



ACT
Government

**Access
Canberra.**

Application for a Replacement Licence or Registration Card

Why do you require a replacement licence or registration card?

☐ Stolen

☐ Lost

☐ Damaged

What type of card do you require to be replaced?

☐ Construction Occupation Licence card issued under the *Construction Occupations (Licensing) Act 2004*

☐ Architects registration card issued under the *Architects Act 2004*.

Please fill in your personal details.*

**Please note, only the individual who holds the licence or registration can request a replacement card. If the replacement card is for a Company, a valid Director or Nominee must apply for the replacement card.*

Section A — Personal Details

Title _____ Surname _____

Given Names _____ Date of Birth ____/____/____

Postal Address _____

Suburb _____ State _____ Postcode _____

Phone Number (Business Hours) _____ Fax _____

Mobile Number* _____ Email* _____

Signature of Applicant _____ Date ____/____/____

**Please ensure that a mobile number and an email address are provided as these will be the primary methods of communication from EPD.*

Section A — Licence/Registration Details

Licence /Registration Number _____ Expiry Date ____/____/____

Individual /Entity Name _____

Section B — Payment Details

Upon lodgement of your application you will be required to pay a replacement fee. This fee is **\$46.00**.

Section C — Lodgement and Contact Information

Access Canberra Environment Planning and Land Shopfront
GPO Box 1908, Canberra City 2601
16 Challis Street, Dickson ACT 2602
Business Hours: 8.30am to 4.30pm weekdays (excluding Public Holidays)

Phone: (02) 6207 1923

Email: epdcustomerservices@act.gov.au

Approved form AF2015-111 approved by David Middlemiss, Construction Occupations Registrar on 28 August 2015 under section 128 of the *Construction Occupations (Licensing) Act 2004*.

Authorised by the ACT Parliamentary Counsel—also accessible at www.legislation.act.gov.au