

## Form 2.40 List of outstanding steps

*Court Procedures Rules 2006*

(see r 1324 (Directions hearing—category A, category B and category D proceedings))

In the \*[Supreme/Magistrates] Court of the Australian Capital Territory

No \*[SC/MC] of (year)

(name)

Plaintiff

(name)

Defendant

The (*party filing the list of outstanding steps*) is of the opinion that the following steps need to be completed before the proceeding is ready for trial:

Description of step to be completed (including reason why step needs to be completed at this stage, if applicable)	Estimate of time to complete step

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Filed for the (*party*) by:

(*the party's address for service and telephone number (if any) or, if the party is represented by a solicitor and the solicitor is the agent of another solicitor, the name and place of business of the other solicitor*)

Date:

*(signature of party/party's solicitor)*

*(name of party/party's solicitor)*

*\*omit if, or whichever is, inapplicable*