



**APPLICATION FOR:  
SCOPING DOCUMENT  
ENVIRONMENTAL SIGNFICANCE OPINION  
EXEMPTION FROM EIS (S211)  
Form 1M**

**Type of Application**

- Request for Scoping Document
- Application for Environmental Significance Opinion  
*Section 138AA Planning and Development Act 2007*
- Request for Exemption to Provide Environmental Impact Statement  
*Section 211 Planning and Development Act 2007*
- Additional Information as requested by ACT Planning and Land Authority for any of the above applications

If you attended a pre-application meeting or written pre-application advice in relation to the proposal that is the subject of this application please provide proposal number

Proposal Number 20 \_\_\_\_\_

**Lease/Site Details *Please Print***

Provide the following details for each lease/site:

**Site 1**

Block:  Section:  Suburb:

Street Address (if applicable)

Land Use Zone/s applicable to this site

**Site 2**

Block:  Section:  Suburb:

Street Address (if applicable)

Land Use Zone/s applicable to this site

**Site 3**

Block:  Section:  Suburb:

Street Address (if applicable)

Land Use Zone/s applicable to this site

**If more than three sites please provide details on separate page**

**Applicant Details** *Please Print*

Surname  First Name

Name of Company/Department/  
Government Agency

Position held in Company/Department/  
Government Agency

Australian Company/Business  
Number (ACN/ABN)

Postal Address

Suburb  State  Postcode

Phone Number Business Hours  Mobile

EMAIL ADDRESS

**Lessee (Property Owners) or Government Land Custodian Details** *Please Print*

**SITE 1**

**1<sup>st</sup> Lessee or Land Custodian Details**

**2nd Lessee or Land Custodian Details**

Full Name:

Full Name:

Company Name:

Company Name:

Position Held in Company:

Position Held In Company:

ACN Number:

ACN Number:

Postal Address:

Postal Address:

Telephone BH:

Telephone BH:

Mobile:

Mobile:

Email Address:

Email Address:

**SITE 2**

**1<sup>st</sup> Lessee or Land Custodian Details**

Full Name:

Company Name:

Position Held in Company:

ACN Number:

Postal Address:

Telephone BH:

Mobile:

Email Address:

**2nd Lessee or Land Custodian Details**

Full Name:

Company Name:

Position Held In Company:

ACN Number:

Postal Address:

Telephone BH:

Mobile:

Email Address:

**SITE 3**

**1<sup>st</sup> Lessee or Land Custodian Details**

Full Name:

Company Name:

Position Held in Company:

ACN Number:

Postal Address:

Telephone BH:

Mobile:

Email Address:

**2nd Lessee or Land Custodian Details**

Full Name:

Company Name:

Position Held In Company:

ACN Number:

Postal Address:

Telephone BH:

Mobile:

Email Address:

*All lessees **must** sign authorising the lodgement of this application. In doing so the lessee gives authority to the applicant to negotiate any dealings in relation to the application through to its determination. If there are more than two lessees please ensure that the details and authorisation are attached to the application.*

*If a lessee signature **can not be obtained** and either a land acquisition or lease withdrawal is underway to facilitate the project to which the EIS Scope relates then the applicant **must** submit documentary evidence that such land acquisition or lease withdrawal is occurring and that the lessee is aware of the project to which the EIS Scope relates.*

**EIS Requirements – complete this part for Application for Scoping Document ONLY**

Please identify why your proposal requires an Environmental Impact Statement and include applicable references to the *Planning and Development Act 2007 (P&D Act)*.

- The proposal is a type listed under schedule 4 of the P&D Act  
Please list item numbers: \_\_\_\_\_
- The proposal is not an EXEMPT, CODE, or MERIT track development where the development is allowed under an existing lease
- The proposal is permissible under the National Capital Plan but listed as prohibited in the relevant development table
- The proposal has been declared under section 123 and section 124 of the P&D Act and is not listed as prohibited in the relevant development table
- The proposal is not listed anywhere in the relevant development table (in-nominate use)

**Complete this part for Application for Environmental Significance Opinion ONLY  
S138AA Planning and Development Act 2007**

Are you seeking an Environmental Significance Opinion?  YES  NO  
IF YES - identify the item(s) for opinion under Schedule 4 of the *Planning and Development Act 2007*

- Section 4.2 Item 3 (c)  Section 4.2 Item 3 (d)  Section 4.3 Item 1
- Section 4.3 Item 2 (a)  Section 4.3 Item 2 (b)  Section 4.3 Item 3
- Section 4.3 Item 6

**Note:** Applications for Environmental Significance Opinion from the ACT Heritage Council must be accompanied by a Statement of Heritage Effects prepared by a suitably qualified heritage professional regarding the potential impacts of the proposal.

**Complete this part for Request for Exemption to Provide Environmental Impact Statement ONLY  
S.211 Planning & Development Act 2007**

The Minister may exempt a development proposal from a requirement to include an EIS if satisfied that the expected environmental impact of the development proposal has already been sufficiently addressed by another study, whether or not the study relates to the particular development proposal.

Please supply supporting documentation to justify s211 consideration and a statement as to how the supporting documentation satisfies the requirement of s.211  Documentation Attached

**Environment Protection and Biodiversity Conservation Act 1999**

Does the Commonwealth Environment Protection and Biodiversity Conservation Act 1999 (EPBC) affect your proposal?  NO  YES

If YES - attach copies of the Department of Sustainability, Environment, Water, Population and Communities (SEWPAC) "Notification of Referral Decision" and "Decision on Assessment Approach"

**NOTE:** Copies of these documents must be attached to this application form before it can be accepted for processing by ACTPLA.

IF NO - Have you had meetings/discussions with the SEWPAC?  NO  YES

If YES - Please provide the contact details of the SEWPAC officer

Name: \_\_\_\_\_ Contact No. \_\_\_\_\_

## Your Proposal – Required for ALL application types

Please attach to this application form a document that provides sufficient detail to enable prescribed entities to obtain an understanding of the full extent of your proposal and any associated works, including:

1. a statement outlining the objectives of the project and why it is needed;
2. description of the nature/type of project proposed by providing location map(s) of the project site(s), preliminary design drawings and satellite/aerial photographs;
3. a preliminary risk assessment (PRA) based on the guidance document attached to this form
4. description of the natural conservation values of the site based on the considerations listed in the guidance document attached to this form.
5. description of measures within the proposal that seek to avoid and minimise (and as a last resort offset) impact on identified conservation values (for ESO and Section 211).
6. any decision made under the EPBC Act in relation to this proposal.

## Prescribed Entities

Have you had any meetings/discussions with relevant prescribed entities?

- NO  
 YES

IF YOU ANSWERED YES TO THE QUESTION – please complete the following table and provide meeting minutes:

ENTITY (please tick)	DATE/s OF MEETING/s	ENTITY CONTACT
<input type="checkbox"/> ACTEW Corporation Ltd		
<input type="checkbox"/> ACTEWAGL Distribution		
<input type="checkbox"/> Conservator Flora & Fauna		
<input type="checkbox"/> Emergency Services		
<input type="checkbox"/> Environment Protection		
<input type="checkbox"/> Heritage Council		
<input type="checkbox"/> Health Policy		
<input type="checkbox"/> Territories & Municipal Services		
<input type="checkbox"/> Custodian of the Land		
<input type="checkbox"/> Other: _____ Please specify		

## Conflict of Interest Declaration

Does the applicant or lessee have any association with ACT Planning and Land Authority staff?

- NO  
 YES

If YES please provide details:

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**NOTE:** There are penalties for deliberately giving false and misleading information. The Planning and Land Authority or Minister may revoke an approval if satisfied that the approval was obtained by fraud or misrepresentation.

## Other Application Requirements

### DOCUMENTATION AND PLANS

All required documentation must be provided in an electronic format on compact disc/DVD and meet the following requirements (Form can be submitted in hardcopy if lodged over the counter)

- Each document must be saved as a PDF and named in accordance with the naming convention as detailed on the ACTPLA website.
- All plans must be to scale.
- All plans must be rotated to the correct orientation i.e. they are the right way up when opened
- All plans are to be clear and concise and generally consistent with Australian Standard 1100.301 - 1985 and Australian Standard 1100.301 supplementary - as updated from time to time.
- The proposal number included in the naming convention is unique to the application and provided by the ACT Planning and Land Authority. If you have already had dealings with the Authority about your proposal through a pre-application meeting or have requested and received pre application advice, you would already have a proposal number allocated for your development application. If you have not been allocated a proposal number, leave this number out of the file name.
- The documentation provided on CD/DVD either over the counter or via an electronic lodgment process (email or internet) will be considered to be the relevant documentation associated with this application.

### HARDCOPY DOCUMENTATION REQUIREMENTS FOR ALL APPLICATION TYPES

In addition to the documentation being provided on CD/DVD **one bound and one unbound hard copy must also be provided.**

## Applicant and Lessee Declaration

I/we the undersigned, declare that this application is accompanied by all of the required information and or documents and understand that the documentation provided on CD/DVD will be considered to be the relevant documentation associated with this application;

I/we understand that the information submitted with this application form will undergo a documentation check.  
I/we understand that this application will be considered lodged once the relevant application fees have been paid;

I/we hereby authorise ACT government officers to access the subject property(s) for the purpose of evaluating the proposal;

I/we the undersigned (lessee) appoint the applicant whose name and signature appear below to act on my/our behalf in relation to this application. This authorises the applicant to pay for all application fees, bonds, and securities, liaise with the ACT Planning and Land Authority when required, alter amend or provide further information as necessary and receive any communications relating to this application;

I/we declare that all the information given on this form and its attachments is true and complete;

### ***If signing on behalf of a company, organisation or Government agency: -***

I/we the undersigned, declare I/we have the appropriate delegation or authority to sign on behalf of the company, organisation or Government agency.

Applicant Signature (s)  Date

#### **SITE 1**

1<sup>st</sup> Lessee's Signature  Date

2<sup>nd</sup> Lessee's Signature  Date

Govt Land Custodian Signature (unleased land only)  Date

Delegate of ACTPLA (unleased land only)  Date

**SITE 2**

1st Lessee's Signature  Date

2nd Lessee's Signature  Date

Govt Land Custodian Signature (unleased land only)  Date

Delegate of ACTPLA (unleased land only)  Date

**SITE 3**

1st Lessee's Signature  Date

2nd Lessee's Signature  Date

Govt Land Custodian Signature (unleased land only)  Date

Delegate of ACTPLA (unleased land only)  Date

**Privacy Notice**

The personal information on this form is being collected to enable processing of your application. Collection of personal information is authorised by Chapters 7, 8 and 9 of the Planning and Development Act 2007. The information that you provide may be disclosed to the ACT Revenue Office and the Registrar-General's Office. The information may be accessed by other government agencies, ACTEWAGL, ACTEW Corporation and other commercial organisations interested in development and building information. The Planning and Development Act 2007 requires the details of applications, decisions and orders to be kept on a register and made available for public inspection. Information and documentation relevant to a development application may be made available via the Internet.

**Does the Commonwealth Environment Protection and Biodiversity Conservation Act 1999 (EPBC) affect your proposal?**

The EPBC came into operation on 16 July 2000. It establishes an environmental assessment and approval system that is separate and distinct from the ACT system. It does not affect the validity of ACT development assessment and approval processes, but may affect the assessment track. The ACT cannot provide preliminary advice on whether a proposal falls within the definition of a controlled action, or requires referral to the Commonwealth. You should consult with the Commonwealth to determine if your proposal is a controlled action before seeking any approvals under the *Planning and Development Act 2007*. For information about the EPBC, including the referral process and when a referral should be made, contact the Department of Sustainability, Environment, Water, Population and Communities, GPO Box 787, CANBERRA ACT 2601 Telephone: 62741111.

**ACT Planning and Land Authority**

Customer Service Centre, 16 Challis Street, Dickson ACT 2602  
GPO Box 1908, Canberra City 2601  
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