



Australian Capital Territory

Gazette

No. 25, Thursday 22 June, 2000

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ACT Government Homepage: <http://www.act.gov.au>

GENERAL INFORMATION

ACT GOVERNMENT GAZETTE

The ACT Government Gazette is published each Thursday. The sections included in the publication are:

- General Information;
- Employment
- Government Notices;
- Purchasing and Disposals;
- Invitations to Tender, Quote or Register Interest;
- Contracts arranged, and
- Private Notices

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Notices for Publications

Notices for the Gazette are to be lodged by 12 noon on the Wednesday prior to publication. Notices can be lodged in advance in hard copy or facsimile, by electronic mail or diskette, with a brief message of instruction and a WORD compatible document attachment.

A Gazette Request Form must also be delivered to the Gazette Office, by hand, mail or fax. For copies of this form please telephone the Gazette Office or go to www.publishing.act.gov.au/pub/gazreq.doc.

Signed notices must be sighted by the Gazette Office before gazettal can proceed.

Purchasing and Disposal Codes may be accessed on the ACT Government Website: www.publishing.act.gov.au/pub/gazette/p&d.pdf. Alternatively, you may obtain a hard copy listing by contacting the gazette office.

Private Notices

The fee for a private notice is as follows:

- minimum charge \$1.00 per word or \$100.00 whichever is the greater.

Cheques are to be made payable to 'Publishing Services' and are to be forwarded to the Gazette office with a copy of the notice (Either on a PC formatted disk in WORD, or if the notice has already been emailed, a hard copy of the notice) and Gazette Request Form. Payment can be made by EFTPOS (Bankcard, Visa or Mastercard) by telephoning the Gazette Office. Payment must be received before gazettal can proceed.

Purchasing and Subscriptions

Copies of the ACT Government Gazette may be purchased at a cost of \$5.00 (or \$2.00 for a Special Gazette) from the ACT Government shopfront, Legislation/Gazette sales counter, East Row, Canberra City. Subscriptions to the Gazette may be arranged through the Gazette Office at a price of \$360.00 (1 July 1999 - 30 June 2000) or part thereof, including postage. Refunds will not be given for cancellations. Claims for missing items will be recognised as valid if lodged within 28 days of publication.

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EMPLOYMENT

ACT Public Service

General Information

Eligibility to apply for advertised vacancies

All permanent vacancies advertised in the Gazette are open to all Australian citizens or permanent residents of Australia except where:

- the Chief Executive has decided that because of cost or operational efficiency a vacancy should be advertised as open only to permanent officers and groups with eligibility rights. Restricted positions will be marked #
- a former officer is restricted from re-employment under section 114 of the Public Sector Management Act 1994.

Groups with eligibility rights are:

- an officer of the Australian Public Service (APS) applying for appointment (see section 115 of the Act)
- a former officer of the APS or ACTPS who has resigned, if:

*they resigned to rear a child, after taking at least three months maternity or parental leave; and

*they resigned within two years of the date of birth of the child for which the period of maternity leave was granted;

*the position for which they are applying is advertised in the gazette within six years from the date of the birth of the child for which the maternity or parental leave was granted; and

* they have a statement from the relevant Chief Executive of the details of their resignation which was obtained at the time of resignation;

- an 'officer' of an approved organisation listed in Standard 4, Part 6, Mobility with Approved Organisations, employed on other than a temporary basis, applying for appointment;

- a temporary employee who has been employed by the ACTPS in one job for six months continuously, may apply for appointment to an advertised vacancy:

* if still employed in that temporary job; and

* the six months eligibility period is reached before the applications close.

Excess Officers – ACTPS Officers who have been formally declared excess and who apply for transfer to any advertised permanent vacancy must be considered for in isolation from, and not in competition with, other applicants. Where more than one excess officer applies, a merit selection process should first be conducted between the excess officers.

Excess officers applying for transfer to advertised vacancies are not to be considered in competition with applicants who are not excess.

The consideration of the excess officer(s) should be a genuine assessment of whether the officer is suitable for the vacancy, including with reasonable training, and should be conducted in a manner demonstrably similar to that which would apply to other officers if no excess officer had applied.

Should you have any queries in regard to this matter please contact your Personnel Section.

Vacancies

THE CANBERRA HOSPITAL

Deputy CEO Corporate Information Management Group Senior Information Technology Officer Grade A \$74,685, Canberra (PN. 29117)

Closing date: 6 July 2000

Duties: Provide strategic direction and leadership to the Information Management Group of The Canberra Hospital consisting of the following services: Information Planning and Projects; Client Services; Medical Records. Identify and respond to the information needs of The Canberra Hospital.

Eligibility/other requirements: A Degree or equivalent qualification in a relevant discipline highly desirable.

Contact Officer: Mr Gordon Lee Koo (02) 6244 2608

Selection documentation may be obtained from Human Resource Management Unit (02) 6244 3139

Apply: 16

CC: 148-9010-16875 (1327)

Pathology Services

Pathology Reception

Technical Officer Level 1 \$29,067 - \$30,536, Canberra (PN. 28887)

Closing date: 6 July 2000

Duties: In accordance with relevant policies and procedures identify and register patient and specimen information on the Pathology Laboratory System. Provide a reception and telephone enquiry service, liaising with various medical and laboratory staff and clients. Prepare specimens for transport and storage to maintain sample integrity. Collect pathology specimens, as required, from in-patients and out-patients of ACT Pathology.

Contact Officer: Noreen Buckley (02) 6244 2934
Selection documentation may be obtained from Human Resource Management Group (02) 6244 3134

Apply: 16

CC: 148-9010-16875 (3133)

EMPLOYMENT (Continued)

ACT COMMUNITY CARE

**Corporate and Business Development
Human Resource Support Team & Facilities
Management
Senior Officer Grade A \$74,685, Canberra
(PN. 27957)**

Closing date: 30 June 2000

Duties: ACT COMMUNITY CARE is the major provider of community-based health and disability services in the ACT.

We are looking for an experienced and appropriately qualified person to lead, develop and manage the agency's human resource, facility services and health centre administration.

We are seeking a person capable of providing high level leadership and formulating strategic direction for human resource and facilities management.

The successful applicant will manage consultative processes for both staff and the community and will have a proven track record in managing a complex change agenda. The person will have a demonstrated ability to manage financial, physical and human resources in a changing environment and will be expected to deliver high quality corporate support services.

Salary and conditions of service: Successful applicant will be offered an Australian Workplace Agreement, which will provide an attractive salary package and benefits commensurate with the importance of the position and the calibre of the person sought.

Contact Officer: Allan Schmidt (02) 6205 5444
Selection documentation may be obtained from Helen Stravens (02) 6205 1937
Apply: 21
CC: 148-9009-16863

CHIEF MINISTER'S DEPARTMENT

**Community Liaison and Indigenous Affairs: CMD
Manager Level 2, \$71,797p.a (PN: 42173),
Canberra**

Closing date: 6 July 2000

Duties: As Manager of the Indigenous Affairs Unit, provide direction and leadership to assist with the Implementation of the Government's policy direction with regard to Aboriginal and Torres Strait Islander people.

Note: The terms and conditions of this position will be regulated under an Australian Workplace Agreement.

Contact Officer: Christine Freudenstein (02)62050215
Selection documentation: Anne Segar (02)62071309 and is also available from the following Internet address:
www.act.gov.au/recruitment/cmd

Apply: 06 or via email:
recruitment.officer@act.gov.au
CC: 148-9031-17185

DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES

Information for applicants including duty statements, selection criteria are accessible on the Internet at the following address:

<http://www.decs.act.gov.au/department/department.htm> or may be requested using email to decs.jobs@act.gov.au.

All vacancies for teaching positions will be considered by a Joint Selection Committee (JSC) under Section 88 of the Public Sector Management Act 1994.

**Charles Conder Primary
School Assistant 2 \$24381-27036, Canberra
(PN. 31247)**

Closing date: 6 July 2000

Duties: Provide substantial support to the teaching and administrative staff throughout the school in the following areas: organise relief staff to cover teacher absences; carry out keyboarding, word processing and computer duties; assist in the print room with setting out, typing, photocopying and distributing the newsletter.

Note: This is a part-time position at 25:00 hours per week.

Contact Officer: David Raff (02) 62056699
Selection documentation may be obtained from The Contact Officer (02) 62056699
Apply: 12
CC: 148-9013-16917

**Education and Training Division
Schools Program Branch
Non-Government Schools Office
Senior Officer Grade C \$55514-59857, Canberra
(PN. 2339, expected vacancy)**

Closing date: 6 July 2000

Duties: Manage the functions and programs of the Non-government Schools Office, which is responsible for registration of ACT non-government schools and administration of Commonwealth and Territorial funding and relevant legislation. Register non-government schools and administer legislative requirements.

Contact Officer: Jeff Mason (02) 62059205
Selection documentation may be obtained from Carmel McGaughey (02) 62059205
Apply: 12
CC: 148-9013-16917

EMPLOYMENT (Continued)

**Children's, Youth and Family Services Division
Family Services Branch
Child Protection Services Section
Professional Officer Class 2 \$43846-50366,
Canberra (PN. 11528, expected vacancy)**

Closing date: 6 July 2000

Duties: Carry out social work involving difficult and complex cases. Determine the level of social work assistance in areas of responsibility. Consult with and interpret social work services to departmental administration.

Eligibility/other requirements: Eligibility for full membership of the Australian Association of Social Workers or registration with the Psychologist's Board (ACT) or state equivalent.

Contact Officer: Hazel Barron (02) 62071466
Selection documentation may be obtained from Dave Wheeler (02) 62071466
Apply: 12
CC: 148-9013-16917

**Children's, Youth and Family Services Division
Family Services Branch
Child Protection Services Section
Professional Officer Class 1 \$36399-43048,
Canberra (PN. 12037)**

Closing date: 6 July 2000

Duties: Under general direction and as a member of a multi disciplinary team: Participate in investigations of children in need of care notifications, provide ongoing casework services as required, including: placement and supervision of children deemed in need of care; provide short term supportive counselling and practical assistance for children and families. **Eligibility/other requirements:** A relevant degree or diploma. Eligibility for membership of the Australian Association of Social Workers.

Contact Officer: Hazel Barron (02) 62071466
Selection documentation may be obtained from Dave Wheeler (02) 62071466
Apply: 12
CC: 148-9013-16917

**Sport and Corporate Resources Division
Budget and Facilities Branch
Financial Services Section
Senior Professional Officer Grade C
\$55514-59857, Canberra (PN. 13361)**

Closing date: 6 July 2000

Duties: In line with the Department's corporate goals and under limited direction: Assist in the development and preparation of budget documents. Negotiate and liaise with other ACT Government agencies, particularly the Department of Treasury and Infrastructure, as required.

Eligibility/other requirements: Completion or near completion of qualifications in accounting which are recognised, or will lead to recognition

for membership of either the Australian Society of Certified Practising Accountants (ASCPA) or Institute of Chartered Accountants in Australia (ACA).

Contact Officer: Phil Hextell (02) 62055474
Selection documentation may be obtained from David Loryman (02) 62058274
Apply: 12
CC: 148-9013-16917

**Sport and Corporate Resources Division
Budget and Facilities Branch
Financial Services Section
Senior Officer Grade C \$55514-59857, Canberra
(PN. 292, expected vacancy)**

Closing date: 6 July 2000

Duties: Direct and control operations of the General Ledger, Accounts Payable, Accounts Receivable, Schools Accounting and salaries costing functions. Manage the department's treasury function which includes forecasting of cash needs, liaison with the Department of Treasury and Infrastructure regarding obtaining of cash and investment of surplus cash to maximise interest.

Contact Officer: Phil Hextell (02) 62055474
Selection documentation may be obtained from David Loryman (02) 62058274
Apply: 12
CC: 148-9013-16917

**Education and Training Division
Schools Program Branch
Community Partnerships Section
Senior Officer Grade B \$65593-73841, Canberra
(PN. 417)**

Closing date: 6 July 2000

Duties: Manage the Community Partnerships Section. Provide advice on and co-ordinate strategic directions, to the Education and Training Division's Executive. Develop and implement strategies to promote and strengthen partnerships between the ACT community and ACT government schools. **Note:** This position was previously advertised in the gazette of 13 May 2000. Previous applicants will be considered and need not re-apply.

Contact Officer: Jeff Mason (02) 62059205
Selection documentation may be obtained from Carmel McGaughey (02) 62059204
Apply: 12
CC: 148-9013-16917

EMPLOYMENT (Continued)

CANBERRA INSTITUTE OF TECHNOLOGY

**Education Delivery Program
Faculty of Science and Technology
Faculty Management Unit
Administrative Service Officer Class 4
\$35685-\$38745, Canberra (PN. 55018)**

Closing date: 6.7.00

Duties: Under general direction perform the duties of Office Manager. Carry out a range of administrative and clerical tasks including: coordinate the enrolment/re enrolment process, action enrolment forms and other associated forms, counter/phone enquiries, word processing, receipting officer, record storage and retrieval, data input and retrieval, maintain and order stationery supplies and provide mail clearance service. Prepare statistics, data analysis and correspondence as required.

Contact Officer: Eric Reeves (02) 62073804
Selection documentation may be obtained from Eric Reeves (02) 62073804
Apply: 11
CC: 148-9024-17904

**Division of Learning Services
Education Development Centre
Curriculum Co-ordination
Administrative Service Officer Class 2
\$28110-\$31171, Canberra (PN. 54863)**

Closing date: 6.7.00

Duties: Under general direction, undertake administrative support tasks including wordprocessing, electronic data management, maintaining paperbased files and electronic records, and providing assistance to professional staff in the development of curriculum documents and reports.

Contact Officer: Helen McAlpin (02) 62074837
Selection documentation may be obtained from Jo Pradith (02) 62074210
Apply: 11
CC: 148-9024-17904

**Division of Learning Services
Library and Learning Centres
Professional Officer Class 1 \$29976-\$42054,
Canberra (PN. 54244)**

Closing date: 6.7.00

Duties: Under direction and professional guidance, provide a reference, circulation and information service; acquire, catalogue and index material for the collection; participate in the provision of reader education programs; liaise with teaching staff to recommend and acquire new material; supervise library reading areas and maintain special information collections.

Eligibility/other requirements: MANDATORY: Degree or diploma together with training in librarianship which qualifies for admission to

Associate Membership of the Australian Library and Information Association or a recognised course of integrated study in librarianship.
OTHER: Ability to work one shift per week.
Note: This position is available for temporary transfer or temporary employment from ASAP until 31 December 2000

Contact Officer: Sue Martin (02) 62074294
Selection documentation may be obtained from Lisa Black (02) 62073473
Apply: 11
CC: 148-9024-17904

DEPARTMENT OF JUSTICE AND COMMUNITY SAFETY

Applications and two referee reports, from applicants for positions in the department, should address the selection criteria comprehensively, as selection decisions may be made only on the basis of the documentation provided, without formal interview. Full application should be sent to: The Recruitment Officer, Human Services Unit, Department of Justice and Community Safety, PO Box 921, Civic Square ACT 2608

**Parliamentary Counsel's Office
Legislative Access and Administration
Senior Officer Grade B \$64,307 – 72,393,
Canberra (PN. 43612)**

Closing date: 13 July 2000

To improve public access to legislation, the Office intends to make timely, authoritative, up-to-date versions of all ACT legislation available on a publicly accessible website. This innovative IT project will change the emphasis in publishing legislation from printed form to electronic.

Duties: This new position provides a unique opportunity to shape an entirely new, fully integrated publishing system. Under limited direction, the successful applicant would:

- Manage the development, implementation and promotion of the web publication of ACT legislation;
- Manage the Office's specialist teams responsible for legislative publication, editing quality assurance processes and administrative support;
- Provide strategic policy advice

Eligibility/other requirements:

- Sound management and IT publishing experience, preferably in a legislative or legal field;
- Ability to manage and lead specialist teams in a continuous improvement environment.

Contact Officer: John Clifford (02) 6207 0616
Selection documentation may be obtained from Anna Anderberg-Hewitt (02) 6207 0601
CC: 148-9012-17345

EMPLOYMENT (Continued)

ACT Magistrates Court

Administrative Service Officer Class 6
\$42,986 – 49,378, Canberra (PN. 43609)

Closing date: 6 July 2000

Duties: Under limited direction, assist the Victims of Crime Co-ordinator in the performance of her functions under the *Victims of Crime Act 1994*; assist in the development and implementation of policies, projects and activities to assist victims of crime; assist in the research and analysis of complex issues relating to victims of crime; develop, maintain and review practices and procedures relevant to the operation of responses to victims of crime; provide information, advice and assistance to victims of crime.

Contact Officer: Robyn Holder (02) 6217 4431
 Selection documentation may be obtained from 24 hour answering machine (02) 6217 4229
 CC: 148-9012-16939

Office of the Public Trustee for the ACT
Administrative Service Officer Class 4
\$35,685 – 38,745, Canberra (PN. 42513)

Closing date: 6 July 2000

Duties: Duties include but are not limited to the administration of Estates and Trusts, preparation of wills and enduring powers of attorney, management of the financial affairs of protected persons under the Guardianship and Management of Property Act.
 Eligibility/other requirements: Completion or part completion of legal, accounting or relevant industry recognised qualification highly desirable.

Contact Officer: Sue LaPeyre (02) 6207 9800
 Selection documentation may be obtained from Lorraine Mason (02) 6207 9819
 CC: 148-9075-17581

DEPARTMENT OF URBAN SERVICES

Policy Coordination Group

ACT WorkCover

Occupational Health and Safety Subsection

Technical Officer Level 4 \$43,846-\$49,001, Canberra (PN. 42903/42138)

Closing date: 6/7/2000

Duties: Carry out inspections of gas installations and workplaces, conduct safety audits, investigate injuries, incidents and complaints and advise on legislation.
 Eligibility/other requirements: Possession of a certificate of competency as a gas fitter or equivalent qualifications recognised by the Australian and New Zealand Reciprocity Association.

Note: Applications for these positions will be assessed by an internal Joint Selection Committee established in accordance with current EBA provisions.

Contact Officer: Ian Marsh (02) 62076226

Selection documentation may be obtained from Mirela Sharrock (02) 62052137

Apply: 34
 CC: 148-9020 17088

Appointments

DEPARTMENT OF HEALTH AND COMMUNITY CARE

Administrative Service Officer Class 3
\$32,657-35,245

Olivia Phongkham, 741-19717,
 Section 68 11 May 2000
 CC: 148-9011-16897

CHIEF MINISTER'S DEPARTMENT

The InTACT Group

Senior Officer Grade C \$55,514-\$59,857p.a

Elizabeth Anne Mayberry, 760-75295, Section 68, 08/06/00
 CC: 148-9043-17177

Senior Officer Grade C, \$55,514-\$59,857p.a

Peter Henson, 511-30956, Section 115, 19/06/2000
 CC: 148-9043-17177

DEPARTMENT OF URBAN SERVICES

Administrative Service Officer Class 5
\$40,598-\$43,048

Kerry Anne Browning: AGS No 757-52688, Section 68(1), 5/6/2000
 CC: 148-9020 17776

Administrative Service Officer Class 4
\$35,685-\$38,745

Sally Anne Louise Van Aalst: AGS No 757-52709, Section 68(1), 13/6/2000
 CC: 148-9028 17768

DEPARTMENT OF TREASURY AND INFRASTRUCTURE

Economic Management Branch

CMD Manager \$79,208p.a
 David Graham Butt, 760-75332, Section 68, 13/06/00
 CC: 148-9042-14979

EMPLOYMENT (Continued)

Transfer

DEPARTMENT OF HEALTH AND COMMUNITY CARE

Margo Goodin: 715-56954
 From: Senior Officer Grade C \$55514-59857
 Health Protection Service, ACT Department of Health and Community Care
 To: Senior Officer Grade C \$55514-59857
 Environmental Health, Health Protection Service, ACT Department of Health and Community Care, Canberra (PN. 29623)
 CC: 148-9011-16943

DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES

Brett Parker: 711-72491
 From: General Service Officer Grade 3 \$28110-31171
 Department of Urban Services
 To: Ranger Class 1 \$28110-31171
 Contract Services Section,
 Department of Education and Community Services, Canberra (PN. 13418) (P.S. 19, 11 May 2000)
 CC: 148-9013-16917

Promotions

Promotions under the *Public Sector Management Act 1994*

The 'date of notification' of a promotion is the date of publication of the *Gazette* in which it is notified. This appears in a box towards the front of the *Gazette*. This date is used to calculate the 'date of effect' and 'eligibility for salary on promotion' and to determine when the time for lodging an appeal or requesting a review commences.

A. APPEALS

All promotions made under section 83 of the *Public Sector Management Act 1994* are subject to appeal except:

- * 'non-appealable promotions' which generally are promotions to classifications where the maximum salary of the position is equal to or greater than the minimum salary of a Senior Officer Grade C (these should be identified with a dagger symbol (†) in the 'Promotions' section of the *Gazette*);
- * promotions made in accordance with the recommendation of a Joint Selection Committee (JSC) established under section 88 of the Act, or the unanimous recommendation of a JSC established under section 89 of the Act; or
- * promotions made as a result of officers passing certain exams or completing certain training, as defined in section 97 or 98 of the Act.

As a general rule, you may appeal if you were an applicant for promotion to an advertised position that **was not** 'non-appealable'.

YOU MAY ALSO APPEAL IF:

- * the vacancy that has been filled was not advertised and you are eligible for promotion to that position (generally identified by a footnote in the *Gazette*); or
- * you are an excess officer, the advertised position is at a classification equivalent to or lower than your own and you were an applicant for that position; or
- you applied for the position and you are an officer or former officer of the ACTPS or APS and you are engaged in eligible public employment under the officers' mobility provisions in section 115 of the Act, or you are still covered by the provisions of the repealed Officers' Rights Declaration Act. However, you may only appeal if the position applied for is higher than the last position you held in the ACTPS or APS.

YOU CAN NOT APPEAL WHEN:

- * the position is filled from outside the ACTPS, i.e. an appointment (including filling the position by appointing a temporary employee);
- * the position is filled by the transfer of an officer already at that or a higher level;
- * you are not a **permanent** officer of the ACTPS; or
- * you filling the position would not constitute a promotion (except in the case of excess officers).

Unless you are an excess officer, you can only appeal if the person selected by the department would fill the position on **promotion** and, if successful, you would fill the position on **promotion**.

If you are a promotee, where your promotion is one of a number of promotions at the same level made in a selection exercise, and you feel someone may lodge an appeal against your promotion, you may appeal against all or any of the **other** promotees. These appeals are usually called '**protective appeals**', and are treated the same as other appeals. You must still make sure you are eligible to appeal, and that you can show that you are more efficient than those against whom you have appealed. For further information on eligibility to appeal, contact your departmental Personnel Unit or the Office of the Merit Protection Commissioner (MPC) at the address listed below.

ADVICE TO POTENTIAL APPELLANTS

The following procedures will apply to all appeals unless other appeal procedures are in place as part of a Department's Enterprise Bargaining Agreement. Potential appellants should check with the relevant Personnel Unit as to the appeal procedures applying in that particular Department.

GROUND OF APPEAL

The only ground of appeal is **greater efficiency**.

EMPLOYMENT (Continued)

EFFICIENCY

The Promotion Appeal Committee (PAC) is required to determine the relative efficiency of the parties to an appeal. The definition of efficiency is set out in subsection 85 of the PSMA, which states:

- (2) For the purpose of forming an opinion as to the most efficient of the officers concerned, the Committee shall have regard to:
- (a) the abilities, qualifications, experience, standard of work performance and personal qualities of each officer, to the extent that the Committee considers that those matters are relevant to the performance of the duties of the office; and
 - (b) if and only if the Chief Executive who made the promotion has indicated that, for the purpose of forming an opinion under section 83, the Chief Executive had regard to the potential of officers for further career developments in the Service, or the ability of officers to perform the duties of other offices in the Department of the same or equal classification-that matter.
 - (3) A reference in subsection (2) to the abilities, qualifications, experience, standard of work performance and personal qualities, potential for further career development in the Service, or ability to perform the duties of other offices in a Department is, in relation to an officer who is a returned soldier or who is or has been absent on specified defence service, a reference to the abilities, qualifications, experience, standard of work performance, personal qualities, potential for future career development in the Service, or ability to perform the duties of the offices concerned that, in the opinion of the Committee, the officer would have had but for the absence of the officer on active service or on specified defence service.

Normally, the selection criteria used by the department in the selection and by the PAC in the appeal will incorporate the matters referred to in the definition of efficiency to the extent that they are relevant to the duties of the job.

ADVICE TO POTENTIAL APPELLANTS - PROMOTIONS AND TEMPORARY PERFORMANCE

The following advice applies to appeals against both promotions and temporary performance directions. Before lodging an appeal, you should consider carefully whether you can demonstrate that you are more efficient at doing the job than the person(s) you are appealing against. To help you determine whether you can demonstrate your greater efficiency, it is important that you obtain from the promoting department:

- * available written reports and oral feedback explaining the selection, especially the comparison between you and the promotee.
- The PAC will consider the appeal only on the basis of who is the **more efficient**. PACs should not be used as a forum to air grievances about how a selection was conducted. If you decide

to appeal, you must comply with the following instructions.

FORM OF APPEAL

The most convenient form of appeal is by use of Form PAC4, available through your Personnel Unit. Alternatively you may write a letter, detailing the following:

- Date of *Gazette*/notice;
- Name of promotee/selectee;
- Department in which promotion/selection made;
- Your full name;
- Your **private** postal address, as well as your work address and telephone number;
- Classification and salary scale of your substantive (i.e. your permanent) ACTPS position (and if you are a former officer or an APS officer or someone working for a statutory authority, details of your former ACTPS position, the current position you hold in the APS or the statutory authority);
- Office/branch and department or agency; and
- AGS number.

Where you intend to appeal against more than one promotion/selection, a separate appeal should be lodged against each one, **unless** all the promotions have been notified in the one *Gazette*, and the positions are all of the same classification and all in the same state, department and branch, in which case, one letter of appeal listing all promotees appealed against will be accepted.

WHEN TO LODGE APPEALS

Appeals must be received by the Office of the Merit Protection Commission (MPC) at the address below, **by 4.51 p.m. on the 14th day after** the date of notification in the *Gazette*. (In the case of temporary performance appeals, the 14 day deadlines relates to the date on which the direction was first notified in the department.)

Appeals not lodged by the prescribed time **cannot be accepted**. Delays can occur in departmental mail systems, and you are advised to use Australia Post, facsimile, or better still, hand delivery if possible, to be sure of meeting the deadline.

Hearing or speech impaired staff can make inquiries via the TTY telephone located in MPC's Melbourne office, on 1800 812 578 (free call) from anywhere in Australia, but only from another TTY phone. These **must** be clearly marked as "ACTPS appeal – for transfer to the MPC Office in Canberra".

WHERE TO LODGE APPEALS

Merit Protection Commissioner, Level 4, Core 1, Wing 2, Edmund Barton Building corner of Kings Avenue and Blackall St, Barton ACT 2600. Tel. (02) 6272 3254, fax (02) 6272 3026.

ADVICE TO PROMOTEES AND APPELLANTS

All parties to an appeal are required to submit **written statements** supporting their case, to the

EMPLOYMENT (Continued)

MPC, within fourteen (14) days of the close of the appeal period, or by such other date as the MPC may determine.

If a party fails to provide a statement, MPC staff will remind the party or department of this requirement, and may, on request and in exceptional circumstances grant an extension of time. However, the PAC has the discretion to determine the case even if the statement is not provided.

Your statement in support of your case is a significant document in PAC deliberations, and is used to decide whether personal hearings will be necessary. If you fail to make a reasonable case for greater efficiency in your statement, you may find that the PAC proceeds to determine your case without interviews. As a party to an appeal, you are entitled to access to:

- (i) the departmental statement (which consists of all material sent to the PAC by the promoting department); and
- (ii) the written material submitted by other parties to the appeal which addresses their claims to superior efficiency.

However, you are not entitled to access to the private contact details supplied by any other party as a part of their statement.

The departmental statement will be available for you to see in the promoting department, generally at least seven (7) days before the date scheduled for the appeal hearing. It is up to you to seek access, but the department should advise you (and the other parties) when and where the statement is available for viewing. The statements of parties are available at the MPC generally at least seven (7) days prior to the hearing date, and you should telephone the MPC to make an appointment to view them, once you have submitted your own statement. The responsibility for seeking access rests with each party, and PAC hearings will not be deferred if you fail to exercise your right of access. If for very good reason (e.g. geographical distance, illness etc.) you are unable to visit the MPC office, alternative access arrangements may be possible, and you should discuss this with MPC staff. You may take notes, but may not photocopy or retain material.

After reading the statements of the other parties, you may wish to submit a supplementary statement in support of your claims. All supplementary material (including additional referee reports) must reach the MPC at least two (2) working days before any scheduled hearing. It is preferable to submit a supplementary statement (after viewing the statements of other parties) rather than to delay your initial statement, but bear in mind the need to provide access for all parties to all statements prior to any hearing. Unreasonably late supplementary statements may not be accepted.

CONTENT OF STATEMENTS

You should provide **four** copies of your statement, which should contain the following:

- (a) at the top:
 - (i) PAC reference number;

- (ii) full name;
- (iii) both your private and work address and telephone number. If you do not wish this information to be available to other parties it should be included with your statement in a severable sheet which clearly indicates that it is to be kept confidential;
- (iv) date of permanent appointment; and
- (v) educational and other qualifications.
- (b) the names and telephone numbers of your supervisor and any other referee(s) (see section below for further advice on who should be nominated);
- (c) a brief outline of your employment history;
- (d) a statement of claims to the position addressing the selection criteria;
- (e) any views you may have about the departmental assessment of you; *and most importantly*;
- (f) **reasons for your claim that you are more efficient than the other party or parties.**

If you feel it is necessary to make any unfavourable comments about a party to the appeal, you should include these comments in your written statement. Parties to an appeal must have an opportunity to comment on any unfavourable observations.

You should also note that your statement should not include material that breaches privacy requirements or any similar legislation.

PAC PROCEDURES

The PAC does not have to interview all or any of the parties to an appeal. Therefore, you should not rely on being granted an interview as the main opportunity to make your case. You should instead state your case as fully and as openly as possible in your written statement. If a PAC decides that parties are to be interviewed, you will be advised as early as possible of the date and place, usually through the recruitment/personnel area of your department.

Once you have lodged an appeal or are aware an appeal has been lodged against your promotions, you will be considered available for interview at any time. Wherever possible, at least seven-(7) days notice of the interview will be given. As a general rule the PAC will expect you to attend for any interview at the time it determines, and will not delay or reschedule hearings without good reason.

The PAC will determine its procedures according to the circumstances of the case before it, but will normally consider the following:

- (a) the departmental statement;
- (b) the written statements of the parties;
- (c) the cases put to the PAC by the parties at any oral hearing or under any alternative arrangements;
- (d) an assessment of the parties at any hearing before the Committee;
- (e) relevant views expressed by supervisors, referees or other persons contacted; and
- (f) any other written information about a party requested by the MPC from the promoting/selecting department under

EMPLOYMENT (Continued)

under the Merit Protection (Australian Government Employees) regulations. At the hearing, you may be asked to clarify points from your statement, to respond to questions which test you against the requirements of the position, and to summarise why you are the more efficient officer. You should use this opportunity to elaborate on the claims in your written statement as to why you believe you are more efficient. Promotees and selectees **must** be prepared to discuss their own efficiency compared with that of the appellant(s). It is not enough to take refuge in the fact that the department chose you in the selection exercise. If the PAC becomes aware of new material which relates to your work, which is significantly adverse to you, and could affect your success in the appeal adversely, the PAC will inform you of the substance of the material and give you the chance to comment. If the PAC decides that it needs more information, it may also contact the department, any of the parties to the appeal, or referees or supervisors of the parties.

SUPERVISORS/REFEREES

As mentioned above, each PAC is free to determine its own procedures, and may or may not feel a need to consult with supervisors, referees, or other people. If you wish the PAC to have regard to the comments of a particular person, it is in your best interests to obtain such comments in writing and submit them with your statement. You should also speak to anyone you intend to nominate as a referee, to find out what they will say about you if contacted, and how they rate you against the other party/parties if they know them. The most appropriate person to nominate as your referee is your current supervisor, provided that he/she has supervised you for a reasonable period. Past supervisors are also appropriate if their knowledge of you is reasonably recent. The PAC will also be particularly interested in the views of referees who can give well-founded comments comparing two or more of the parties. You are not limited to nominating your supervisors for referee comments (and indeed you may nominate anyone you wish to) but supervisor's opinions are usually perceived as most useful by PACs. Additional information on lodging appeals is contained in the MPRA brochure, *Appeals against promotions and temporary performance directions*, which you should be able to obtain from your Personnel section.

B. REVIEW OF NON-APPEALABLE PROMOTIONS UNDER SECTION 87

An unsuccessful applicant for a non-appealable promotion who believes that the promotion should not stand because there was:

- (a) patronage, favouritism or unlawful discrimination in the making of the promotion (prescribed by section 8 of the PSMA); and/or
- (b) a serious defect in the selection process (a breach of section 65 of the PSMA),

may apply to the MPC for a review of that promotion. A request for review must be made in writing to the Director, MPC, at the address given below and must be received by the end of the 13th day after the day on which the promotion appeared in the *Gazette*. An applicant must provide the following details:

- * full name and AGS number;
- * classification, position number and location of the promotion in question;
- * date and number of the *Gazette* in which the promotion was notified;
- * the basis on which the request is made with supporting information.

It is important to provide details to support your claim of patronage, favouritism, unlawful discrimination and/or serious defect in the process. A reasonable time will be allowed, after the lodging of an application for review, for the provision of such documentation. However, the grounds for an application for review are required in the initial application.

Before lodging an application for review of a non-appealable promotion, you should:

- (1) consider carefully the basis on which the application is to be made and your reasons for believing that the promotion should be reviewed; and
- (2) obtain feedback from the convener of the selection advisory committee and discuss your concerns with the delegate who made the promotion.

Note that the review process is not a means by which the merits of applicants for a promotion can be reviewed. It is not comparable with the right of appeal to a PAC. Section 87 provides for a review of a promotion solely on the ground that it would be unreasonable for the promotion to stand because of a breach of section 8 or a serious defect under section 65, and is **directed at the process and not the merits of the decision**. Additional information on lodging an application for review is contained in the MPC brochure, *Review of non-appealable promotions*, which you should be able to obtain from your Personnel Section.

WHERE TO LODGE AN APPLICATION FOR REVIEW

Office of the Merit Protection Commissioner
Level 4, Core 1, Wing 2, Edmund Barton Building,
cnr Kings Avenue and Blackall Street, Barton
ACT 2600. Tel. (02) 6272 3254, fax (02) 6272 3026

DEPARTMENT OF HEALTH AND COMMUNITY CARE

Central Office
Structural Reform Group
Health Information Service
Population Health Information

Catherine Mary Baker 742-40955
From: ASO 4 (DH) \$36,399-39,520 ACT
Department of Health and Community Care
To: ASO 6 (DH) \$43,846-50,366 Population Health

EMPLOYMENT (Continued)

Information Sub-Unit, Health Information Service
Unit ACT Department of Health and Community
Care PN: 27112 10 of 9 March 2000)
CC: 148-9011-16897

THE CANBERRA HOSPITAL

Mental Health Services

Kristine Taylor: 261-27827

From: Registered Nurse Level 2 \$42,723 - \$45,423

The Canberra Hospital

To: Registered Nurse Level 3 \$47,110 - \$50,147

Mental Health Services The Canberra Hospital, Canberra (PN. 22396) (16/3/00)

CC: 148-9010-16875 (2254)

Pathology Services

Rachael Southwell: 735-32083

From: Technical Officer Level 1 \$29,067 - \$30,536

The Canberra Hospital

To: Administrative Service Officer Class 2

\$28,110 - \$31,171

Pathology Services The Canberra Hospital, Canberra (PN. 27062) (18/5/00)

CC: 148-9010-16875 (3124)

Pathology Services

Peter McNiven: 261-15930

From: Professional Officer Class 2

\$42,986 - \$48,040

The Canberra Hospital

To: † Senior Professional Officer Grade C

\$54,425 - \$58,683

Pathology Services The Canberra Hospital, Canberra (PN21255) (11/5/00)

CC: 148-9010-16875 (3124)

CULTURAL FACILITIES CORPORATION

Canberra Museum and Gallery

A. J. Stewart 713-97922

From: Professional Officer Class 1

\$29, 976-\$42,054

Cultural Facilities Corporation

Professional Officer Class 2, (Registrar),

\$42,986-\$48,040p.a

Cultural Facilities Corporation (Canberra) (PN: 43228) Gazette No: 15, 13 April 2000

CC: 148-9088-17267

CHIEF MINISTER'S DEPARTMENT

The InTACT Group

C. R. Parkinson: 540-07857

From: Senior Information Technology Officer Grade C \$55,514-\$59,857p.a

To: Senior Officer Grade B, (PN: 14247),

\$65,593-\$73,841p.a Manager Customer Support

Chief Minister's Department (Canberra)

Gazette No: 14(6 April 2000)

CC: 148-9043-17177

DEPARTMENT OF URBAN SERVICES

Corporate Group

Human Resource Services Section

H. L. White: AGS No 543-20480

From: Senior Officer Grade C \$55,514-\$59,857 Urban Services

To: † Senior Officer Grade B \$65,593-\$73,841

Human Resource Services Section Urban Services, Canberra (PN. 27713)

Note: This promotion is to a non-advertised position but is identical to position number 10021 Senior Officer Grade B which was advertised in Gazette No. PS 50 16/12/1999. CC: 148-9017 16954

Operations Group

City Operations Branch

CityScope Services Section

M. A. Cameron: AGS No 548-36938

From: Technical Officer Level 4 \$42,986-\$48,040 Urban Services

To: Administrative Service Officer Class 6 \$42,986-\$49,378

CityScope Services Section Urban Services, Canberra (PN. 25522) (Gazette No 17, 27/4/2000)

Note: In accordance with current EBA provisions, appeals must be received at the Personnel counter on Level 1 Annexe Macarthur House 12 Wattle Street Lyneham by close of business on the 7th day after notification in the Gazette.

CC: 148-9015 17777

Planning and Land Management Group

Building and Services Branch

Building Electrical and Plumbing Control

M. E. Makeham: AGS No 738-48440

From: Administrative Service Officer Class 4 \$36,399-\$39,520

Chief Ministers Department

To: Administrative Service Officer Class 5

\$40,598-\$43,048

Building Electrical and Plumbing Control Urban Services, Canberra (PN. 43600)

(Gazette No. 8, 24/2/2000)

Note: In accordance with current EBA provisions, appeals must be received at the Personnel counter on Level 1 Annexe Macarthur House 12 Wattle Street Lyneham by close of business on the 7th day after notification in the Gazette.

CC: 148-9020 17031

EMPLOYMENT (Continued)

Corrigenda

The Canberra Hospital
 Facilities Management, Deputy CEO Corporate
 Tim Ashmore: 503-40038, 1/6/00 (560)
 This was inadvertently advertised as a
 promotion to Senior Professional Officer Grade
 A, \$75,894. Should have read Senior Officer
 Grade A \$74,685.
 CC: 148-9010-16875 (1381)

ACT Public Service Index of addresses

- 05 The Recruitment Officer, Director of
 Public Prosecutions, GPO Box 595,
 Canberra ACT 2601
- 06 Recruitment Officer, Chief Minister's
 Department, GPO Box 158, Level 3,
 Canberra Nara Centre, Canberra ACT
 2601
- 07 Recruitment Officer, Calvary Public
 Hospital. PO Box 254, Jamison Centre,
 ACT 2614
- 08 Personnel Manager, ACTION, PO Box
 1155, Tuggeranong, ACT 2901
- 09 Personnel Officer, Totalcare, PO Box 56,
 Mitchell ACT 2911
- 11 The Recruitment Officer, Canberra
 Institute of Technology, GPO Box 826,
 Canberra City ACT 2601
- 12 Customer Service Supervisor,
 Department of Education and
 Community Services, PO Box 1584,
 Tuggeranong ACT 2901
- 13 Recruitment Officer, Administrative
 Branch, Emergency Services Bureau,
 PO Box 104, Curtin ACT 2605
- 16 Human Resource Management Unit,
 The Canberra Hospital, PO Box 11,
 Woden ACT 2606
- 17 Resource Advisor, Business Services
 Bureau, Department of Health and
 Community Care, PO
 Box 11, Woden ACT 2606
- 18 The Administrative Officer, Legislative
 Assembly for the ACT, GPO Box 1020,
 Canberra ACT 2601
- 20 Administrative Officer, Health Protection
 Service, Locked Bag 5, Weston Creek
 ACT 2611
- 21 Recruitment Officer, ACT Community
 Care, GPO Box 825, Canberra City ACT
 2601
- 23 Administrative Officer, Central Office,
 Department of Health and Community
 Care, GPO Box 825, Canberra City ACT
 2601
- 28 Recruitment Officer, Human Services
 Unit, Department of Justice and
 Community Safety, PO Box 921, Civic
 Square ACT 2608

- 30 The Secretary, Milk Authority of the ACT,
 GPO Box 1110, Canberra ACT 2601
- 31 The Recruitment Officer, Auditor-
 General's Office ACT, PO Box 275
 Civic Square ACT 2608
- 32 Canberra Theatre Trust, PO Box 226,
 Civic Square ACT 2608
- 34 Applications Officer, Urban Services,
 GPO Box 158, Canberra ACT 2601
- 35 Recruitment Officer, Department of
 Treasury and Infrastructure, GPO Box
 158, Canberra ACT 2601.
- 36 Recruitment/Executive Officer
 Community and Health Services
 Complaints Commissioner's Office, GPO
 Box 1321, Canberra ACT 2601.

GAZETTE INFORMATION

ISSUE OF ACT SPECIAL GAZETTES

The following issues of the ACT Special Gazettes have been published since the last Weekly Gazette. For listings of previous ACT Special Gazettes please refer to this internet site

<http://www.publishing.act.gov.au>

| Gazette Number | Date | Title |
|-----------------------|-------------|--|
| S23 | 13 June | Regulation No. 25 of 2000 ~ <i>Road Transport (General) Act 1999</i> |
| S24 | 15 June | Determination of Charges (ACTEW) ~ <i>Energy and Water Act 1988</i> |

GOVERNMENT NOTICES

NOTIFICATION OF THE MAKING OF AN INSTRUMENT

NOTICE is hereby given that the undermentioned Instrument of the Australian Capital Territory has been made. Copies of the Instrument may be purchased from Publishing Services, Legislation and Sales Counter, ACT Government Shopfront, Corner of City Walk and East Row Canberra City ACT 2601.

| Act under which Instrument made | Description of Instrument | Number and year of Instrument |
|--|--|-------------------------------|
| <i>Land (Planning and Environment) Act 1991</i> | Appointment of John Michael McInerney as the Commissioner for Land and Planning. | No. 187 of 2000 |
| <i>Tenancy Tribunal Act 1994</i> | Commercial and Retail Leases Code of Practice Variation. | No. 188 of 2000 |
| <i>Taxation Administration Act 1999</i> | Changes to Home Buyer Concession Scheme Determination. | No. 189 of 2000 |
| <i>Taxation Administration Act 1999 and Payroll Tax Act 1987</i> | Payroll Tax Determination – Increased Threshold. | No. 190 of 2000 |
| <i>Public Sector Management Act 1994</i> | Appointment of Richard Grant Moss as Commissioner for Public Administration. | No. 191 of 2000 |

GOVERNMENT NOTICES (Continued)

AUSTRALIAN CAPITAL TERRITORY

Road Transport (Alcohol and Drugs) Act 1977

APPOINTMENT OF ANALYST

Pursuant to Subsection 6(3) of the *Road Transport (Alcohol and Drugs) Act 1977*, I, **BRENDAN MICHAEL SMYTH**, Minister for Urban Services, hereby appoint:

PAUL GREGORY IMHOFF

as an Analyst for the purposes of the *Road Transport (Alcohol and Drugs) Act 1977*.

Dated this 8th day of June 2000

BRENDAN SMYTH MLA
Minister for Urban Services



AUSTRALIAN CAPITAL TERRITORY

PUBLIC HEALTH ACT 1997

APPOINTMENT OF PUBLIC HEALTH OFFICER

I, **David Bruce Butt**, the person holding the position of Chief Executive, in pursuance of my powers under Section 12 of the *Public Health Act 1997*, do by this instrument appoint:

RIEMKE KAMPEN

as a Public Health Officer for the purposes of the *Public Health Act 1997*.

Dated this 14th day of June 2000.

DAVID BUTT
Chief Executive

GOVERNMENT NOTICES (Continued)

AUSTRALIAN CAPITAL TERRITORY

Road Transport (Alcohol and Drugs) Act 1977

REVOCAION OF APPOINTMENT OF ANALYST

Pursuant to Subsection 6(3) of the *Road Transport (Alcohol and Drugs) Act 1977*, I, **BRENDAN MICHAEL SMYTH**, Minister for Urban Services, hereby revoke the instrument appointing:

PAUL LESLIE REEDY

as an Analyst signed on 26 February 1987.

Dated this 8th day of June 2000

BRENDAN SMYTH MLA
Minister for Urban Services

AUSTRALIAN CAPITAL TERRITORY

Road Transport (Alcohol and Drugs) Act 1977

REVOCAION OF APPOINTMENT OF ANALYST

Pursuant to Subsection 6(3) of the *Road Transport (Alcohol and Drugs) Act 1977*, I, **BRENDAN MICHAEL SMYTH**, Minister for Urban Services, hereby revoke the instrument appointing:

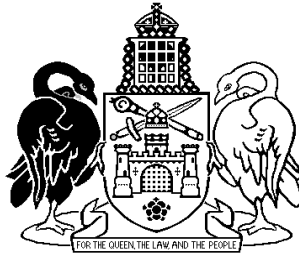
SIMON CARL CHRISTEN

as an Analyst signed on 22 December 1994.

Dated this 8th day of June 2000

BRENDAN SMYTH MLA
Minister for Urban Services

GOVERNMENT NOTICES (Continued)



AUSTRALIAN CAPITAL TERRITORY

REMUNERATION TRIBUNAL ACT 1995

INSTRUMENT

For the purposes of paragraph 10(1)(w) of the Remuneration Tribunal Act 1995 the Remuneration Tribunal shall inquire into and determine the remuneration and allowances to be paid to the holder of an appointment specified as follows:

Occupational Health and Safety Commissioner

Dated the 7th day of June 2000.

Kate Carnell MLA
Chief Minister

GOVERNMENT NOTICES (Continued)**ACT GOVERNMENT
PLANNING AND LAND MANAGEMENT GROUP****DRAFT VARIATION TO THE TERRITORY PLAN****NO.152 - PART OF ST. CHRISTOPHER'S PRECINCT - MANUKA****FORREST SECTION 24 BLOCKS 1 & 3**

Variation to the Territory Plan has been prepared by the Planning and Land Management Group (PALM) of Urban Services (incorporating the functions of the ACT Planning Authority), relating to the proposal from the Catholic Education Office to refurbish and expand their existing administration centre within the St Christopher's precinct in Manuka.

Draft Variation No. 152 to the Territory Plan, if adopted, would change the existing policies applying to both blocks to a Community Facility policy with an Area Specific Policy Overlay. The overlay would permit additional non-retail commercial and limited retail uses where they are associated with community use.

Provided it is not deferred, the provisions of this draft Variation have interim effect until 21 June 2001 or for the "defined period", whichever is the shorter. The "defined period" commenced on the 22 June 2000 and continues until the proposals in the draft Variation, or the corresponding Plan Variation:

- Come into effect;
- Or are rejected by the Legislative Assembly;
- Or are withdrawn.

During the period these provisions have interim effect, the Territory, the Executive, a Minister or a Territory Authority shall not do, or approve the doing of, any act which would be inconsistent with the Territory Plan, or the Plan if it was varied in accordance with the provisions of the draft Variation.

Section 11 of the *Land (Planning and Environment) Act 1991* (the Land Act), concerning the Heritage Places Register, does not apply to this draft Variation.

From Monday 26 June 2000 until Monday 17 July 2000, copies of the draft Variation to the Territory Plan may be:

- inspected at ACT Government Libraries at Belconnen, Civic, Dickson, Erindale, Griffith, Kippax, Tuggeranong and Woden during normal opening hours;
- inspected at, or obtained from, the PALM Shopfront at Dame Pattie Menzies House, 16 Challis Street, Dickson, during normal office hours; and
- inspected on the PALM Website at <http://www.palm.act.gov.au>

GOVERNMENT NOTICES (Continued)

Written comments on the draft Variation should be submitted, by **Monday 7 August 2000**, to:

**The Executive Director
Planning and Land Management Group
Urban Services Department
GPO Box 1908
CANBERRA ACT 2601
Attention: Mrs J Rajasekaram**

Comments can also be sent via Email to:
or by Facsimile to:

**terrplan@dpa.act.gov.au
62071710.**

Copies of all written comments received in response to the draft Variation, including those from the National Capital Authority (NCA), will be made available for public inspection during normal office hours, from Wednesday 9 August 2000 until Tuesday 30 August 2000, at the PALM Shopfront in Dame Pattie Menzies House, 16 Challis Street, Dickson. Any comments received from the NCA after Wednesday 9 August 2000 will be available for perusal for 21 days from the date of receipt.

GOVERNMENT NOTICES (Continued)**Australian Capital Territory
Legislative Assembly Electoral Boundaries
Redistribution 2000**

**Determination by
the augmented ACT Electoral Commission**

Pursuant to section 35 of the *Electoral Act 1992*, the augmented ACT Electoral Commission hereby determines that the boundaries of the Legislative Assembly electorates into which the Australian Capital Territory is to be redistributed are as shown on the map certified by the members of the augmented Commission and lodged in file number 00/04884 at the office of the Australian Capital Territory Electoral Commission, and that the names of the electorates and the number of members of the Legislative Assembly to be elected from each electorate, are as follows:

- Brindabella (5 members);
- Ginninderra (5 members); and
- Molonglo (7 members).

Graham Glenn

Phillip Green

Christabel Young

Lincoln Hawkins

Rod Menzies

Dalma Jacobs

Augmented ACT Electoral Commission

9 June 2000

GOVERNMENT NOTICES (Continued)

Environment ACT

Environment Protection Act 1997

Application for an Environmental Authorisation

Notice is hereby given under Section 48 of the *Environment Protection Act 1997*, that an environmental authorisation to conduct activities have been received from the organisation set out below:

| Organisation | Brief Description of Activity | Location |
|---------------------|--|--|
| ACTEW Corporation | Sewage Treatment and discharge of treated effluent including sewage sludge incineration. | Lower Molonglo Water Quality Control Centre, Stockhill Drive, Holt |

Under Section 48(1) of the *Environment Protection Act 1997*, any person who wishes to make a written submission to the Environment Management Authority concerning the above application may do so by COB 13 July 2000. Submissions should be addressed to:

Environment Management Authority, PO Box 144, Lyneham ACT 2602

Copies of the application or authorisation may be obtained from the Environment Management Authority by telephoning the Environment ACT Helpline on (02) 62079777 or at Level 2, South Wing, Macarthur House, Wattle Street Lyneham ACT.

Dated the 19th day of June 2000
 Environment Management Authority

CONTRACTS ARRANGED

Department or Agency: ACT Waste

Urban Services

Contact Officer:

Don McConnell

Telephone:

62076347

| Order number | Description of Supplies | Value (\$A) | P/o y/n | Contractor (Include postcode at end of address) | Code |
|--------------|--|-------------|---------|--|------|
| 127WM155 | Prepare a preliminary assessment for the resource recovery and waste transfer station at Mitchell | 13365.00 | N | National Environmental Consulting service Pty Ltd Po Box 97 Watson ACT 2602 | 27 |
| 127WM156 | Statistical consultancy for assistance with household selection for the ACT waste collection trial | 3230.00 | N | Australian Bureau of Statistics PO Box 10 Belconnen ACT 2616 | 27 |
| 127WM158 | Delivery of 30,000 Second Hand Sunday envelopes and information sheets in Tuggeranong | 2880.00 | N | Australia Post Tuggeranong Hyperdome ACT 2900 | 25 |
| 127WM159 | Hire of water truck at Mugga Lane landfill | 3990.00 | N | Corkhill Brothers PO Box 326 Fyshwick ACT 2609 | 28 |
| 127WM161 | 100x10kg buckets of granulated chlorine | 4050.00 | N | Pool Chemical Distributors PO Box 30 Hughes ACT 2605 | 11 |
| 127WM164 | Provide part time ASO6 from 10/4/2000 to 25/4/2000 and full time from 26/4/2000 to 29/6/2000 | 9700.00 | N | Allstaff Australia PO Box 1033 Tuggeranong ACT 2900 | |
| 127WM169 | Joining fee and upgrade for ARRNETWORK | 10000.00 | N | Illawarra Waste Management PO Box 460 Dapto NSW 2530 | 25 |
| 127WM171 | Annual weighbridge service and weight test to Mugga Lane and west Belconnen landfills | 2250.00 | N | Queensland Weighing Machines Pty Ltd PO Box 50 | 22 |
| 127WM175 | Change management plan ACT Waste, review existing structure of ACT Waste | 9500.00 | N | Banyo QLD 4014 Macro Plan Pty Ltd PO Box 347 North Melbourne Vic3051 | 27 |

CONTRACTS ARRANGED (Continued)

Department or Agency: ACT Waste

Urban Services

Contact Officer:

Don McConnell

Telephone:

62076347

| Order number | Description of Supplies | Value (\$A) | P/o y/n | Contractor (Include postcode at end of address) | Code |
|--------------|--|-------------|---------|---|------|
| 127WM176 | Contribution to "Guide to the use of recycled concrete and masonry product" specification handbook | 5000.00 | N | C.S.I.R.O. Building, Construction and Engineering PO Box 310 North Ryde NSW 1670 | 27 |
| 127WM177 | Repair logger stations at Mugga Lane landfill | 14000.00 | N | Ecwise Environmental PO Box 1834 Fyshwick ACT 2609 | 22 |
| 127WM178 | Remove wrecks from Parkwood Industrial Estate and overall clean up | 2045.00 | N | Capital City Heavy Haulage PO Box 1243 Tuggeranong Town Centre ACT 2900 | 22 |
| 127WM179 | Membership fees 99/2000 | 2000.00 | N | Australian Market Development Network PO Box 282 Waratah NSW 2298 | 27 |
| 127WM182 | Reprint 1,000 sets of the Development Control Code | 8815.00 | N | Publishing and Shopfront Services Level 6 Macarthur House 12 Wattle Street Lyneham ACT 2602 | 10 |
| 127WM183 | 96 x 240Ltr mobile garbage bins, 1000 x 85Ltr mobile garbage bins | 41000.00 | N | Brickwood Holdings Pty Ltd 3 Brixton Road Cheltenham Vic 3192 | 31 |
| 127WM188 | Supply 13.25Kg bags of enretech to West Belconnen Landfill | 16000.00 | N | Enretech PO Box 1080 ACT 2601 | 11 |
| 127WM190 | Sullage removal from West Belconnen Landfill | 12000.00 | N | Corkhill Brothers PO Box 326 Fyshwick ACT 2609 | |

