

CANCELLATION OF A UNITS PLAN

Form 075 - CUP

Land Titles Act 1925

IMPORTANT INFORMATION

This form is to be used to lodge a cancellation of a units plan under the *Land Titles Act 1925* (the Act). You can access the Act at www.legislation.act.gov.au. You may also obtain further information and forms at www.act.gov.au/accesscbr

PRIVACY INFORMATION

The Act authorises the Registrar-General to collect the personal information required by this form for the purposes of issuing a registration under the Act. The Registrar-General prevents any unreasonable intrusion into a person's privacy in accordance with the *Information Privacy Act 2014*. The Registrar-General provides identifiable information to law enforcement and other Directorates that have legal authority to request information under prescribed circumstances.

These agencies may also use this information to prepare and sell property sales reports to commercial organisations concerned with the development, sale or marketing of land.

INSTRUCTIONS FOR COMPLETION

- The certificate of title for the common property and each unit is required for lodgement of this form.
- All information should be typed or clearly printed. If completing this form by hand please use a solid black pen only.
- This office will not accept lodgement of this form if it is not completed in full.
- Any alteration to information provided on this form must be struck through with a black pen. Substitute information must be clear and all parties must sign in the margin. Do not use correction fluid or tape.
- Ensure all required documents are attached. If there is insufficient space in any panel, please use an Annexure Sheet.
- Execution by:
 - a) **A Natural Person** – Should be witnessed by an adult person who is not a party to the document.
 - b) **Attorney** – if this document is executed by an Attorney pursuant to a registered power of attorney, it must set out the full name of the attorney and the form of execution must indicate the source of his/her authority e.g. "AB by his/her attorney XY pursuant to Power of Attorney ACT Registration No..... of which he/she has no notice of revocation". (This execution requires a witness).
 - c) **Corporation** – Section 127 of the *Corporations Act* provides that a company may now validly execute a document with or without using a Common Seal if the document is signed by:
 - i. Two directors of the company;
 - ii. A director and a secretary of the company; or
 - iii. Where the company is a proprietary company and has a sole director who is also the sole company secretary, that director must state sole director. (No witness is required for this execution).

CONTACT AND LODGEMENT INFORMATION

Website:

www.accesscanberra.act.gov.au

General Enquiries:

13 22 81

In Person:

Environment, Planning and Land Shopfront

Ground Floor South, Dame Pattie Menzies House, 16 Challis Street, Dickson

Opening hours - Monday to Friday 8:30am to 4:30pm (*excluding public holidays*)



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| LODGING PARTY DETAILS | | |
|-----------------------|---------------|--------------------------|
| Name | Email Address | Contact Telephone Number |
| | | |

| TITLE AND LAND DETAILS | | | |
|------------------------|-------------------|---------|-------|
| Volume & Folio | District/Division | Section | Block |
| | | | |

| UNITS PLAN NUMBER |
|-------------------|
| |

| CANCELLATION AUTHORITY (Please tick appropriate item – Original signed copy must be supplied) | COMMON SEAL OF OWNERS CORPORATION (Seal must be affixed) |
|---|---|
| <input type="checkbox"/> Cancellation authority from ACTPLA <input type="checkbox"/> Supreme Court Order No <input type="checkbox"/> Special Resolution <input type="checkbox"/> Other (specify) - | |

| EXECUTION BY OWNERS CORPORATION USING A COMMON SEAL (The Common Seal was affixed in the presence of) | |
|--|---------------------------|
| Signature | Signature |
| Full Name (Block Letters) | Full Name (Block Letters) |
| Address | Address |
| Office Held | Office Held |

| OFFICE USE ONLY | | | |
|-------------------|--|--------------------------------|--|
| Lodged by | | Certificate of title lodged | |
| Data entered by | | Certificates attached to title | |
| Registered by | | Attachments / Annexures | |
| Registration date | | Production number | |