

**[insert period] return showing
the receipt of gifts of \$1,000 or more by a non-party candidate grouping or non-party
prospective candidate grouping**

Please refer to the *Guidelines for reporting of gifts received* when completing this form. The guidelines are available at:
[\[insert web address of guidelines\]](#)

What is a non-party candidate grouping?

A "non-party candidate grouping" is the term used to describe a non-party candidate and any other person who has incurred electoral expenditure with the authority of the candidate to support the candidate in contesting the election.

What is a non-party prospective candidate?

A person officially becomes a candidate when they are declared to be a candidate by the Electoral Commissioner at the declaration of nominations. For the **[Election Year]** election this will be on **[Election Date]**. Before that time, a person who has publicly announced that they intend to be a candidate is known as a "prospective candidate".

What must be declared?

[For monthly reporting prior to 1 July 2024, insert following text:] All gifts received by the non-party candidate grouping or non-party prospective candidate grouping, from the same person or organisation, that total \$1,000 or more across the grouping during a financial year, must be declared within **seven days of the end of the month** in which the total amount received equals or exceeds \$1,000. Further, once the \$1,000 threshold for gifts received from the same person or organisation has been reached during a financial year, **any further gifts, of any value**, received from that person or organisation, must be disclosed within **seven days of the end of the month** in which the further gift(s) was received.

[For 7-days reporting after 1 July 2024, insert following text:] All gifts received by the non-party candidate grouping or non-party prospective candidate grouping, from the same person or organisation, that total \$1,000 or more across the grouping during **a financial year/the disclosure period**, must be **declared within seven days of receipt**. Further, once the \$1,000 threshold for gifts received from the same person or organisation has been reached during the **financial year/disclosure period**, **any further gifts, of any value**, received from that person or organisation, must be disclosed within **seven days of its receipt**.

If a sum or amount was received from, paid to or owed to, an unincorporated association, other than a registered industrial organisation, enter the name of the association in the "organisation name" column and provide the names and addresses of the members of the executive committee (however described) of the association as a separate list attached to this return.

If a sum or amount was paid out of or into, or incurred as a debt to, a trust fund or the funds of a foundation, enter the name, title or description of the trust fund or foundation in the "organisation name" column and provide the names and addresses of the trustees of the fund or foundation as a separate list attached to this return.

Authority for collecting information in this form is in section 216A of the *Electoral Act 1992*.
Information in the form will be made public as required by section 243A of the Electoral Act.

Enquiries and returns should be addressed to:

ACT Electoral Commission, [\[insert postal address\]](#)
[\[insert street address\]](#)
Phone: [\[insert phone number\]](#)
Fax: [\[insert fax number\]](#)
Email: [\[insert email address\]](#)
Web: www.elections.act.gov.au

[For monthly reporting only:] The due date for lodging this return is [insert date]

Office use only: Prospective non-party candidates : Regular reporting

[insert period] return showing the receipt of gifts of \$1,000 or more by a non-party candidate grouping or non-party prospective candidate grouping

Name of candidate: Date completed:

(If a reporting agent has not been appointed, the candidate must complete the return)

[illegible]