

Applicant Details Please PrintSurname First Name Company Name Position held in company Australian Company Number (ACN) Postal Address Suburb State Postcode Phone Number Business Hours Mobile EMAIL ADDRESS **Lessee (Property Owners) Details** Please Print**1st Lessee's Details**Surname First Name Company Name Position held in company Australian Company Number (ACN) Postal Address Suburb State Postcode Phone Number Business Hours Mobile EMAIL ADDRESS

*All lessees **must** sign authorising the lodgement of this application. In doing so the lessee gives authority to the applicant to negotiate any dealings in relation to the application through to its determination. If there are more than two lessees please ensure that the details and authorisation are attached to the application.*

Lessee (Property Owners) Details continued

2nd Lessee's Details

Surname

First Name

Company Name

Position held in
company

Australian
Company Number
(ACN)

Postal Address

Suburb

State

Postcode

Phone Number Business
Hours

Mobile

EMAIL ADDRESS

Provision of Notice of Reconsidered Decision

Unless otherwise specified your notice of reconsidered decision will be returned via email

POST TO ME

HOLD FOR COLLECTION

Documentation Supporting Application

Have you provided an independent valuation prepared by a valuer as required by section 277D(4) of the *Planning and Development Act 2007* that works out the amounts represented by V1 and V2 in section 277 of the *Planning and Development Act*?

YES

NO

Has the independent valuation been prepared by an accredited valuer who was not involved in working out or advising on the original decision and has been agreed to by the commissioner for revenue? Please provide evidence confirming the valuer's independence.

YES

NO

If you have been provided with a working out statement by the Planning and Land Authority on behalf of the Commissioner for Revenue have you provided a copy of the statement?

YES

NO

Conflict of Interest Declaration

Does the applicant or lessee have any association with staff of the Environment and Sustainable Development Directorate?

NO
 YES

If YES please provide details:

Applicant and Lessee Declaration

I/we the undersigned, hereby apply for reconsideration of the lease variation charge under section 277C of the *Planning and Development Act 2007* (the Act);

I/we declare that this application is accompanied by all of the required information or documents that address the relevant requirements of the Act;

I/we understand that this application will be electronically scanned;

I/we the undersigned (lessee(s)) appoint the applicant whose signature appears below to act on my/our behalf in relation to this application. This authorises the applicant to pay all application fees, bonds and securities, liaise with the Planning and Land Authority when required, alter, amend or provide further information as necessary and receive any communications relating to this application.

I/we declare that all the information given on this form and its attachments is true and complete;

If signing on behalf of a company, organisation or Government agency: -

I/we the undersigned, declare I/we have the appropriate delegation or authority to sign on behalf of the company, organisation or Government agency.

Applicant's Signature

Date

1st Lessee's Signature

Date

2nd Lessee's Signature

Date

Privacy Notice

The personal information on this form is being collected to enable processing of your application. Collection of personal information is authorised by Chapters 7, 8 and 9 of the *Planning and Development Act 2007*. The information that you provide may be disclosed to the ACT Revenue Office, the Australian Valuation Office and the Registrar-General's Office. The information may be accessed by other government agencies, ACTEWAGL, ACTEW Corporation and other commercial organisations interested in development and building information.

Contact Details:

Environment and Sustainable Development Directorate

Customer Service Centre

GPO Box 1908, Canberra City 2601

16 Challis Street, Dickson ACT 2602

Business Hours: 8.30am to 4.30pm weekdays (excluding Public Holidays)

Phone: (02) 6207 1923

Fax: (02) 6207 1925

TTY: (02) 6207 2622

Email: actpla.customer.services@act.gov.au

Website: www.actpla.act.gov.au