



ACT Heritage Council

## ACT HERITAGE REGISTER

AF2014-105

### ACT HERITAGE REGISTER— Information Request Form *Heritage Act 2004, s18*

<i>For ACT Heritage Use Only</i>	
Date received	
File No.	
Database ID	
Date to Council	
Decision date	
Accepted?	

The ACT Heritage Register contains details of places and objects of significance to the ACT.

Information from the Register is available through an online search at [www.environment.act.gov.au/heritage](http://www.environment.act.gov.au/heritage), by contacting ACT Heritage on 13 22 81 or by emailing [heritage@act.gov.au](mailto:heritage@act.gov.au).

Please note that the status of places and objects may change and the online version may not be up to date.

This information request form is to be used for:

1. **A Heritage Register Summary List** – list of all places/objects by suburb and district (free download can also be obtained from the website)
2. **Hardcopies or electronic copies of individual Heritage Register entries**, detailing heritage significance (free download can also be obtained from the website)
3. **A Heritage Register Certificate** – this is recommended where formal evidence is required to confirm current registration status
4. **Other requests for Heritage Register information** (excluding restricted information, which requires a separate form to be completed).

**A fee is payable on receipt of this form.** A schedule of fees is available on ACT Heritage's website at [www.environment.act.gov.au/heritage](http://www.environment.act.gov.au/heritage).

#### DO YOU REQUIRE MORE INFORMATION OR NEED HELP?

If you need help completing this form, contact ACT Heritage on 13 22 81 or email [heritage@act.gov.au](mailto:heritage@act.gov.au). Incomplete or inadequate forms will be returned with feedback.

More information about the ACT Heritage Council, the Heritage Register and the heritage registration process is available on the ACT Heritage website at [www.environment.act.gov.au/heritage](http://www.environment.act.gov.au/heritage) or by contacting ACT Heritage on 13 22 81 or by email at [heritage@act.gov.au](mailto:heritage@act.gov.au).

#### LODGING YOUR FORM

Please send this form

- **by mail to:** The ACT Heritage Council, PO Box 158, Canberra ACT 2601;
- **by hand to:** ACT Heritage, Dame Pattie Menzies House, 16 Challis Street, Dickson ACT
- **by email to:** [heritage@act.gov.au](mailto:heritage@act.gov.au)

An Information Request Form will not be accepted unless signed and dated.

*Approved form AF 2014-105 approved by Mick Gentleman MLA, Minister for Planning on 1 October 2014 under s119 Heritage Act 2004 (approved forms).*

### 01 YOUR DETAILS

**Name:**

\_\_\_\_\_

*Title*

*First Name*

*Surname*

**Organisation**

\_\_\_\_\_

*Organisation Name (if the organisation is the nominator)*

*Position*

**Postal Address:**

\_\_\_\_\_

*Postal Address*

*State*

*Postcode*

**Telephone:**

\_\_\_\_\_

*Business Hours*

*After Hours*

*Mobile*

\_\_\_\_\_

*Email*

**How would you describe yourself?**

- someone considering buying an interest in the land;
- an owner  occupier  lessee or sublessee or  a person in possession of the object;
- an architect or designer of a building or structure at the place or  a maker of the object;
- the nominator (s.28) or  a reporter of a discovered Aboriginal place or object (s.51);
- a person with traditional (Aboriginal) affiliation, for an Aboriginal place or object;
- a representative Aboriginal organisation (under s.14)
- other

### 02 DETAILS OF PLACE OR OBJECT

Place  Object

**Type:**  natural  Aboriginal  historic  other/combined

**Name of place/object:** \_\_\_\_\_

**Other names if any:** \_\_\_\_\_

**Location:** \_\_\_\_\_

*Address*

*Suburb*

\_\_\_\_\_

*Block/Section/District/Division (if multiple addresses or blocks and sections, list all)*

\_\_\_\_\_

*Description of place's boundary or objects components*

### 03 REQUEST FOR INFORMATION FROM THE ACT HERITAGE REGISTER

**What do you require:**

- Heritage Register Certificate
- Heritage Register List
- Heritage Register Entry
- Other

**What format/s do you require?**

- Hardcopy
- email attachment
- CD ROM
- other

*Approved form AF 2014-105 approved by Mick Gentleman MLA, Minister for Planning on 1 October 2014 under s119 Heritage Act 2004 (approved forms).*

#### 04. PERSONAL INFORMATION DISCLOSURE STATEMENT

The personal information on this form is provided to the ACT Heritage Council and ACT Environment and Planning Directorate for the purpose of processing your request for information. If you do not provide your contact details, the Heritage Council will not be able to process your application. EPD's Information Privacy Policy contains information about how you may access or seek to correct your personal information held by EPD, and how you may complain about an alleged breach of the Territory Privacy Principles. The EPD Information Privacy Policy can be found at [www.act.gov.au/epd/information\\_privacy](http://www.act.gov.au/epd/information_privacy).

I request the above information in accordance with the *Heritage Act 2004*. The information provided here is accurate to the best of my knowledge.

I understand that giving false or misleading information is a serious offence under the *Criminal Code 2002*.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

***Approved form AF 2014-105 approved by Mick Gentleman MLA, Minister for Planning on 1 October 2014 under s119 Heritage Act 2004 (approved forms).***