

Application – *Unit Titles (Management) Act 2011*

ACAT file number

APPLICANT

See attached information on who may lodge an application. For multiple applicants, attach a separate page.

Name

If a company, include the ACN/ARBN

Postal address

If a company, address should be the registered office

Email address

Telephone

Are you the Owner Occupier Owners Corporation Executive Committee

Other (please specify)

For example: Creditor, Developer, Director-General, Executive Committee Member, Former Manager, Grantee, Manager, Service Contractor.

APPLICANT'S REPRESENTATIVE'S DETAILS (IF ANY)

A representative who is not a lawyer must lodge an *Authority to Act for a Corporation* or a *Power of Attorney*.

Name

Postal address

Email address

Telephone

RESPONDENT

See attached information on who is the correct respondent. For multiple respondents, attach a separate page.

Name

Postal address

Email Address

Telephone

Is the respondent the Owner Occupier Owners Corporation Executive Committee

Other (please specify)

For example: Creditor, Developer, Director-General, Executive Committee Member, Former Manager, Grantee, Manager, Service Contractor.

Name of owners corporation

Street address of Units Plan

What orders or declarations do you seek?

Set out each order you seek and the section of the *Unit Titles (Management) Act 2011* that applies - for example: section 127, section 128, section 129, section 138. Attach a separate page if needed.

What are the reasons for your application?

State why you are applying to the ACAT. Attach a separate page if needed.

The applicant certifies that the respondent's address is the most current available to the applicant and that service of documents to this address will most likely result in the respondent receiving them.

**Signature of applicant or
applicant's
representative**

(all applicants to sign)

**Name of each person
signing the application**

Date

INFORMATION ABOUT APPLICATIONS UNDER THE *UNIT TITLES (MANAGEMENT) ACT 2011*

When is this form used?

This application form should be used to seek orders under the *Unit Titles (Management) Act 2011* (UTM Act). The UTM Act can be found at www.legislation.act.gov.au.

Who is the correct Applicant and Respondent?

The UTM Act sets out who can lodge an application and who is the respondent for each kind of matter. Before lodging your application, read Part 8 of the UTM Act to ensure you can apply to the ACAT and that you have named the correct respondent.

Applicant's representative

A representative who is not a lawyer must be correctly authorised. If the applicant is an individual, a *Power of Attorney* for the representative is required. If the applicant is a corporation, an *Authority to Act for a Corporation* is required. These forms are available on the ACAT's website (www.acat.act.gov.au). If the application is signed by the representative, written authorisation should be provided to the ACAT when the application is lodged.

Respondent's address for service

You should check you have provided the correct address for service of the application on the respondent. You should check the corporate register for the address for service of individual unit owners or the Owners Corporation.

Orders or declarations you seek

The UTM Act sets out what orders the ACAT can make. Read the UTM Act before lodging your application to ensure that the ACAT can make the orders you seek.

Filing Fee

You must pay the correct fee when you lodge your application. The ACAT accepts cash, cheque and credit card payments over the counter, and bank cheque or credit card payments by post.

Serving the application

The UTM Act requires that you (the applicant) serve an application for appointment of an administrator. The ACAT will serve all other applications on the respondents. If the ACAT cannot serve your application, directions may be made requiring you to serve the application.

More Information

You should refer to the the ACAT's website (www.acat.act.gov.au) for information about:

- What to expect
- Case types: Unit Title Disputes
- Fees and forms
- Lodge and serve documents
- Conferences and mediations

Contact ACAT

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