

Australian Capital Territory

Public Sector Management Amendment Standards 2010 (No 3)

Disallowable instrument DI2010-164

made under the

Public Sector Management Act 1994, s 251 (Management Standards)

I amend the Standards as set out below.

Catherine Hudson
Commissioner for Public Administration

14/7/2010

Approved under the Public Sector Management Act 1994, s 251 (Management Standards)

Katy Gallagher
Acting Chief Minister

12/7/2010

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Public Sector Management Act 1994, s 251 (Management Standards)

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1 Name of instrument

This instrument is the *Public Sector Management Amendment Standards 2010 (No 3)*.

2 Commencement

This instrument commences on the day after its notification day.

3 Legislation amended

This instrument amends the *Public Sector Management Standards 2006*.

4 Subdivision 3.10.3.9

omit

5 Subdivision 3.10.3.10

omit

6 Part 3.12

insert

Part 3.12 Graduate Program

252A Interpretation—pt 3.12

In this part:

designated group has the same meaning as in the Act, section 39.

252B Eligibility

- (1) To participate in the Graduate Program a person must meet the eligibility requirements set out in the Graduate Program Policy Statement.
- (2) The Graduate Program may restrict eligibility for some of the offices in the program to people in a designated group.

252C Selection

- (1) The Commissioner must give written approval, having considered the recommendations of a written selection report, for the selection of a person to participate in the Graduate Program.
- (2) When considering the recommendations of a written selection report the Commissioner must be satisfied that the process used to assess the comparative ability of the applicants to perform the duties of a position complied with the merit principle set out in the Act, section 65 before approval is given.

252D Classification on appointment

A participant in the Graduate Program is appointed at the commencement of the Graduate Program at the classification Graduate Administrative Assistant.

252E Salary on appointment

The salary payable to a Graduate Administrative Assistant is equivalent to the base salary payable to an Administrative Service Officer Class 4 under the relevant collective agreement or enterprise agreement.

252F Probation

In addition to the ordinary requirements for confirmation, the appointment of a Graduate Administrative Assistant will not be confirmed until the officer has been assessed by the approved training provider as having successfully completed:

- (a) a Diploma in Government; or
- (b) a Diploma in Government (Management); or
- (c) a Diploma in Government (Project Management); or
- (d) a Diploma in Government (Policy Development) ; or
- (e) a Diploma in Government (Procurement); or
- (f) a Diploma in Government (Contract Management).

252G Promotion

The relevant chief executive may promote a Graduate Administrative Assistant to a position with the classification Administrative Service Officer Class 5, without an additional selection process if the appointment of the officer has been confirmed.

7 Section 454 (d)

substitute

- (d) where the vacancy is for an Administrative Service Officer Class 5 position and the relevant Chief Executive proposes to fill the vacancy with an officer who is—
- (i) a Graduate Administrative Assistant; and
 - (ii) the appointment of the officer has been confirmed;

Endnotes

1 Notification

Notified under the Legislation Act on 15 July 2010.

2 Republications of amended laws

For the latest republication of amended laws, see www.legislation.act.gov.au.
