amendments or Conditions of Approval Being Satisfied *Please Print*

- EXAMPLES:**
1. Laundry window being enlarged, roof material changed from tile to colour bond
 2. **Condition 1** – plan showing revised side setback, **Condition 2** – landscape plan provided

Additional space on next page if required

List of Amendments or Conditions of Approval Being Satisfied continued

Entity and/or Referral Requirements (COMPLETE FOR AMENDMENT APPLICATIONS ONLY)

Do the amendments to your proposal impact on entity requirements? NO YES

IF YES

CODE TRACK AMENDMENT APPLICATIONS

- Seek entity endorsement of your amendments prior to lodgement of your amendment application and submit this with your amendment application

MERIT & IMPACT TRACK AMENDMENT APPLICATIONS

- Seek entity endorsement of your amendments prior to lodgement of your amendment application and submit this with your amendment application **OR**
- Provide documentation with your amendment application that demonstrates your proposal addresses entity requirements so it can be referred to the relevant entity by the Authority

Entity Endorsement provided

Documentation provided for referral to Entity

Other Requirements

DOCUMENTATION AND PLANS

All required documentation must be provided in an electronic format on compact disc/DVD and meet the following requirements
(Form to be submitted in hardcopy if lodged over the counter)

- Each document must be saved as a PDF and named in accordance with the naming convention as detailed on the ACTPLA website.
- All plans must be to scale.
- All plans must be rotated to the correct orientation i.e. they are the right way up when opened
- All plans are to be clear and concise and generally consistent with Australian Standard 1100.301 - 1985 and Australian Standard 1100.301 supplementary - as updated from time to time.
- The documentation provided on CD/DVD either over the counter or via an electronic lodgment process (email or internet) will be considered to be the relevant documentation associated with this application.

Amendment to Development Application Not Yet Approved (S.144)

When submitting documentation or plans in relation to an amendment to a development application that has not been determined, a written statement specifying what elements of the original proposal have been changed must be provided. Amendment/s to be listed on plans and area on plan clouded where change to occur. The amended application may need to be notified (S.146).

Satisfying Conditions of Approval (S.165)

When submitting documentation or plans to satisfy conditions of approval a written statement detailing which conditions the documentation or plans are seeking to satisfy must be provided.

Amendment to Development Approval (S.197)

When submitting documentation or plans in relation to an amendment to a development approval, a written statement specifying what elements of the original approval have been changed must be provided. Amendment/s to be listed on plans and area on plan clouded where change to occur. The amended application will be notified (S.198) unless exempt by regulation.

Plans for Public Register

When submitting documentation or plans with an amendment application or to satisfy conditions of approval for residential development, a full working set of drawings and a public register set of drawings must be submitted. The Public Register floor plan must not show the interior layout of the development. All windows and doors to be clearly marked to enable identification of the use of the room/space to which they relate or an indication on the floor plan as to what the space will be used for e.g. bedrooms, living area, car accommodation, must be provided.

Applicant Declaration

I/we declare that this application is accompanied by all of the required information or documents that address the relevant rules and/or relevant criteria for it to be considered for approval;

I /we understand that this application will be considered lodged once any relevant application fees have been paid;

I/we understand that the documentation provided on CD/DVD or via the electronic lodgment process will be considered to be the relevant documentation associated with this application. All development application documentation will be made available for public inspection including via the Internet unless exclusion has been approved;

I/we understand that an amendment may be notified in accordance with the requirements of the *Planning and Development Act 2007*.

I/we declare that all the information given on this form and its attachments is true and complete;

If signing on behalf of a company, organisation or Government agency: -

I/we the undersigned, declare I/we have the appropriate delegation or authority to sign on behalf of the company, organisation or Government agency.

Applicant Signature (s)	<input type="text"/>	Date	<input type="text"/>
1st Lessee's Signature	<input type="text"/>	Date	<input type="text"/>
2nd Lessee's Signature	<input type="text"/>	Date	<input type="text"/>
Govt Land Custodian Signature (unleased land only)	<input type="text"/>	Date	<input type="text"/>
Delegate of ACTPLA (unleased land only)	<input type="text"/>	Date	<input type="text"/>

Privacy Notice

The personal information on this form is being collected to enable processing of your application. Collection of personal information is authorised by Chapters 7, 8 and 9 of the *Planning and Development Act 2007*. The information that you provide may be disclosed to the ACT Revenue Office and the Registrar-General's Office. The information may be accessed by other government agencies, ACTEWAGL, ACTEW Corporation and other commercial organisations interested in development and building information. The *Planning and Development Act 2007* requires the details of applications, decisions and orders to be kept on a register and made available for public inspection. Information and documentation relevant to a development application may be made available via the Internet.

Does the Commonwealth Environment Protection and Biodiversity Conservation Act 1999 (EPBC) affect your proposal

The EPBC came into operation on 16 July 2000. It establishes an environmental assessment and approval system that is separate and distinct from the ACT system. It does not affect the validity of ACT development assessment and approval processes, but may affect the assessment track. The ACT cannot provide preliminary advice on whether a proposal falls within the definition of a controlled action, or requires referral to the Commonwealth. You should consult with the Commonwealth to determine if your proposal is a controlled action before seeking any approvals under the *Planning and Development Act 2007*. For information about the EPBC, including the referral process and when a referral should be made, contact: Department of Environment, Water, Heritage and the Arts, GPO Box 787, CANBERRA ACT 2601
Telephone: 62741111.

Contact Details:

ACT Planning and Land Authority
Customer Service Centre
GPO Box 1908, Canberra City 2601
16 Challis Street, Dickson ACT 2602
Business Hours: 8.30am to 4.30pm weekdays (excluding Public Holidays)
Phone: (02) 6207 1923 Fax: (02) 6207 1925 TTY: (02) 6207 2622
Email: actpla.customer.services@act.gov.au Website: www.actpla.act.gov.au