File Number ACT CIVIL AND ADMINISTRATIVE TRIBUNAL

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# **APPLICATION -UNIT TITLES (MANAGEMENT) ACT 2011**

APPLICANT'S DETAILS (see attached information on who may file an application)		
Name		
Status (what are you)	Owner Occupier Owner's Corporation	
	Executive Committee Executive Committee Member	
	Manager Former Manager Service Contractor	
Address line 1	Creditor Director-General	
Address line i		
Address line 2		
Telephone	Fax:	
-	Email:	
APPLICANT'S REPRES	SENTATIVES DETAILS (IF ANY)	
Name		
Address line 1		
Address line 2		
Telephone	Fax:	
	<b>ILS</b> (see attached information on who is the correct respondent. Use an attachment if	
there is more than one re	espondent.)	
Name		
Status (what is the	Owner Occupier Owner's Corporation	
respondent )	Executive Committee Executive Committee Member	
	Manager Former Manager Service Contractor	
Address line 1		
Address line 2		
	Fax:	
Telephone	Email:	

Approved Form AF2012 -169 approved by L Crebbin (General President) B Stefaniak (Appeal President) P. Spender (Presidential Member) and E. Symons (Presidential Member) on 27 August 2012 under section 117 of the ACT Civil and Administrative Tribunal Act 2008.

Authorised by the ACT Parliamentary Counsel-also accessible at www.legislation.act.gov.au

ïtles (Management) Act 2011 under v	<b>u seek</b> (set out each order and for each order refer to the section of the U which the order is to be made, eg. s.129, s.138. Use an attachment if
nsufficient space)	
easons for your application (Const ffidavit or statement with attached rel	ider providing a summary only and putting details in an accompanying levant documents).
pplicant's ignature	Date
Approved Form AF2012 -169 approv	wed by L Crebbin (General President) B Stefaniak (Appeal President) P. Spender

# INFORMATION ABOUT UNIT TITLES (MANAGEMENT) ACT 2011 APPLICATIONS

## When is this application form used?

This application form should only be used for applications for orders to be made under the *Unit Titles (Management) Act 2011* (**UTM Act**). A copy of the UTM Act can be accessed at www.legislation.act.gov.au.

If you are not sure whether you should use this application form please contact the ACAT either in person (at the address below) or by telephone (62071740).

### Applicant's and Respondent's details

The UTM Act prescribes who may file an application in relation to certain sorts of matters, and who is the respondent for each kind of matter. Before filing your application you should check the UTM Act to confirm that you are entitled to apply to the ACAT, and that you have named the correct party as respondent.

#### Applicant's representative

If the applicant is represented by somebody other than a lawyer, then authorisation in accordance with the ACAT's procedural directions is required. If the application is filed by the representative this authorisation should be provided at the time the application is filed. If the applicant is an individual, a power of attorney will be required. If the applicant is a corporation then a power of attorney or affidavit of corporate representative should be filed.

#### **Respondent's address**

Before filing your application you should ensure that you have provided the correct address for service of the respondent. You may need to check the corporate register for the address for service of individual unit owners, or the owners corporation.

#### Orders sought

The UTM Act specifies the kinds of orders that can be made by the ACAT for different kinds of matters. You should check the UTM Act before filing your application to ensure that the orders you are seeking are orders that the ACAT can make in relation to your matter.

#### Filing the application

Applications may be lodged in person with the required fee between the hours of 9am and 4.30pm at the ACAT, Level 4, ACT Health Building, 1 Moore Street, Canberra City or by mail to GPO Box 370, Canberra ACT 2601.

#### Service of the application

The UTM Act requires that applications for appointment of an administrator are served by the applicant. For other applications, the ACAT will arrange service of the application upon the respondents. If service by the ACAT is not effective, directions may be made requiring you to arrange service of the application.

If you have any questions about service of the application you should contact the ACAT.

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