



*Legislative Assembly (Member's Staff) Act 1989*

**Instrument No. 178 of 1999**

**Arrangements under section 13CE(3) for the engagement of consultants or contractors by Members**

Under subsection 13CE(3) of the *Legislative Assembly (Members' Staff) Act 1989* (the Act) I hereby determine the arrangements and conditions within which Members may engage consultants or contractors.

Conditions for the Engagement of Consultants or Contractors

1. Members may engage consultants or contractors only within the limits of the Gross Annual Salary amounts allocated by the Chief Minister for the employment of staff.
2. A contract for services shall at all times represent the best value for money for the Territory.
3. A consultant or contractor, in meeting a contract for services, shall:
  - (a) exercise reasonable care and skill;
  - (b) act with probity;
  - (c) treat members of the public and public employees with courtesy and sensitivity to their rights, duties and aspirations;
  - (d) not harass a member of the public or public employee, whether sexually or otherwise;
  - (e) not unlawfully coerce a member of the public or public employee;
  - (f) comply with the Act and all laws of the Territory;
  - (g) comply with any lawful and reasonable direction given by the Member;
  - (h) declare any interest, pecuniary or otherwise, that could conflict, or appear to conflict, with the proper supply of services, including
    - (i) disclosure of the interest to the Member; and
    - (ii) taking reasonable action to avoid the conflict.

- (i) not take, or seek to take, improper advantage of the engagement for the supply of services;
- (j) not improperly disclose, or take (or seek to take) improper advantage of, any information acquired, or any document accessed, as a consequence of the engagement for the supply of services;
- (k) not make any comment which is not authorised by the Member where the comment may be expected to be taken to be a comment on behalf of the Member;
- (l) not make improper use of the property of the Territory;
- (m) avoid waste and extravagance in the use of the property of the Territory;
- (n) report to an appropriate authority:
  - (i) any corrupt or fraudulent conduct in the public sector that comes to his or her attention; or
  - (ii) any possible maladministration in the public sector that he or she has reason to suspect; and
- (o) not knowingly provide false information to any person acting on behalf of the Territory.

Dated this twenty-fourth day of June 1999

**Kate Carnell** MLA  
Chief Minister