Form 1 Originating application

Leases (Commercial and Retail) Act 2001

(see s 145)

In the Magistrates Court of the Australian Capital Territory

No MC of (*year*) (*Court to complete*)

(*name*)

Applicant

(*name*)

Respondent

\*To: (*name of respondent*)of (*address*)

\*And to: (*name and address of anyone else the court directs to be served*)

**Take notice** that the Court will hear an application by (*party*) on (date) at (*time*) (or as soon after that as this application can be heard) to make the following orders:

1 (*set out briefly orders or other relief sought for each cause of action with all necessary or appropriate particulars and name each party affected by the relief*);

\*2 that the return date be expedited;

(*if applying for an expedited hearing the applicant must file a supporting affidavit*)

3 any other orders that the Court considers appropriate.

**Grounds for application**

\*[The orders are sought on the following grounds:

(*set out briefly, but specifically, the legislative provisions relied on and the grounds relied on for the orders*)]

*Note 1* A copy of the lease must be attached to this application.

*Note 2* A copy of the relevant practice direction must be served with this application.

**Applicant**

(*if the applicant is an individual*)

Full name:

\*[Home/Business] address:

(*if the applicant is a corporation*)

Name:

(*if the corporation is a company or a registered body within the meaning of the Corporations Act 2001 (Cwlth)*)

\*[Australian Company Number/Australian Registered Body Number]:

Type of body:

Address of \*[registered office/public officer]:

\*Representative capacity in which applicant sues:

\*(*if the applicant is represented by a solicitor*)

Solicitor’s full name:

(*if the solicitor practises in a firm of solicitors*)

\*Solicitor’s firm:

Solicitor’s full business address:

Solicitor’s telephone no:

\*Name, address and telephone no of solicitor’s agent:

#### Address for service of documents

(*set out applicant’s address for service*)

(*if represented by a solicitor the following information may be given*)

\*Document exchange box no:

(*if postal address different from address for service*)

\*Postal address:

\*Fax:

\*Email address:

Date:

(*signature of applicant or applicant’s solicitor*)

(*name of applicant or applicant’s solicitor*)

\*omit if, or whichever is, inapplicable

#### Notice to respondent

Before taking any further steps in this proceeding, you must file a notice of response in the Court.

If you do not attend the Court at the time this originating application is listed for hearing, either in person or by a lawyer—

* this application may be heard in your absence; and
* orders made against you.