

Australian Capital Territory

Gazette

No. 51, Wednesday 22 December 1993

Contents

General Information	1873
Government Notices	1894
Purchasing and Disposals Invitations to Tender,	1899
Quote or Register Interest	1902
 Contracts Arranged 	1904
Private Notices	1906
Australian Caspital Territory	
Teaching Service	1908



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Contract Homes - Extensions Renovations - House and Band Packages

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THE ACT GAZETTE WILL COMMENCE PRODUCTION ON 12 JANUARY 1994.

SPECIAL GAZETTES WILL BE PRODUCED AS REQUIRED.

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ISSUE OF ACT SPECIAL GAZETTES
The following issues of the ACT Special Gazettes have been published in 1993.

Gazette Number	Date	Title
S1	05 January	Approval of Members of the Australian Federal Police to
		carry out Breath Analyses
		– Motor Traffic (Alcohol and Drugs) Act 1977
S2	06 January	Determination No. 1 of 1993
		 Land (Planning and Environment) Act 1991
S3	11 January	Private Notice
2.4	20.1	- Real Property Act 1925
S4	13 January	Approval of Members of The Australian Federal Police to
		carry out Breath Analyses – Motor Traffic (Alcohol and Drugs) Act 1977
S5	13 January	Notice of Commencement
50	10 Juniuqiy	- Crown Proceedings Act 1992
56	15 January	Regulations No.s 1 & 2 of 1993
	10 baridary	- Fire Brigade (Administration) Regulations (Amendment)
		- Magistrates Court (Civil Jurisdiction) Regulations
		(Amendment)
S 7	19 January	Notice
	•	- Agents Act 1968
S8	27 January	Determination No. 2 of 1993
		– Health Services Act 1990
39	27 January	Determination No. 5 of 1993
210	00 1-	- Public Place Names Act 1989
310	29 January	Notification of Road Closure
		- Public Roads Act 1902
		Notice of Commencement
311	22 January	- Housing Assistance (Amendment) Act 1992 Declaration
/ · · ·	ZZ January	- Health Services Act 1990
12	22 January	Regulations No. 3 of 1993
)		- Land (Planning and Environment) Regulations
		(Amendment)
313	27 January	Determination No. 6 of 1993
	•	- Cemeteries Act 1933
314	01 February	Determination No. 8 of 1993
<u>-</u>		– Public Place Names Act 1989
315	05 Februray	Declaration of Public Road
	00 5	-Public Roads Act 1902
816	02 February	Private Notice
17	00 Fabrure	- Real Property Act 1925
317	08 February	Notice
318	15 February	- Variations to TheTerritory Plan
,10	13 Febluary	Notice - Draft Variation to The Territory Plan
		Exemption No. 001 of 1993
		- Noise Control Act 1988
319	19 February	Subordinate Law No. 4 of 1993
		- Supreme Court Rules (Amendment)

Gazette Number	Date	Title
S20	20 February	Regulation No 5 of 1993 – Land (Planning and Environment) Regulations
\$21	22 February	(Amendment) Determination No. 12 of 1993 – Public Place Names Act 1989 Notice
S22	25 February	 Draft Variation to The Territory Plan Passage of Laws by Legislative Assembly Drugs of Dependence (Amendment) Act 1993
S23	01 March	Passage of Laws by Legislative Assembly - Crimes (Amendment) Act 1993 - Drugs of Dependence (Amendment) (No. 2) Act 1993 - Evidence (Amendment) Act 1993 - Health Act 1993
	-	 Health (Consequential Provisions) Act 1993 Land (Planning and Environment) (Amendment) Act 1993 Magistrates Court (Amendment) Act 1993 Maintenance (Amendment) Act 1993 Payroll Tax (Amendment) Act 1993 Poisons (Amendment) Act 1993 Poisons and Drugs (Amendment) Act 1993 Statute Law Revision (Miscellaneous Provisions) Act 1993
S24	24 February	 Unit Titles (Amendment) Act 1993 Notice of Commencement
S25	26 February	 Mutual Recognition Act 1992 Notice of Intention to Close a Public Road Public Roads Act 1902
S26	09 March	Passage of Laws by Legislative Assembly – Business Franchise (Liquor) Act 1993 – Business Franchise (Liquor) (Consequential Amendments) Act 1993
S27	01 March	 Business Franchise ("X" Videos) Amendment Act 1993 Stamp Duties and Taxes (Amendment) Act 1993 Worker's Compensation (Amendment) Act 1993 Determination No. 13 of 1993
S28	03 March	– Animal Welfare Act 1992 Determination No.'s 14 – 17 of 1993
S29	02 March	- Public Place Names Act 1989 Notice
S30	02 March	- Variations to The Territory Plan Notice
S31	02 March	 Variations to The Territory Plan Regulations No. 7, 8 & 9 of 1993 Public Health (Meat) Regulations (Amendment) Public Health (Dairy) Regulations (Amendment) Public Health (Sale of Food and Drugs) Regulations (Amendment)

Gazette Number	Date	Title
S32	05 March	Notice of Commencement of Provisions
		 Magistrates Court (Amendment) Act 1993
		Determination No. 18 of 1993
		– Magistrates Court Act 1930
S33	03 March	Notice
		 Variations to The Territory Plan
		Notice of Commencement
		 Drugs of Dependence (Amendment) Act 1993
S34	03 Mach	Notice
		- Ambulance Service Levy Act 1990
5	04 March	Regulations No. 6 of 1993
		 Crown Proceedings Regulations
S36	09 March	Delegation
		- Administration Act 1989
		Determination No.'s 19 & 20 of 1993
		– Public Place Names Act 1989
S37	12 March	Appointment
		– Air Pollution Act 1984
		Notice of Commencement
		 Land (Planning and Environment)
		(Amendment) Act (No.2) 1992
		Formation of Redistribution Committee
		- Electrol Act 1992
		Declaration of Exempt Wholesale Licences
		- Business Franchise (Liquor) Act 1993
		Determination No. 22 of 1993
		- Taxation (Administration) Act 1987
		Determination No. 23 of 1993
		– Business Franchise (Liquor) Act 1993
		Determination No. 24 of 1993
		– Taxation (Administration) Act 1987
5 38	12 March	Regulation No. 10 of 1993
		- Self-Government (Transitional Provisions) Regulations
		(Amendment)
S39	18 March	Determination No. 25 of 1993
		- Magistrates Court Act 1930
S40	19 March	Approval
0.0	17 111011	- Casino Control Act 1988
S41	19 March	Redistribution Committee for the
0-11	17 WGIGH	Australian Capital Territory
		- ACT Redistribution 1993
S42	23 March	Determination No. 26 of 1993
U-14	20 MIGICIT	- Liquor Act 1975
S43	23 March	Treasurer's Quarterly Financial Statement
J-40	25 MUCH	- (For the period 1 October to 31 December)
S44	24 March	Determination No. 21 of 1993
J 44	24 March	- Prostitution Act 1992
CAE	04 March	
S45	24 March	Regulation No. 12 of 1993
		 Animal Welfare Regulations

Gazette Number	Date	Title
S46	02 April	Passage of Laws by Legislative Assembly
S47	05 April	 Adoption Act 1993 Passage of Laws by Legislative Assembly Medical Practitioners Registration (Amendment) 1993
S48	29 March	 Motor Traffic (Alcohol and Drugs) (Amendment) 1993 Notification of Road Closure Public Road Act 1902 Report of Public Meetings (Held on 4 February 1993, 8 February 1993 and
S49	29 March	3 March 1993) Subordinate Law No. 11 of 1993
S50	30 March	- Supreme Court Rules (Amendment) Regulation No. 13 of 1993 - Supreme Court (Feet) Regulations (Amendment)
\$51	30 March	- Supreme Court (Fees) Regulations (Amendment) Determination No. 27 of 1993 - Administrative Appeals Tribunal Act 1989 Determination No. 28 of 1993 - Magistrates Court Act 1930 Determination No. 29 of 1993 - Magistrates Court (Civil Jurisdiction) Act 1982 Determination No. 30 of 1993
S52	30 March	- Small Claims Act 1974 Determination Nos 31, 32, 33 of 1993
S53	31 March	- Betting (Totalizator Administration) Act 1964 Regulation No. 14 of 1993 - Drugs of Dependence Regulations Regulations No. 15 of 1993 - Poisons and Drugs Regulations Notice of Commencement - Drugs of Dependence (Amendment) Act 1993 Notice of Commencement
S54	31 March	 Poisons and Drugs (Amendment) Act 1993 Determination No. 34 of 1993 Gas Act 1992 Exemption
S55	02 April	 Pollution Control Authority Regulation No. 16 of 1993 Buildings (Design and Siting) Regulations
S56	02 April	(Amendment) Notifice of Intention to Close a Public Road
S57	08 April	- Public Roads Act 1902 Passage of Laws by Legislative Assembly Adaption (Consequential Amandments) Act 1903
S58	06 April	 Adoption (Consequential Amendments) Act 1993 Notice of Commencement Medical Practitioners Registration (Amendment) Act 1993
359	08 April	Notification of Intention to Close Road
S60	08 April	 Public Roads Act 1902 Regulation No. 17 of 1993 Finance Regualtions (Amendment)

Gazette Number	Date	Title
S61	15 April	Approval of Members Of The Federal Police
		To Carry Out Breath Analyses
		 Motor Traffic (Alcohol And Drugs) Act 1977
S62	16 April	Declaration
		- Worker's Compensation Act 1951
S63	19 April	Notice
		 Draft Variation to the Territory Plan
S64	21 April	Exemption
		- Pollution Control Authority
S65	23 April	Declaration of a Public Road
		- Public Roads Act 1902
5 06	22 April	Notification of Direction By Minister
		 Land (Planning And Environment) Act 1991
S67	27 April	Authority
0.40		- Government Solicitor Act 1989
S68	27 April	Approval Of Members Of The Australian Federal Police
		To Carry Out Breath Analyses
		- Motor Traffic (Alcohol And Drugs) Act 1977
S69	27 April	Pollution Control Authority
		- Exemption Section 16(2) of The Noise Control Act 1988
S70	28 April	Regulation No. 18 of 1993
		 Canberra Sewerage and Water Supply Regulations
		(Amendment)
S71	28 April	Determination No. 37 of 1993
070	00 4 - 11	- Building and Service Act 1924
S72	30 April	Determination No. 38 of 1993
070	20. 6 11	- Unit Title Act 1970
S73	30 April	Appointment
C7.4	02 May	– Health Professions Boards (Procedures) Act 1981
S74	03 May	Notice
75	OE 14	- Draft Variation To The Territory Plan
375	05 May	Regulation No.19 of 1993
C74	07 84	- Prostitution Regulations
S76	07 May	Determination No. 39 of 1993
		- Electricity And Water Act 1988
		Determination Of Charge No. 1 of 1993
		Determination Of Charge No. 2 of 1993
		Determination Of Charge No. 3 of 1993
		Determination Of Charge No. 4 of 1993
		Determination Of Charge No. 5 of 1993
		Determination Of Charge No. 6 of 1993
		Determination Of Charge No. 7 of 1993
		Determination Of Charge No. 8 of 1993
		Determination No. 40 of 1993
977	07 Mars	- Public Place Names Act 1989
S77	07 May	Subordinate Law No. 20 of 1993
C70	10 May	- Supreme Court Rules (Amendment)
S78	10 May	Notice Proff Variation To The Tarritory Plan
		 Draft Variation To The Territory Plan

Gazette Number	Date	Title
S79	11 May	Determination No. 41 of 1993
000	10 4 4	- Taxation (Administration) Act 1987
S80	12 May	Notification Of Road Closure
S81	13 May	- Public Roads Act 1902
301	13 May	Treasurer's Quarterly Financial Statement
S82	14 May	 - (For The Period 1 January to 31 March 1993) Proposed Distribution Of Electoral Boundaries
002	14 Widy	- ACT Legislative Assembly
S83	21 May	Passage of Law By Legislative Assembly
000	21 14104	- Boxing Control Act of 1993
		- Discrimination (Amendment) Act of 1993
		- Publications (Amendment) Control Act of 1993
		- Film Classification (Amendment) Act of 1993
		- Liquor (Amendment) Act of 1993
S84	14 May	Regulation No. 21 of 1993
'		- Supreme Court (Fees) Regulations (Amendment)
S85	17 May	Notification of Road Closure
		- Public Roads Act 1902
S86	17 May	Appoinment
	,	- Health Professions Boards (Procedures) Act 1981
S87	19 May	Determination No. 42 of 1993
	- ,	- Gas Act 1992
S88	20 May	Declaration Of Public Road
	,	– Public Roads Act 1902
S89	01 June	Passage Of Law By Legislative Assembly
		- Dog Control (Amendment) Act 1993
		- Building (Design and Siting) (Amendment) Act 1993
		 Land (Planning and Environmnet) (Consequential
		Provision) (Amendment) Act 1993
		– Radiation (Amendment) Act 1993
S 9 0	31 May	Determination No. 44 Of 1993
		- Animal Welfare Act 1992
691	31 May	Determination No. 45 of 1993
		- Animal Welfare Act 1992
592	31 May	Determination Nos. 46 - 49 of 1993
		– Public Place Names Act 1989
593	01 June	Revocation And Appointmnet Of Nominal Defendent
		- Motor Traffic Act 1936
94	27 June	Notice Of Commencements
		- Film Classification (Amendment) Act 1993
		- Publications Control (Amendment) Act 1993
95	28 May	Notification of Road Closure
0.0	07.14	- Public Roads Act 1902
96	27 May	Subordinate Law No. 22 of 1993
^7	01 1	- Supreme Court Rules (Amendment)
97	01 June	Appointment
00	01 1	- Radiation Act 1983
98	01 June	Approval
		– Weapon Act 1991

Gazette Number	Date	Title
S99	02 June	Declaration of Public Road – Public Roads Act 1902
S100	07 June	Exemption No. 51 of 1993 - Building Act 1972
\$101	04 June	Appointment - Health Professionals Board (Procedures) Act 1981
\$102	07 June	Approval of Screening Devices - Motor Traffic (Alcohol and Drugs) Act 1977
9 3	07 June	Notice of Commencement
\$104	08 June	 Liquor (Amendment) Act 1993 Provisional Promotions Fire Brigade (Administration) Act 1974
S105	10 June	Subordinate Law No. 23 of 1993 – Supreme Court Rules (Amendment)
S106	11 June	Regulation No. 24 of 1993 – Electoral Regulations
S107	15 June	Determination No. 53 of 1993 - Agents Act 1968
S108	16 June	Determination No. 54 of 1993 - Land (Planning And Environment) Act 1991
\$109	15 June	Draft Territory Plan - Land (Planning And Environment) Act 1991
\$110	17 June	Approval - Noise Control Act 1988
S111	29 June	Passage of Law By Legislative Assembly – Betting (Totalizator Administration) (Amendment) Act 1993 – Supply 1993 - 1994 Act 1993
		 Commissioner for the Environment Act 1993 Ombudsman (Amendment) Act 1993
		 Fair Trading (Fuel Prices) Act 1993 Long Service Leave (Building And Construction Industry) (Amendment) Act 1993 Notice of commencement Betting (Totalizator Administration) (Amendment)
S112	17 June	Act 1993 Notice of Commencement
S113	18 June	- Boxing Control Act 1993 Draft Variation to the Territory Plan
S114	25 June	 Extension of Time For Comment Passage Of Law By Legislative Assembly Casino Control (Amendment) Act 1993
\$115	18 June	 Rates And Land Tax (Amendment) Act 1993 Variation to the Territory Plan Land (Planning And Environment) Act 1991
S116	21 June	Notification of Road Closure - Public Roads Act 1902

Gazette Number	Date	Title
S117	24 June	Instrument of Approval
S118	28 June	 Occupational Health And Safety Act 1989 Determination No. 56 of 1993
		- Nature Conservation Act 1980
		Determination No. 57 of 1993 - Stock Act 1991
		Determination No. 58 of 1993
		- Water Pollution Act 1984
		Determination No. 59 of 1993
		- Ozone Protection Act 1991
		Determination No. 60 of 1993
		- Pounds Act 1928
		Determination No. 61 of 1993
0110	20.1	- Rabbit Destruction Act 1919
S119	30 June	Determination No. 63 of 1993
		- Real Property Act 1925
		Determination No. 64 of 1993
		 Registration of Births, Deaths and Marriages Act 1963 Determination No. 65 of 1993
		- Associations Incorporation Act 1991
		Determination No. 66 of 1993
		- Business Names Act 1963
		Determination No. 67 of 1993
		– Instruments Act 1993
		Determination No. 68 of 1993
		– Registration of Deeds Act 1957
		Determination No. 69 of 1993
		- Adoption of Children Act 1965
		Determination No. 70 of 1993 – Trade Measurement Administration Act 1991
		Determination No. 71 of 1993
		- Credit Act 1985
		Determination No. 72 of 1993
		- Sale of Motor Vehicles Act 1977
		Determination No. 73 of 1993
		- Credit Act 1985
		Determination No. 74 of 1993
		- Weapon Act 1991
		Determination No. 75 of 1993
		- Adoption Act 1993
		Determination No. 76 of 1993
S120	25 June	 Liquor Act 1975 Notice of Commencement
0	20 30110	- Building (Design And Siting) (Amendment) Act 1993
		Appointment
		- Mental Health Act 1983
3121	30 June	Manual
		 ACT Freedom of Information Act 1989
3122	30 June	Determination No. 77 of 1993
		- Cemeteries Act 1993

Gazette Number	Date	Title
S123	30 June	Determination No. 78 of 1993 - Motor Ominbus Services Act 1955
S124	30 June	Determination No. 79 of 1993
3124	00 00110	- Land (Planning And Environment) Act 1991
		Determination No. 80 of 1993
		- Unit Titles Act 1970
		Determination No. 81 of 1993
		- Building (Design And Siting) Act 1964
\$125	30 June	Determination No. 82 of 1993
4 5	00 00	- Health Act 1993
<u>\$</u> 126	30 June	Notification of Road Closure
	C C C C C C C C C C C C C C C C C C C	- Public Roads Act 1902
		- Real Property Act 1925
S127	01 July	Determination No. 83 of 1993
	- · · · ,	– Hawkers Act 1936
		Determination No. 84 of 1993
		– Dangerous Goods Act 1984
		Determination No. 85 of 1993
		– Roads And Public Places Act 1937
		Determination No. 86 of 1993
		- Clinical Waste Act 1990
		Determination No. 87 of 1993
		- Building Act 1972
		Determination No. 88 of 1993
		- Building Act 1972
		Determination No. 89 of 1993
		– Architects Act 1959
		Determination No. 90 of 1993
		 Plumbers Drainers And Gasfitters Board Act 1982
		Determination No. 91 of 1993
		 Motor Vehicles (Dimension And Mass) Act 1990
		Determination No. 92 of 1993
		– Roads And Public Places Act 1937
		Determination No. 93 of 1993
		- Motor Traffic Act 1936
		Determination No. 94 of 1993
		- Motor Traffic Act 1936
		Determination No. 95 of 1993
		- Motor Traffic Act 1936
		Determination No. 96 of 1993
C100	01 1.4.	- Motor Traffic Act 1936
S128	01 July	Regulation No. 25 of 1993 - Motor Vehicle (Third Party Insurance)
0100	20 1	Regulation (Amendment)
\$129	30 June	Notice of Commencement
6120	01 6.4.	- Commissioner For The Environment Act 1993
\$130	01 July	Notice of Commencement of Provision
		 Supreme Court (Fees) Regulations (Amendment) Subordinate Law No. 13 of 1993

Gazette Number	Date	Title .
\$131	01 July	Determination No. 62 of 1993
	,	- Machinery Act 1949
		Determination No. 97 of 1993
		- Scaffolding And Lifts Act 1957
S132	01 July	Determination No. 98 of 1993
	•	- Taxation (Administration) Act 1987
		Determination No. 99 of 1993
		- Lotteries Act 1964
		Determination No. 100 of 1993
		– Bookmakers Act 1985
S133	01 July	Notice of commencement
	,	 Betting (Totalizator Administration) (Amendmen
		Act 1993
S134	02 July	Determination No. 101 of 1993
	,	- Gas Act 1992
		Determination No. 102 of 1993
		– Buildings (Design and Siting) Act 1964
3135	02 July	Appointment
		- Betting (Totalizator Administration) Act 1964
S136	05 July	Approval
		- Casino Control Act 1988
\$137	05 July	Appointment
		- Land (Planning and Environment) Act 1991
5138	07 July	Appointment of Gas Authority
	-: - /	- Gas Act 1992
3139	08 July	Appointments
	,	- Mental Health Act 1983
3140	12 July	Declaration
	,	- Sale of Motor Vehicle Act 1977
		Grant Determination
		- Art and Special Events Grant Program
3141	09 July	Regulations No. 26 of 1993
	o. o,	- Boxing Control Regulations
3142	13 July	Determination of an Eligible Firm
		- Publications Control Act 1989
143	13 July	Declaration
	,	- Milk Authority Act 1971
3144	14 July	Declaration
	,	- Milk Authority Act 1971
3145	16 july	Determination No. 106 of 1993
. ,0		- Rates and Land Tax Act 1926
146	19 July	Cancellation
1-10	170019	- Associations Incorporation Act 1991
147	19 July	Draft Variation to The Territory Plan
, -, ,	. , cary	- Land (Planning and Environment) Act 1991
148	19 July	Declaration of a Public Road
170	17 July	- Public Roads Act 1902
149	21 July	Regulations No. 27 of 1993
147	ZIJUIY	
		 Public Health (Infectious and Notifiable Diseases)
		Regulations (Amendment)

Gazette Number	Date	Title
\$150	23 July	Declaration of Exempt Wholesale Licence
		– Business Franchise (Liquor) Act 1993
S151	26 July	Notice of Commencement
		 Long Service Leave (Building and Construction
		Industry) (Amendment) Act 1993
S152	28 July	Regulation No. 29 of 1993
		 Land (Planning and Environment) Regulations
		(Amendment)
S153	29 July	Supreme Court Rules (Amendment)
0154	00 1 1	- Subordinate Law No. 28 of 1993
S154	28 July	Private Notice
		- Real Property Act 1925
		Declaration
0155	00 64	- Credit Act 1985
S155	30 July	Supreme Court Rules (Amendment)
0157	00 ()	- Subordinate Law No. 30 of 1993
S156	30 July	Regulation No. 31 of 1993
0157	00 A	- Adoption Regulations
S157	03 August	Notice of Commencement
C1E0	OK Allerint	- Unit Titles (Amendment) Act 1933
S158	06 August	Notice
		- Draft Variation to the Territory Plan
		Notification of Intention to Close Road
S159	OK August	- Public Roads Act 1902
3109	06 August	Appointment
S160	10 Assessed	- Adoption Act 1993
3100	10 August	Notice
		- <i>Agents Act 1968</i> Notification of Decisions
		- Radiation Act 1983
S161	11 August	Draft Variation to the Territory Plan
3101	11 Augusi	- Land (Planning and Environment) Act 1991
\$162	12 August	Determination No. 108 of 1993
3102	12 Augusi	- Poisons and Drugs Act 1978
S163	1.7 August	Notice of Approval of Radar Speed Measuring Devices
3.00	17 August	- Motor Traffic Act 1936 (As Amended)
		Notice of Approval of Qualified Electrical Testers
		- Motor Traffic Act 1936 (As Amended)
S164	18 August	The Treasurer's Quarterly Financial Statement
3104	To Adgust	- The Australian Capital Territory Audit Act 1989
S165	27 August	Passage of Law By Legislative Assembly
0100	27 / 109031	- Interpretation (Amendment) Act 1993
		- Law Reform (Miscellaneous) (Provisions)(Amendment)
		Act 1993
		- Interpretation (Amendment) (No. 2) Act 1993
		- Acts Revision (Position of the Crown) Act 1993
		- Drugs of Dependence (Amendment) (No. 3) Act 1993
		- Landlord and Tenant (Amendment) Act 1993
		- Motor Traffic (Amendment) Act 1993
		- Magistrates Court (Amendment) (No. 2) Act 1993
		- Traffic (Amendment) Act 1993
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Gazette Number	Date	Title
\$165	27 August	 Motor Traffic (Alcohol and Drugs) (Amendment) (No. 2) Act 1993 Fire Brigade (Administration) (Amendment) Act 1993 Trustee Companies (Amendment) Act 1993 Food (Amendment) Act 1993
S166	20 August	 Gaming Machine (Amendment) Act 1993 Taxation (Administration) (Amendment) Act 1993 Draft Variation to the Territory Plan
0.00	20 / (4945)	- Land (Planning and Environment) Act 1991
S167	23 August	Notice
S168	24 August	 Draft Variation to the Territory Plan Regulation No. 32 of 1993 Boxing Control Regulations
S169	25 August	Declaration of a Public Road
S170	26 August	- Public Roads Act 1902 Declaration of a Public Road Public Roads Act 100
S171	31 August	 Public Roads Act 190 Passage of Law by Legislative Assembly
S172	06 September	 Ozone Protection (Amendment) Act 1993 Passage of Law by Legislative Assembly Motor Traffic (Amendment) (No. 2) Act 1993 Motor Traffic (Alcohol & Drugs) (Amendment) (No. 3) Act 1993 Supreme Court (Amendment) Act 1993 Jurisdiction of Courts (Cross-Vesting) Act 1993 Animal Diseases Act 1993 Evidence (Amendment) (No. 2) Act 1993 Register - General Act 1993 Register - General (Consequential Provisions) Act 1993
		 Administrative Decisions (Judicial Review) (Amendment) Act 1993 Birth (Equity of Status) (Amendment) Act 1993
3173	27 August	Notice – Variation to the Territory Plan
3174	30 August	Determination No. 111 of 1993 - Medical Practitioners Act 1930 Determination No. 112 of 1993 - Nurses Act 1988 Determination No. 113 of 1993 - Optometrists Act 1956 Determination No. 114 of 1993 - Dental Technicians and Dental Prosthetists Registration Act 1988 Determination No. 115 of 1993 - Veterinary Surgeons Registration Act 1965 Determination No. 116 of 1993 - Pharmacy Act 1931

GOVERNMENT NOTICES Continued

RADIATION ACT 1983

Section 73

Conditions

NOTIFICATION OF DECISIONS

Pursuant to Section 73 of the Australian Capital Territory Radiation Act 1983, the Radiation Council hereby gives notice of the particulars of the following decisions of Council, made on 8 December 1993.

REGISTRATION OF IRRADIATING APPARATUS (paragraph 73(1)(d))

wrr :Dr Nick Gondzioulis

De ription :Bennett Chiropractic x-ray machine model HFQ300SE with Eureka Model RAD8 tube S/Nos BHF20720, AO53067 125kVp, 150mA

Location :Woden Chiropractic

Unit 2, Gadal Chambers 48 Corinna Street, Woden Diagnostic Radiography

Owner :Dr Barry John Gaudry

Description : Trophy dental x-ray machine model

94300 with type 708 tube

S/Nos 94300, EO20098 70kVp, 8mA

Location :Suite 2

George Turner House 11 McKay Gardens Turner ACT 2601

Conditions : Diagnostic dental examinations

GRANTING OF LICENCE (paragraph 73(1)(b))

Licensee: Barry John Gaudry

Aress: Suite 2

George Turner House 11 McKay Gardens Turner ACT 2601

Authorized Activities: Own or have in possession, use, cause or permit to

use irradiating apparatus

Conditions: Diagnostic dental radiography

Licensee: Dr P G Vickers
Address: 2/5 McKay Gardens
Professional Centre
McKay Gardens
Turner ACT 2601

Authorized Activities: Purchase, own or have in possession, use,

cause or permit to use irradiating apparatus

Conditions: Diagnostic dental radiography

GOVERNMENT NOTICES Continued

<u>APPROVAL FOR ALTERATION OR MODIFICATION OF REGISTERED</u> <u>IRRADIATING APPARATUS (paragraph 73(1)(e))</u>

Owner : Hayes and Nichols Dental Surgery Description : Diagnostic x-ray unit -- (OPG)

Philips , D-086 90kVp, 15mA

Serial number 747

Location : Kippax Health Centre

Holt ACT 2615

Conditions : Diagnostic radiography

Owner :CSIRO Division of Entomology

Description :Gamma Ray Cell Irradiator Model 1000

Atomic Energy Canada Source No. 1265

Cs-137, 2.15 Curies (26/7/84)

Location :CSIRO Division of Entomology

Clunies Ross Street

Acton

Conditions : Research irradiation

The Radiation Council hereby gives notice that subject to the provisions of the Administrative Appeals Tribunal Act 1975, a person whose interests are adversely affected by a decision of the Radiation Council is entitled to apply to the Administrative Appeals Tribunal for a review of the decision.

Dated this 8th day of December 1993.

(1) Bioch

R D BROCK

Chair

Radiation Council

Gazette Number	Date	Title
S205	01 October	Determination No. 135 of 1993
		- Housing Assistance Act 1987
		Determination No. 136 of 1993
		– Housing Assistance Act 1987
		Determination No. 137 of 1993
		– Housing Assistance Act 1987
		Determination No. 138 of 1993
		- Housing Assistance Act 1987
		Determination No. 140 of 1993
		- Housing Assistance Act 1987
		Determination No. 141 of 1993
		- Housing Assistance Act 1987
		Determination No. 142 of 1993
		- Housing Assistance Act 1987
\$206	28 September	Determination No. 139 of 1993
		- Animal Welfare Act 1992
S207	29 September	Notice of Commencement
		~ Registrar-General Act 1993
S208	30 September	Notice of Commencement
		 Registrar-General (Consequential Provisions) Act 1993
S209	11 October	Determination No. 142 of 1993
		 Land (Planning and Environment) Act 1991
S210	11 October	Notice of Approval of Variation to the Territory Plan
		 Land (Planning and Environmnet) Act 1991
S211	15 October	Exemption Notice
		- Noise Control Act 1988
S212	18 October	Notice
		 Draft Variation to the Territory Plan
S213	15 October	Variation to Territory Plan
		 Land (Planning and Environment) Act 1991
214	18 October	Regulation No. 38 of 1993
		Medical Practitioners (Advertising) Regulations
		(Amendment)
	•	Regulation No. 39 of 1993
		 Landlord and Tenant Regulations (Amendment)
S215	18 October	Passage of Laws by Legislative Assembly
		 Dog Control (Amendment) (No.2) Act of 1993
		- Crimes (Amendment) (No.2) Act of 1993
S216	25 October	Notice
		 Draft Variation to the Territory Plan
S217	20 October	Exemption No. 144
		- Tobacco Act 1927
S218	02 November	Passage of Law by Legislative Assembly
		– Land (Planning and Environment)
		(Amendment) Act (No. 2) 1993
		- Instruments (Amendment) Act 1993
		- Land (Planning and Environment)
		(Amendment) Act (No. 3) 1993
		Carrier of the Area Street

Gazette Number	Date	Title
S218	02 November	Passage of Law by Legislative Assembly
		- Land (Planning and Environment) (Consequential
S219	22 October	Provisions) (Amendment) Act 1993 Regulation No. 40 of 1993
0217	22 OCIODEI	- Boxing Control Regulations (Amendment)
S220	25 October	Approval
	20 00.000.	- Casino Control Act 1988
S221	26 October	Determination No. 145
		– Land (Pianning and Environment Act 1991
		Determination No. 146
		- Poisons and Drugs Act 1978
S222	26 October	Notification of Road Closure
		- Public Roads Act 1902
5223	01 November	Passage of Law by Legislative Assembly
		- Business Franchise (Tobacco & Petroleum Products)
		(Amendment) Act 1993
5224	Ol November	 Stamp Duties and Taxes (Amendment) Act (No. 2) 1993 Determination No. 147
0424	01 November	- Taxation (Administration) Act 1987
		Determination No. 148
		- Taxation (Administration) Act 1987
		Determination No. 149
		- Taxation (Administration) Act 1987
225	01 November	Regulation No. 41 of 1993
		- Gaming Machine Regulations (Amendment)
		Notice of Commencement
		- Gaming machine (Amendment) Act 1993
226	02 November	Declaration of Public Road
		– Public Roads Act 1902
227	05 November	Notice of Intention to Close a Public Road
		– Public Roads Act 1902
		Notice of Intention to Close a Public Road
000	00 N = - 1 =	- Public Roads Act 1902
228	08 November	Regulation No. 42 of 1993
229	OO November	- Litter Regulations
ZZY	09 November	Declaration of a Public Road – Public Roads Act 1902
		Notification of a Road Closure
		- Public Roads Act 1902
		Declaration of a Public Road
		- Public Roads Act 1902
230	12 November	Notice of Commencement
		- Crimes (Amendment) Act (No. 2) 1993
231	15 November	Treasurer's Quarterly Financial Statement
		- Audit Act 1989

93	
Siting) Regulation (Amendment) erritory Plan	
 Land (Planning and Environment) Act 1991 Regulation No. 44 of 1993 	
mendment)	
of 1993	
93	
Regulations (Amendment) of 1993	
Act 1989	
2	
Road 2	
of 1993	
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nvironment) Act 1991	
slative Assembly	
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nt) Act 1993	
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slative Assembly	
ment) (No. 3) 1993	
ealth Warnings) (Amendment)	
of 1993	
s Act 1977	
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93	
nvironment) Regulations (Amendmen	
nent	
nvironment) Act (No. 2) 1991	
Register	
nvironment) Act 1991	
o of 1993	
(Amendment)	
erritory Plan	
nvironment) Act 1991	

Gazette Number	Date	Title
\$252	07 December	Determination No. 154 of 1993 - Land (Planning and Environment) Act 1991 Determination No. 155 of 1993 - Land (Planning and Environment) Act 1991 Determination No. 156 of 1993 - Land (Planning and Environment) Act 1991 Determination No. 157 of 1993 - Land (Planning and Environment) Act 1991 Determination No. 158 of 1993 - Land (Planning and Environment) Act 1991 Determination No. 159 of 1993 - Land (Planning and Environment) Act 1991 Determination No. 160 of 1993 - Land (Planning and Environment) Act 1991 Determination No. 161 of 1993
S253	08 Decmeber	 Land (Planning and Environment) Act 1991 Consumer Product Safety Order
S254	08 December	- Consumer Affairs Act 1973 Private Notice - Certificate of Title
S255	08 December	- Real Property Ac t 1925 Determination No. 162 of 1993 - Animal Welfare Act 1992 Determination No. 163 of 1993 - Animal Welfare Act 1992 Determination No. 164 of 1993 - Animal Welfare Act 1992 Determination No. 165 of 1993 - Animal Welfare Act 1992 Determination No. 166 of 1993 - Animal Welfare Act 1992 Determination No. 167 of 1993 - Animal Welfare Act 1992 Determination No. 168 of 1993 - Animal Welfare Act 1992 Determination No. 168 of 1993 - Animal Welfare Act 1992 Notice of Commencement
S256	10 December	- Animal Diseases Act 1993 Regulation No. 48 of 1993 - Motor Traffic Regulations (Amendment) Notice of Commencement
S257	10 December	 Motor Traffic (Amendment) Act (No. 3) 1993 Declaration of a Public Road Public Roads Act 1902 Notification of Road Closure Public Roads Act 1902

Gazette Number	Date	Title
\$258	17 December	Passage of Law by Legislative Assembly - Chiropractors and Osteopaths (Amendment) Act 1993 - Optometrists (Amendment) Act 1993 - Pharmacy (Amendment) Act 1993 - Real Property (Amendment) Act 1993 - Real Property (Consequential Provisions) Act 1993 - Supreme Court (Amendment) (No. 2) Act 1993 - Air Pollution (Amendment) Act 1993
S259	13 December	Notification of Intention to Close Road - Public Roads Act 1902
260	13 December	Exemption Notice - Noise Control Act 1988
\$261	13 December	Determination No. 169 of 1993 - Motor Traffic Act 1936
S262	15 December	Regulation No. 49 of 1993 - Supreme Court (Fees) Regulations (Amendment)
S263	15 December	Determination No. 170 of 1993 - Public Place Names Act 1989 Determination No. 171 of 1993 - Public Place Names Act 1989
	V	Determination No. 172 of 1993 – Public Place Names Act 1989 Determination No. 173 of 1993 – Public Place Names Act 1989
S264	15 December	Unclaimed Trust Moneys held by Licensed Agents - Agents Act 1968
S265	15 December	Notice Weapons Act 1991
S266	15 December	Determination No. 174 of 1993 - Land (Planning and Environment) Act 1991 Determination No. 175 of 1993 - Land (Planning and Environment) Act 1991

GOVERNMENT NOTICES

OCCUPATIONAL HEALTH AND SAFETY ACT 1989. DECLARATION

Under Section 39(2) of the *ACT Occupational Health and Safety Act 1989*, I declare that, on application by ABB EPT Construction PTY LTD, Section 39 of the *Act* applies to the construction site at Block 1, Section 63, ACTON, CANBERRA.

Date: 3 December, 1993

C. Vevers Registrar ACT Occupational Health and Safety Office

C. Very

Ph: 2497908

GOVERNMENT NOTICES Continued

ACT HEALTH

NURSES BOARD OF THE AUSTRALIAN CAPITAL TERRITORY

ELECTION FOR NURSES BOARD OF THE ACT UNDER THE HEALTH PROFESSIONS BOARDS (ELECTIONS) ACT 1980

DECLARATION OF SUCCESSFUL CANDIDATE IN ACCORDANCE WITH

SECTION 12(1)(a)

I, ROGER RANKIN, being the officer for the time being occupying an office, the occupant of which has been appointed by the Electoral Commissioner to be the Returning Officer for the purposes of an election of four (4) Members of the Nurses Board of the ACT, declare the following registered practitioner to be duly elected unopposed:-

Brett John GRIFFITHS 78 Fullerton Crescent RICHARDSON ACT 2905

ROGER RANKIN

Returning Officer

Australian Electoral Commission

CANBERRA

GOVERNMENT NOTICES Continued

ACT HEALTH

OPTOMETRISTS BOARD OF THE AUSTRALIAN CAPITAL TERRITORY

ELECTION FOR THE OPTOMETRISTS BOARD OF THE ACT UNDER THE HEALTH PROFESSIONS BOARDS (ELECTIONS) ACT 1980

DECLARATION OF SUCCESSFUL CANDIDATE IN ACCORDANCE WITH SECTION 25.(1)(a)

I, ROGER RANKIN, being the officer for the time being occupying an office, the occupant of which has been appointed by the Electoral Commissioner to be the Returning Officer for the purposes of an election of one (1) Member of the Optometrists Board of the ACT, declare the following registered practitioner named as having been nominated as a candidate to be duly elected:-

Leon John EVANS 35-37 London Circuit CANBERRA CITY ACT 2601

Dated 8 December 1993

ROGER RANKIN

Returning Officer Australian Electoral Commission CANBERRA

WBERRA Ph: 2497908

Gazette Number	Date	Title
S174	30 August	Determination No. 117 of 1993
		- Dental Registration Act 1931
		Determination No. 118 of 1993
C17E	20. A	- Chiropractors Registration Act 1983
S175	30 August	Regulation No. 33 of 1993 – Physiotherapist Registration Regulations (Amendment)
S176	31 August	Appointments
	o v v lag ao.	- Mental Health Act 1983
_		Determination No. 119 of 1993
		– Public Place Names Act 1989
51/7	01 September	Regulation No. 34 of 1993
		- Motor Traffic Regulations (Amendment)
		Notice of Commencement
		 Motor Traffic (Alcohol and Drugs) (Amendment) Act (No. 2) 1993
		Notice of Commencement
		- Traffic (Amendment) Act 1993
		Notice of Commencement
		- Motor Traffic (Amendment) Act 1993
S178	07 September	Supreme Court Rules (Amendment)
		– Subordinate Law No. 35 of 1993
S179	03 September	Exemption Notice
C100	02 0	- Noise Control Act 1988
S180	03 September	Approval Motor Traffic (Alachal and Drugs) Act 1077
S181	06 September	 Motor Traffic (Alcohol and Drugs) Act 1977 Appointment
0101	oo oopiomber	- Health Act 1977
S182	06 September	Electorates for the Legislative Assembly
	,	- Electoral Act 1992
83	08 September	Notice
		 Long Service Leave (Building and Construction
010.		Industry) Act 1981
S184	08 September	Notice of Intention to Close a Public Road
S185	09 September	 Public Roads Act 1902 Determination No. 120 of 1993
3100	09 September	– Motor Vehicles (Dimensions and Mass) Act 1990
S186	09 September	Revocation of Appointment of Mental Health Officers
		– Mental Health Act 1983
S187	14 September	Variation to the Territory Plan
		- Land (Planning and Environment) Act 1991
S188	14 September	Determination No. 122 of 1993
		 Business Franchise (Tobacco and Petroleum)
		Products) Act 1984
		Determination No. 123 of 1993
		- Taxation (Administration) Act 1987 Determination No. 124 of 1993
		Determination No. 124 of 1993 – Taxation (Administration) Act 1987
		Determination No. 125 of 1993
		- Rates and Land Rent (Relief) Act 1970

Gazette Number	Date	Tifle	
S188	14 September	Determination No. 126 of 1993	
\$189	15 September	 Rates and Land Tax Act 1926 Exemption Notice Noise Control Act 1988 	
S190	15 September	Notice of Commencement - Drugs of Dependence (Amendment) Act No. 3 1993	
S191	15 September	Appointment - Coroners Act 1956	
S192	16 September	Exemption Notice - Noise Control Act 1988	
S193	17 September	Regulation No. 36 of 1993 - Boxing Control Regulations (Amendment)	
S194	17 September	Determination No. 127 of 1993	
\$195	27 September	 Radiation Act 1983 Passage of Law by Legislative Assembly Appropriation (ACT Forests Trusts Account) Act 1993 Boxing Control (Amendment) Act 1993 Dentists Registration (Amendment) Act 1993 Litter (Amendment) Act 1993 	
S196	21 September	- Prisoners (Interstate Transfer) Act 1993 Notification of Road Closure	
S197	23 September	 - Public Roads Act 1902 Determination No. 128 of 1993 - Public Place Names Act 1989 Determination No. 129 of 1993 - Public Place Names Act 1989 	
S198	23 September	Declaration No. 130 of 1993 - Credit Act 1985	
S199	23 September	Determination No. 131 of 1993 - Health Act 1993	
S200	24 September	Determination No. 132 of 1993	
\$201	27 September	 Land (Planning and Environment) Act 1991 Regulation No. 37 of 1993 Motor Traffic Regulations (Amendment) Notice of Commencement Motor Traffic (Amendment) Act 1993 Notice of Commencement Motor Traffic (Amendment) Act (No. 2) 1993 Notice of Commencement Motor Traffic (Alcohol and Drugs) 	
S202	24 September	Amendment Act (No. 3) 1993 Determination No. 133 of 1993	
S203	27 September	 Motor Traffic Act 1936 Notice of Commencement 	
S204	28 September	 Landlord and Tenant (Amendment) Act 1993 Determination No. 134 of 1993 Dog Control Act 1975 	

PURCHASING AND DISPOSALS

Categories used in this Gazette

Set out below are the categories used in this publication. Examples of goods and services in each category are given to guide users of the gazette.

PRIMARY SECTOR

Agricultural Produce, Un-processed (01)

Animals, fruits, vegetables, cereal grains

Services to Agriculture (02)

Sheep shearing, aerial spraying, plant quarantine; wool classing

Sestry and Logging Products, Un-Processed and Forestry Services (03)

Logging, tree-felling, timber railway sleepers; afforestation

Fishing and Hunting or Trapping Produce, Un-Processed (04)

Mining Produce (05)

Metallic minerals; coal, oil, gas; sand, gravel, stone

Services to Mining (06)

Prospecting, exploration and drilling for oil, gas and minerals.

MANUFACTURING SECTOR

Food Beverages and Tobacco, Manufactured (07)

Meat processing and products; milk products; processed fruit and vegetable products, breads, cakes, biscuits; sugar, confectionary; beer, wine, spirits; processed sea products, e.g. fish, shellfish, seaweed

xtiles. Clothing and Footwear (08)

Wood (Prepared), Wood Products and Furniture (Except Sheet Metal) and Mattresses (Except Rubber) (09)

Paper, Paper Products, Printing and Publishing (10)

Chemicals, Petroleum and Coal Products Refined or manufactured (11)

Adhesives; ammunition; cosmetics, fireworks; soaps; rubber; pesticides; paint; petrol

Non-Metallic Mineral Products, Manufactured (12)

Glass, clay and ceramic products; cement, concrete, plaster and stone products

Basic Metal Products, Manufactured (13)

Iron and steel sheets; rail fastening; chains; steel castings; pipe fittings; refined and smeltered products; rolled, drawn and extruded metal products

PURCHASING AND DISPOSALS Continued

Fabricated Metal Products (14)

Hand tools; carports; fly screen doors; metal sheds; cans; sheet metal furniture; cutlery; springs; bolts

Transport Equipment (15)

Motor vehicles and parts (not tyres, see Code 20); trailers; caravans; aircraft; rockets; ships; railway stock; bicycles; wheelbarrows

Photographic, Professional and Scientific Equipment (16)

Photocopy and facsimile machines; cameras; aircraft instruments; telescopes; microscopes; surgical equipment; laboratory equipment

Electrical Equipment and Hardware, Household Appliances (17)

Computer software (off-the-shelf) (see Code 27); audio equipment; radio and television receivers, refrigerators and house-hold appliances; water heaters; batteries; electric and telephone cable and wire; lighting equipment; solar panels and wind generators

Computer, Office Equipment and Electrical Equipment NEC (18)

Computers and peripherals (purchase and lease); electronic office machines (see also Code 16); satellites; radio and television transmitting equipment; television cameras; picture tubes and studio equipment; navigational aids; semi-conductors; telephones and switch-boards; X-ray equipment; printed circuit boards

Industrial Machinery and Equipment (19)

Agricultural and industrial machinery; material handling equipment; machine tools, saw blades, verner calipers, jigs, dies; commercial heaters and coolers; outboard motors, mechanical typewriters

Leather, Rubber, Plastic and Manufactured Good NEC (20)

Tyres, tubes; abrasive papers; eye glasses; jewellery; brooms brushes; sports equipment; advertising signs; writing equipment; pianos; umbrellas

SERVICES SECTOR

Electricity, Gas, Water, Sewerage and Drainage (21)

Municipal charges for these services, not construction (see Code 22)

Construction and Construction Services (22)

New works, repairs and maintenance of public facilities including roads, dams, pylons, towers, housing, buildings and hospitals; not architectural, engineering or surveying consultancies (see Code 27)

Automotive Services (23)

Automotive repairs; panel beating; windscreen replacement

Transport and Storage Services (24)

Freight transport; courier services; furniture removal; bus services; taxis; ship, rail and air transport; air and boat charters; cable cars; pipeline operations; car parking operations; coal and wheat loaders; ship navigation services; container terminals; travel agencies; grain and cold storage

PURCHASING AND DISPOSALS Continued

Communication Services (25)

Facsimile, postal, telephone, telex, telegraph and teleprinter services; post office operations; satellite communication services, not construction (see Code 22) and not equipment (see Code 18)

Finance, Investment, Insurance and Related Services (26)

Banking, credit unions, building societies; money market dealings; finance companies; investment trusts; share broking; superannuation; health funds; insurance produces and services

Consultancy, Property and Business Services NEC (27)

Computer software (customised development) (see Code 17); real estate agents and services; auction services; architectural, engineering and surveying services including marine and radio services; legal accounting; and electronic data processing services; market and business sultancy; typing, copying and mailing services; pest control; cleaning services

Plant Hire and Leasing NEC (28)

All short-term hire and leasing of industrial equipment (except transport equipment (Code 24)) and computer hardware (Code 17), without operators and for less than 12 months; crane hire with operator

Health, Education, Museum and Library Services (29)

Hospitals and nursing homes; medical, dental, optical and veterinary services; ambulance services

Research, Scientific and Meteorology Service (30)

Research in the agricultural biological, physical and social sciences; meteorological services

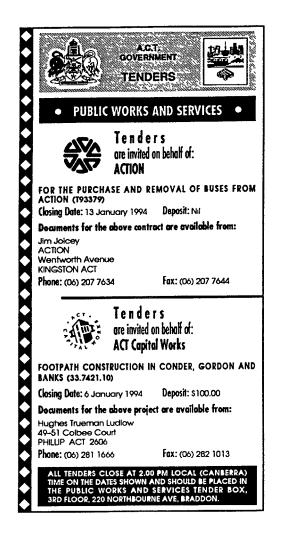
Community Services, Recreational, Personal and Other Services (31)

Police; prisons; fire brigades; garbage disposal; film production; hotel and catering services

Audit Contracts (32)

dits contracted to the private sector

INVITATIONS TO TENDER, QUOTE OR REGISTER INTEREST



FIRST FOR OFFICE FURNITURE





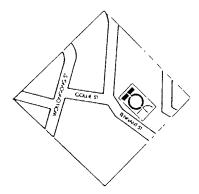
AUSTRALIA DISTRA



- Boardroom, executive and ergonomic office furniture
- Sensibly priced
- Low maintenance
- · Melamine or timber finishes
- Desks/chairs/credenzas/cocktail cabinets/filing cabinets/ computer furniture

IOF AUSTRALIA (A.C.T.) PTY. LTD. t/a I.O.F./Instant Office Furniture 13-17 Tennant Street Fyshwick ACT 2609

TELEPHONE: 280 4332 FACSIMILE: 280 4691



All Furniture and Chairs are manufactured in our Fyshwick (Tennant Street) factory

CONTRACTS ARRANGED

Purchase Reference number	Magistrates Court Description of Supplies	Value (SA)	Регюа Соптост	ot ocater) Contractor	261
000729-6	Computer Equipment	7569.00		Trilogy Business Systems Barton	18
	-				

Contracts Arranged cont...

Purchase Department of Urban Services Description of Supplies	Value (\$A)	Period Confract	Contractor (Indude postcode ar end of address)	P & S Code
Photocopier Purchase Order no 800695-+	\$8800	No	Xerox PO Box 1154 Fyshwick ACT 2609	

PRIVATE NOTICES

NOTICE TO CLAIMANTS

In the Will dated 12 February 1986 of <u>LESLIE DAVID DAFF</u> late of 52 Sheaffe Street, Holder in the Australian Capital Territory, Pensioner, who died on the 27 September 1993. An <u>ELECTION TO ADMINISTER</u> to administer the estate of the abovenamed was filed by the Public Trustee for the Australian Capital Territory on the 7th December 1993. All persons having claims against the estate must send particulars thereof to the Public Trustee, Box 515, Canberra ACT 2601 within two months of publication of this notice. After that time the Public Trustee may distribute the estate assets having regard only to the claims of which he has notice.

D C Dunckley Acting Public Trustee ACT.

Private Notices cont...

IN THE SUPREME COURT
OF THE AUSTRALIAN CAPITAL TERRITORY
PROBATE JURISDICTION

Re: Will of Alan Meredith Ponsford late of 37 Chewings Street, Scullin in the Australian Capital Territory, Public Servant deceased.

Probate granted by the Supreme Court of the Australian Capital Territory on 13th December, 1993.

PURSUANT to the Administration and Probate Act 1929 PERPETUAL TRUSTEE COMPANY (CANBERRA) LIMITED the Executor of the Will of the said ALAN MEREDITH PONSFORD deceased who died on 12th day of July, 1993 HEREBY GIVES NOTICE that creditors and others having any claim against or to the estate of the said deceased are required to send particulars of their claims to the said Executor at 10 Rudd Street, Canberra City in the said Territory on or before the 25th day of February, 1994 at the expiration of which time the said Executor will distribute the assets having regard only to the claims of which he then has notice.

DATED the 22nd day of December, 1993.

Crossin Barker Gosling, Solicitors, 6th Floor, Canberra House, 40 Marcus Clarke Street, CANBERRA CITY, A.C.T., 2601.

PROMOTION UNDER DIVISION 4 OF THE TEACHING SERVICE ACT 1972

The following promotion is notified in the Canberra Institute of Technology component of the ACT Teaching Service under the provisions of Division 4 of the Teaching Service Act 1972. The vacancy was notified in Gazette No.42 dated 20 October 1993. In accordance with the provisions of Section 31 of the Teaching Service Act 1972 the promotion is not subject to appeal. The promotion is effective from 22 December 1993.

Name	From	То
Ross H Skinns	Teacher Band 1	Teacher Band 2
	\$39866	\$51249
	School of Engineering	School of Engineering
	Metal Fabrication	Metal Fabrication
	Department	Department
-	PN 51454	PN 51027

STAFF NOTICES

PROVISIONAL PROMOTION

The following promotions are made under Section 27 of the Teaching Service Act (1972) and are provisional and subject to appeal

The date of notification of the following promotion is the date appearing on the front cover of the ACT Gazette in which the notification appears The date in this case is expected to be 22 December 1993. This is the date from which the appeal commences to run

PROVISIONAL PROMOTIONS

reffective date to be established)

NAME FROM TO

John Dunn PN 4114, Level 3 PN 1690, Level 4 Principal 4 Caroline Chisholm High School

Alfred Deakin High School

OFFICERS WHO MAY APPEAL

Only officers who were applicants for promotion to the above positions are eligible to appeal against the provisional promotee Provisional promotees may lodge a protective appeal in relation to positions for which they applied, other than the one to which they have been provisionally promoted

GROUND OF APPEAL

The only ground of appeal is greater efficiency

ADVICE TO POTENTIAL APPELLANTS

Before lodging an appeal you should consider carefully the reasons for your non-selection and the reasons for the selection of the promotee Unsuccessful applicants are encouraged to seek feedback about the selection decision. The basis for an appeal must be that you consider yourself to be more efficient than the promotee for the position concerned and, if you proceed with an appeal, you are expected to substantiate that claim in a written statement to the Promotions Appeal Board (PAB)

In deciding whether or not to lodge an appeal, you should consider the basis on which you will seek to establish your claims of greater efficiency compared with those of the promotee, as assessed against the selection criteria Remember that it is a question of whether you are the **best person** for the job rather than one of your **suitability** for the job It is the role of the PAB to determine the most efficient officer for the position

If you decide to appeal, you must follow the instructions about the relevant address, timing and form of appeal set out below under the headings 'Form of Appeal' and 'Where and When to Lodge Appeals'

FORM OF APPEAL

A notice of appeal should be lodged by a letter detailing the following:

Date of ACT Gazette Name of promotee School to which promotion made Position number

The following particulars of the appellant should appear at the foot of the appeal.

Full name (block letters)
Postal address and telephone number
Current position number
School/Section
AGS number

WHERE TO LODGE APPEALS

Appeals must be delivered to be received by no later than 4.51 pm on the 14th day after the date of gazettal (expected to be 5 January 1994) They are to be delivered to Lyn Woolridge Executive Officer, Promotions Appeal Board, 2nd Floor, Manning Clark House, Tuggeranong

PARTIES' SUPPORTING STATEMENTS

The Department requires parties to provide the PAB with a statement in writing of their case in respect of the appeal usually within 7 days (expected to be 12 January 1994) of instituting an appeal or receiving notice of an appeal

If a party fails to provide a statement in the required time frame the PAB will take steps to ensure that party is aware of his/her obligation to provide a statement. The PAB may grant an extension of time to provide the statement and will notify parties in writing that an extension has been granted.

Where a party fails to provide a statement after the PAB has taken steps to ensure that the party is aware of his/her obligations, or the party fails to comply with an extension of time to provide a statement, the PAB may proceed to determine the appeal

In preparing this statement you should take careful note of the following points

- (i) You should not rely on being granted an interview to present your case, or necessarily being given any further opportunity to present your case to the PAB, either orally or in writing, irrespective of whether your appeal is active or protective
- (ii) You should therefore state your case as fully and completely as you are able, with the information you currently have at your disposal.
- (iii) Although you will subsequently have access to the statements of other parties to the appeal, and the Departmental statement, this information will not be available to you prior to the completion of your written statement and you should therefore include comments about your efficiency relative to that of the other parties to the appeal, in so far as you are able at this stage, and any views you may have in relation to comments made about you in the selection panel's report

ADVICE TO PROMOTEES and APPELLANTS

As a party to the appeal you are entitled to access to

- (i) the Department's Report (which consists of the selection panel report, the Departmental statement if one has been prepared, and the original applications)
- (ii) the written statements as submitted by other parties to the appeal

The Department's Report will be available for you to see in the Teaching Service Section, generally at least 7 days prior to the appeal hearing If you wish to see the papers, it is up to you to seek access but the Teaching Service Section will advise you (and other parties) when and where the Report is available for perusal

Personal statements of other parties are available for reading at the Teaching Service Section generally at least 7 days prior to any hearing You should telephone the Teaching Service Section to make the necessary arrangements. The responsibility for seeking access to the statements of other parties rests with each party. Parties may take notes but may not retain or photocopy this material. As a general rule the PAB will not defer consideration of your case because you have not exercised your right to have access to the relevant documents.

CONTENT OF STATEMENTS

It is important to note that the Promotions Appeal Board will consider relevant experience and qualifications gained since the original selection

You should provide four copies of your statement which should contain the following

- (a) at the top
 - (i) full name
 - (ii) home address and phone number
 - (iii) work address and phone number
- (b) curriculum vitae,
- (c) a statement of claims to the position addressing the selection criteria,
- (d) any views you may have about the Selection Panel assessment
- (e) reasons for your claim that you are more efficient than the other party/ies,
- (f) a summary of your claims, stating the main points which represent the strongest attributes for the position, and
- (g) the names and telephone numbers of persons who can speak about your work performance and your suitability for the job in question (but see the following paragraphs for further advice on this point)

REFEREES

The PAB may conclude that it has sufficient information before it without needing to consult your referees or other persons, especially where adequate reports are already available in the selection papers

You should speak with your nominated referees so that you are aware of the direction of their comments

A PAB may approach persons other than nominated referees Where new material that is adverse to one of the parties comes to the attention of the PAB, and that new adverse material appears to the Board to be relevant to the decision it has to make, the substance of that material will be made known to the party/ies concerned

EFFICIENCY

There is a provision in Section 28(2) of the Teaching Service Act that in forming an opinion as to the more or most efficient of the officers who apply for promotion or transfer, the Secretary must have regard to

- (i) each officer's abilities, qualifications, experience, standard of work performance and personal qualities; and
- (ii) each officer's potential to develop in his/her career and to perform the duties of other positions at the same classification

To the extent that the PAB considers these matters are relevant in the selection process, experience will not be confined to school administrative and teaching experience

PAB PROCEDURES

If the PAB decides that parties are to be interviewed you will be advised as early as possible of the date and place, usually through the Teaching Service Section. However, you should not rely on being granted an interview as the main opportunity to state your case. You should instead state your case as fully and as openly as you are able in your written statement

As a general rule, the PAB will expect you to attend for any interview at the time it determines

The Board determines its procedures according to the circumstances of the case before it, but will normally consider the following

- (a) the Department's Report which contains
 - (i) selection panel report
 - (ii) Departmental statement if one has been prepared
 - (iii) the original applications.
- (b) the written statements of the parties,
- (c) the cases put to the Board by the parties at any oral hearing or under any alternative arrangements;
- (d) an assessment of the parties at any hearing before the Board;
- (e) relevant views expressed by referees or other persons contacted, and
- (f) any other written information with respect to a party requested by the PAB from the Department.