

APPLICATION TO REGISTER A DEPOSITED PLAN

Form 054 - ADP

*Land Titles Act 1925***IMPORTANT INFORMATION**

This form is to be used to lodge an application to register a deposited plan under the *Land Titles Act 1925* (the Act). You can access the Act at www.legislation.act.gov.au. You may also obtain further information and forms at www.act.gov.au/accesscbr.

PRIVACY NOTICE

The collection of personal information in this form is required by law under the *Land Titles Act 1925*, to ensure accurate and legal transfer of title or registration of other interests relating to land and for maintaining publicly searchable registers and indexes. Personal information collected on this form will be handled in accordance with the Territory Privacy Principles in Schedule 1 of the Information Privacy Act 2014. More detailed information about how Access Canberra handles this personal information is available at: <https://www.act.gov.au/acprivacy>

INSTRUCTIONS FOR COMPLETION

- All information should be typed or clearly printed. If completing this form by hand please use a solid black pen only.
- This office will not accept lodgement of this form if it is not completed in full.
- Any alteration to information provided on this form must be struck through with a black pen. Substitute information must be clear and all parties must sign in the margin. Do not use correction fluid or tape.
- Ensure all required documents are attached. If there is insufficient space in any panel, please use an Annexure Sheet.

LODGEMENT AND CONTACT INFORMATION**Email:**actlandtitles@act.gov.au**General Enquiries:**

13 22 81

In Person:

Environment, Planning and Land Shopfront

Ground Floor South, Dame Pattie Menzies House, 16 Challis Street, Dickson

Opening hours - Monday to Friday 8:30am to 4:30pm (*excluding public holidays*)

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LODGING PARTY DETAILS

Name	Email Address	Customer Reference Number	Contact Telephone Number

AMENDED PLANS (list the DP or X Plan numbers amended by this plan. Please indicate whether DP or X Plan).

PLAN NUMBER	X PLAN or DEPOSITED PLAN	PLAN NUMBER	X PLAN or DEPOSITED PLAN

PARCEL/S BEING AMENDED (Please list all parcels/plans affected by the lodgement of this plan)

DP or X PLAN No	District/Division	Section	Block		DP or X PLAN No	District/Division	Section	Block

NEW DP NUMBER ISSUED

(Land Titles staff to complete after registration)

X PLAN NUMBER OF NEW PLAN

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PARCELS ON NEW PLAN

District/Division	Section	Block	To Block

NAME OF SURVEYOR AND FIRM WHO PREPARED PLAN

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OFFICE USE ONLY

Lodged By		Registered By	
Data Entered/Examined By		Registration Date	