

Election return by a third-party campaigner - ACT election **[insert election date/month/year]**

Please refer to the *Election funding, expenditure and financial disclosure [insert year] election handbook* when completing this form. The handbook is available at: [\[insert web address of handbook\]](#)

Authority for collecting information in this form is in sections 220 and 224 of the *Electoral Act 1992*.
Information in the form will be made public from the beginning of **[insert month/year]**, as required by section 243 of the Electoral Act.

What is a third-party campaigner?

A third-party campaigner is

- A person or entity that incurs more than \$1000 in electoral expenditure in the disclosure period for an election;

But does not include:

- A party, MLA, candidate, prospective candidate, party grouping, non-party candidate grouping, or non-party prospective candidate grouping;
- A publisher of a news publication or a broadcaster; or
- A government agency or the Legislative Assembly.

What must be declared?

Gifts

The obligation to submit details of gifts received by a third-party campaigner arises if the third-party campaigner received one or more gifts totalling \$1,000 or more from a person or organisation, all or part of which was used to enable the third-party campaigner to incur electoral expenditure during the disclosure period or to reimburse the third-party campaigner for incurring electoral expenditure during the disclosure period.

The disclosure period for this purpose is the period from 31 days after the last election to 30 days after the current election. For this election the disclosure period is **[insert date/month/year]** to **[insert date/month/year]**.

If the third-party campaigner received a sum of gifts totalling \$1,000 or more from the same person or organisation and uses some or all of those funds to incur electoral expenditure during the disclosure period, the name and address of the payer and each individual amount received and the date it was received must also be shown.

If a sum or amount was received from an unincorporated association, other than a registered industrial organisation, enter the name of the association in the "organisation name" column and provide the names and addresses of the members of the executive committee (however described) of the association as a separate list attached to this return.

If a sum or amount was received from a trust fund or the funds of a foundation, enter the name, title or description of the trust fund or foundation in the "organisation name" column and provide the names and addresses of the trustees of the fund or foundation as a separate list attached to this return.

Expenditure

A third-party campaigner must report expenditure in the defined categories for the capped expenditure period: **[insert expenditure cap date/month/year]** to election day **[insert election date/month/year]**.

Enquiries and returns should be addressed to:

ACT Electoral Commission, **[insert postal address]**

[insert street address]

Phone: **[insert phone address]**

Email: **[insert email address]**

Web: www.elections.act.gov.au

The due date for lodging this return is **[insert date/month/year]**

Office use only: third-party campaigners : **[insert year]** election

Electoral return by a third-party campaigner ACT election [insert election date/month/year]

Third-party campaigner details	
<i>If third-party campaigner is an organisation</i>	
Name of organisation:	<input type="text"/>
<i>If third-party campaigner is a person</i>	
Surname:	<input type="text"/>
Given names:	<input type="text"/>
Contact details for third-party campaigner	
Postal address:	<input type="text"/>
Suburb/locality:	<input type="text"/> Postcode: <input type="text"/>
Daytime contact number:	<input type="text"/>
Email address:	<input type="text"/>
Details of person completing this return (if third-party campaigner is an organisation)	
<i>(Leave blank if completing your own return)</i>	
Surname:	<input type="text"/>
Given names:	<input type="text"/>
Capacity/position:	<input type="text"/>
<i>Contact details (if different from those above)</i>	
Postal address:	<input type="text"/>
Suburb/locality:	<input type="text"/> Postcode: <input type="text"/>
Daytime contact number:	<input type="text"/>
Email address:	<input type="text"/>
Certification	
Please enter X: <input type="checkbox"/>	I certify that the information contained in this return and its attachments is true and complete.
1. Gifts received	
Period covered by this section: from:	<input type="text"/> [insert d/m/y] to <input type="text"/> [insert d/m/y]
	Gifts of \$1,000 or more need to be disclosed where they are used by the third-party campaigner to incur electoral expenditure during the period [insert date/month/year] to [insert date/month/year].
Total amount of gifts received:	<input type="text"/> If gifts of \$1,000 or more were received from the same person or organisation, complete the required details on the "gifts" tab.
Total anonymous gifts:	<input type="text"/> Of the gifts shown above, show the amount of anonymous gifts received. An anonymous gift means a gift made anonymously that is less than \$1,000.
Total number of donors:	<input type="text"/>

Election return by a third-party campaigner - ACT election [insert date/month/year] - [insert third-party campaigner name]

3. Electoral expenditure

This section covers the reporting period:

[insert d/m/y]

to

[insert d/m/y]

Set out the total expenditure incurred by the third-party campaigner during the reporting period in the categories identified below.

Note:

- All transactions, including those of less than \$1000, must be included;
- All figures must be gross, and include GST;
- Only the listed categories of campaign expenditure need be disclosed (for example, travel or telephone costs are not required to be included);
- Expenditure on campaign goods or services used during the reporting period must be included irrespective of when payment was actually made (for example, the cost of production incurred before the reporting period of advertisements shown during the reporting period).

Categories of electoral expenditure

Amount paid (\$)

Broadcasting electoral advertisements (including production costs)

Publishing electoral advertisements in a news publication, including printed and electronic newspapers or periodicals (including production costs)

Displaying electoral advertisements at a theatre or other place of entertainment (including production costs)

Production of printed or electronic electoral matter requiring authorisation (for example, how-to-vote cards, posters, pamphlets and internet advertising)

Producing, broadcasting, publishing or distributing electoral matter, other than material included above (such as direct mailing, including printing and postage, business cards promoting candidacy, T-shirts, badges and buttons, pens, pencils and balloons)

Consultant's or advertising agent's fees in respect of services provided or material used relating to the election

Opinion polling and other electoral research undertaken to support the production of electoral matter included at above.

Total electoral expenditure