



Annual return for a registered political party

For the [insert year] financial year

This return covers the period:

to

Party details

Name of party:

Postal address:

Postcode:

Reporting agent's details

(If a reporting agent has not been appointed, the Registered Officer of the party must complete the return)

Name of reporting agent:

Daytime contact number:

Email:

I certify that the information contained in this return and its attachments is true and complete.

Signature of reporting agent:

Please refer to the *Election funding, expenditure and financial disclosure [insert year]* handbook when completing this form. Authority for collecting information in this form is in section 230 of the *Electoral Act 1992*. Information in the form will be made public at the beginning of September [insert year], as required by section 234 of the Electoral Act.

What must be declared?

- The party must provide details of receipts (both donations and other receipts), payments and debts relevant to the [insert year] financial year.
- Where the party was registered, or deregistered during the year, only details related to the period when the party was registered need to be shown.
- If the party received a sum of amounts totalling \$1000 or more from the same person or organisation during the year, the name and address of the payer and each individual amount received and the date it was received must also be shown on the following pages.
- Similarly, if a party is indebted for \$1000 or more to the same person or organisation, the details of the person or organisation owed the debt must be shown.

Enquiries and returns should be addressed to:

ACT Electoral Commission, PO Box 272, CIVIC SQUARE ACT 2608

Ground Floor, North Building, London Circuit, Civic Square, Canberra City, ACT 2601

Phone: 6205 0224

Fax: 6205 0382

Email: elections@act.gov.auWeb: www.elections.act.gov.au

The due date for lodging this return is [insert day] 31 July [insert year]

Information on this page is made public except for the reporting agent's email and phone number.

Summary of receipts, payments and debts

1. Receipts

| | Amounts paid into ACT election account | Amounts paid into federal election account | Amounts paid into other accounts | Total receipts |
|-----------------------|--|--|----------------------------------|----------------|
| Gifts | | | | |
| Other receipts | | | | |
| Total | | | | |

For a gift-in-kind, include the value of the receipt allocated to the relevant account above.

If receipts of \$1000 or more were received from the same person or organisation, complete the required details at item 5 on page 3.

2. Small anonymous gifts

Of the receipts shown at 1 above, show the amount of small anonymous gifts received.

A small anonymous gift means a gift made anonymously that is less than \$250.

| |
|------------------------------------|
| Total small anonymous gifts |
| |

3. Payments

| Payments made from ACT election account | Payments made from federal election account | Payments made from other accounts | Total payments |
|---|---|-----------------------------------|----------------|
| | | | |

If a payment made by a person on behalf of the party was a gift-in-kind (such as paid advertising), include the value of the payment allocated to the relevant account above.

4. Outstanding debts as at 30 June [insert year]

| Debts outstanding in ACT election account | Debts outstanding in federal election account | Debts outstanding in other accounts | Total debts outstanding |
|---|---|-------------------------------------|-------------------------|
| | | | |

For outstanding debts totalling \$1000 or more owed to the same person or organisation, complete the required details on page 4.

Information on this page is made public.

5. Receipts totalling \$1000 or more

If the party received \$1000 or more from a person or organisation during the year, the receipt date and type for each amount that contributed to the total sum must be shown on this page.

| Name of <i>person, organisation, unincorporated association, trust fund or foundation</i> | For a <i>person or organisation</i> – address | For a <i>company</i> – ABN | Date received | Type of receipt (✓) | | | Amount or value allocated to ACT election account | Amount or value allocated to federal election account | Amount or value allocated to other accounts |
|---|--|----------------------------|---------------|---------------------|--------------|---------------|---|---|---|
| | For an <i>unincorporated association</i> – names and addresses of members of the executive committee | | | Gift | Gift-in-kind | Other receipt | | | |
| | For a <i>trust fund or foundation</i> – names and addresses of the trustees | | | | | | | | |
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Gifts-in-kind If any gift that is included in the amount that reaches the reporting threshold of \$1000 is a gift-in-kind, then the value of the gift-in-kind should be notionally allocated to the relevant account, even though no money may have been actually deposited into that account. If a gift is a gift-in-kind, provide the following details:

| Description of the gift | How the gift was valued | Value of the gift |
|-------------------------|-------------------------|-------------------|
| | | |
| | | |
| | | |

Information on this page is made public except for how a gift-in-kind is valued.

6. Outstanding debts as at 30 June [insert year] totalling \$1000 or more

Provide the details of persons and organisations to whom an amount totalling \$1000 or more is owed.

| Name | Address | Total amount owed | Amount owed from ACT election account | Amount owed from federal election account | Amount owed from other accounts |
|------|---------|-------------------|---------------------------------------|---|---------------------------------|
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