



Australian Capital Territory

# Gazette

No. 15, Wednesday 20 April 1994

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# GENERAL INFORMATION

## ISSUES OF THE ACT GOVERNMENT GAZETTE

An *ACT Gazette* will be published on Wednesday each week (if required). Notices included in the Gazette are Government Business, Periodic, Purchasing and Disposal, and Australian Capital Territory Teaching Service (Australian Public Service notices for the ACT Public Service staff will continue to appear in the *Commonwealth of Australia Gazette*).

Issues are sold at \$2.25 each.

An *ACT Gazette* (Special) will be published when required.

Index issues of the ACT Gazette are published yearly.

**NOTICES FOR PUBLICATION** and related correspondence should be addressed to:

ACT Gazette Officer  
Publications and Public Communication  
PO Box 158  
CANBERRA ACT 2601

Phone: (06) 20 50484

or lodged with the ACT Gazette Office, Publications and Public Communication, Plaza Level, Allara House, Building 3, 50 Allara Street Canberra City. Notices are accepted for publication in the next available issue, unless otherwise specified.

Except where a standard form is used, all notices for publication must have a covering instruction setting out requirements. A typewritten original is to be provided. Copy is to be confined to one side of the paper and sheets are to be of uniform size (A4). Contracts Arranged notices are to be issued on the forms provided for this purpose. All other copy is to be confined within the margins of: 20mm from the top and bottom and 25mm from left and right hand sides of the page. Copy is to be numbered consecutively and fastened securely together. Dates, proper names and signatures are to be shown clearly.

Copy will be returned unpublished if not submitted in accordance with these requirements.

**(Note: Fax copies will not be accepted).**

**CLOSING TIME.** Notices for publication should be lodged with the ACT Gazette Office, Publications and Public Communication, Plaza Level Allara House, Building 3 50 Allara Street Canberra City, unless otherwise specified, by 4.30 p.m., Wednesday in the week prior to publication.

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- (a) minimum charge up to 125 words \$66.00
- (b) each 25 words (or part thereof) thereafter \$14.00

Remittances must be forwarded with a copy of the notice for publication. Notices received without payment will be returned unpublished.

## GENERAL INFORMATION Continued

**ALL REMITTANCES**, in respect of private notices, should be made payable to the ACT Gazette Office.

**SUBSCRIPTIONS** are payable in advance and are accepted for a maximum period of one year. All subscriptions are on a firm basis and refunds for cancellations will not be given.

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**AVAILABILITY.** The *ACT Gazette* is available by subscription from:

ACT Gazette Office,  
PO Box 158  
CANBERRA CITY ACT 2601

**(Cheques should be made out to ACT Gazette Office)**

or over the counter at the:

Civic Shopfront  
Ground Level  
Saratou Building  
East Row  
CANBERRA ACT

Belconnen Shopfront  
Ground Level  
Swanson Plaza  
Swanson Court  
BELCONNEN ACT

Tuggeranong Shopfront  
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Reed Street  
TUGGERANONG ACT

Phone: (06) 20 75128

Phone: (06) 20 76900

Phone: (06) 20 76067

Copies may be purchased at the ACT Shopfronts or by mail from the ACT Gazette Office (address given above).

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**Products and services advertised in this publication are not necessarily endorsed by the ACT Government.**

**GENERAL INFORMATION Continued****ISSUE OF ACT SPECIAL GAZETTES**

The following issues of the *ACT Special Gazettes* have been published in 1994.

Gazette Number	Date	Title
S1	04 January	Private Notices
S2	05 January	Declaration of Public Road - <i>Public Roads Act 1902</i> Intention to Close a Public Road - <i>Public Roads Act 1902</i>
S3	05 January	Regulation No. 54 of 1993 - Buildings (Design and Siting) Regulation (Amendment)
S4	06 January	Appointment - <i>Mental Health Act 1983</i> Appointment - <i>Mental Health Act 1983</i> Appointment - <i>Mental Health Act 1983</i>
S5	13 January	Notice - <i>Milk Authority Act 1971</i>
S6	14 January	Determination No. 179 of 1993 - <i>Motor Omnibus Services Act 1955</i>
S7	17 January	Notification of Road Closure - <i>Public Roads Act 1902</i>
S8	18 January	Declaration of a Public Road - <i>Public Roads Act 1902</i>
S9	19 January	Determination No. 1 of 1994 - <i>Housing Assistance Act 1987</i>
S10	20 January	Determination No. 2 of 1994 - <i>Motor Omnibus Services Act 1955</i>
S11	21 January	Determination No. 3 of 1994 - <i>Public Health Act 1928</i>
S12	21 January	Determination No. 4 of 1994 - <i>Public Place Names Act 1989</i>
S13	24 January	Determination No. 5 of 1994 - <i>Animal Disease Act 1993</i> Determination No. 6 of 1994 - <i>Animal Disease Act 1993</i> Determination No. 7 of 1994 - <i>Animal Disease Act 1993</i> Determination No. 8 of 1994 - <i>Animal Disease Act 1993</i>
S14	24 January	Determination No. 9 of 1994 - <i>Public Place Names Act 1989</i>
S15	01 February	Regulation No. 1 of 1994 - Magistrates Court (Civil Jurisdiction) Regulations (Amendment)
S16	25 January	Notification of Intention to Close a Public Road - <i>Public Roads Act 1902</i>

**GENERAL INFORMATION Continued****ISSUE OF ACT SPECIAL GAZETTES**

The following issues of the *ACT Special Gazettes* have been published in 1994.

<b>Gazette Number</b>	<b>Date</b>	<b>Title</b>
S17	28 January	Variation to the Territory Plan – <i>Land (Planning and Environment) Act 1991</i>
S18	28 January	Notification of Road Closure – <i>Public Roads Act 1902</i>
S19	31 January	Notification of Intention to Close Road – <i>Public Roads Act 1902</i>
S20	4 February	Notice of Commencement – <i>Motor Traffic (Amendment) Act (No. 3) 1993</i>
S21	14 February	Draft Variation to the Territory Plan – <i>Land (Planning and Environment) Act 1991</i>
S22	16 February	Approval of Members of the Australian Federal Police to carry out Breath Analyses – <i>Motor Traffic (Alcohol and Drugs) Act 1977</i>
S23	17 February	Notification of Road Closure – <i>Public Roads Act 1902</i>
S24	21 February	Preliminary Assessment - Gordon/Condor Playing Fields
S25	22 February	Determination No. 10 of 1994 – <i>Food Act 1992</i>
S26	22 February	Cancellation – <i>Associations and Incorporations Act 1991</i>
S27	23 February	Determination No. 11 of 1994 – <i>Public Place Names Act 1989</i>
S28	23 February	Determination No. 12 of 1994 – <i>Freedom of Information Act 1989</i>
S29	24 February	Exemption Notice – <i>Noise Control Act 1988</i>
S30	28 February	Regulation No. 2 of 1994 – Supreme Court Rules (Amendment)
S31	28 February	Regulation No. 3 of 1994 – Casino Control Regulations (Amendment)
S32	25 February	Draft Variation to the Territory Plan – <i>Land (Planning and Environment) Act 1991</i>
S33	25 February	Instrument of Appointment – <i>Drugs of Dependence Act 1989</i>
S34	25 February	Approval – <i>Casino Control Act 1988</i>
S35	04 March	Passage of Law by the Legislative Assembly – <i>Discrimination (Amendment) Act 1994</i> – <i>Noise Control (Amendment) Act 1994</i>
S36	25 February	Notice – <i>Land (Planning and Environment) Act 1991</i>
S37	01 March	Draft Variation to the Territory Plan – <i>Land (Planning and Environment) Act 1991</i>
S38	28 February	Regulation No. 4 of 1994 – Food Regulations

**GENERAL INFORMATION Continued****ISSUE OF ACT SPECIAL GAZETTES**

The following issues of the *ACT Special Gazettes* have been published in 1994.

<b>Gazette Number</b>	<b>Date</b>	<b>Title</b>
S39	01 March	Determination No. 13 of 1994 - <i>Ambulance Service Levy Act 1990</i>
S40	01 March	Application of Act - <i>Trading Hours Act 1962</i>
S41	02 March	Treasurer's Quarterly Financial Statement - <i>Audit Act 1989</i>
S42	02 March	No. 14 of 1994 - <i>Tobacco Act 1927</i>
S43	03 March	Lists of Chiropractors, Pharmacists, Optometrists, Dental Technicians, Dental Prosthetists, Physiotherapists and Veterinary Surgeons - <i>Chiropractors and Osteopaths Act 1983</i> - <i>Pharmacy Act 1931</i> - <i>Optometrists Act 1936</i> - <i>Dental Technicians and Dental Prosthetists Registration Act 1988</i> - <i>Physiotherapists Registration Act 1977</i> - <i>Veterinary Surgeons Registration Act 1965</i>
S44	14 March	Passage of Law by the Legislative Assembly - <i>Supreme Court (Amendment) Act 1994</i> - <i>Magistrates Court (Amendment) Act 1994</i> - <i>Magistrates Court (Civil Jurisdiction) (Amendment) Act 1994</i> - <i>Small Claims (Amendment) Act 1994</i> - <i>Coroners (Amendment) Act 1994</i> - <i>Administrative Appeals (Amendment) Act 1994</i> - <i>Judicial Commissions Act 1994</i> - <i>Judicial Commissions (Consequential Amendments) Act 1994</i> - <i>Discrimination (Amendment) Act (No. 2) 1994</i>
S45	04 March	Notification of Intention to Close Road - <i>Public Roads Act 1902</i>
S46	10 March	Regulation No. 5 of 1994 - Land (Planning and Environment) Regulations (Amendment)
S47	11 March	Determination No. 15 of 1994 - <i>Building Act 1972</i>
S48	14 March	Variations to the Territory Plan - <i>Land (Planning and Environment) Act 1991</i>
S49	15 March	Regulation No. 6 of 1994 - Credit Regulations (Amendment)
S50	22 March	Draft Variation to the Territory Plan - <i>Land (Planning and Environment) Act 1991</i>

**GENERAL INFORMATION Continued****ISSUE OF ACT SPECIAL GAZETTES**

The following issues of the *ACT Special Gazettes* have been published in 1994.

<b>Gazette Number</b>	<b>Date</b>	<b>Title</b>
S52	22 March	Notification of Road Closure – <i>Public Roads Act 1902</i>
S53	23 March	Regulation No. 8 of 1994 – Door-to-Door Trading Regulations (Amendment)
S54	24 March	No. 16 of 1994 – <i>Food Act 1992</i>
S55	24 March	No. 17 of 1994 – <i>Occupational Health and Safety Act 1989</i>
S56	25 March	Consumer Product Safety Order – <i>Consumer Affairs Act 1973</i>
S57	28 March	Draft Variation to the Territory Plan – <i>Land (Planning and Environment) Act 1991</i>
S58	18 April	Register of Medical Practitioners and Nurses – <i>Nurses Act 1988</i> – <i>Medical Act 1930</i>
S59	28 March	Price Declaration – <i>Milk Authority Act 1971</i>
S60	29 March	Cancellation – <i>Associations Incorporation Act 1991</i>
S61	30 March	Determination No. 18 of 1994 – <i>Public Place Names Act 1989</i>
S62	31 March	Declaration of Public Road – <i>Public Roads Act 1902</i>
S63	11 April	Determination No. 19 of 1994 – <i>Health Act 1993</i>
S64	13 April	Declaration of a Public Road – <i>Public Roads Act 1902</i>
S65	14 April	Appointment – <i>Radiation Act 1983</i>
S66	14 April	Regulation No. 10 of 1994 – Boxing Control Regulations (Amendment)
S67	15 April	Regulation No. 11 of 1994 – Long Service Leave (Building and Construction Industry) Regulations (Amendment)



# GOVERNMENT NOTICES

**Department of Urban Services  
ACT Public Works and Services Group**

## **GINNINDERRA CREEK GROSS POLLUTANT TRAPS**

### **Preliminary Assessment Report Environmental Factors**

Willing & Partners Pty Ltd has prepared on behalf of the proponent, Department of Urban Services, ACT Capital Works Branch of Public Works and Services, a Preliminary Assessment report on the environmental factors relating to the construction of two Gross Pollutant Traps at Block 1 Section 29 and Block 2 Section 147 on Ginninderra Creek in Latham.

The report outlines:

- reason for the proposed construction,
- description of the environment including the region surrounding the project site and current land use policy;
- potential impact of the project on the physical, human, non-human environment;
- potential beneficial impacts

The purpose of the report is to invite public comment on the Preliminary Assessment in order to ensure that the proposed work satisfies community concerns

Copies of the report may be obtained free of charge from the Civic, Belconnen, Tuggeranong and DELP shopfronts.

Written submission should be forwarded by 7 May 1994 (*allow 3 weeks from date of advertisement in Canberra Times*) to:

The General Manager  
ACT Capital Works  
GPO Box 56  
CANBERRA ACT 2601  
Attention Mr. Steven French

**GOVERNMENT NOTICES Continued****ASSOCIATIONS INCORPORATION ACT 1991  
REINSTATEMENT****NOTICE UNDER SECTION 93 OF THE ASSOCIATIONS INCORPORATION  
ACT 1991**

Whereas by a notice dated 19 January 1994 sent to each of the associations specified in the schedule hereunder in accordance with Section 93(1)(f) of the Associations Incorporation Act 1991 and by a notice published in the Canberra Times on 26 January 1994 in accordance with Section 93(1)(g) of that Act the Registrar-General gave notice to show cause why their incorporation should not be cancelled;

A notice published in Special Gazette S60 on 29 March 1994 in accordance with Section 93(3) of that Act cancelled the associations.

AND WHEREAS the associations specified in the schedule hereunder have shown cause within the two months period but were incorrectly cancelled.

NOW pursuant to Section 93(6) of the Act, I, John MALOUF, Registrar-General hereby reinstate the incorporation of the associations specified in the schedule hereunder.

**Schedule**

Society For Computers And The Law (A.C.T.) Incorporated, Weston Creek Rugby League Football Club Incorporated.

Dated this 11<sup>th</sup> day of April 1994

  
John MALOUF  
Registrar-General

# PURCHASING AND DISPOSALS

## Categories used in this Gazette

Set out below are the categories used in this publication. Examples of goods and services in each category are given to guide users of the gazette.

### PRIMARY SECTOR

#### **Agricultural Produce, Un-processed (01)**

Animals, fruits, vegetables, cereal grains

#### **Services to Agriculture (02)**

Sheep shearing, aerial spraying, plant quarantine; wool classing

#### **Forestry and Logging Products, Un-Processed and Forestry Services (03)**

Logging, tree-felling, timber railway sleepers; afforestation

#### **Fishing and Hunting or Trapping Produce, Un-Processed (04)**

#### **Mining Produce (05)**

Metallic minerals; coal, oil, gas; sand, gravel, stone

#### **Services to Mining (06)**

Prospecting, exploration and drilling for oil, gas and minerals.

### MANUFACTURING SECTOR

#### **Food Beverages and Tobacco, Manufactured (07)**

Meat processing and products; milk products; processed fruit and vegetable products, breads, cakes, biscuits; sugar, confectionary; beer, wine, spirits; processed sea products, e.g. fish, shellfish, seaweed

#### **Textiles, Clothing and Footwear (08)**

#### **Wood (Prepared), Wood Products and Furniture (Except Sheet Metal) and Mattresses (Except Rubber) (09)**

#### **Paper, Paper Products, Printing and Publishing (10)**

#### **Chemicals, Petroleum and Coal Products Refined or manufactured (11)**

Adhesives; ammunition; cosmetics; fireworks; soaps; rubber; pesticides; paint; petrol

#### **Non-Metallic Mineral Products, Manufactured (12)**

Glass, clay and ceramic products; cement, concrete, plaster and stone products

#### **Basic Metal Products, Manufactured (13)**

Iron and steel sheets; rail fastening; chains; steel castings; pipe fittings; refined and smeltered products; rolled, drawn and extruded metal products

**PURCHASING AND DISPOSALS Continued****Fabricated Metal Products (14)**

Hand tools; carports; fly screen doors; metal sheds; cans; sheet metal furniture; cutlery; springs; bolts

**Transport Equipment (15)**

Motor vehicles and parts (not tyres, see Code 20); trailers; caravans; aircraft; rockets; ships; railway stock; bicycles; wheelbarrows

**Photographic, Professional and Scientific Equipment (16)**

Photocopy and facsimile machines; cameras; aircraft instruments; telescopes; microscopes; surgical equipment; laboratory equipment

**Electrical Equipment and Hardware, Household Appliances (17)**

Computer software (off-the-shelf) (see Code 27); audio equipment; radio and television receivers; refrigerators and house-hold appliances; water heaters; batteries; electric and telephone cable and wire; lighting equipment; solar panels and wind generators

**Computer, Office Equipment and Electrical Equipment NEC (18)**

Computers and peripherals (purchase and lease); electronic office machines (see also Code 16); satellites; radio and television transmitting equipment; television cameras; picture tubes and studio equipment; navigational aids; semi-conductors; telephones and switch-boards; X-ray equipment; printed circuit boards

**Industrial Machinery and Equipment (19)**

Agricultural and industrial machinery; material handling equipment; machine tools, saw blades, verner calipers, jigs, dies; commercial heaters and coolers; outboard motors, mechanical typewriters

**Leather, Rubber, Plastic and Manufactured Good NEC (20)**

Tyres, tubes; abrasive papers; eye glasses; jewellery; brooms brushes; sports equipment; advertising signs; writing equipment; pianos; umbrellas

**SERVICES SECTOR****Electricity, Gas, Water, Sewerage and Drainage (21)**

Municipal charges for these services, not construction (see Code 22)

**Construction and Construction Services (22)**

New works, repairs and maintenance of public facilities including roads, dams, pylons, towers, housing, buildings and hospitals; not architectural, engineering or surveying consultancies (see Code 27)

**Automotive Services (23)**

Automotive repairs; panel beating; windscreen replacement

**Transport and Storage Services (24)**

Freight transport; courier services; furniture removal; bus services; taxis; ship, rail and air transport; air and boat charters; cable cars; pipeline operations; car parking operations; coal and wheat loaders; ship navigation services; container terminals; travel agencies; grain and cold storage

## **PURCHASING AND DISPOSALS Continued**

### **Communication Services (25)**

Facsimile, postal, telephone, telex, telegraph and teleprinter services; post office operations; satellite communication services, not construction (see Code 22) and not equipment (see Code 18)

### **Finance, Investment, Insurance and Related Services (26)**

Banking, credit unions, building societies; money market dealings; finance companies; investment trusts; share broking; superannuation; health funds; insurance products and services

### **Consultancy, Property and Business Services NEC (27)**

Computer software (customised development) (see Code 17); real estate agents and services; auction services; architectural, engineering and surveying services including marine and radio survey; legal accounting; and electronic data processing services; market and business consultancy; typing, copying and mailing services; pest control; cleaning services

### **Plant Hire and Leasing NEC (28)**

All short-term hire and leasing of industrial equipment (except transport equipment (Code 24)) and computer hardware (Code 17), without operators and for less than 12 months; crane hire with operator

### **Health, Education, Museum and Library Services (29)**

Hospitals and nursing homes; medical, dental, optical and veterinary services; ambulance services

### **Research, Scientific and Meteorology Service (30)**

Research in the agricultural biological, physical and social sciences; meteorological services

### **Community Services, Recreational, Personal and Other Services (31)**

Police; prisons; fire brigades; garbage disposal; film production; hotel and catering services

### **Audit Contracts (32)**

Audits contracted to the private sector

# INVITATIONS TO TENDER, QUOTE OR REGISTER INTEREST

## DEPT OF EDUCATION

### ACTSA 188

#### *Provision of Repairs, Maintenance and Minor New Works*

Tenders are invited from suitably qualified persons or firms for the provision of Repairs, Maintenance and Minor New Works to the Department's Schools and Offices for a twelve month period (with an option to extend for twelve months) commencing 1 July 1994 for the following trades:

Carpenter	Painter
Plumber/Drainer	Wall/Floor Tiler
Gas Fitter	Glazier
Electrician	General Handyman

Tenderers may submit offers for one or more trades. Tenders will be accepted for the whole of ACT or on a Northside/Southside area basis

Further particulars and copies of the tender documents may be obtained by contacting:

**Brian Trott**

1st Floor, Manning Clark House  
186 Reed Street, Tuggeranong ACT

Telephone (06) 205 5458

Tenderers requiring technical information should contact.

Michael Doyle Telephone (06) 205 9124

**Tenders close 2.00 pm local (Canberra) time on Wednesday 4 May 1994.**



## PUBLIC WORKS AND SERVICES Dept of Urban Services •



Tenders are invited on behalf of:  
**ACT Parks and Conservation**

**T94037**

**SUPPLY AND DELIVERY OF TOPSOIL.**

Closing Date: **5 May 1994**

Deposit **NIL**

Documents for the above tender are available from:

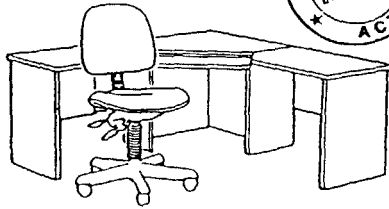
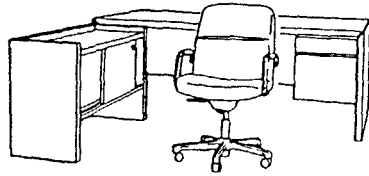
**Contracts Section, 3rd Floor, John Overall Offices**  
220 Northbourne Avenue, Braddon ACT 2601  
Ph: (06) 207 5542, Fax: (06) 207 5543

**The tender(s) and/or expression(s) close(s) at 2.00 pm local (Canberra) time on the date(s) shown and should be placed in the Public Works and Services Tender Box, 3rd Floor, 220 Northbourne Ave, Braddon.**

# FIRST FOR OFFICE FURNITURE

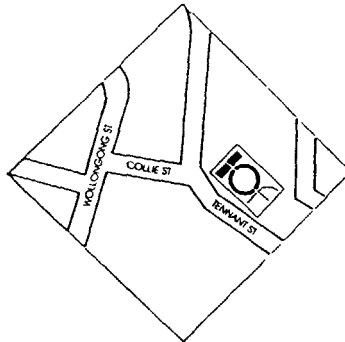
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Fyshwick (Tennant Street) factory

## CONTRACTS ARRANGED

Purchase Reference Number	ACT HEALTH Description of Supplies	Value (\$A)	Period Contract	Contractor (include postcode at end of address)	P & S Code
406173	LABORATORY SUPPLIES (TEST KITS)	6576.00		AUSTRALIAN DIAGNOSTICS FERNTREE GULLY VIC 3156	29
406532	COMPUTER SOFTWARE	9911.00		FORESITE PACIFIC MILSONS POINT NSW 2061	18
406566	LABORATORY SUPPLIES (TEST KITS/REAGENTS)	21696.00		KODAK DIAGNOSTICS COBURG VIC 3058	29
406568	LABORATORY SUPPLIES (TEST KITS)	6922.00		COULTER ELECTRONICS BROOKVALE NSW 2100	29
700743	PACEMAKER & LEADS	5690.00		MEDTEL LANE COVE NSW 2066	29
700761	MEDICAL SUPPLIES (SUTURES/APPLICATORS/SCISSORS)	6853.00		JOHNSON & JOHNSON NORTH RYDE NSW 2113	29
406626	MEDICAL SUPPLIES (DIALYSERS)	6480.00	T14/92	TERUMO AUSTRALIA NORTH RYDE NSW 2113	29
406634	INFECTIOUS WASTE BAGS	14250.00	T10/93	PLASTIC BAG CO CABRAMATTA NSW 2166	12
406753	PHOTOCOPY PAPER	5100.00		SPICERS PAPER INDUSTRIES FYSHWICH ACT 2609	10
700795	PACEMAKERS	9612.00		GETZ BROS AND CO GLADESVILLE NSW 2111	29
406916	MAINTENANCE AGREEMENT (XL LASER IMAGER)	11360.00		3M AUSTRALIA ST MARYS NSW 2760	16
406944	COMPUTER SOFTWARE & IMPLEMENTATION	196034.00	T7/93	MCDONNELL INFOR SYSTEMS SYDNEY NSW 2064	17
700524	SURGICAL POWER TOOL	160000.00	T4/93	ZIMMER AUSTRALIA FRENCHS FOREST NSW 2086	16
407115	RELOCATE FILM PROCESSORS	5868.00		KODAK AUSTRALIA COBURG VIC 3058	24



**Contracts Arranged Cont...**

Purchase Reference Number	ACT HEALTH Description of Supplies	Value (\$A)	Period Contract	Contractor (include postcode at end of address)	P & S Code
407302	SERVICE CONTRACT (RADIOLOGY EQUIPMENT)	70860 00		MEDICAL APPLICATIONS FYSHWICK ACT 2609	16
407308	PHYSICS CONSULTANCY	6400 00		RADIATION SAFETY ST KILDA VIC 3182	29
407405	AMBULANCE EQUIPMENT	9450 00		DHS BANKSTOWN NSW 2200	15
700808	PACEMAKER & LEADS	6410 00		MEDTRONIC (AUST) CROWS NEST NSW 2065	29
407107	MAINTENANCE AGREEMENT (LABORATORY EQUIPMENT)	10355 00		BECTON DICKINSON LANE COVE NSW 2066	18
407356	LABORATORY SUPPLIES (TEST KITS/REAGENTS)	31533 00		KODAK DIAGNOSTICS COBURG VIC 3058	29
407381	BARCODE LABELS	9722 00		UNISTAT MITCHELL ACT 2911	10
700864/5	PACEMAKERS & LEADS	11380 00		MEDTEL LANE COVE NSW 2066	29
700866	PACEMAKER & LEADS	5670 00		MEDTRONICS (AUST) CROWS NEST NSW 2065	29

**Contracts Arranged Cont...**

Purchase reference	Description of Supplies	Value	Period Contract	Contractor	P & S
	<b>Public Works &amp; Services</b>				
016881	AFP - ACT REGIONAL HEADQUARTERS BELCONNEN -CONS FEE	10 000 00	N/A	MANTEENA PTY LTD MAWSON ACT 2607	22
016883	CIT MNW 1993/1994 ALTERATIONS D BLOCK REID H WING BRUCE SUN SHADING	290 000 00	N/A	MANTEENA PTY LTD MAWSON ACT 2607	22
016916	GUNGAHLIN FORWARD TREE PLANTING STAGE 4	24 059 00	N/A	DSB PARTNERS PTY LTD DEAKIN ACT 2600	27
016924	ORRORAL VALLEY VISITOR FACILITIES	21 200 00	N/A	MALCOLM MUNRO & ASSOCIATES GRIFFITH ACT 2603	27
016927	SOUTH BUILDING - PURCHASE OF PHOTOCOPIERS	29 982 00	N/A	NASHUATEC CANBERRA FYSHWICK ACT 2609	22
016955	DUNLOP DISTRIBUTOR ROAD B AND ANCILLARY WORKS	122 680.00	N/A	CMPS & F PTY LTD BELCONNEN ACT 2617	27
016973	CITY WEST BUS PASSENGER FACILITIES	93 859 00	N/A	HUGHES TRUEMAN LUDLOW PHILLIP ACT 2606	27
016983	CANBERRA THEATRE CENTRE - REPLACE AIRCONDITIONING	133 850 00	N/A	LINCOLN SCOTT AUSTRALIA WODEN ACT 2606	27
016999	GRIFFITH PRIMARY SCHOOL REFURBISHMENT RELOCATE CANBERRA LIBRARY	138 750 00	N/A	R & F MANAGEMENT PTY LTD FYSHWICK ACT 2609	22
017034	MACARTHUR HOUSE - PLAN DESIGN & DOCUMENTATION	134 000 00	N/A	COLLARD CLARKE & JACKSON PTY LTD DICKSON ACT 2602	27
017042	MITCHELL - HUDDART COURT LIGHTING	15 000 00	N/A	ACTEW ELECTRICITY DIVISION CANBERRA CITY ACT 2601	22
017043	PAGE - HALLIGAN PLACE LIGHTING	5 000 00	N/A	ACTEW ELECTRICITY DIVISION CANBERRA CITY ACT 2601	22
017051	GORDON/CONDER BICYCLE/FOOTPATH CONSTRUCTION	27 100 00	N/A	MURRAY NORTHROP CONSULTANTS PHILLIP ACT 2606	27
017053	HAYDON DRIVE CALVARY HOSPITAL ENTRANCE	12 470 00	N/A	OVE ARUP & PARTNERS DEAKIN ACT 2600	27
017054	HUGHES - BLOCK 5 SECTION 24 DUAL OCCUPANCY HOUSING - DESIGN AND DOCUMENT	14 000 00	N/A	T T ARCHITECTURE PHILLIP ACT 2606	27

**Contracts Arranged Cont...**

Purchase reference	Description of Supplies	Value	Period Contract	Contractor	P & S
	<b>Public Works &amp; Services</b>				
017057	ORRORAL VALLEY CAR PARKS WORKS MANAGEMENT FEE	35 000 00	N/A	R D GOSSIP PTY LTD MACQUARIE ACT 2614	27
017061	FLEMINGTON ROAD /NORTHBOURNE AVENUE TRAFFIC SIGNALS	49 026 00	N/A	MAUNSELL PROPRIETARY LTD DEAKIN ACT 2600	27
017064	NORTHBOURNE AVE BUS STOPS AT PHLLIP AVE AND SWINDEN STREET	14 244 00	N/A	OVE ARUP & PARTNERS DEAKIN ACT 2600	27
017065	ACTAC LEVEL 5 PARTITION MODIFICATIONS	22 700 00	N/A	T OK CARPENTRY & PARTITIONING PTY LTD QUEANBEYAN NSW 2620	22
017067	ACT EMERGENCY MANAGEMENT MINOR NEW WORKS 1993/1994	434 000 00	N/A	MANTEENA PTY LTD MAWSON ACT 2607	22
017069	DEPT OF EDUCATION & TRAINING MINOR NEW WORKS 1993/1994	596 000 00	N/A	ISIS INTERIORS PTY LTD DICKSON ACT 2602	22
017071	CANBERRA INSTITUTE OF TECHNOLOGY MINOR NEW WORKS 1993/1994	418 000 00	N/A	JOHN HINDMARSH (ACT) PTY LTD CANBERRA ACT 2601	22
564868	CONTRACT STAFF - IN HOUSE	5 000 00	N/A	SARSTRO PTY LTD GOWRIE ACT 2904	27
566161	CONSULTANTS	12 657 00	N/A	ETC ELECTRONIC TRADING CONCEPTS PTY LTD SYDNEY NSW 2000	27
566246	CONSULTANTS	13 750 00	N/A	CONSTRUCTION QA SERVICES PTY LTD BAULKHAM HILLS NSW 2153	27
566326	CONFERENCE ATTENT	16 785 00	N/A	EXCEL SEMINARS W & S BELLIN POINT PIPER NSW 2027	27
566357	COMPUTER PURCHASES	9 825 00	N/A	OSBOURNE COMPUTERS LTD FYSHWICK ACT 2609	27

# PRIVATE NOTICES

AUSTRALIAN CAPITAL TERRITORY

*Real Property Act 1925*

Notice is hereby given that pursuant to the provisions of the Real Property Act 1925, a new Certificate of Title will issue fourteen (14) days from the publication of this notice to Allen DAWSON and Valerie DAWSON in respect of the Leasehold Estate in all that piece or parcel of land situated at Division of DUFFY Section 12 Block 2 being Crown Lease granted on 6 May 1974 Registered Volume 515 Folio 84 the said Crown Lease having been lost, mislaid or destroyed.

Dated *TWENTYNINTH* day of March 1994



B.J. McCarthy  
Deputy Registrar-General

# AUSTRALIAN CAPITAL TERRITORY TEACHING SERVICE

## TEMPORARY TRANSFER UNDER DIVISION 4 OF THE TEACHING SERVICE ACT

The following temporary transfer which attracts higher duties allowance is notified in the Technical and further Education component of the ACT Teaching Service Act. The vacancy was notified in the Australian Capital Territory Gazette No. 8 of 2 March 1994. In accordance with the provisions of Section 31 of the Teaching Service Act 1972 this transfer is not subject to appeal.

Name	Substantive Position	Transferred To
Carol Ann Steffen	Teacher Band 1 Education Delivery School of Tourism and Hospitality, Department of Food and Beverage, PN 51564	Teacher Band 2 Education Delivery School of Tourism and Hospitality, Department of Food and Beverage, PN 51094

## Australian Capital Territory Teaching Service

### STAFF NOTICES

#### PROVISIONAL PROMOTION

The following promotions are made under Section 27 of the Teaching Service Act (1972) and are provisional and subject to appeal.

The date of notification of the following promotion is the date appearing on the front cover of the ACT Gazette in which the notification appears. The date in this case is expected to be 20 April 1994. This is the date from which the appeal commences to run.

#### PROVISIONAL PROMOTIONS (effective date to be established)

NAME	FROM	TO
Helga McPhie	PN 4116, Level 3 Deputy Principal 1 Charnwood High School	PN 1651 , Level 4 Principal 4 Director Social Justice Programs Section

#### OFFICERS WHO MAY APPEAL

Only officers who were applicants for promotion to the above positions are eligible to **appeal** against the provisional promotee. Provisional promotees may lodge a **protective appeal** in relation to positions for which they applied, other than the one to which they have been provisionally promoted.

#### GROUND OF APPEAL

The only ground of appeal is greater efficiency.

#### ADVICE TO POTENTIAL APPELLANTS

Before lodging an appeal you should consider carefully the reasons for your non-selection and the reasons for the selection of the promotee. Unsuccessful applicants are encouraged to seek feedback about the selection decision. The basis for an appeal must be that you consider yourself to be more efficient than the promotee for the position concerned and, if you proceed with an appeal, you are expected to substantiate that claim in a written statement to the Promotions Appeal Board (PAB).

In deciding whether or not to lodge an appeal, you should consider the basis on which you will seek to establish your claims of greater efficiency compared with those of the promotee, as assessed against the selection criteria. Remember that it is a question of whether you are the **best person** for the job rather than one of your **suitability** for the job. It is the role of the PAB to determine the most efficient officer for the position.

If you decide to appeal, you **must follow the instructions** about the relevant address, timing and form of appeal set out below under the headings 'Form of Appeal' and 'Where and When to Lodge Appeals'.

## Australian Capital Territory Teaching Service

### FORM OF APPEAL

A notice of appeal should be lodged by a letter detailing the following:

Date of ACT Gazette  
Name of promotee  
School to which promotion made  
Position number

The following particulars of the appellant should appear at the foot of the appeal:

Full name (block letters)  
Postal address and telephone number  
Current position number  
School/Section  
AGS number

### WHERE TO LODGE APPEALS

Appeals must be delivered to be received by no later than 4.51 pm on the 14th day after the date of gazettal (expected to be 4 May 1994). They are to be delivered to: Frances Rose Executive Officer, Promotions Appeal Board, 2nd Floor, Manning Clark House, Tuggeranong.

### PARTIES' SUPPORTING STATEMENTS

The Department requires parties to provide the PAB with a statement in writing of their case in respect of the appeal usually within 7 days (expected to be 11 May 1994) of instituting an appeal or receiving notice of an appeal.

If a party fails to provide a statement in the required time frame the PAB will take steps to ensure that party is aware of his/her obligation to provide a statement. The PAB may grant an extension of time to provide the statement and will notify parties in writing that an extension has been granted.

Where a party fails to provide a statement after the PAB has taken steps to ensure that the party is aware of his/her obligations, or the party fails to comply with an extension of time to provide a statement, the PAB may proceed to determine the appeal.

In preparing this statement you should take careful note of the following points:

- (i) You should not rely on being granted an interview to present your case, or necessarily being given any further opportunity to present your case to the PAB, either orally or in writing, irrespective of whether your appeal is active or protective.
- (ii) You should therefore state your case as fully and completely as you are able, with the information you currently have at your disposal.
- (iii) Although you will subsequently have access to the statements of other parties to the appeal, and the Departmental statement, this information will not be available to you prior to the completion of your written statement and you should therefore include comments about your efficiency relative to that of the other parties to the appeal, in so far as you are able at this stage, and any views you may have in relation to comments made about you in the selection panel's report.

## Australian Capital Territory Teaching Service

### ADVICE TO PROMOTEEES and APPELLANTS

As a party to the appeal you are entitled to access to:

- (i) the Department's Report (which consists of the selection panel report, the Departmental statement if one has been prepared, and the original applications)
- (ii) the written statements as submitted by other parties to the appeal.

The Department's Report will be available for you to see in the Teaching Service Section, generally at least 7 days prior to the appeal hearing. If you wish to see the papers, it is up to you to seek access but the Teaching Service Section will advise you (and other parties) when and where the Report is available for perusal.

Personal statements of other parties are available for reading at the Teaching Service Section generally at least 7 days prior to any hearing. You should telephone the Teaching Service Section to make the necessary arrangements. The responsibility for seeking access to the statements of other parties rests with each party. Parties may take notes but may not retain or photocopy this material. As a general rule the PAB **will not** defer consideration of your case because you have not exercised your right to have access to the relevant documents.

### CONTENT OF STATEMENTS

It is important to note that the Promotions Appeal Board will consider relevant experience and qualifications gained since the original selection.

You should provide four copies of your statement which should contain the following:

- (a) at the top:
  - (i) full name
  - (ii) home address and phone number
  - (iii) work address and phone number
- (b) curriculum vitae;
- (c) a statement of claims to the position addressing the selection criteria;
- (d) any views you may have about the Selection Panel assessment.
- (e) reasons for your claim that you are more efficient than the other party/ies;
- (f) a summary of your claims, stating the main points which represent the strongest attributes for the position; and
- (g) the names and telephone numbers of persons who can speak about your work performance and your suitability for the job in question (but see the following paragraphs for further advice on this point).

### REFEREES

The PAB may conclude that it has sufficient information before it without needing to consult your referees or other persons, especially where adequate reports are already available in the selection papers.

You should speak with your nominated referees so that you are aware of the direction of their comments.

A PAB may approach persons other than nominated referees. Where new material that is adverse to one of the parties comes to the attention of the PAB, and that new adverse material appears to the Board to be relevant to the decision it has to make, the substance of that material will be made known to the party/ies concerned.



## Australian Capital Territory Teaching Service

### EFFICIENCY

There is a provision in Section 28(2) of the Teaching Service Act that in forming an opinion as to the more or most efficient of the officers who apply for promotion or transfer, the Secretary must have regard to:

- (i) each officer's abilities, qualifications, experience, standard of work performance and personal qualities; and
- (ii) each officer's potential to develop in his/her career and to perform the duties of other positions at the same classification.

To the extent that the PAB considers these matters are relevant in the selection process, experience will not be confined to school administrative and teaching experience.

### PAB PROCEDURES

If the PAB decides that parties are to be interviewed you will be advised as early as possible of the date and place, usually through the Teaching Service Section. However, you should not rely on being granted an interview as the main opportunity to state your case. You should instead state your case as fully and as openly as you are able in your written statement.

As a general rule, the PAB will expect you to attend for any interview at the time it determines.

The Board determines its procedures according to the circumstances of the case before it, but will normally consider the following:

- (a) the Department's Report which contains:
  - (i) selection panel report
  - (ii) Departmental statement if one has been prepared
  - (iii) the original applications;
- (b) the written statements of the parties;
- (c) the cases put to the Board by the parties at any oral hearing or under any alternative arrangements;
- (d) an assessment of the parties at any hearing before the Board;
- (e) relevant views expressed by referees or other persons contacted; and
- (f) any other written information with respect to a party requested by the PAB from the Department.