

**BUILDING COMMENCEMENT NOTICE***Building Act 2004, S151***PART A - PROJECT DETAILS**Block  Section  Suburb  Unit No. Street Address Building Approval Issue Date 

Description of Building Works to which this Commencement relates

Describe each item of building work in this building approval	BCA Occupancy Class	BCA Construction Type	Area (m <sup>2</sup> )	Number of Storeys	Cost of Works (refer to cost of building work determination)
1					
2					
3					
4					
5					
6					

**PART B - BUILDERS DETAILS**

(\*Construction Occupations (Licensing) Act 2004)

Licence Holders Name as it  
appears on licence card \*COLA Licence Number  Class  Expiry  
Date 

If the builder is a company or partnership provide details of the nominee who will supervise the building work

Nominee's Name as it  
appears on licence card \*COLA Licence Number  Class  Expiry  
Date **PART C - INSURANCE**

For residential building work please provide details of insurance where applicable

Provider  Policy No.  Date

PLEASE NOTE:

- A copy of the Commencement Notice application, this notice and where applicable the residential building insurance policy or fidelity certificate must be given to the Construction Occupations Registrar within one (1) week of the issue date.
- A copy of the Commencement Notice must also be provided to the builder and the owner/s.

**PART D - CERTIFIERS DECLARATION**

Name of Certifier  
issuing notice

\*COLA Licence No.

Date of Commencement Notice

This Commencement Notice is issued in accordance with the *Building Act 2004*, to the licensed builder stated above and authorises the commencement of the stated building work. The issue of this Commencement Notice indicates that I am satisfied that the builder's licence authorises the work in the building approval.

Where applicable, for residential building work, I have been provided with a residential building insurance policy or fidelity certificate

This building commencement notice will end if:

- (a) For residential building work – the work is no longer insured; or
- (b) The building approval for the work ends.

Certifier Signature

Date

**NOTE:** There are penalties for deliberately giving false and misleading information. The Planning and Land Authority or Minister may revoke an approval if satisfied that the approval was obtained by fraud or misrepresentation.

**Privacy Notice**

The personal information on this form is provided to Access Canberra to enable the processing of your application. The collection of personal information is authorised by the *Building Act 2004*. If all or some of the personal information is not collected Access Canberra cannot process your application. The personal information you provide may be disclosed to Australian Bureau of Statistics, ACT Revenue Office and the Taxation Office. The information may also be disclosed where authorised by law or court order, or where the Directorate reasonably believes that the use or disclosure of the information is reasonably necessary for enforcement-related activities conducted by, or on behalf of, an enforcement body. Access Canberra's Information Privacy Policy contains information about how you may access or seek to correct your personal information held by Access Canberra, and how you may complain about an alleged breach of the Territory Privacy Principles. Access Canberra Information Privacy Policy can be found at <https://www.accesscanberra.act.gov.au/>

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