

UNIVERSITY OF CANBERRA

STATUTE NO. 1

ACADEMIC BOARD STATUTE 1990

Citation

1. This Statute may be cited as the Academic Board Statute 1990.

Interpretation

2. In this Statute, unless the contrary intention appears:

"Act" means the University of Canberra Act 1989;

"Board" means the Academic Board established by section 19 of the Act;

"Chairperson" means the Chairperson of the Board appointed under section 21 of the Act;

"designated body" means a body designated by the Council under paragraph 20(d) of the Act;

"faculty" means a faculty determined by the Council under section 8 of the Act;

"Faculty Board" means a Faculty Board, appointed under paragraph 9(1)(e) of this Statute;

"student" means a person (including a person employed by the University) who is enrolled in a course of study or part of a course of study at the University.

Membership of Board

3. (1) The Board consists of the following members:

(a) the Vice-Chancellor or her or his nominee; and

(b) the Chairperson; and

(c) the heads of faculties; and

(d) the heads of designated bodies, if any; and

(e) the 2 persons appointed by the Council on the nomination of the Vice-Chancellor of Monash University, under paragraph 20(e) of the Act; and

(f) any member of the academic staff who has been appointed as Professor by the Council, and who is not a member of the Board under another paragraph of this subsection; and

(g) one academic staff member of each Faculty Board chosen by resolution of the Faculty Board; and

- (h) the 3 members of the academic staff elected by members of that staff to be members of the Council, under paragraph 11(1)(f) of the Act; and
 - (j) 2 members elected from among their number by the students of the University, under rules made under this Statute; and
 - (k) the 2 students of the University elected by students of the University to be members of the Council, under paragraph 11(1)(h) of the Act; and
 - (l) the person or persons (if any) appointed by the Council after receiving the advice of the Board, under paragraph 20(h) of the Act.
- (2) Not more than 2 people may hold appointments under paragraph 20(h) of the Act at any one time.

Terms of Office

4. (1) A member of the Board appointed under paragraph 3(1)(e) or (l) is not to be appointed for a period that exceeds 2 years.
- (2) A member of the Board referred to in paragraph 3(1)(g) holds office for a period of 2 years from the date of being chosen.
- (3) A member of the Board referred to in paragraph 3(1)(j) holds office for the period that:
- (a) begins on the day on which the member is declared to be elected; and
 - (b) ends one year after the day on which the election is held.
- (4) The office of a member of the Board referred to in paragraph 3(1)(e), (g), (j) or (l) becomes vacant if the member:
- (a) dies; or
 - (b) resigns from the Board; or
 - (c) where the member is appointed under paragraph 3(1)(e) or (l) - the Council revokes the member's appointment; or
 - (d) where the member is chosen by resolution of a Faculty Board under paragraph 3(1)(g) - the Faculty Board rescinds the resolution.
- (5) Subject to this Statute, a member of the Board is eligible for re-election or reappointment or may be chosen for a further period of office.

Elections and filling of casual vacancies

5. The conduct and timing of elections under this Statute, and the filling of casual vacancies in the membership of the Board, is to be as specified in the rules.

Meetings of Board

6. (1) The person who presides at meetings of the Board is determined under subsections 23(1) and (2) of the Act.

- (2) The quorum at a meeting of the Board is determined under subsection 23(3) of the Act.

Responsibilities of Board

7. Subject to the Act and the Statutes, the Board is responsible to the Council for all academic matters relating to the University and, in particular, is responsible for:
- (a) the admission of students to courses and parts of courses, and the enrolment of students; and
 - (b) the granting of advanced standing towards courses; and
 - (c) the assessment and examination of students enrolled in courses or parts of courses; and
 - (d) the academic progress of students enrolled in courses or parts of courses; and
 - (e) the certification of course completion and the granting of degrees, diplomas and certificates; and
 - (f) the granting of scholarships and the awarding of University medals and prizes, and of other prizes of the University; and
 - (g) the content, structure and assessment of courses of study approved for introduction by the Council; and
 - (h) the monitoring of masters and doctoral degree programmes; and
 - (j) research priorities and activities.

Powers of Board to advise Council

8. Subject to the Act and the Statutes, the Board may advise the Council on any matter relating to education, learning, research or the academic work of the University and, in particular, may make recommendations with respect to -
- (a) academic development in the University; and
 - (b) the promotion and extension of University teaching; and
 - (c) the establishment, abolition, combination and subdivision of faculties, and of other designated bodies; and
 - (d) the introduction, accreditation and cessation of courses of study, and the approval of the category of degree, diploma or certificate to which such courses lead; and
 - (e) the establishment of fellowships, scholarships, exhibitions and bursaries for courses of study and for research; and
 - (f) the establishment of University medals and prizes and of other prizes of the University; and
 - (g) the conferring of degrees, diplomas and certificates, and of honorary degrees and fellowships; and

- (h) the discipline of students in the University; and
- (j) the identification of research objectives and strategies of the University, and the encouragement and development of research within these objectives and strategies; and
- (k) faculty reviews.

Procedure of Board

9. (1) The Board may, by resolution, make determinations, not inconsistent with the Statutes or rules made under the Statutes, with respect to:
- (a) the manner and time of convening, holding and adjourning a meeting of the Board; and
 - (b) the voting at a meeting of the Board; and
 - (c) the powers and duties of the person presiding at a meeting of the Board; and
 - (d) the conduct of the business at a meeting of the Board; and
 - (e) the appointment of committees of the Board, including Faculty Boards; and
 - (f) the quorum at meetings of committees of the Board and the powers and duties of committees of the Board.
- (2) A committee of the Board is to consist of:
- (a) members of the Board; or
 - (b) a member or members of the Board and other persons.
10. The Registrar is the Secretary to the Board and is to maintain a record of its proceedings.

Power of Council to make rules

11. The Council may, from time to time, make rules, not inconsistent with the Statutes, for the purposes of this Statute.

Given under the seal of
the University of Canberra sponsored by Monash University
the *nineteenth* day of *February* 1990.


Vice-Chancellor


Registrar


I, the Governor-General of the Commonwealth of Australia, acting on the advice of the Federal Executive Council, hereby approve the foregoing Statute.

DATED THIS *19th* day of *February* 1990.

BILL HAYDEN

Governor-General

By His Excellency's command


Minister of State for Employment,
Education and Training