



Australian Capital  
Territory

# GAZETTE

A C T No 16, 24 April 1991

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# GENERAL INFORMATION

## IMPORTANT COPYRIGHT NOTICE - Australian Capital Territory

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## ISSUES OF THE ACT GOVERNMENT GAZETTE

An ACT Gazette will be published on Wednesday each week (if required). Notices included in this Gazette are Government Business, Periodic, Purchasing and Disposal, and Australian Capital Territory Teaching Service (Australian Public Service notices for the ACT Public Service staff will continue to appear in the **Commonwealth of Australia Gazette**). Issues are sold at \$2.15 each.

An ACT Gazette (Special) will be published when required.

Index issues of the ACT Gazette are published yearly

**NOTICES FOR PUBLICATION** and related correspondence should be addressed to:

ACT Gazette Officer (tel: (06) 275 8517)  
Public Affairs Branch  
ACT Government Service  
PO Box 921  
Civic Square ACT 2608

or lodged at Public Affairs Branch, Level 3, ACT Administration Centre, 1 Constitution Avenue, Canberra City. Notices are accepted for publication in the next available issue, unless otherwise specified.

Except where a standard form is used, all notices for publication must have a covering instruction setting out requirements. A typewritten original is to be provided. Copy is to be confined to one side of the paper and sheets are to be of uniform size (A4). "Contracts arranged" notices are to be issued on the forms provided for this purpose. All other copy is to be confined within the margins of: 20mm from the top and bottom, and 25mm from left hand side and right hand side of the page. Copy is to be numbered consecutively and fastened securely together. Dates, proper names and signatures are to be shown clearly.

Copy will be returned unpublished if not submitted in accordance with these requirements.

**CLOSING TIME.** Notices for publication should be lodged at Public Affairs Branch, ACT Administration Centre, unless otherwise specified, by 4.30 pm, Wednesday in the week prior to publication.

**PRIVATE NOTICES.** The rates of charge and conditions applying to acceptance of copy for private notices are as follows:

- (a) minimum charge up to 125 words \$63.00
- (b) each 25 words (or part thereof) thereafter \$13.00.

Remittances must be forwarded with a copy of the notice for publication. Notices received without payment will be returned unpublished.

**ALL REMITTANCES**, in respect of private notices, should be made payable to the ACT Gazette Office.

**GENERAL INFORMATION Continued**

**SUBSCRIPTIONS** are payable in advance and are accepted for a maximum period of one year. All subscriptions are on a firm basis and refunds for cancellations will not be given.

The regular (weekly) issue of the ACT Gazette is available on subscription at the rate of \$153.00 per year. This rate includes supply of Special issues published in the previous week packaging and postage in Australia.

**AVAILABILITY.** The ACT Gazette is available by subscription from:

ACT Gazette Office  
Level 3  
ACT Administration Centre  
1 Constitution Avenue  
CANBERRA CITY ACT 2601

(Cheques should be made out to ACT Gazette Office)

or over the counter at the

Shopfront  
Ground Floor  
Saratou Building  
East Row  
CANBERRA ACT

Phone: (06) 279 3132

and Shopfront  
Homeworld  
TUGGERANONG ACT

Phone: (06) 293 5371

**ISSUE OF ACT SPECIAL GAZETTES**

The following issues of ACT Special Gazettes have been published in 1991.

Copies may be purchased at the ACT Government Shopfronts or by mail from the ACT Gazette Office (address given above).

Gazette number	Date of publication	Title
S1	2 January	The Treasurer's Quarterly Financial Statement (1 July - 30 Sept 1990)
S2	11 January	Magistrates Court (Civil Jurisdiction) Regulations (Amend)
S3	25 January	Determination No. 2 of 1991 - Ambulance Levy Act 1990
S4	31 January	Notice of Commencement & Appointments - Health Services Act 1990
S5	6 February	Notice of Commencement - Crimes (Amend) Act (No 3) 1990
S6	18 February	Administrative Arrangements (Amend)
S7	1 March	Passage of law by Legislative Assembly - Inquiries Act 1991 - Royal Commission & Inquiries (Conseq Provisions) Act 1991 - Poisons & Drugs (Amend) Act 1991 - Drugs of Dependence (Amend) Act 1991 - Royal Commissions Act 1991

## GENERAL INFORMATION Continued

Gazette number	Date of publication	Title
S8	28 February	Passage of Law by Legislative Assembly - Water Supply (Chemical Treatment) (Amend) Act 1991
S9	5 March	Passage of Law by Legislative Assembly - Door-to-Door Trading Act 1991
S10	1 March	Notice of Commencement - Tobacco (Amend) Act 1991
S11	1 March	Financial Institutions Duty Regulations (Amend)
S12	5 March	Determination No 4 of 1991 - Building Act 1972
S13	6 March	Interim Territory Planning Authority - Variation to Policy Braddon Section 30 Block 1
S14	8 March	Exemption - Tobacco Act 1927
S15	12 March	Appointment - Canberra Theatre Trust Act 1965
S16	15 March	Notice of Commencement - Poisons and Drugs (Amend) Act 1991 - Drugs of Dependence (Amend) Act 1991
S17	21 March	Public Baths and Public Bathing Regulations (Amend) No 6 of 1991
S18	2 April	Homebuyer Housing Assistance Program
S19	3 April	Passage of law by Legislative Assembly - City Area Leases (Amend) Act 1991 - Occupational Health & Safety (Amend) Act 1991 - Weapons (Consequential Amend) Act 1991 - Stock Act 1991 - Weapons Act 1991
S20	26 March	Exemption - Tobacco Act 1927
S21	28 March	Determination of Fees & Charges - Health Services Act - Poisons Act & Drugs of Dependence Act - Approval Under the Blood Donation (AIDS) Act
S22	28 March	Declaration - Interim Planning Act 1990
S23	3 April	City Area Leases (Betterment Charge Assessment) Regulation No 7 of 1991
S24	12 April	Draft Variation to the Territory Plan
S25	19 April	Determination No 10 of 1991 - Motor Traffic Act 1936
S26	16 April	Determination No 11 of 1991 - Taxation (Admin) Act 1987
S27	22 April	Treasurer's Quarterly Financial Statement (Period 1 October to 31 December 1990)
S28	17 April	Notice of the Holding of an Auction - City Area Leases Act 1936

# GOVERNMENT NOTICES

## NOTICE OF SALE

<u>IN THE SUPREME COURT OF THE</u>	)	Fi Fa 24 of 1990
	)	No:
<u>AUSTRALIAN CAPITAL TERRITORY</u>	)	S.C. 113 of 1990

Sheriff's Office  
CANBERRA A.C.T.

Australian Capital Territory

-v-

Ada Marinolli

On Friday the 26th day of April, One thousand nine hundred and ninety one, at 10-00 AM, unless the Writ of Venditioni Exponas herein be previously satisfied, I will cause to be sold by Public Auction at 16-18 Bougainville Street, Griffith in the Australian Capital Territory, all the right title and interest of the defendant Ada Marinolli in those pieces or parcels of land situate at Blocks 10 and 11 Section 2, Griffith in the Australian Capital Territory and being the land comprised in the Certificate of Titles Registered Volume 967 Folio 98 and known as 18 Bougainville Street, Griffith, A.C.T. and Volume 161 Folio 36 and known as 16 Bougainville Street, Griffith, A.C.T.

K. J. QUINTAL  
Sheriff

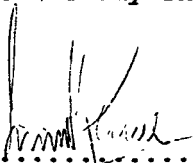
Plaintiff's Solicitors;  
Australian Capital Territory  
Government Solicitor  
06-2744385

GOVERNMENT NOTICES Continued

ROYAL COMMISSIONS ACT 1991

NOTICE OF COMMENCEMENT

Under section 2 of the Royal Commissions Act 1991 I fix 1 May 1991 as the day on which that Act shall commence.

  
.....  
Trevor Thomas Kaine  
Chief Minister

Date: 16. 4. 91

INQUIRIES ACT 1991

NOTICE OF COMMENCEMENT

Under section 2 of the Inquiries Act 1991 I fix 1 May 1991 as the day on which that Act shall commence.

  
.....  
Trevor Thomas Kaine  
Chief Minister

Date: 16. 4. 91

GOVERNMENT NOTICES Continued

PUBLIC ROADS ACT 1902 OF THE STATE OF NEW SOUTH WALES  
IN ITS APPLICATION TO THE AUSTRALIAN CAPITAL TERRITORY  
NOTICE OF INTENTION TO CLOSE A PUBLIC ROAD

Under section 19 of the Public Roads Act 1902 (NSW) in its application to the Territory, I NOTIFY that I am of the opinion that it is expedient to close the roads described in the schedule to this notice. Any interested person who wishes to object to the closure of the roads may do so within one month of the publication of this notice by setting out any objections in writing to :

Trevor Kaine, Chief Minister, care of:

First Assistant Secretary  
Land Division  
Department of the Environment, Land and Planning  
GPO Box 1908  
CANBERRA ACT 2601

Attention: Raelene Foley

or hand deliver to:

Trevor Kaine, Chief Minister, care of:

Raelene Foley  
Land Information Office  
220 Northbourne Avenue  
BRADDON ACT 2601

Date: *17 April 1991* .....

HANS ERNST SOMMER

The person for the time being  
holding or performing the duties  
of the Office of Senior Executive  
Band 2 Position No 5244, Land Division,  
Department of the Environment, Land and  
Planning, Delegate of the Chief Minister.



GOVERNMENT NOTICES Continued

SCHEDULE

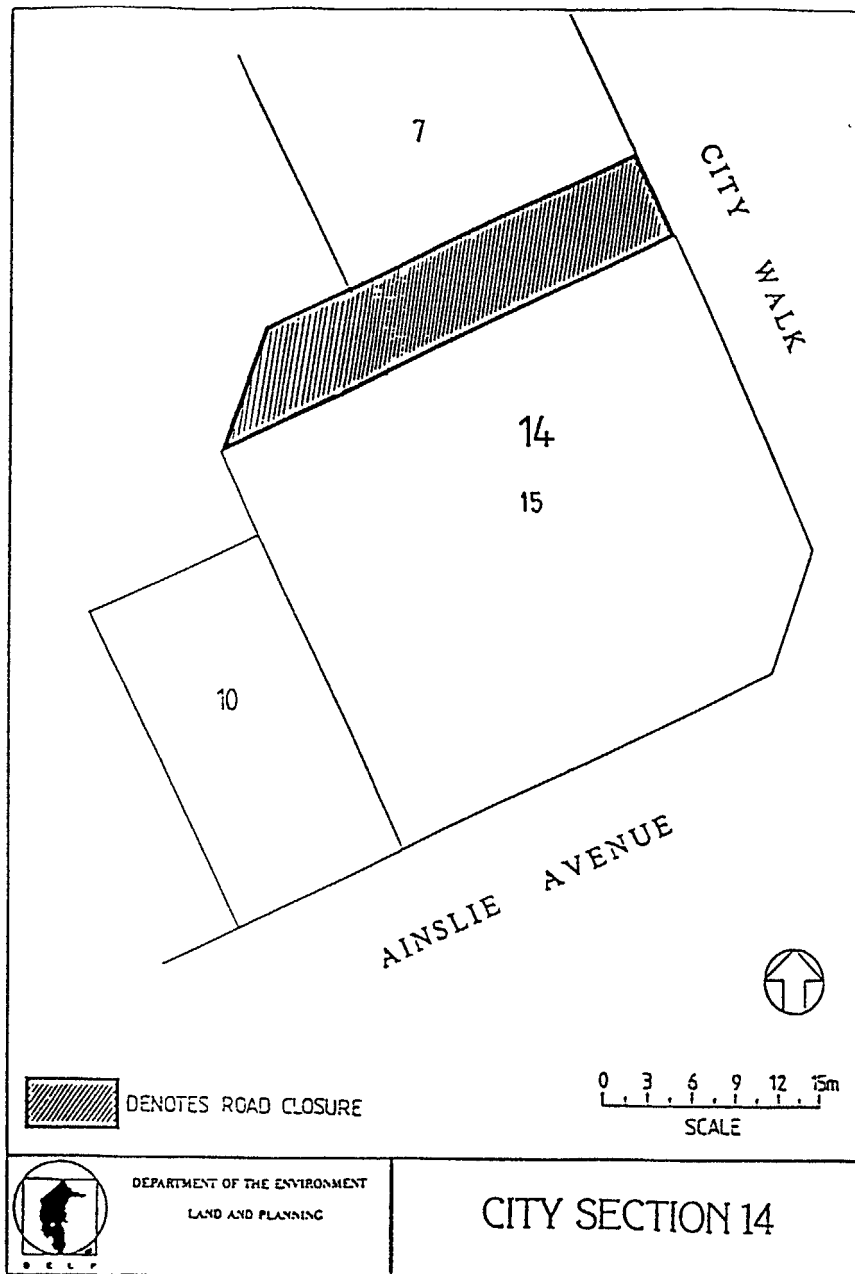
All that land in the Australian Capital Territory, shown hatched on the plans annexed hereto:

- Plan No 1: adjacent to Section 14, Block 15 suburb of City in the District of Canberra Central;
- Plan No 2: adjacent to Section 14, Blocks 2 and 3 suburb of City in the District of Canberra Central;
- Plan No 3: part of Block 1, Section 74, suburb of City in the District of Canberra Central;
- Plan No 4: adjacent to section 57, suburb of Mawson in the District of Woden Valley;
- Plan No 5: adjacent to section 60, suburb of Melba in the District of Belconnen;
- Plan No 6: adjacent to section 126, suburb of Wanniasa in the District of Tuggeranong.

This is the schedule to the Notice of Intention to close a Public Road signed by Hans Ernst Sommer on the day of April 1991. 17th

.....  
Delegate's Initials

GOVERNMENT NOTICES Continued

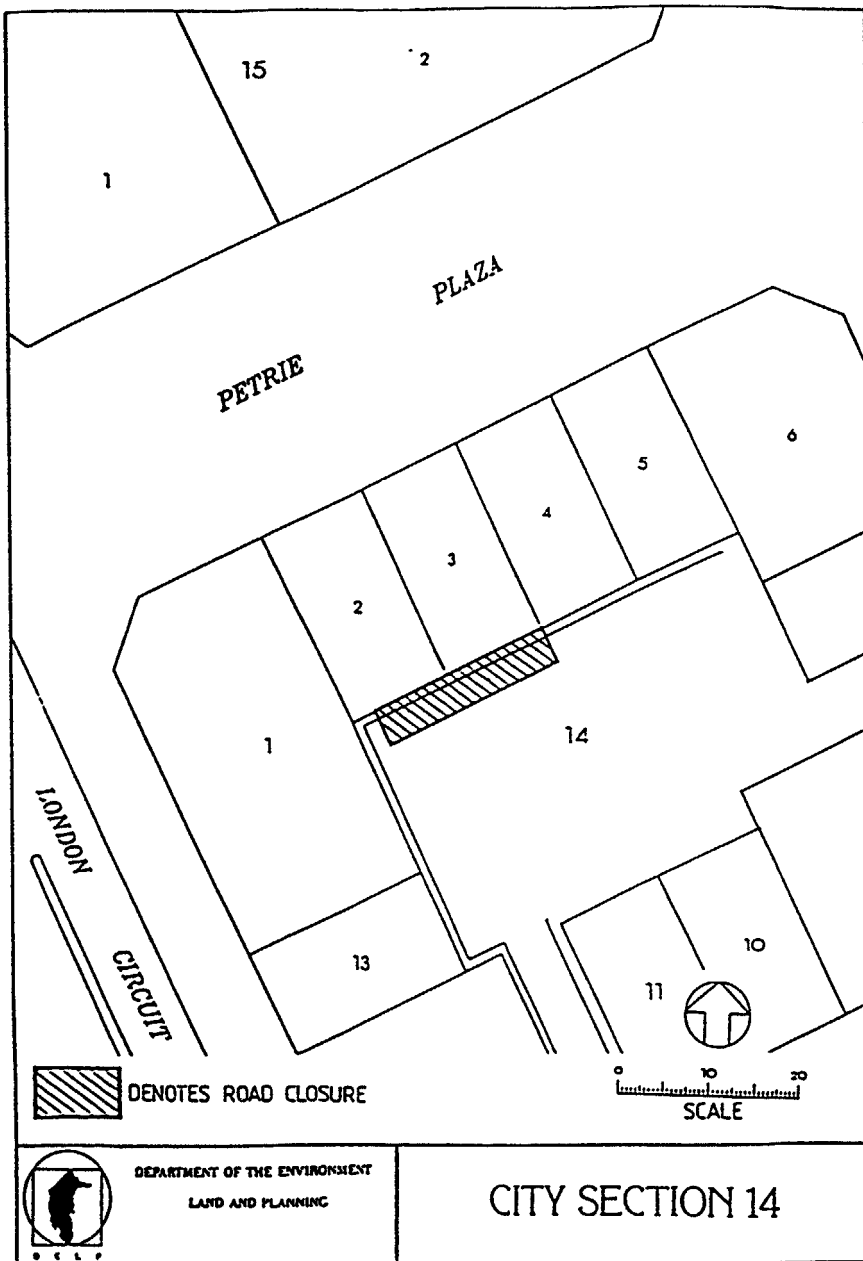


This is Plan Number 1 annexed to Instrument No. 1/91 signed on this 17<sup>th</sup> day of April 1991.

.....  
Delegate's Initials

NOTE: The closure of this road as a road/public place is to allow for redevelopment adjacent of the ANZ building site. Closure will not prevent public right of way over the land and access will be maintained in a manner identical with current arrangements. The proposal is to enable the construction of colonnades adjacent to Block 7.

GOVERNMENT NOTICES Continued

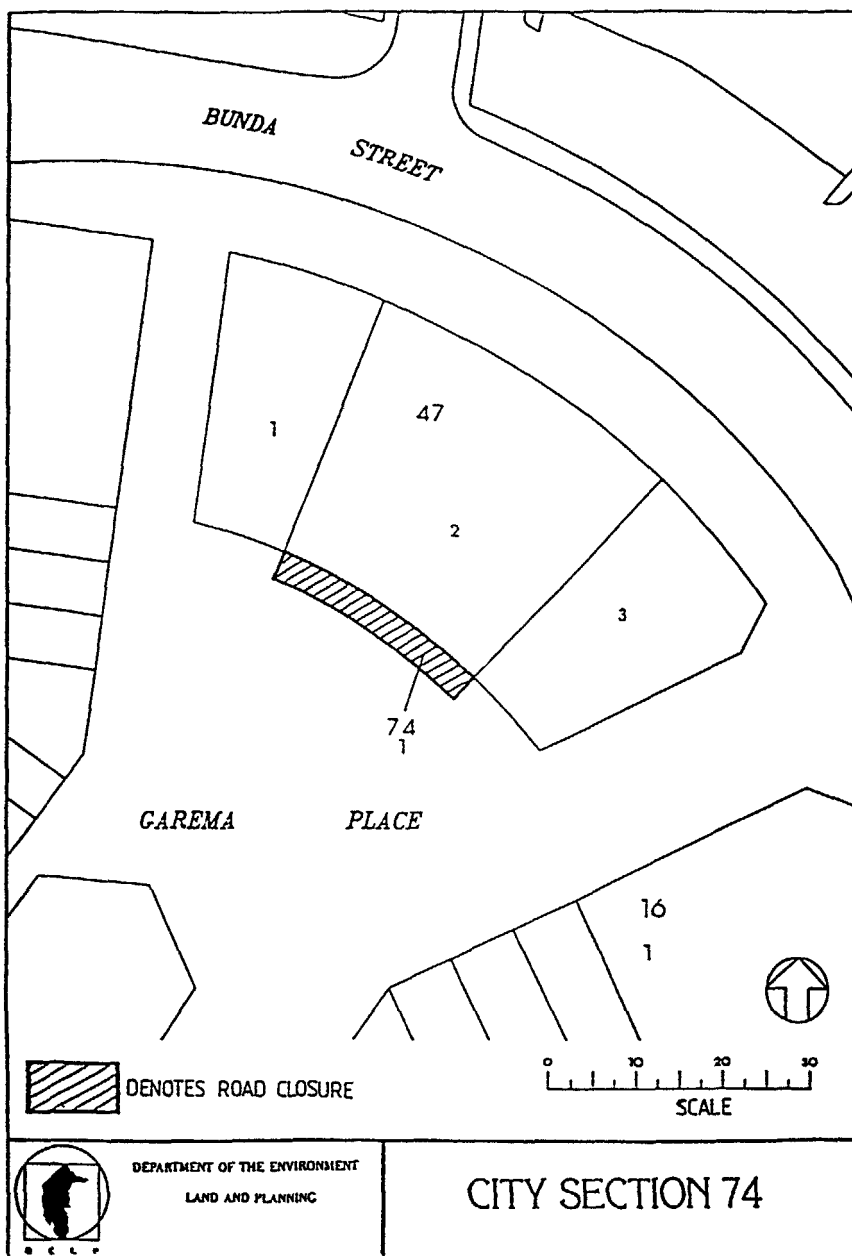


This is Plan Number 2 annexed to Instrument No. 1/91 signed on this 17th day of April 1991.

.....  
Delegate's Initials

NOTE: The closure of this road as a road/public place is to allow for the construction of a cantilevered area over the courtyard of the proposed redeveloped buildings on Blocks 2 and 3. Closure will not prevent public right of way over the land and access will be maintained in a manner identical with current arrangements.

GOVERNMENT NOTICES Continued

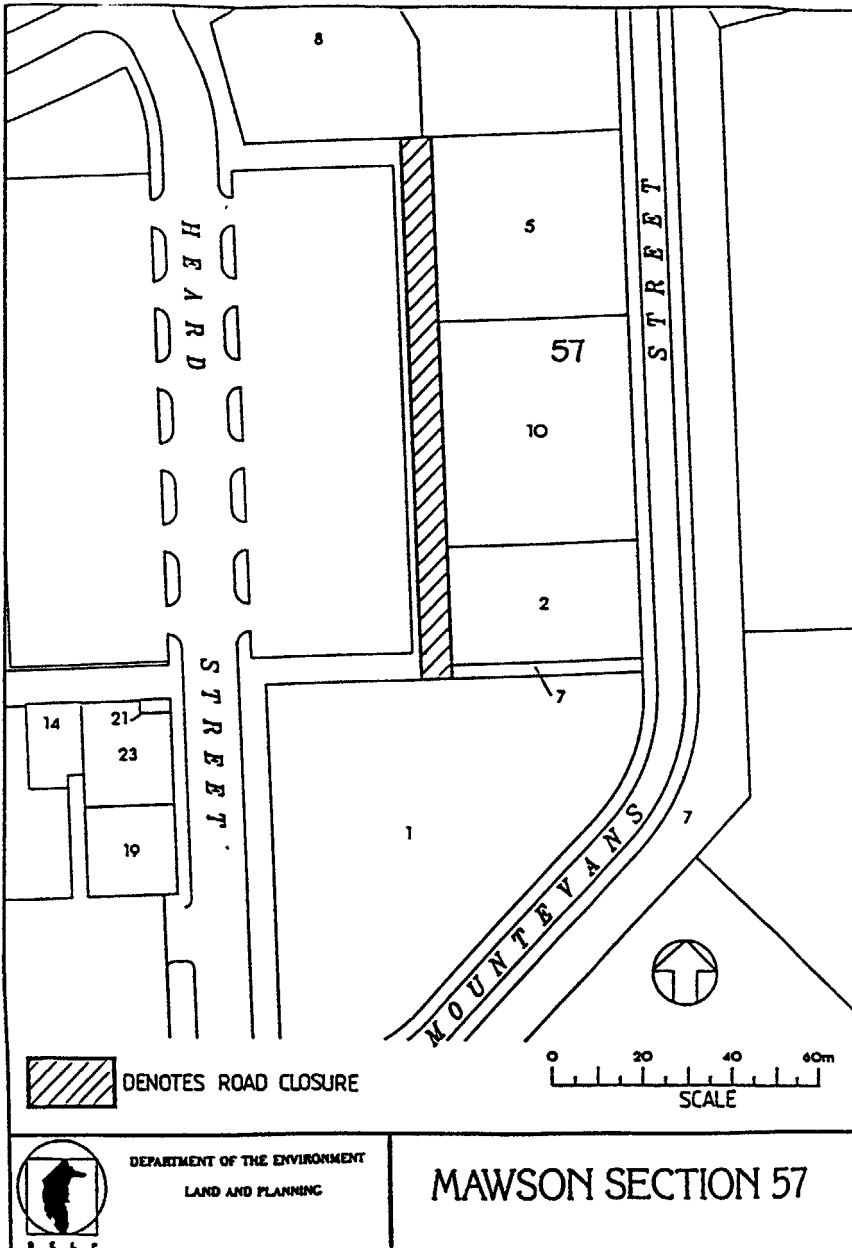


This is Plan Number 3 annexed to Instrument No. 1/91 signed on this 17th day of April 1991.

.....  
Delegate's Initials

NOTE: The closure of this road as a road/public place will not prevent public right of way over the land and access will be maintained in a manner identical with current arrangements. The closure is to accommodate the colonnades which have been constructed to support an enclosed deck over an area Garema Place.

GOVERNMENT NOTICES Continued

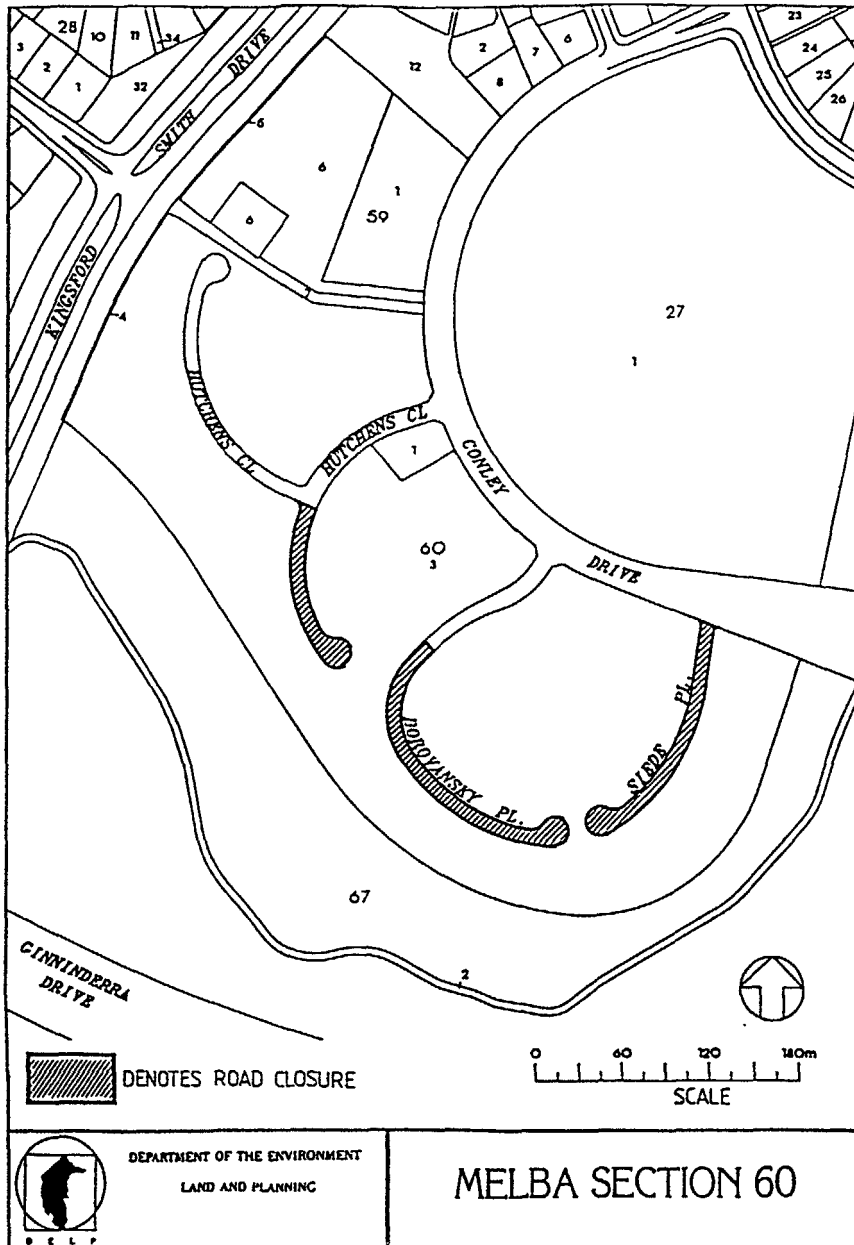


This is Plan Number 4 annexed to Instrument No. 1/91 signed on this 17th day of April 1991.

*[Signature]*  
Delegate's Initials

NOTE: Closure of this road is to allow for the amalgamation and redevelopment of Blocks 1 and 2. The proposed development provides for pedestrian access to be maintained over the existing footpath between Mountevans Street and Heard Street carpark. The proposed variation would also provide future opportunities for adjacent clubs to facilitate potential redevelopments.

GOVERNMENT NOTICES Continued

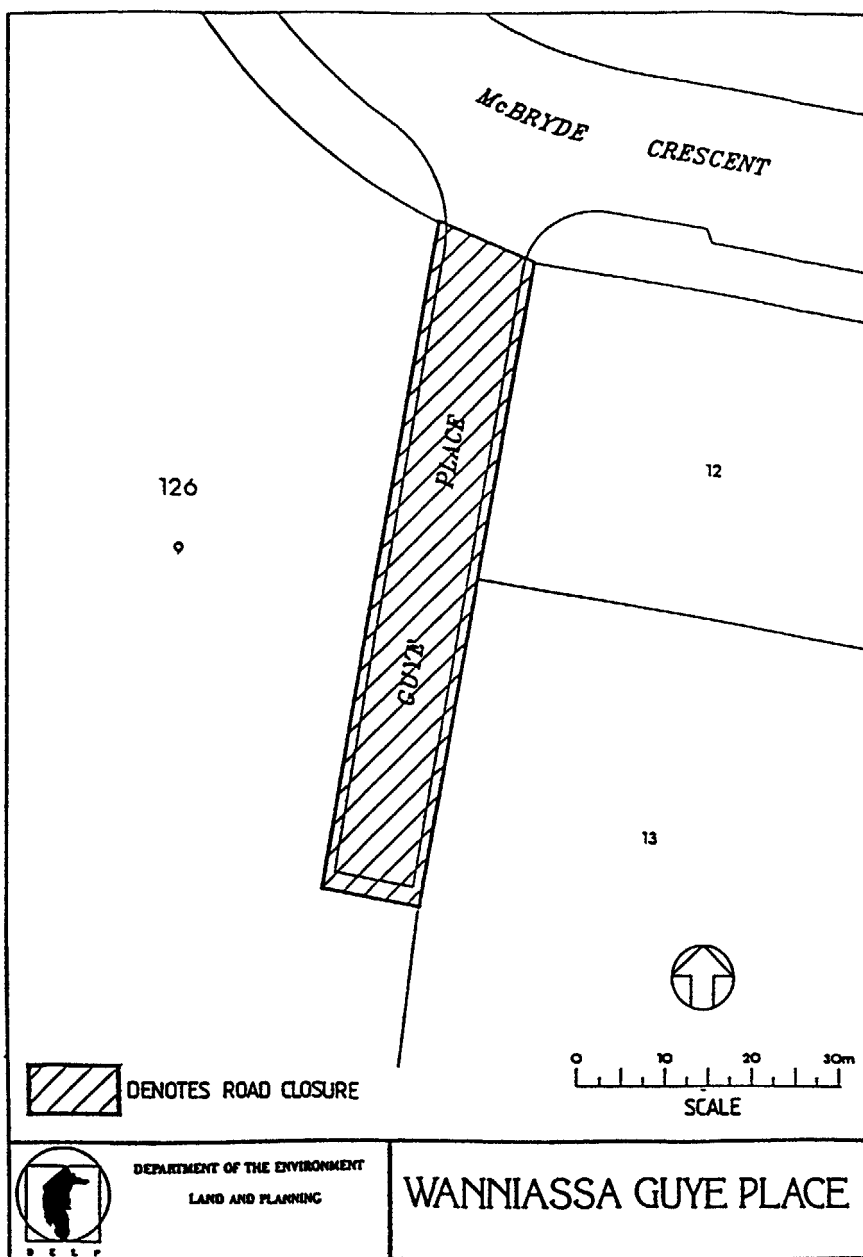


This is Plan Number 5 annexed to Instrument No. 1/91 signed on this 17th day of April 1991.

.....  
Delegate's Initials

NOTE: The closure of these roads is to provide for the redevelopment of the Melba Flats' area.

GOVERNMENT NOTICES Continued



This is Plan Number 6 annexed to Instrument no. 1/91 signed on this 17th day of April 1991.

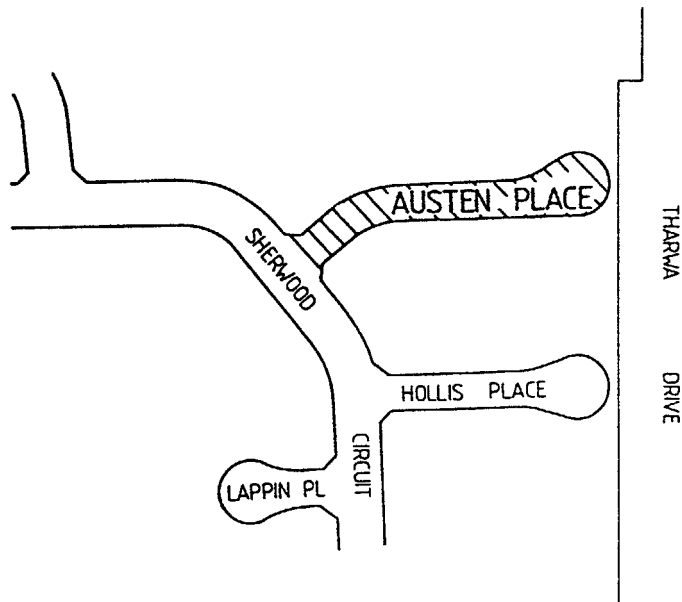
.....  
Delegate's Initials

NOTE: The closure of this road is to allow for the construction of additional carparking for the Tuggeranong Valley Rugby Union and Amateur Sports Club and Wanniasa Oval.

**GOVERNMENT NOTICES Continued**

**NOTICE OF MODIFICATION  
TO AN IMPLEMENTATION PLAN**

Notice is given that it is not intended to construct Austen Place, Gordon as shown hatched on the plan annexed hereto, and as detailed in the Implementation Plan for Gordon (Part). The Implementation Plan has been amended accordingly.



ROAD DELETION



DEPARTMENT OF THE ENVIRONMENT  
LAND AND PLANNING

**GORDON—AUSTEN PLACE**



GOVERNMENT NOTICES Continued

AUSTRALIAN CAPITAL TERRITORY

CITY AREA LEASES ACT 1936

INSTRUMENT OF APPROVAL UNDER SECTION 10

Under section 10 of the City Area Leases Act 1936 I CARL JAMES THOMPSON APPROVE of JOHN ARTHUR HENLEY ("the Applicant") carrying on the profession trade occupation or calling of a LANDSCAPE DESIGNER ("the business") on Block 1 Section 57 Division of GRIFFITH known as 39 Barrallier Street Griffith ("the land") subject to the following conditions relating to the use of the land being observed by the Applicant in carrying on the business -

- 1 that this approval will remain valid only while the Applicant continues to be a bona fide resident of the land;
- 2 that the Applicant will ensure that the conduct of the business does not cause an annoyance a nuisance or danger and is not offensive to any tenants or occupiers of adjoining lands;
- 3 that the Applicant will not erect or permit or suffer to be displayed or erected upon the land or any building thereon any advertising sign or hoarding whatever without the consent in writing of the Australian Capital Territory Planning Authority and the Building Controller;
- 4 that the Applicant will conduct the business strictly in accordance with the application made by the Applicant under section 10 of the City Area Leases Act 1936 unless otherwise stipulated in this Instrument;
- 5 that no person other than the Applicant will conduct or in any way carry on the business on the land without the prior approval of the Minister;
- 6 that the Applicant will ensure that all residence and business related vehicles are parked within the confines of the land;
- 7 that the Applicant will not employ any assistants for the purpose of conducting or carrying on the business on the land without the prior approval of the Minister;
- 8 that only one bedroom in the house be used for the conduct of the business;

**GOVERNMENT NOTICES Continued**

- 9 that the business will only be conducted on the land between the hours of 9.00 am and 6.00 pm Monday to Sunday;
- 10 that the Applicant will conduct the business strictly by appointment, and that such appointments will be organised to ensure that no more than one person is in attendance at any one time;
- 11 that this approval will terminate on the Thirtieth day of April 1992 or on such earlier date as the Minister determines in accordance with condition 12;
- 12 upon any failure to comply with any or all of the foregoing conditions the Minister or his Delegate under the said Act may give written notice requiring the Applicant to show cause within a period of fourteen days why this approval should not be revoked. At the expiration of this period the Minister or his Delegate may revoke the approval.

Dated this 16<sup>th</sup> day of April 1991

.....  
 Carl James Thompson, the person for  
 the time being holding or performing  
 the duties of the office of  
 Administrative Service Officer Class 6  
 Position Number 786, Delegate of the  
 Chief Minister.

**AUSTRALIAN CAPITAL TERRITORY**

**CITY AREA LEASES ACT 1936**

**INSTRUMENT OF APPROVAL UNDER SECTION 10**

Under section 10 of the City Area Leases Act 1936 I CARL JAMES THOMPSON APPROVE of PRADITH VETSABONG ("the Applicant") carrying on the profession trade occupation or calling of CANE FURNITURE MAKING AND REPAIR ("the business") on Block 21 Section 707 Division of CALWELL known as 23 OUTTRIM AVENUE CALWELL ("the land") subject to the following conditions relating to the use of the land being observed by the Applicant in carrying on the business -

- 1 that this approval will remain valid only while the Applicant continues to be a bona fide resident of the land;

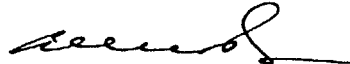
GOVERNMENT NOTICES Continued

- 2 that the Applicant will ensure that the conduct of the business does not cause an annoyance a nuisance or danger and is not offensive to any tenants or occupiers of adjoining lands;
- 3 that the Applicant will not erect or permit or suffer to be displayed or erected upon the land or any building thereon any advertising sign or hoarding whatever without the consent in writing of the Australian Territory Planning Authority and the Building Controller;
- 4 that the Applicant will conduct the business strictly in accordance with the application made by the Applicant under section 10 of the City Area Leases Act unless otherwise stipulated in this Instrument;
- 5 that no person other than the Applicant will conduct or in any way carry on the business on the land without the prior approval of the Minister;
- 6 that the Applicant will ensure that all residence and business related vehicles are parked within the confines of the land;
- 7 that the Applicant will not employ any more than one assistant for the purpose of conducting or carrying on the business on the land without the prior approval of the Minister;
- 8 that only the garage and small are behind the garage are to be used for the conduct of the business;
- 9 that the business will only be conducted on the land between the hours of 9.00am and 5.00pm Mondays to Fridays;
- 10 that the Applicant will conduct the business strictly by appointment, and that such appointments will be organised to ensure that no more than two clients are in attendance at any one time;
- 11 that the activity does not involve retail sales from the above premises;
- 12 that this approval will terminate on the THIRTY FIRST day of MARCH 1992 or on such earlier date as the Minister determines in accordance with condition 13;

GOVERNMENT NOTICES Continued

- 13 upon any failure to comply with any or all of the foregoing conditions the Minister or his Delegate under the said Act may give written notice requiring the Applicant to show cause within a period of fourteen days why this approval should not be revoked. At the expiration of this period the Minister or his Delegate may revoke the approval.

Dated this 15<sup>th</sup> day of April 1991



.....  
Carl James Thompson, the person for  
the time being holding or performing  
the duties of the office of  
Administrative Service Officer Class 6  
Position Number 786, Delegate of the  
Chief Minister.

# PURCHASING AND DISPOSALS

## Categories used in this Gazette

Set out below are the categories used in this publication. Examples of goods and services in each category are given to guide users of the gazette

### PRIMARY SECTOR

#### Agricultural Produce, Un-processed (01)

Animals, fruit, vegetables, cereal grains

#### Services to Agriculture (02)

Sheep shearing, aerial spraying, plant quarantine; wool classing

#### Forestry and Logging Products, Un-Processed and Forestry Services (03)

Logging, tree-felling, timber railway sleepers; afforestation

#### Fishing and Hunting or Trapping Produce, Un-processed (04)

#### Mining Produce (05)

Metallic minerals; coal, oil, gas; sand, gravel, stone

#### Services to Mining (06)

Prospecting, exploration and drilling for oil, gas and minerals.

### MANUFACTURING SECTOR

#### Food Beverages and Tobacco, Manufactured (07)

Meat processing and products; milk products; processed fruit and vegetable products, breads, cakes, biscuits; sugar, confectionary; beer, wine, spirits; processed sea products, eg. fish, shellfish, seaweed

#### Textiles, Clothing and Footwear (08)

#### Wood (Prepared), Wood Products and Furniture (Except Sheet Metal) and Mattresses (Except Rubber) (09)

#### Paper, Paper Products, Printing and Publishing (10)

#### Chemicals, Petroleum and Coal Products Refined or Manufactured (11)

Adhesives; ammunition; cosmetics; fireworks; soaps; rubber; pesticides; paint; petrol

#### Non-Metallic Mineral Products, Manufactured (12)

Glass, clay and ceramic products; cement, concrete, plaster and stone products

#### Basic Metal Products, Manufactured (13)

Iron and steel sheets; rail fastenings; chains; steel castings; pipe fittings; refined and smeltered products; rolled, drawn and extruded metal products

**PURCHASING AND DISPOSALS Continued**

**Fabricated Metal Products (14)**

Hand tools; carports; fly screen doors; metal sheds; cans; sheet metal furniture; cutlery; springs; bolts

**Transport Equipment (15)**

Motor vehicles and parts (not tyres, see Code 20); trailers; caravans; aircraft; rockets; ships; railway stock; bicycles; wheelbarrows

**Photographic, Professional and Scientific Equipment (16)**

Photocopy and facsimile machines; cameras; aircraft instruments; telescopes; microscopes; surgical equipment; laboratory equipment

**Electrical Equipment and Hardware, Household Appliances (17)**

Computer software (off-the-shelf) (see Code 27); audio equipment; radio and television receivers; refrigerators and household appliances; water heaters; batteries; electric and telephone cable and wire; lighting equipment; solar panels and wind generators

**Computer, Office Equipment, and Electrical Equipment NEC (18)**

Computers and peripherals (purchase and lease); electronic office machines (see also Code 16); satellites; radio and television transmitting equipment; television cameras; picture tubes and studio equipment; navigational aids; semi-conductors; telephones and switch-boards; X-ray equipment; printed circuit boards

**Industrial Machinery and Equipment (19)**

Agricultural and industrial machinery; materials handling equipment; machine tools, saw blades, vernier calipers, jigs, dies; commercial heaters and coolers; outboard motors, mechanical typewriters

**Leather, Rubber, Plastic and Manufactured Good NEC (20)**

Tyres, tubes; abrasive papers; eye glasses; jewellery; brooms brushes, sports equipment; advertising signs; writing equipment; pianos; umbrellas

**SERVICES SECTOR**

**Electricity, Gas, Water, Sewerage and Drainage (21)**

Municipal charges for these services, not construction (see Code 22)

**Construction and Construction Services (22)**

New works, repairs and maintenance of public facilities including roads, dams, pylons, towers, housing, buildings and hospitals; not architectural, engineering or surveying consultancies (see Code 27)

**Automotive Services (23)**

Automotive repairs; panel beating; windscreen replacement

**Transport and Storage Services (24)**

Freight transport; courier services; furniture removal; bus services, taxis; ship, rail and air transport; air and boat charters; cable cars; pipeline operations; car parking operations; coal and wheat loaders; ship navigation services; container terminals; travel agencies; grain and cold storage

## **PURCHASING AND DISPOSALS Continued**

### **Communication Services (25)**

Facsimile, postal, telephone, telex, telegraph and teleprinter services; post office operations; satellite communication services, not construction (see Code 22) and not equipment (see Code 18)

### **Finance, Investment, Insurance and Related Services (26)**

Banking, credit unions, building societies; money market dealings; finance companies; investment trusts; share broking; superannuation; health funds; insurance produces and services

### **Consultancy, Property and Business Services NEC (27)**

Computer software (customised development)(see Code 17); real estate agents and services; auction services; architectural, engineering and surveying services including marine and radio survey; legal accounting; and electronic data processing services; market and business consultancy; typing, copying and mailing services; pest control; cleaning services

### **Plant Hire and Leasing NEC (28)**

All short-term hire and leasing of industrial equipment (except transport equipment (Code 24)) and computer hardware (Code 17), without operators and for less than 12 months; crane hire with operator.

### **Health, Education, Museum and Library Services (29)**

Hospitals and nursing homes; medical, dental, optical and veterinary services; ambulance services

### **Research, Scientific and Meteorology Services (30)**

Research in the agricultural biological, physical and social sciences; meteorological services

### **Community Services, Recreational, Personal and Other Services (31)**

Police; prisons; fire brigades; garbage disposal; film production; hotel and catering services

## CONTRACTS ARRANGED

Purchase Reference number	Description of Supplies	Value (\$A)	Period contract	Contractor (include postcode at end of address)	P & S
ACT Tourism Commission					
	2 x Commander System Lease	5946.50	10155-7	Multilease Ltd 1 Macquarie Pl Sydney 2000	25
	Visitors Survey	58000.00	10681-7	AGB Research Aust. 40 Miller Street Nth Sydney 2060	27
	Attitudinal Tracking Study	20800.00	10724-6	AGB Research Aust. 168 Walker Street Nth Sydney 2060	27
	Computer Consultation	53912.00	10743-0	Deloitte Ross Tohmatsu 10 Rudd Street Canberra 2601	27
11623-0	Canberra Posters	7169.00		Inprint Ltd 11 Mackay Gardens Turner 2601	10
10541-9	Canberra Posters	6972.00		Inprint Ltd 11 Mackay Gardens Turner 2601	10
10720-3	Fridge Magnets	11030.00		Adverco 93-97 Newton Road Wethill Park 2164	20
	Groups Co-Ordinator Consultant(syd.)	29999.97	10808-9	David Haley 8/17 Penkivill Street Bondi NSW 2026	27
11091-2	Canberra Excursion Planners 1991	5685.00		Panther Publishing & Printing 72-74 Gladstone street Fyshwick 2609	10
11455-0	Canberra Book Printing	39625.00		Inprint Ltd 11 Mackay Gardens Turner 2601	10
	Public Relations Consultant	35000.00	11299-3	Ms J Spencer 4 Howse Street Campbell 2601	27
	Groups CO-Ordinator Consultant (melb.)	29999.97	10810-+	Transam Tours 130 Vere Street AbbotsfordVIC 3067	27
11624-9	Production of Canberra Book	13304.00		Inprint Ltd 11 Mackay Gardens Turner 2601	10
DEPARTMENT OF URBAN SERVICES					
200614-+	Carpet	\$52,758.	N/A	UNITED CARPET MILLS PRESTON VIC 3072	8
200331-+	Carpet	\$30328.	71/10924U #B2	Godfrey Hirst SOUTH GEELONG VIC 3220	8



## CONTRACTS ARRANGED Continued

Purchase Reference Number	Description of Supplies	Value (\$A)	Period Contract	Contractor (include postcode at end of address)	P&S Code
200328-0	Carpet	\$16200.	N/A	United Carpet Mills PRESTON VIC 3072	8
200166-4	Carpet	\$64800.	N/A	United Carpet Mills PRESTON VIC 3072	8
200170-1	Carpet	\$31143.60	71/109240 -1	United Carpet Mills PRESTON VIC 3072	8
200328-0	Carpet	\$16200.	N/A	United Carpet Mills PRESTON VIC 3072	8
200331-+	Carpet	\$30238.	71/109240 #B2	Godfrey Hirst SOUTH GEELONG VIC 3220	8
200527-8	Zincalume	\$200527.	N/A	Stramit Industries QUEANBEYAN NSW 2620	13
200414-2	Flagpoles	\$ 2428.	N/A	Peelgrane Marine Pty Ltd CARINGRAH NSW 2229	14
200695-9	Lock furniture	8700.	N/A	Locktech Industries BROOKLYN VIC 3025	14
200361-9	Lock furniture	\$3964.96	N/A	Australian Lock Co. FAIRY MEADOW NSW	14
200404-8	Lock furniture	\$3650.	N/A	Locktech Industries DUNDAS NSW 2117	14
200171-+	Lock furniture	\$7730.	N/A	Locktech Industries DUNDAS NSW 2117	14
200944-7	Energy Saver Switch	\$71100.	N/A	BGM Electrical Industries PENDLE HILL NSW 2145	17
200667-6	Energy Saver Switch	\$56880.	N/A	BGM Electrical Industries PENDLE HILL NSW 2145	17
200774-0	Programmable Controller	\$6480.	N/A	Energy Conservation Systems NEUTRAL BAY NSW 2089	17
200691-6	Cellular Phone	\$8550.	N/A	Century 21 FYSHWICK ACT 2609	17
200169-9	Voice Coil Hard Disc	\$6718.	N/A	Computer Success Pty Ltd WESTON ACT 2611	18
200511-2	Vinyl Tiles	\$500,000.	C89/081	Canberra Floorcraft BELCONNEN ACT 2617	20
200415-2	Broadloom Carpet	\$54000.	N/A	United Carpet Mills PRESTON VIC 3072	20

## CONTRACTS ARRANGED Continued

Purchase Reference number	Description of Supplies	Value (\$A)	Period contract	Contractor (include postcode at end of address)	P & S
112140-2	Computer Systems Hardware	\$63769.91	PE40	Digital Equipment Corp. 7-11 Barry Drive TURNER ACT 2601	18
112154-1	Computer Network-CAD	\$18764.00	PE40	GEC Alstom 21 Torrens Street BRADDON ACT 2601	18
112155-+	Computer Network-CAD	\$19339.40	PE40	Co-Cam Computer Group 2nd Floor 19 Barry Drive TURNER ACT 2601	18

## PRIVATE NOTICES

AFTER the expiration of fourteen clear days from the publication hereof application will be made to the Supreme Court of the Australian Capital Territory for Letters of Administration with the Will dated 14th day of April 1988 annexed of the estate of WILLIAM JOHN O'BRIEN late of 31 Osburn Drive, Macgregor in the Australian Capital Territory, Retired, to be granted to the PUBLIC TRUSTEE FOR THE AUSTRALIAN CAPITAL TERRITORY, THE PUBLIC TRUSTEE IN AND FOR THE STATE OF NEW SOUTH WALES the Executor therein named having renounced probate thereof. All persons having claim against the estate must send particulars thereof to the Public Trustee, GPO Box 515, Canberra ACT 2601, within two months of the date of publication of this notice after which time the Public Trustee may distribute the assets of the estate having regard only to the claims of which he then has notice.

DATED this 17<sup>th</sup> day of April 1991.

D C Dunckley, Acting Public Trustee ACT.

PRIVATE NOTICES Continued

IN THE SUPREME COURT OF THE AUSTRALIAN CAPITAL TERRITORY PROBATE JURISDICTION  
 In the Will of STEPHEN JAMES WATSON late of 9 Grote Place, Kambah in the Australian Capital Territory, Public Servant, deceased. Probate of the last Will and Testament was granted by the Supreme Court of the Australian Capital Territory on the 8th April 1991. Pursuant to the Administration and Probate Act 1929 as amended, the Family Provision Act 1969 as amended, and the Trustee Act 1957 as amended BURNS PHILP TRUSTEE COMPANY (CANBERRA) LIMITED the Executor of the Will of the said STEPHEN JAMES WATSON who died on the 3rd March 1991 hereby gives notice that creditors and others having any claim against or to the estate of the said deceased are required to send particulars of their claims to Burns Philp Trustee Company (Canberra) Limited, Level 10, Canberra House, 40 Marcus Clarke Street, Canberra City ACT on or before the 5th day of July 1991 at the expiration of which time the said BURNS PHILP TRUSTEE COMPANY (CANBERRA) LIMITED will distribute the assets of the said deceased to the persons entitled having regard only to the claims of which it then has notice.

Dated this 24th day of April 1991.

GALLENS CROWLEY & CHAMBERLAIN  
 Solicitors for the Executor  
 9th Floor, Canberra House  
 40 Marcus Clarke Street  
 CANBERRA CITY ACT 2601

# **AUSTRALIAN CAPITAL TERRITORY TEACHING SERVICE**

## **PROVISIONAL PROMOTION**

The following promotion is made under Section 27 of the ACT Teaching Service Act and is provisional and subject to appeal.

The date of notification of the following promotion is the date appearing on the front cover of the Schools Bulletin No:451 of the 18 April 1991. This date is used to determine when the time for lodging an appeal commences to run.

### OFFICERS WHO MAY APPEAL

Only applicants for promotion to the advertised vacancy are eligible to appeal.

### GROUND OF APPEAL

The only ground of appeal is greater efficiency.

### ADVICE TO POTENTIAL APPELLANTS

Before lodging an appeal you should consider carefully the reasons for your non-selection and the reasons for the selection of the promotee. Unsuccessful applicants are encouraged to seek feedback about the selection decision. The basis for an appeal must be that you consider yourself to be more efficient than the promotee for the position concerned and, if you proceed with an appeal, you are expected to substantiate that claim in a written statement to the Promotion Appeal Board (PAB).

In deciding whether or not to lodge an appeal, you should consider the basis on which you will seek to establish your claims of greater efficiency compared with those of the promotee, as assessed against the selection criteria. Remember that it is a question of whether you are the best person for the job rather than one of your suitability for the job. Do not use the PAB system where you are concerned about aspects of the selection process rather than about the merits of the selection decision.

If you decide to appeal, you must follow the instructions about the relevant address, timing and form of appeal set out below under the headings 'Form of Appeal' and 'Where and When to Lodge Appeals':

### FORM OF APPEAL

A notice of appeal should be lodged by a letter detailing the following:

Date of Schools Bulletin

Name of promotee

School to which promotion made

Position number

# **AUSTRALIAN CAPITAL TERRITORY TEACHING SERVICE Continued**

The following particulars of the appellant should appear at the foot of the appeal:

Full name (block letters) .....  
 Postal address and telephone number .....  
 Current position number .....  
 School/Section .....  
 AGS number .....

## **WHERE TO LODGE APPEALS**

Appeals must be delivered by 4.51 pm on the 14th day after the date of this Bulletin so as to be received on or before the close of business. They are to be addressed to: Secretary, Ministry for Health, Education and the Arts, PO Box 1584, Tuggeranong ACT 2900, Attention: Executive Officer Appeal Board.

## **PARTIES' SUPPORTING STATEMENTS**

The Ministry requires parties to provide the PAB a statement in writing of their case in respect of the appeal within 7 days of instituting an appeal or receiving notice of an appeal.

If a party fails to provide a statement in the required time frame the PAB will take steps to ensure that that party is aware of his/her obligation to provide a statement. The PAB may grant an extension of time to provide the statement and will notify parties in writing that an extension has been granted.

Where a party fails to provide a statement after the PAB has taken steps to ensure that the party is aware of his/her obligations, or the party fails to comply with an extension of time to provide a statement, the PAB may proceed to determine the appeal.

## **ADVICE TO PROMOTEES and APPELLANTS**

As a party to the appeal you are entitled to access to:

- (i) the Ministry statement (which consists of selection panel report, Ministry statement if one has been prepared and the original applications)
- (ii) the written statements as submitted by other parties to the appeal.

The Ministry statement will be available for you to see in the Teaching Service Section, generally at least 7 days prior to the appeal hearing. If you wish to see the papers, it is up to you to seek access but the Teaching Service Section will advise you (and other parties) when and where the statement is available for perusal.

# **AUSTRALIAN CAPITAL TERRITORY TEACHING SERVICE Continued**

Personal statements of other parties are available for reading at the Teaching Service Section generally at least 7 days prior to any hearing. You should telephone the Teaching Service Section to make the necessary arrangements. The responsibility for seeking access to the statements of other parties rests with each party. Parties may take notes but may not retain or photocopy this material. As a general rule the PAB will not defer consideration of your case because you have not exercised your right to have access to the relevant documents.

## **CONTENT OF STATEMENTS**

It is important to note that the Promotion Appeals Board will only consider evidence that was available at the time of the original selection.

You should provide four copies of your statement which should contain the following:

- (a) at the top:
  - (i) full name
  - (ii) home address and phone number
  - (iii) work address and phone number
- (b) curriculum vitae;
- (c) a statement of claims to the position addressing the selection criteria;
- (d) any views you may have about the Selection Panel assessment and the Ministry statement;
- (e) reasons for your claim that you are more efficient than the other party/ies;
- (f) a summary of your claims, stating the main points which represent the strongest attributes for the position; and
- (g) the names and telephone numbers of persons who can speak about your work performance and your suitability for the job in question (but see the following paragraphs for further advice on this point).

## **REFEREES**

The PAB may conclude that it has sufficient information before it without needing to consult your referees or other persons, especially where adequate reports are already available in the selection papers.

You should speak with your nominated referees so that you are aware of the direction of their comments.

A PAB may approach persons other than nominated referees. Where new material that is adverse to one of the parties comes to the attention of the PAB, and that new adverse material appears to the Board to be relevant to the decision it has to make, the substance of that material will be made known to the party/ies concerned.

**AUSTRALIAN CAPITAL TERRITORY TEACHING SERVICE Continued**

**EFFICIENCY**

There is a provision in Section 28(2) of the Teaching Service Act that in forming an opinion as to the more or most efficient of the officers who apply for promotion or transfer, the Secretary must have regard to:

- (i) each officer's abilities, qualifications, experience, standard of work performance and personal qualities; and
- (ii) each officer's potential to develop in his/her career and to perform the duties of other positions at the same classification.

To the extent that the PAB considers these matters are relevant in the selection process, experience will not be confined to school administrative and teaching experience. However the PAB will only consider evidence that was available at the time of the original selection. Particular attention will be paid to preventing any disadvantage to designated groups.

**PAB PROCEDURES**

If the PAB decides that parties are to be interviewed you will be advised as early as possible of the date and place, usually through the Teaching Service Section. However, you should not rely on being granted an interview as the main opportunity to state your case. You should instead state your case as fully and as openly as you are able in your written statement.

As a general rule, the PAB will expect you to attend for any interview at the time it determines.

The Board determined its procedures according to the circumstances of the case before it, but will normally consider the following:

- (a) the Ministry statement which contains:
  - (i) selection panel report
  - (ii) Ministry statement if one has been prepared
  - (iii) the original applications;
- (b) the written statements of the parties;
- (c) the cases put to the Board by the parties at any oral hearing or under any alternative arrangements;
- (d) an assessment of the parties at any hearing before the Board; and
- (e) relevant views expressed by referees or other persons contacted.
- (f) any other written information with respect to a party requested by the PAB from the Ministry.

## AUSTRALIAN CAPITAL TERRITORY TEACHING SERVICE Continued

## PROVISIONAL PROMOTION (From 15 April 1991)

Name	Promoted From	Promoted To
David ELLIS	PN 2800, Teacher Level 2 Secondary, Woden/Weston Regional School Support Centre	PN 1683, Principal, Teacher Level 3 Secondary, Charnwood High School

The following promotions are confirmed.

NAME	PROMOTED FROM	PROMOTED TO
Joyclyn Porter	PN 5647, Teacher Level 1 Primary Hall Primary School	PN 3773, Principal Level 2 Primary Hall Primary School
Peter Collin	PN 3797, Teacher Level 2 Primary, Southern Cross Primary School	PN 1783, Principal Level 3 Primary, Macgregor Primary School
Phillip Jones	PN 1677, Principal Level 2 Primary, Holder Primary School	PN 1807, Principal Level 3 Primary, Weston Primary School
Ann Logan	PN 2046, Teacher Level 2 Secondary Telopea High School	PN 1805, Principal Level 3 Primary, Macquarie Primary School
Jan Walsh	PN 2268, Principal Level 2 Primary Narrabundah Primary School	PN 1806, Principal Level 3 Primary, Griffith/ Narrabundah Primary School
Ray Green	PN 2222, Teacher Level 2 Primary, Mt Neighbour Primary School	PN 1814, Principal Level 3 Primary, Theodore Primary School



**AUSTRALIAN CAPITAL TERRITORY TEACHING SERVICE Continued**

**ACT INSTITUTE OF TECHNICAL AND FURTHER EDUCATION  
AUSTRALIAN CAPITAL TERRITORY TEACHING SERVICE  
(TAFE COMPONENT)**

**NOTIFICATION OF VACANCY**

The ACT Institute of Technical and Further Education (ACT Institute of TAFE) is an equal opportunity employer with a smoke free working environment.

Permanent members of the Australian Capital Territory Teaching Service are invited to apply for the following position. This position is to be filled under the Joint Selection Committee (JSC) provisions of Division 4 (Section 31) to 34A) of the Teaching Service Act 1972. A JSC consists of a Chairperson appointed by the Minister and not fewer than 2 and not more than 3 persons agreed by the relevant staff authority and the relevant staff organisation.

Teacher Band 2 (TAFE), \$44277, Head of Department, Communications, School of General Studies, Position No 1037.

Duties: As directed by the Head of School, manage the operations of the Department in accordance with the educational and administrative philosophy of the School and the Institute. Carry out administrative tasks directly related to the efficient and effective operation of the Department, and participate in the corporate management of the school; motivate, direct, control and co-ordinate the activities of teaching and non-teaching staff of the Department; prepare estimates and monitor resource usage; liaise with other Institute staff as required; represent and promote the Department as required; approve curriculum development and educational resource development projects; organise approved trade/skill tests for the Institute and for external agencies; teach primarily within the Department up to the hours in the relevant industrial award; perform other educational and administrative tasks and other incidental duties as required by the Head of the School.

Qualifications: Degree or Diploma in Education or at least Equivalent Studies and experience relevant to the position essential. Three years experience in TAFE or similar environment highly desirable.

Contact Officer: Mr Derek Arkle (06) 2834549

Selection documentation may be obtained on (06) 2834554

Written applications should be concise and address the position profile (job description and selection criteria) and include the following information:

**AUSTRALIAN CAPITAL TERRITORY TEACHING SERVICE Continued**

- . Education qualifications, years, institutions and awards/subjects
- . Employment history showing years, employers and positions held
- . Names and contact addresses/telephone numbers of referees
- . Other information relevant to the application

Applications marked "Staff in confidence" should be forwarded to the address below by 15 May 1991.

The Recruitment Officer  
ACT Institute of TAFE  
GPO Box 826  
CANBERRA CITY ACT 2601

**TEMPORARY TRANSFER TO A POSITION WHICH ATTRACTS A HIGHER DUTIES ALLOWANCE**

**Where to lodge appeals**

Appeals must be lodged either by letter or telegram so as to be received on or before close of business on the 21st day after the date of this notification. They are to be addressed to the Director, ACT Institute of TAFE, GPO Box 826, Canberra City ACT 2601, Attention: Recruitment Officer.

**Ground for appeal**

The only ground for appeal is greater efficiency. Officers who are considering the possibility of an appeal and wish to determine normal public information such as academic qualifications held by a transferee, may do so by contacting the Recruitment Officer.

**Form of appeal**

There is no standard form of appeal, however the appeal, which should be typewritten, must show

Name of transferee  
Position to which transfer has been made  
Ground of appeal

The following particulars of the appellant should appear at the foot of the appeal:

Full name (block letters)  
Present position

**AUSTRALIAN CAPITAL TERRITORY TEACHING SERVICE *Continued***

An appeal is acknowledged.

The officer is invited to submit a supporting statement with the appeal. This statement must be in triplicate, and contain:

Full name

Educational qualifications in detail, including courses which have not resulted in formal qualifications.

Details of teaching experience, including levels of classes.

Summary of claims, which should be prepared with the detailed duty statement for the position to which a transfer has been made very much in mind.

If at all possible, supporting statements should be typewritten.

Name	Substantive position	Transferred to
Christopher Long	Teacher Band 1 (\$27012-38485) School of Electrical and Electronic Studies Fee for Service Unit Client Services Department Education Delivery Program (PN 1406)	Teacher Band 2 (\$44277) School of Electrical and Electronic Studies Fee for Service Unit Client Services Department Education Delivery Program (PN 1058)