



**APPLICATION FOR:
SCOPING DOCUMENT
ENVIRONMENTAL SIGNIFICANCE OPINION
S211 EXEMPTION FROM EIS
Form 1M**

1. Type of Application

- Request for Scoping Document OR
- Application for Environmental Significance Opinion OR
Section 138AA Planning and Development Act 2007
- Request for Exemption to Provide Environmental Impact Statement OR
Section 211 Planning and Development Act 2007
- Additional Information as requested by the planning and land authority for any of the above applications

If you attended a pre-application meeting or written pre-application advice in relation to the proposal that is the subject of this application please provide proposal number

Proposal Number 20 _____

2. Lease/Site Details *Please Print*

Provide the following details for each lease/site:

Site 1

Block: Section: Suburb:

Street Address (if applicable)

Land Use Zone/s applicable to this site

Site 2

Block: Section: Suburb:

Street Address (if applicable)

Land Use Zone/s applicable to this site

Site 3

Block: Section: Suburb:

Street Address (if applicable)

Land Use Zone/s applicable to this site

If more than three sites please provide details on separate page

3. Applicant Details *Please Print*

Surname	<input type="text"/>	First Name	<input type="text"/>
Name of Company/Department/ Government Agency	<input type="text"/>		
Position held in Company/Department/ Government Agency	<input type="text"/>		
Australian Company/Business Number (ACN/ABN)	<input type="text"/>		
Postal Address	<input type="text"/>		
Suburb	<input type="text"/>	State	<input type="text"/>
		Postcode	<input type="text"/>
Phone Number Business Hours	<input type="text"/>	Mobile	<input type="text"/>
EMAIL ADDRESS	<input type="text"/>		

4. Lessee (Property Owners) or Government Land Custodian Details *Please Print*

SITE 1

1st Lessee or Land Custodian Details

Full Name:	<input type="text"/>
Company Name:	<input type="text"/>
Position Held in Company:	<input type="text"/>
ACN Number:	<input type="text"/>
Postal Address:	<input type="text"/>
Telephone BH:	<input type="text"/>
Mobile:	<input type="text"/>
Email Address:	<input type="text"/>

2nd Lessee or Land Custodian Details

Full Name:	<input type="text"/>
Company Name:	<input type="text"/>
Position Held In Company:	<input type="text"/>
ACN Number:	<input type="text"/>
Postal Address:	<input type="text"/>
Telephone BH:	<input type="text"/>
Mobile:	<input type="text"/>
Email Address:	<input type="text"/>

SITE 2

1st Lessee or Land Custodian Details

2nd Lessee or Land Custodian Details

Full Name:

Company Name:

Position Held in Company:

ACN Number:

Postal Address:

Telephone BH:

Mobile:

Email Address:

Full Name:

Company Name:

Position Held In Company:

ACN Number:

Postal Address:

Telephone BH:

Mobile:

Email Address:

SITE 3

1st Lessee or Land Custodian Details

2nd Lessee or Land Custodian Details

Full Name:

Company Name:

Position Held in Company:

ACN Number:

Postal Address:

Telephone BH:

Mobile:

Email Address:

Full Name:

Company Name:

Position Held In Company:

ACN Number:

Postal Address:

Telephone BH:

Mobile:

Email Address:

*All lessees **must** sign authorising the lodgement of this application. In doing so the lessee gives authority to the applicant to negotiate any dealings in relation to the application through to its determination. If there are more than two lessees please ensure that the details and authorisation are attached to the application.*

*If a lessee signature **can not be obtained** and either a land acquisition or lease withdrawal is underway to facilitate the project to which the EIS Scope relates then the applicant **must** submit documentary evidence that such land acquisition or lease withdrawal is occurring and that the lessee is aware of the project to which the EIS Scope relates.*

5. EIS Requirements – complete this part for Application for Scoping Document ONLY

Please identify why your proposal requires an Environmental Impact Statement and include applicable references to the *Planning and Development Act 2007 (P&D Act)*.

The proposal is a type listed under schedule 4 of the P&D Act

Please list item numbers: _____

The proposal is not an EXEMPT, CODE, or MERIT track development where the development is allowed under an existing lease

The proposal is permissible under the National Capital Plan but listed as prohibited in the relevant development table

The proposal has been declared under section 123 and section 124 of the P&D Act and is not listed as prohibited in the relevant development table

The proposal is not listed anywhere in the relevant development table (in-nominate use)

**6. Complete this part for Application for Environmental Significance Opinion ONLY
S138AA Planning and Development Act 2007**

Are you seeking an Environmental Significance Opinion?

YES

NO

IF YES - identify the item(s) for opinion under Schedule 4 of the *Planning and Development Act 2007*

Section 4.2 Item 3 (c)

Section 4.2 Item 3 (d)

Section 4.3 Item 1

Section 4.3 Item 2 (a)

Section 4.3 Item 2 (b)

Section 4.3 Item 3

Section 4.3 Item 6

Note: Applications for Environmental Significance Opinion from the ACT Heritage Council must be accompanied by a Statement of Heritage Effects prepared by a suitably qualified heritage professional regarding the potential impacts of the proposal.

**7. Complete this part for Request for Exemption to Provide Environmental Impact Statement ONLY
S.211 Planning & Development Act 2007**

The Minister may exempt a development proposal from a requirement to include an EIS if satisfied that the expected environmental impact of the development proposal has already been sufficiently addressed by another study, whether or not the study relates to the particular development proposal.

Please supply supporting documentation to justify s211 consideration and a statement as to how the supporting documentation satisfies the requirement of s.211 and s50A of the P&D Regulation.

Documentation Attached

8. Environment Protection and Biodiversity Conservation Act 1999

Does the Commonwealth Environment Protection and Biodiversity Conservation Act 1999 (EPBC) affect your proposal?

NO

YES

If YES - attach copies of the Department of Sustainability, Environment, Water, Population and Communities (SEWPAC) "Notification of Referral Decision" and "Decision on Assessment Approach"

NOTE: Copies of these documents must be attached to this application form before it can be accepted for processing by the planning and land authority.

IF NO - Have you had meetings/discussions with the SEWPAC?

NO

YES

If YES - Please provide the contact details of the SEWPAC officer

Name: _____

Contact No. _____

9. Your Proposal – Required for ALL application types

Please attach to this application form a document that provides sufficient detail to enable prescribed entities to obtain an understanding of the full extent of your proposal and any associated works, including:

1. a statement outlining the objectives of the project and why it is needed;
2. a description of the nature/type of project proposed by providing location map(s) of the project site(s), preliminary design drawings and satellite/aerial photographs;
3. a preliminary risk assessment (PRA) based on the guidance document attached to this form (not required for an ESO application);
4. a description of the natural conservation values of the site based on the considerations listed in the "Preparation of an application for scoping and Preparation of an ESO" guideline available from the ESDD website;
5. a description of measures within the proposal that seek to avoid and minimise (and as a last resort offset) impact on identified conservation values (for ESO and Section 211 applications only);
6. any decision made under the EPBC Act in relation to this proposal.
7. **For s211 applications only**, the following additional information is required:
 - details of qualifications, expertise and experience of the person(s) who conducted previous studies supporting the application;
 - details of public consultation undertaken, as part of statutory requirement, for projects or previous studies included as supporting documentation undertaken. Details of public consultation not required for a statutory process should also be included;
 - verification from a qualified person that the information in the previous studies supporting the application is still current.

10. Prescribed Entities

Have you had any meetings/discussions with relevant prescribed entities?

- NO
 YES

IF YOU ANSWERED YES TO THE QUESTION – please complete the following table and provide meeting minutes:

ENTITY (please tick)	DATE/s OF MEETING/s	ENTITY CONTACT
<input type="checkbox"/> ACTEW Corporation Ltd		
<input type="checkbox"/> ACTEWAGL Distribution		
<input type="checkbox"/> Conservator Flora & Fauna		
<input type="checkbox"/> Emergency Services		
<input type="checkbox"/> Environment Protection		
<input type="checkbox"/> Heritage Council		
<input type="checkbox"/> Health Policy		
<input type="checkbox"/> Territories & Municipal Services		
<input type="checkbox"/> Custodian of the Land		
<input type="checkbox"/> Other: _____ Please specify		

11. Conflict of Interest Declaration

Does the applicant or lessee have any association with planning and land authority staff?

NO
 YES

If YES please provide details:

NOTE: There are penalties for deliberately giving false and misleading information. The planning and land authority or Minister may revoke an approval if satisfied that the approval was obtained by fraud or misrepresentation.

12. Other Application Requirements

DOCUMENTATION AND PLANS

All required documentation must be provided in an electronic format on compact disc/DVD and meet the following requirements (Form can be submitted in hardcopy if lodged over the counter)

- Each document must be saved as a PDF and named in accordance with the naming convention as detailed on the ESDD website.
- All plans must be to scale.
- All plans must be rotated to the correct orientation i.e. they are the right way up when opened
- All plans are to be clear and concise and generally consistent with Australian Standard 1100.301 - 1985 and Australian Standard 1100.301 supplementary - as updated from time to time.
- The proposal number included in the naming convention is unique to the application and provided by the planning and land authority. If you have already had dealings with the planning and land authority about your proposal through a pre-application meeting or have requested and received pre application advice, you would already have a proposal number allocated for your development application. If you have not been allocated a proposal number, leave this number out of the file name.
- The documentation provided on CD/DVD either over the counter or via an electronic lodgment process (email or internet) will be considered to be the relevant documentation associated with this application.

HARDCOPY DOCUMENTATION REQUIREMENTS FOR ALL APPLICATION TYPES

In addition to the documentation being provided on CD/DVD **one bound and one unbound hard copy must also be provided.**

13. Applicant and Lessee Declaration

I/we the undersigned, declare that this application is accompanied by all of the required information and or documents and understand that the documentation provided on CD/DVD will be considered to be the relevant documentation associated with this application;

I/we understand that the information submitted with this application form will undergo a documentation check. I/we understand that this application will be considered lodged once the relevant application fees have been paid;

I/we hereby authorise ACT government officers to access the subject property(s) for the purpose of evaluating the proposal;

I/we the undersigned (lessee) appoint the applicant whose name and signature appear below to act on my/our behalf in relation to this application. This authorises the applicant to pay for all application fees, bonds, and securities, liaise with the planning and land authority when required, alter amend or provide further information as necessary and receive any communications relating to this application;

I/we declare that all the information given on this form and its attachments is true and complete;

If signing on behalf of a company, organisation or Government agency: -

I/we the undersigned, declare I/we have the appropriate delegation or authority to sign on behalf of the company, organisation or Government agency.

Applicant Signature (s) Date

SITE 1

1st Lessee's Signature Date

2nd Lessee's Signature Date

Govt Land Custodian Signature (unleased land only) Date

Delegate of the planning and land authority (unleased land only) Date

SITE 2

1st Lessee's Signature Date

2nd Lessee's Signature Date

Govt Land Custodian Signature (unleased land only) Date

Delegate of the planning and land authority (unleased land only) Date

SITE 3

1st Lessee's Signature Date

2nd Lessee's Signature Date

Govt Land Custodian Signature (unleased land only) Date

Delegate of the planning and land authority (unleased land only) Date

Privacy Notice

The personal information on this form is being collected to enable processing of your application. Collection of personal information is authorised by Chapters 7, 8 and 9 of the Planning and Development Act 2007. The information that you provide may be disclosed to the ACT Revenue Office and the Registrar-General's Office. The information may be accessed by other government agencies, ACTEWAGL, ACTEW Corporation and other commercial organisations interested in development and building information. The Planning and Development Act 2007 requires the details of applications, decisions and orders to be kept on a register and made available for public inspection. Information and documentation relevant to a development application may be made available via the Internet.

Does the Commonwealth Environment Protection and Biodiversity Conservation Act 1999 (EPBC) affect your proposal?

The EPBC came into operation on 16 July 2000. It establishes an environmental assessment and approval system that is separate and distinct from the ACT system. It does not affect the validity of ACT development assessment and approval processes, but may affect the assessment track. The ACT cannot provide preliminary advice on whether a proposal falls within the definition of a controlled action, or requires referral to the Commonwealth. You should consult with the Commonwealth to determine if your proposal is a controlled action before seeking any approvals under the *Planning and Development Act 2007*. For information about the EPBC, including the referral process and when a referral should be made, contact the Department of Sustainability, Environment, Water, Population and Communities, GPO Box 787, CANBERRA ACT 2601 Telephone: 62741111.

Environment and Sustainable Development Directorate

Customer Service Centre, 16 Challis Street, Dickson ACT 2602

GPO Box 1908, Canberra City 2601

Business Hours: 8.30am to 4.30pm weekdays (excluding Public Holidays)

Phone: (02) 6207 1923 Fax: (02) 6207 1925 TTY: (02) 6207 2622

Email: actpla.customer.services@act.gov.au Website: www.environment.act.gov.au