



Australian Capital Territory

# Gazette

No. 1, Thursday 4 January, 2001

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**ACT Government Homepage: <http://www.act.gov.au>**

## GENERAL INFORMATION

### ACT GOVERNMENT GAZETTE

The ACT Government Gazette is published each Thursday. The sections included in the publication are:

- General Information;
- Employment
- Government Notices;
- Purchasing and Disposals;
- Invitations to Tender, Quote or Register Interest;
- Contracts arranged, and
- Private Notices

### CONTACT DETAILS

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### Notices for Publications

Notices for the Gazette are to be lodged by 12 noon on the Wednesday prior to publication. Notices can be lodged in advance in hard copy or facsimile, by electronic mail or diskette, with a brief message of instruction and a WORD compatible document attachment.

A Gazette Request Form must also be delivered to the Gazette Office, by hand, mail or fax. For copies of this form please telephone the Gazette Office or go to [www.publishing.act.gov.au/pub/gazreq.doc](http://www.publishing.act.gov.au/pub/gazreq.doc).

Signed notices must be sighted by the Gazette Office before gazettal can proceed.

**Purchasing and Disposal Codes** may be accessed on the ACT Government Website: [www.publishing.act.gov.au/pub/gazette/p&d.pdf](http://www.publishing.act.gov.au/pub/gazette/p&d.pdf). Alternatively, you may obtain a hard copy listing by contacting the gazette office.

### Private Notices

The fee for a private notice is as follows:

- minimum charge \$1.10 per word or \$110.00 whichever is the greater.

Cheques are to be made payable to 'Publishing Services' and are to be forwarded to the Gazette office with a copy of the notice (Either on a PC formatted disk in WORD, or if the notice has already been emailed, a hard copy of the notice) and Gazette Request Form. Payment can be made by EFTPOS (Bankcard, Visa or Mastercard) by telephoning the Gazette Office. Payment must be received before gazettal can proceed.

### Purchasing and Subscriptions

Copies of the ACT Government Gazette may be purchased at a cost of \$5.50 (or \$2.20 for a Special Gazette) from the ACT Government shopfront, Legislation/Gazette sales counter, Ground Floor, FAI House, Corner of London Circuit and Akuna Street, Canberra City. Subscriptions to the Gazette maybe arranged through the Gazette Office at a price of \$420.00 (1 July 2000 - 30 June 2001) or part thereof, including postage. Refunds will not be given for cancellations. Claims for missing items will be recognised as valid if lodged within 28 days of publication.

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**Products and Services advertised in this publication are not necessarily endorsed by the ACT Government**

## EMPLOYMENT

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### ACT Public Service

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#### General Information

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##### Eligibility to apply for advertised vacancies

All permanent vacancies advertised in the Gazette are open to all Australian citizens or permanent residents of Australia except where:

- the Chief Executive has decided that because of cost or operational efficiency a vacancy should be advertised as open only to permanent officers and groups with eligibility rights. Restricted positions will be marked #
- a former officer is restricted from re-employment under section 114 of the Public Sector Management Act 1994.

Groups with eligibility rights are:

- an officer of the Australian Public Service (APS) applying for appointment (see section 115 of the Act)
  - a former officer of the APS or ACTPS who has resigned, if:
    - \* they resigned to rear a child, after taking at least three months maternity or parental leave; and
    - \* they resigned within two years of the date of birth of the child for which the period of maternity leave was granted;
    - \* the position for which they are applying is advertised in the gazette within six years from the date of the birth of the child for which the maternity or parental leave was granted; and
  - \* they have a statement from the relevant Chief Executive of the details of their resignation which was obtained at the time of resignation;
  - an 'officer' of an approved organisation listed in Standard 4, Part 6, Mobility with Approved Organisations, employed on other than a temporary basis, applying for appointment;
  - a temporary employee who has been employed by the ACTPS in one job for six months continuously, may apply for appointment to an advertised vacancy:
    - \* if still employed in that temporary job;
- and
- \* the six months eligibility period is reached before the applications close.

Excess Officers – ACTPS Officers who have been formally declared excess and who apply for transfer to any advertised permanent vacancy must be considered for in isolation from, and not in competition with, other applicants. Where more than one excess officer applies, a merit selection process should first be conducted between the excess officers.

Excess officers applying for transfer to advertised vacancies are not to be considered in competition with applicants who are not excess.

The consideration of the excess officer(s) should be a genuine assessment of whether the officer is suitable for the vacancy, including

with reasonable training, and should be conducted in a manner demonstrably similar to that which would apply to other officers if no excess officer had applied.

Should you have any queries in regard to this matter please contact your Personnel Section.

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#### Vacancies

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##### CULTURAL FACILITIES CORPORATION

##### **ACT Museums and Galleries Canberra Museum and Gallery Education Officer**

**Professional Officer Class 2 \$45,604-\$52,385  
Canberra (PN. 13971)**

**Closing date:** 18 January 2001

**Duties:** Contribute to the development of policies for education and public programs for the Canberra Museum and Gallery. Plan, manage and implement a wide range of education/public programs and resource material for a range of clients, including tours, workshops, lectures, seminars and other appropriate activities. Assist with the planning, development and coordination of the Canberra Museum and Gallery exhibition program.

Eligibility/other requirements: Degree or diploma specialising in Australian social history/cultural history and qualifications in teaching.

**Contact Officer:** Peter Haynes (02) 620 72694

Selection documentation may be obtained from contacting Canberra Museum and Gallery Reception (02) 620 73968

Apply: The Recruitment Officer, Cultural Facilities Corporation, PO Box 226, Civic Square, ACT, 2608

CC: 148-9008-16850

##### **ACT Museums and Galleries Canberra Museum and Gallery Functions Manager**

**Administrative Service Officer Class 3  
\$33,967-\$36,658 Canberra (PN. 43536)**

**Closing date:** 18 January 2001

**Duties:** Coordinate the venue hire function, including: take function bookings, arrange room settings, equipment and refreshments as required; ensure that equipment is operational, meets the necessary standards and provide instructions to users; provide after hours and night security for functions as required; maintain an accurate record system for bookings and advice to front of house staff; process invoices for all functions. Liaise with Marketing manager to develop and implement a promotional strategy to increase venue hire activity. Maintain monthly statistics for reporting purposes.

Eligibility/other requirements: This position may involve working outside the normal working hours

**Contact Officer:** Catherine Frankcom

**EMPLOYMENT (Continued)**

(02) 620 72465

Selection documentation may be obtained by contacting Canberra Museum and Gallery Reception (02) 620 73968.

Apply: The Recruitment Officer, Cultural Facilities Corporation, PO Box 226, Civic Square, ACT, 2608  
CC: 148-9008-16850

**TEMPORARY VACANCY****ACT Museums and Galleries**

**Historic Places – Lanyon, Calthorpes' House, Mugga-Mugga**  
**Assistant Curator**

**Professional Officer Class 1, \$34,994-\$44,774**  
**Canberra (PN. 43671)**

**Closing date:** 18 January 2001

**Duties:** Assist in the management of collections including research and cataloguing. Assist in the conservation, presentation and interpretation of the historic places. Assist in the planning, development and delivery of exhibitions. Assist with the production of publications and interpretive signage.

**Eligibility/other requirements:** A degree or diploma specialising in Australian social history/cultural history.

Note: This is a temporary vacancy until 30 June 2001 with the possibility of an extension.

**Contact Officer:** Lainie Lawson (02) 620 72173  
Selection documentation may be obtained by contacting Canberra Museum and Gallery Reception (02) 620 73968

Apply: The Recruitment Officer, Cultural Facilities Corporation, PO Box 226, Civic Square, ACT, 2608  
CC: 148-9008-16850

**THE CANBERRA HOSPITAL****Pathology Services**  
**Haematology**

**Technical Officer Level 2 \$31,884-37,310,**  
**Canberra (PN. 21303)**

**Closing date:** 18 January 2001

**Duties:** Perform prescribed diagnostic and other technical test procedures in the field of Haematology and Transfusion Serology. Prepare reagents, standards, controls and instruments for specific investigations as required.

**Eligibility/other requirements:** Associate Diploma in Science or equivalent relevant qualification. The successful applicant must be willing to participate in an after hours roster.

Note: This is a temporary vacancy available from 01/02/2001 till 31/08/2002 with the possibility of extension.

**Contact Officer:** Wendy Edwards (02) 6244 2835

Selection documentation may be obtained from Human Resource Management Group (02) 6244 3580

Apply: 16  
CC: 3125

**Medical SMT****Gastroenterology Research**

**Research Assistant Level 2 \$31,550-42,815,**  
**Canberra (PN. NP)**

**Closing date:** 18 January 2001

**Duties:** Performance of laboratory studies to identify genetic markers for inflammatory bowel disease. Molecular biological techniques to be used will include PCR, library screening and tissue culture. Venesection and preparation of blood samples and other human tissue for analysis, using standard molecular biological techniques.

**Eligibility/other requirements:** Degree in genetics or molecular genetics or equivalent. Experience in molecular genetic techniques including cloning, sequencing and PCR.

**Contact Officer:** Dr Juleen Cavanaugh  
(02) 6244 3975

Selection documentation may be obtained from Human Resources Management Group (02) 6244 4168

Apply: 16  
CC: 1817

**The Canberra Hospital****Medical Imaging**  
**Administration**

**Administrative Service Officer Class 2**  
**\$28,391-31,483, Canberra (PN. Several both Full**  
**Time and Part Time)**

**Closing date:** 18 January 2001

**Duties:** Under general direction provide reception and clerical services to patients attending the section. As required, make appointments and provide relevant information. Receive and screen incoming phone calls, answer queries and take appropriate action. Type and transcribe complex reports generated by the radiologists as required.

**Eligibility/other requirements:** Knowledge of medical terminology desirable  
Note The Selection Advisory Committee will be shortlisting on written applications only, Therefore, your application should include your written references addressing the selection criteria, claims against the selection criteria and current CV to be received by the nominated closing date. Only shortlisted applicants will be contacted regarding further assessment. Please indicate your preference for Full Time or Part time positions on your application.

**Contact Officer:** Faye Bourne (02) 6244 2798  
Selection documentation may be obtained from Barbara Smith (02) 6244 2566

## EMPLOYMENT (Continued)

Apply: 16  
CC: 2711

### The Canberra Hospital

#### DO YOU HAVE:

- Medical Terminology;
- Keyboard/Computer/Dictaphone skills;
- Enthusiasm, drive and energy...if so, then The Canberra Hospital wants to hear from you

The Canberra Hospital is seeking suitably qualified and motivated people to provide clinical support to medical staff. The successful applicants will operate keyboard/computer equipment to type in – confidence medical notes and correspondence, administrative and general correspondence mainly from Dictaphone. They will have proven keyboard and computer skills and a knowledge of medical terminology. Positions are available on a permanent, temporary and casual basis.

Salary \$28,391 - \$31,483 per annum (plus the availability of salary packaging)

#### If you want to know more...

**Enquiries to:** Joanna Holt, Executive Director, Medical Services – (02) 6244 3826

Email [joanna.holt@act.gov.au](mailto:joanna.holt@act.gov.au)

**Selection Criteria; Barbara Smith**, Human Resources Management Unit (02) 6244 3134, Email [barbara.smith@act.gov.au](mailto:barbara.smith@act.gov.au)

Applications should be sent to

The Recruitment Section

The Canberra Hospital

PO Box 11

WODEN ACT 2606

By close of business 18 January 2001

### ACT COMMUNITY CARE

#### DISABILITY PROGRAM

**Senior Professional Officer Grade C**  
**\$55,731 to \$60,091, Canberra (PN. 29132)**

**Closing date:** 19 January 2001

**Duties:** ACT Community Care's Disability Program seeks a suitably qualified person to manage and provide leadership for an allied health multi-disciplinary team (MDT). The MDT is responsible for providing high quality, cost effective, disability support services to the Program's clients.

Duties include:

- Implementing the Program's Business plan and policy framework.
- Evaluating and improving service delivery outcomes to ensure that clinical and professional quality standards are met.

- Managing clinical caseload relevant to an individual's discipline.

Providing leadership and promoting a commitment to high quality customer service principles, practices and attributes.

**Contact Officer:** Lynne Grayson (02) 6207 6424  
Selection documentation may be obtained from 6205 0971 (24 hour answering machine)

Apply: 21  
CC: 148-9009-16861

### **Community Rehabilitation Programme-Inpatients**

#### **Creation of Casual pool of Registered and Enrolled Nurses, Canberra (PN. several)**

**Closing date:** 25 January 2001

**Duties:** The Rehabilitation Independent Living Unit (RILU) is a Rehabilitation Unit where Nursing staff work within a multi-discipline team to assist people relearn skills after injury or illness. Clients admitted to RILU may include those with, CVA, musculo-skeletal problems, amputations, chronic or progressive neurological disorders pr Acquired Brain Injury

Note: Expressions of interest are also welcome from both RN and EN's who would like to work casually at RILU.

**Contact Officer:** Debra Jones on (02) 6244 2855 or Linda Kohlhagen on (02) 6244 4159

Selection documentation may be obtained from Cherie Howard (02) 62442851

Apply: 21  
CC: 148-9009-18269

### **Integrated Health Care Program, Link Team**

#### **Registered Nurses \$43,278-\$46,013, Canberra (PN. several)**

**Closing date:** 19 January 2001

**Duties:** Expressions of interest are being sought from registered nurses for casual employment with the Integrated Health Care Programme's, Link team.

This service is an integral component within ACT Community Care. The Link team provides discharge planning to patients at both The Canberra and Calvary Hospitals. The team also provides direct nursing services, 24 hrs a day, to clients with a broad range of needs within the ACT community.

Nurses interested in working with the team should have a wide range of experience in nursing, be committed to the principles of thorough multi-disciplinary discharge planning and primary health care. These positions require an ability to work autonomously, with minimal supervision, and a high level of problem solving ability.

Note: If you would like to be a part of this innovative service and dynamic team, submit a curriculum vitae and address the selection criteria.

## EMPLOYMENT (Continued)

**Contact Officer:** Mark Gaukroger, Manager,  
Link team on 02-62052850.  
Selection documentation may be obtained from  
Alison Wark (02) 62443308  
Apply: 21  
CC: 148-9009-17798

### **Integrated Health Care Program (located at The Canberra Hospital) PSYCHOLOGY SERVICES**

**Senior Professional Officer Class C  
\$55,133-\$59,446, Canberra (PN. 21852)**

**Closing date:** 11 January 2001  
**Duties:** This position is attached to the Pain Management Clinic of the Canberra Hospital. The duties involve assisting in the coordination of the Clinic, providing staff supervision and the assessment, diagnosis and treatment of patients in the Pain Management Clinic. Eligibility/other requirements: Essential a Masters degree in Clinical Psychology with expertise in patients with chronic pain and ACT Psychology Registration.  
Note: Permanent, Full Time

**Contact Officer:** Dr. Consuelo Barreda-Hanson  
(02) 6244 2309  
Selection documentation may be obtained from  
Barbara Mackin(02) 6344 2309

Apply: 21  
CC: 148-9009-17798

### **CHIEF MINISTER'S DEPARTMENT**

#### **Office of Information Technology and Multimedia**

**Administrative Service Officer Class 4,  
(PN: 55672), \$36,945-\$40,113p.a  
Canberra**

**Closing Date:** 18 January 2001  
**Duties:** Under general direction: Provide support to two Executives including management of telephone calls and mail, document production services, assist in arranging meetings/appointments, travel and functions. Perform a range of office administrative activities including maintenance and update of information and administrative systems, payment of accounts, human resource activity support and reception duties.  
**Contact Office:** Ken Douglas (02)62075014  
Selection Documentation Tany Eaton (02) 62070235 and also from  
[www.act.gov.au/recruitment/cmdindex.asp](http://www.act.gov.au/recruitment/cmdindex.asp)  
**Apply:** 06 or via email:  
[recruitment.officer@act.gov.au](mailto:recruitment.officer@act.gov.au)  
CC: 148-9031-17025

#### **Business Support and Employment**

**Administrative Service Officer Class 5,  
(PN: 55666), \$41,207-\$43,694p.a  
Canberra**

**Closing Date:** 18 January 2001  
**Duties:** Provide high level administrative and secretarial support to the Director and other members of the Unit as required. Provide high level; of coordination and advice on administrative activities within the office.

**Contact Office:** Jenny Paul (02)62078866  
Selection Documentation Michelle Sykes  
(02)62050350 and also from  
[www.act.gov.au/recruitment/cmdindex.asp](http://www.act.gov.au/recruitment/cmdindex.asp)  
**Apply:** 06 or via email:  
[recruitment.officer@act.gov.au](mailto:recruitment.officer@act.gov.au)  
CC:148-9031-17299

#### **Business Development and Attraction**

**Administrative Service Officer Class 5,  
(PN: 55222), \$41,207-\$43,694p.a  
Canberra**

**Closing Date:** 18 January 2001  
**Duties:** Provide high level administrative and secretarial support to the Director and other members of the Unit as required. Critically examine, evaluate and take appropriate action on reports, submissions and information submitted to the Director to ensure completeness and accuracy.

**Contact Officer:** Jenny Paul (02)62078866  
Selection Documentation Michelle Sykes  
(02)62050350 and also from  
[www.act.gov.au/recruitment/cmdindex.asp](http://www.act.gov.au/recruitment/cmdindex.asp)  
**Apply:** 06 or via email:  
[recruitment.officer@act.gov.au](mailto:recruitment.officer@act.gov.au)  
CC:148-9031-17299

**INFORMATION TECHNOLOGY OFFICER CLASS 2,  
PN 14270**

**CLARIFY & SMS ADMINISTRATOR  
Temporary vacancy available until 1 August  
2001  
SALARY \$44503 to \$51121  
LOCATION: CALLAM OFFICES, WODEN, ACT**

**Applications Close:  
18 January 2000  
Applications to be forwarded to:**

Recruitment Officer  
GPO Box 158  
Canberra City ACT 2601  
**or email to:** [intact.recruitment@act.gov.au](mailto:intact.recruitment@act.gov.au)

#### **Position Description**

As part of an integrated client based team, provide high-level technical support, maintenance and diagnosis of the Help Desk Management System (Clarify) together with associated E2E management tools such as SMS and fault escalation procedures.

## EMPLOYMENT (Continued)

A person at this level should have an accomplished level of skill, in a defined technical speciality, that meets the primary requirement of the standard modernised IT environment that is now government policy. In addition the person should have a second area of IT speciality that they are developing. Of particular relevance are SMS, e-commerce, HTML, XML and WAP technology.

The person would retain prime responsibility for the availability of Clarify to support InTACT operations.

**Contact Officer's name and telephone number for queries regarding position**  
**Peter Miller on (02) 62076216**

**Selection Documentation may be obtained from:**  
 Anne Mayberry on (02) 62078922 or via the InTACT website at [www.intact.act.gov.au](http://www.intact.act.gov.au)

### **DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES**

Information for applicants including duty statements, selection criteria are accessible on the Internet at the following address:  
<http://www.decs.act.gov.au/department/department.htm> or may be requested using email to [decs.jobs@act.gov.au](mailto:decs.jobs@act.gov.au).

All vacancies for teaching positions will be considered by a Joint Selection Committee (JSC) under Section 88 of the Public Sector Management Act 1994.

**Education and Training Division**  
**Office of Training and Adult Education**  
**New Apprenticeships and Innovation Unit**

**Administrative Service Officer Class 4**  
**\$36945-40113, Canberra (PN. 175)**

**Closing date:** 18 January 2001  
**Duties:** This Important position coordinates the development, administration and documentation of our electronic and hard copy records of contracts of training. The position also coordinates staff use of our records and liaises with our external clients. Excellent IT (particularly database) skills and the ability to produce and analyse complex statistics are required. Excellent client service, oral and written communication, training and supervisory skills are also required.

**Contact Officer:** Collen Daly (02) 62057047  
 Selection documentation may be obtained from Jan Darby (02) 62057035  
 Apply: 12 or via email:  
[decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

### **CANBERRA INSTITUTE OF TECHNOLOGY**

**Canberra Institute of Technology**  
**Division of Learning Services**  
**Library and Learning Centre**  
**Professional Officer Class 2, \$44,503 – \$49,736 (Librarian), Canberra (PN. 54242)**

**Closing date:** 18 January 2001  
**Duties:** Under the general direction of the Senior Librarian Learning Development Services, manage a comprehensive reference, information, loans service and collection at one of the major campus libraries. Develop and supervise appropriate information literacy programs for library clients. Supervise staff, maintain and develop the collection and promote the use of Library resources and services. Contribute to the formation of Library policies and procedures.

**Eligibility/other requirements:** MANDATORY: An appropriate degree or diploma together with training in information studies which qualifies for admission to Associate membership of the Australian Library and Information Association (ALIA) or a recognised course of study. OTHER: Ability to work one shift per week.  
 Note: Expected vacancy – for a five year contract.

**Contact Officer:** Ms Lynn Fletcher (02) 62073375  
 Selection documentation may be obtained from Ms Lisa Black (02) 62073473  
 Apply: 11  
 CC: 148-9024-18550

**Canberra Institute of Technology**  
**Division of Learning Services**  
**Library and Learning Centre**  
**Professional Officer Class 2, \$44,503 – \$49,736 (Librarian), Canberra (PN. 54240)**

**Closing date:** 18 January 2001  
**Duties:** Under the general direction of the Senior Librarian Learning Development Services, manage a comprehensive reference, information, loans service and collection at one of the major campus libraries. Develop and supervise appropriate information literacy programs for library clients. Supervise staff, maintain and develop the collection and promote the use of Library resources and services. Contribute to the formation of Library policies and procedures.

**Eligibility/other requirements:** MANDATORY: An appropriate degree or diploma together with training in information studies which qualifies for admission to Associate membership of the Australian Library and Information Association (ALIA) or a recognised course of study. OTHER: Ability to work one shift per week.  
 Note: This is for temporary employment or temporary transfer from 02/02/01 to 19/09/01 with possible extension.

**Contact Officer:** Ms Lynn Fletcher  
 (02) 62073375

## EMPLOYMENT (Continued)

Selection documentation may be obtained from  
 Ms Lisa Black (02) 62073473  
 Apply: 11  
 CC: 148-9024-18550

**Division of Corporate Services  
 Finance Section**

**Administrative Service Officer Class 6  
 \$44,503 - \$51,121, Canberra (PN. 54977)**

**Closing date:** 18 January 2001  
**Duties:** Manage the 'BANNER Student' Accounts Receivable system used by CIT to administer the collection of student enrolment fees and charges. Duties include: Development and implementation of system changes in line with Institute policies; development of policy and procedures in relation to student fee collection activities; development of testing and staff training programs for system enhancements/upgrade; manage the debt collection process for student fees.

**Eligibility/other requirements:** Experience in the set up and operations of a student information system or an Accounts Receivable system would be desirable.

**Contact Officer:** Tim Toshack (02) 620 73889  
 Selection documentation may be obtained from Michelle Johnson (02) 620 73405  
 Apply: 11  
 CC: 148-9024-16930

**Division of Corporate Services  
 Finance Section**

**Administrative Service Officer Class 5  
 \$41,207 - \$43,694 Canberra  
 (PN. 54832 and 54101)**

**Closing date:** 18 January 2001  
**Duties:** The combined duties of the two positions include; Manage the operation of the Institute's accounting system, in particular the Accounts Payable (AP), Accounts Receivable (AR), and Purchasing modules; Assist with the development of Institute policies and procedures in relation to AP, AR and Purchasing. Write user manuals, procedural documents, training notes and develop and deliver training for system users; manage the Institute's bank accounts, perform reconciliations and oversight the payment and collection processes; and undertake various reconciliations of General Ledger accounts using spreadsheets and analyse the information.  
**Eligibility/other requirements:** Experience in the operations of the ORACLE Financials accounting system would be desirable.

**Contact Officer:** Tim Toshack (02) 620 73889  
 Selection documentation may be obtained from Michelle Johnson (02) 620 73405  
 Apply: 11  
 CC: 148-9024-16930

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### Appointments

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**CANBERRA TOURISM AND EVENTS CORPORATION**

Canberra Tourism and Events Corporation  
 Public Relations Adviser Class 1,  
 \$38,305-\$43,909p.a  
 Sarah Bronwyn Smith, 760-75113  
 Section 68 21 December 2000  
 CC: 148-9005-16840

**CULTURAL FACILITIES CORPORATION**

**Professional Officer Class 1 \$34,994-\$44,774**  
 Emma Epstein: 735-14838, Section 68 and 70 (1),  
 (1/1/2001)  
 CC: 148-9008-16850

**THE CANBERRA HOSPITAL**

**Professional Officer Class 1 \$30,276-42,475**  
 Emily Diprose: 762-87538, Section 68, 2/1/01  
 CC: 2334

**Facilities Service Officer Level 7 \$31,884-33,742**  
 Gary Griffiths: 762-85970, Section 68, 13/12/01  
 CC: 1381

**Registered Nurse Level 1 \$32,245-41,789**  
 Margaret Pickford: 762-89648, Section 68, 1/1/01  
 CC: 2254

**Registered Nurse Level 3 \$47,581-50,648**  
 Steve Druitt: 762-88389, Section 68, 21/12/00  
 CC: 2254

**ACT COMMUNITY CARE**

**Professional Officer Class 2 \$44,018-\$49,193**  
 Sharyn Primrose: 740-97335, Section 68(1) &  
 70(1), 15 December 2000  
 CC: 148-9009-16860

**Professional Officer Class 2 \$44,018-\$49,193**  
 Madellyn Kennedy: 740-89175, Section 68(1) &  
 70(1), 15 December 2000  
 CC: 148-9009-16860

**Professional Officer Class 2 \$44,018-\$49,193**  
 Julie Schmidt: 735-28869, Section 68(1) & 70(1),  
 15 December 2000  
 CC: 148-9009-16860

**Administrative Service Officer Class 6  
 \$44,018-\$50,563**  
 Wendy Kronk: 741-01904, Section 68(1) & 70 (1),  
 2 January 2001  
 CC: 148-9009-18270

**Dental Assistant 1/2 \$22,399-\$31,918**  
 Leisa Fuller: 735-32681, Section 68(1) & 70(1),  
 19 December 2000  
 CC: 148-9009-16860



**EMPLOYMENT (Continued)****Disability Support Officer Level 1****\$27,437-\$28,536**

Craig Shaw: 741-00784, Section 68.(1) & 70 (1),  
15 February 2001  
CC: 148-9009-16861

**CALVARY HOSPITAL INC.****Registered Nurse Level 3.5 \$56,269**

Carol Mulholland: 609-35473, Section 68,  
13/11/2000  
CC: 148-9094-17781

**Calvary Administrative Officer 3 \$32,433 - 35,003**

Marnie Harris: 609-35545, Section 68,  
23/11/2000  
CC: 148-9094-17781

**Calvary Professional Officer 2 \$43,545 - 50,020**

Carmen Luddy: 609-35588, Section 68,  
14/12/2000  
CC: 148-9094-17781

**Calvary Administrative Officer 2 \$28,475 - 31,576**

Susanne Hails: 609-35596, Section 68,  
7/12/2000  
CC: 148-9094-17781

**ACTION****Senior Officer Grade B \$65271-73479**

P Rainbird: 765-48793, Section 68, 18.12.00  
CC: 148-9027-17791

**CHIEF MINISTER'S DEPARTMENT**

The InTACT Group  
Administrative Service Officer Class 2,  
\$29,102-\$32,271p.a  
David Phillip Coyles, 757-48320  
Section 68, 19 December 2000  
CC: 148-9043-17177

**DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES****School Assistant 2 \$24747-27442**

Parwin McFawn: 729-18849, Section 68(1),  
15 December 2000  
CC: 148-9013-16917

**Building Services Officer 2 \$27344-28598**

Graham James Pearce: 755-71000, Section  
68(1), 20 December 2000  
CC: 148-9013-16917

**School Assistant 2 \$24747-27442**

Rachel Ann White: 751-78583, Section 68(1),  
30 January 2001  
CC: 148-9013-16917

**CANBERRA INSTITUTE OF TECHNOLOGY****Canberra Institute of Technology  
Division of Learning Services  
Library and Learning Centre**

Administrative Service Officer Class 2  
\$29,102-\$32,271  
Lisa Black: 744-92810, Section 68, 08/12/00

**DEPARTMENT OF URBAN SERVICES****Administrative Service Officer Class 6  
\$44,504-\$51,121**

Andrea Garnsey: AGS No 767-82440,  
Section 68(1), 18/12/2000  
CC: 148-9019 17026

**Senior Professional Officer Grade C  
\$56,819-\$64,857**

Andrew Emerson Readshaw: AGS No 757-53517,  
Section 68(1), 18/12/2000  
CC: 148-148-9018 16922

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**Transfer**

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**THE CANBERRA HOSPITAL****Genine Sutton: 607-73945**

From: Administrative Service Officer Class 5  
\$40,200-42,626  
Executive  
To: Public Affairs Officer Grade 1 \$37,186-42,626  
Public Affairs & Health Promotions, Canberra  
(PN. 21998) (30/11/00)  
CC: 2331

**DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES****Richard Charles Vivian: 259 - 78240**

From: Senior Professional Officer Grade C  
\$56347 - 60755  
Department of Education and Community  
Services  
To: Senior Professional Officer Grade C  
\$56347 - 60755  
Child Abuse Prevention & Education, Family  
Services, Canberra (PN.12155)  
(No 42, 2 November 2000)  
CC: 148-9013-16917

**Rachel Louise Wilson: 761-22098**

From: Administrative Service Officer Class 5  
\$41207-43694  
Department of Education and Community  
Services  
To: Professional Officer Class 1 \$36945-43694  
Child Abuse Prevention, Education and  
Research, Department of Education and  
Community Services, Canberra (PN. 13131) (No  
44, 2 November 2000)  
CC: 148-9013-16917

## EMPLOYMENT (Continued)

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### Promotions

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#### Promotions under the *Public Sector Management Act 1994*

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The 'date of notification' of a promotion is the date of publication of the *Gazette* in which it is notified. This appears in a box towards the front of the *Gazette*. This date is used to calculate the 'date of effect' and 'eligibility for salary on promotion' and to determine when the time for lodging an appeal or requesting a review commences.

#### A. APPEALS

All promotions made under section 83 of the *Public Sector Management Act 1994* are subject to appeal except:

- \* 'non-appealable promotions' which generally are promotions to classifications where the maximum salary of the position is equal to or greater than the minimum salary of a Senior Officer Grade C (these should be identified with a dagger symbol (†) in the 'Promotions' section of the *Gazette*);
- \* promotions made in accordance with the recommendation of a Joint Selection Committee (JSC) established under section 88 of the Act, or the unanimous recommendation of a JSC established under section 89 of the Act; or
- \* promotions made as a result of officers passing certain exams or completing certain training, as defined in section 97 or 98 of the Act.

As a general rule, you may appeal if you were an applicant for promotion to an advertised position that **was not** 'non-appealable'.

#### YOU MAY ALSO APPEAL IF:

- \* the vacancy that has been filled was not advertised and you are eligible for promotion to that position (generally identified by a footnote in the *Gazette*); or
- \* you are an excess officer, the advertised position is at a classification equivalent to or lower than your own and you were an applicant for that position; or
- you applied for the position and you are an officer or former officer of the ACTPS or APS and you are engaged in eligible public employment under the officers' mobility provisions in section 115 of the Act, or you are still covered by the provisions of the repealed Officers' Rights Declaration Act. However, you may only appeal if the position applied for is higher than the last position you held in the ACTPS or APS.

#### YOU CAN NOT APPEAL WHEN:

- \* the position is filled from outside the ACTPS, i.e. an appointment (including filling the position by appointing a temporary employee);
- \* the position is filled by the transfer of an officer already at that or a higher level;
- \* you are not a **permanent** officer of the ACTPS; or
- \* you filling the position would not constitute a promotion (except in the case of excess officers).

Unless you are an excess officer, you can only appeal if the person selected by the department would fill the position on **promotion** and, if successful, you would fill the position on **promotion**.

If you are a promotee, where your promotion is one of a number of promotions at the same level made in a selection exercise, and you feel someone may lodge an appeal against your promotion, you may appeal against all or any of the **other** promotees. These appeals are usually called '**protective appeals**', and are treated the same as other appeals. You must still make sure you are eligible to appeal, and that you can show that you are more efficient than those against whom you have appealed.

For further information on eligibility to appeal, contact your departmental Personnel Unit or the Office of the Merit Protection Commissioner (MPC) at the address listed below.

#### ADVICE TO POTENTIAL APPELLANTS

The following procedures will apply to all appeals unless other appeal procedures are in place as part of a Department's Enterprise Bargaining Agreement. Potential appellants should check with the relevant Personnel Unit as to the appeal procedures applying in that particular Department.

#### GROUND OF APPEAL

The only ground of appeal is **greater efficiency**.

#### EFFICIENCY

The Promotion Appeal Committee (PAC) is required to determine the relative efficiency of the parties to an appeal. The definition of efficiency is set out in subsection 85 of the PSMA, which states:

- (2) For the purpose of forming an opinion as to the most efficient of the officers concerned, the Committee shall have regard to:
  - (a) the abilities, qualifications, experience, standard of work performance and personal qualities of each officer, to the extent that the Committee considers that those matters are relevant to the performance of the duties of the office; and
  - (b) if and only if the Chief Executive who made the promotion has indicated that, for the purpose of forming an opinion under section 83, the Chief Executive had regard to the potential of officers for further career developments in the Service, or the ability of officers to perform the duties of other offices in the Department of the same or equal classification-that matter.
- (3) A reference in subsection (2) to the abilities, qualifications, experience, standard of work performance and personal qualities, potential for further career development in the Service, or ability to perform the duties of other offices in a Department is, in relation to an officer who is a returned soldier or who is or has been absent on specified defence service, a reference to the abilities, qualifications, experience, standard of work performance, personal qualities, potential for future career development in the Service, or ability to

## EMPLOYMENT (Continued)

perform the duties of the offices concerned that, in the opinion of the Committee, the officer would have had but for the absence of the officer on active service or on specified defence service.

Normally, the selection criteria used by the department in the selection and by the PAC in the appeal will incorporate the matters referred to in the definition of efficiency to the extent that they are relevant to the duties of the job.

### ADVICE TO POTENTIAL APPELLANTS - PROMOTIONS AND TEMPORARY PERFORMANCE

The following advice applies to appeals against both promotions and temporary performance directions. Before lodging an appeal, you should consider carefully whether you can demonstrate that you are more efficient at doing the job than the person(s) you are appealing against. To help you determine whether you can demonstrate your greater efficiency, it is important that you obtain from the promoting department:

\* available written reports and oral feedback explaining the selection, especially the comparison between you and the promotee. The PAC will consider the appeal only on the basis of who is the **more efficient**. PACs should not be used as a forum to air grievances about how a selection was conducted. If you decide to appeal, you must comply with the following instructions.

### FORM OF APPEAL

The most convenient form of appeal is by use of Form PAC4, available through your Personnel Unit. Alternatively you may write a letter, detailing the following:

- Date of *Gazette*/notice;
- Name of promotee/selectee;
- Department in which promotion/selection made;
- Your full name;
- Your **private** postal address, as well as your work address and telephone number;
- Classification and salary scale of your substantive (i.e. your permanent) ACTPS position (and if you are a former officer or an APS officer or someone working for a statutory authority, details of your former ACTPS position, the current position you hold in the APS or the statutory authority);
- Office/branch and department or agency; and
- AGS number.

Where you intend to appeal against more than one promotion/selection, a separate appeal should be lodged against each one, **unless** all the promotions have been notified in the one *Gazette*, and the positions are all of the same classification and all in the same state, department and branch, in which case, one letter of appeal listing all promotees appealed against will be accepted.

### WHEN TO LODGE APPEALS

Appeals must be received by the Office of the Merit Protection Commission (MPC) at the

address below, **by 4.51 p.m. on the 14th day after** the date of notification in the *Gazette*.

(In the case of temporary performance appeals, the 14 day deadlines relates to the date on which the direction was first notified in the department.)

Appeals not lodged by the prescribed time **cannot be accepted**. Delays can occur in departmental mail systems, and you are advised to use Australia Post, facsimile, or better still, hand delivery if possible, to be sure of meeting the deadline.

Hearing or speech impaired staff can make inquiries via the TTY telephone located in MPC's Melbourne office, on 1800 812 578 (free call) from anywhere in Australia, but only from another TTY phone. These **must** be clearly marked as "ACTPS appeal – for transfer to the MPC Office in Canberra".

### WHERE TO LODGE APPEALS

**Merit Protection Commissioner, Level 4, Core 1, Wing 2, Edmund Barton Building corner of Kings Avenue and Blackall St, Barton ACT 2600. Tel. (02) 6272 3254, fax (02) 6272 3026.**

### ADVICE TO PROMOTEES AND APPELLANTS

All parties to an appeal are required to submit **written statements** supporting their case, to the MPC, within fourteen (14) days of the close of the appeal period, or by such other date as the MPC may determine.

If a party fails to provide a statement, MPC staff will remind the party or department of this requirement, and may, on request and in exceptional circumstances grant an extension of time. However, the PAC has the discretion to determine the case even if the statement is not provided.

Your statement in support of your case is a significant document in PAC deliberations, and is used to decide whether personal hearings will be necessary. If you fail to make a reasonable case for greater efficiency in your statement, you may find that the PAC proceeds to determine your case without interviews.

As a party to an appeal, you are entitled to access to:

- (i) the departmental statement (which consists of all material sent to the PAC by the promoting department); and
- (ii) the written material submitted by other parties to the appeal which addresses their claims to superior efficiency.

However, you are not entitled to access to the private contact details supplied by any other party as a part of their statement.

The departmental statement will be available for you to see in the promoting department, generally at least seven (7) days before the date scheduled for the appeal hearing. It is up to you to seek access, but the department should advise you (and the other parties) when and where the statement is available for viewing. The statements of parties are available at the MPC generally at least seven (7) days prior to the hearing date, and you should telephone the MPC to make an appointment to view them, once you have submitted your own statement.

## EMPLOYMENT (Continued)

The responsibility for seeking access rests with each party, and PAC hearings will not be deferred if you fail to exercise your right of access. If for very good reason (e.g. geographical distance, illness etc.) you are unable to visit the MPC office, alternative access arrangements may be possible, and you should discuss this with MPC staff. You may take notes, but may not photocopy or retain material.

After reading the statements of the other parties, you may wish to submit a supplementary statement in support of your claims. All supplementary material (including additional referee reports) must reach the MPC at least two (2) working days before any scheduled hearing. It is preferable to submit a supplementary statement (after viewing the statements of other parties) rather than to delay your initial statement, but bear in mind the need to provide access for all parties to all statements prior to any hearing. Unreasonably late supplementary statements may not be accepted.

### CONTENT OF STATEMENTS

You should provide **four** copies of your statement, which should contain the following:

- (a) at the top:
  - (i) PAC reference number;
  - (ii) full name;
  - (iii) both your private and work address and telephone number. If you do not wish this information to be available to other parties it should be included with your statement in a severable sheet which clearly indicates that it is to be kept confidential;
  - (iv) date of permanent appointment; and
  - (v) educational and other qualifications.
- (b) the names and telephone numbers of your supervisor and any other referee(s) (see section below for further advice on who should be nominated);
- (c) a brief outline of your employment history;
- (d) a statement of claims to the position addressing the selection criteria;
- (e) any views you may have about the departmental assessment of you; *and most importantly:*
- (f) **reasons for your claim that you are more efficient than the other party or parties.**

If you feel it is necessary to make any unfavourable comments about a party to the appeal, you should include these comments in your written statement. Parties to an appeal must have an opportunity to comment on any unfavourable observations. You should also note that your statement should not include material that breaches privacy requirements or any similar legislation.

### PAC PROCEDURES

The PAC does not have to interview all or any of the parties to an appeal. Therefore, you should not rely on being granted an interview as the main opportunity to make your case. You should instead state your case as fully and as openly as possible in your written statement. If a PAC decides that parties are to be interviewed, you will be advised as early as possible of the date and place, usually through

the recruitment/personnel area of your department.

Once you have lodged an appeal or are aware an appeal has been lodged against your promotions, you will be considered available for interview at any time. Wherever possible, at least seven-(7) days notice of the interview will be given. As a general rule the PAC will expect you to attend for any interview at the time it determines, and will not delay or reschedule hearings without good reason.

The PAC will determine its procedures according to the circumstances of the case before it, but will normally consider the following:

- (a) the departmental statement;
- (b) the written statements of the parties;
- (c) the cases put to the PAC by the parties at any oral hearing or under any alternative arrangements;
- (d) an assessment of the parties at any hearing before the Committee;
- (e) relevant views expressed by supervisors, referees or other persons contacted; and
- (f) any other written information about a party requested by the MPC from the promoting/selecting department under the Merit Protection (Australian Government Employees) regulations.

At the hearing, you may be asked to clarify points from your statement, to respond to questions which test you against the requirements of the position, and to summarise why you are the more efficient officer. You should use this opportunity to elaborate on the claims in your written statement as to why you believe you are more efficient.

Promotees and selectees **must** be prepared to discuss their own efficiency compared with that of the appellant(s). It is not enough to take refuge in the fact that the department chose you in the selection exercise.

If the PAC becomes aware of new material which relates to your work, which is significantly adverse to you, and could affect your success in the appeal adversely, the PAC will inform you of the substance of the material and give you the chance to comment.

If the PAC decides that it needs more information, it may also contact the department, any of the parties to the appeal, or referees or supervisors of the parties.

### SUPERVISORS/REFEREES

As mentioned above, each PAC is free to determine its own procedures, and may or may not feel a need to consult with supervisors, referees, or other people. If you wish the PAC to have regard to the comments of a particular person, it is in your best interests to obtain such comments in writing and submit them with your statement. You should also speak to anyone you intend to nominate as a referee, to find out what they will say about you if contacted, and how they rate you against the other party/parties if they know them.

The most appropriate person to nominate as your referee is your current supervisor, provided that he/she has supervised you for a reasonable period. Past supervisors are also appropriate if their knowledge of you is reasonably recent. The PAC will also be particularly interested in the

## EMPLOYMENT (Continued)

views of referees who can give well-founded comments comparing two or more of the parties. You are not limited to nominating your supervisors for referee comments (and indeed you may nominate anyone you wish to) but supervisor's opinions are usually perceived as most useful by PACs.

Additional information on lodging appeals is contained in the MPRA brochure, *Appeals against promotions and temporary performance directions*, which you should be able to obtain from your Personnel section.

### **B. REVIEW OF NON-APPEALABLE PROMOTIONS UNDER SECTION 87**

An unsuccessful applicant for a non-appealable promotion who believes that the promotion should not stand because there was:

- (a) patronage, favouritism or unlawful discrimination in the making of the promotion (prescribed by section 8 of the PSMA); and/or
  - (b) a serious defect in the selection process (a breach of section 65 of the PSMA),
- may apply to the MPC for a review of that promotion.

A request for review must be made in writing to the Director, MPC, at the address given below and must be received by the end of the 13th day after the day on which the promotion appeared in the *Gazette*.

An applicant must provide the following details:

- \* full name and AGS number;
- \* classification, position number and location of the promotion in question;
- \* date and number of the *Gazette* in which the promotion was notified;
- \* the basis on which the request is made with supporting information.

It is important to provide details to support your claim of patronage, favouritism, unlawful discrimination and/or serious defect in the process. A reasonable time will be allowed, after the lodging of an application for review, for the provision of such documentation. However, the grounds for an application for review are required in the initial application.

Before lodging an application for review of a non-appealable promotion, you should:

- (1) consider carefully the basis on which the application is to be made and your reasons for believing that the promotion should be reviewed; and
- (2) obtain feedback from the convener of the selection advisory committee and discuss your concerns with the delegate who made the promotion.

Note that the review process is not a means by which the merits of applicants for a promotion can be reviewed. It is not comparable with the right of appeal to a PAC. Section 87 provides for a review of a promotion solely on the ground that it would be unreasonable for the promotion to stand because of a breach of section 8 or a serious defect under section 65, and is **directed at the process and not the merits of the decision**.

Additional information on lodging an application for review is contained in the MPC brochure, *Review of non-appealable promotions*, which you should be able to obtain from your Personnel Section.

### **WHERE TO LODGE AN APPLICATION FOR REVIEW**

Office of the Merit Protection Commissioner  
Level 4, Core 1, Wing 2, Edmund Barton Building,  
cnr Kings Avenue and Blackall Street, Barton  
ACT 2600. Tel. (02) 6272 3254, fax (02) 6272 3026

### **CULTURAL FACILITIES CORPORATION**

#### **ACT Museums and Galleries Canberra Museum and Gallery**

##### **Susan (Dale) Middleby: 509-07946**

From: Administrative Service Officer Class 2  
\$29,822-\$33,069

Cultural Facilities Corporation

To: Professional Officer Class 1 \$34,994-\$44,774

Canberra Museum and Gallery, ACT Museums  
and Galleries, Cultural Facilities Corporation,  
Canberra

(PN. 13973) (Gazette No. 39, 28/9/2000)

CC: 148-9008-16850

##### **Mark Van Veen: AGS 545-14269**

From: NGA 5 Level 4, \$40,127-\$43,152

National Gallery of Australia

To: Professional Officer Class 2, \$45,604-  
\$52,385

Canberra Museum and Gallery, ACT Museums  
and Galleries, Cultural Facilities Corporation,  
Canberra (PN. 43228) (Gazette No. 47,  
23/11/2000)

Note: This is a "deemed promotion" in  
accordance with sub-section 115(7) of the Public  
Sector Management Act.

CC: 148-9008-16850

### **THE CANBERRA HOSPITAL**

#### **Executive**

#### **Public Affairs & Health Promotions**

##### **Andrea Cullen: 537-04095**

From: Administrative Service Officer Class 6  
\$43,416-49,872

Public Affairs & Health Promotions

To: † Senior Professional Officer Grade C

\$54,969-59,270

Executive Public Affairs & Health Promotions,  
Canberra (PN. 21912) (30/11/00)

CC: 2331

#### **Corporate Services**

#### **Information Management Group**

##### **Tony Whichelo: 715-52451**

From: Information Technology Officer Class 1  
\$34,900-39,904

The Canberra Hospital

To: Information Technology Officer Class 2

\$43,416-49,872

Information Management Group The Canberra  
Hospital, Canberra (PN. 23676) (28/9/00)

CC: 1327

## EMPLOYMENT (Continued)

### CALVARY HOSPITAL INC.

**Medical Services  
Medical Imaging Department**

**Helen Muir: 260-83318**

From: Calvary Professional Officer 1  
\$30,366 - 42,600  
Calvary Hospital ACT Incorporated  
To: Calvary Professional Officer 2  
\$43,545 - 50,020  
Medical Imaging Calvary Hospital ACT  
Incorporated, Canberra (PN. 8677)  
(45 9 November 2000)

CC: 148-9094-17781

### CHIEF MINISTER'S DEPARTMENT

**Promotions to non-advertised vacancies  
Public Sector Management Group**

G. M. Leotta 760-74612, Graduate  
Administrative  
Assistant \$25,115-\$32,271p.a  
Chief Minister's Department  
Administrative Service Officer Class 5,  
(PN: 55425), \$41,207-\$43,694p.a  
Public Sector Management Group, Chief  
Minister's Department

**Duties:** Under limited supervision, provide research and executive assistant support for the Commissioner for Public Administration. Prepare briefs, submissions, reports and other documents for the Commissioner for Public Administration. Provide secretariat support for the Commissioner's role in the ACT Public Service review and grievance arrangements. Note: This promotion is made under section 83 of the Public Sector Management Act 1994 and is to a non-advertised vacancy. Any suitable qualified officers may appeal.

All appeal applications should be addressed to:  
Convenor of the Appeal Panel  
PO Box 749  
Civic Square ACT 2608

CC: 148-9031-16949

**Business Support and Employment**

J. M. Cziesla 753-51382, Graduate  
Administrative Assistant \$25,115-\$32,271p.a  
Chief Minister's Department  
Administrative Service Officer Class 4,  
(PN: 55675), \$36,945-\$40,113p.a  
Chief Minister's Department

**Duties:** Assist in coordinating advisory groups including the Business and Regulation Review Team (BARRT). Provide administrative support for the ACT's participation in the Small Business Ministerial Council and the Industry Minister's Meetings. Prepare responses to ministerial correspondence and ministerial

briefings on small business related issues. Note: This promotion is made under section 83 of the Public Sector Management Act 1994 and is to a non-advertised vacancy. Any suitable qualified officers may appeal.

All appeal applications should be addressed to:  
Convenor of the Appeal Panel  
PO Box 749  
Civic Square ACT 2608  
CC 148-9031-17299

### DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES

**Wanniassa School**

**Cheryl Anne May: 027 62391**

From: Administrative Service Officer Class 5  
\$41207-43694  
Department of Education and Community Services  
To: Administrative Service Officer Class 6  
\$44504-51121  
Wanniassa School, Department of Education and Community Services, Canberra (PN.3202)  
(No 43, 26 October 2000)

CC: 148-9013-16917

**Children's, Youth and Family Services Division  
Family Services Branch  
Child Abuse Prevention, Education and Research Section**

**Katherine Louise Collins: 751-78989**

From: Administrative Service Officer Class 5  
\$41207-43694  
Department of Education and Community Services  
To: Professional Officer Class 2 \$44504-51121  
Child Abuse Prevention, Education and Research Section, Department of Education and Community Services, Canberra (PN. 11551)  
(No 44, 2 November 2000)

Note: This position was advertised as several vacancies  
CC: 148-9013-16917

**Children's, Youth and Family Services Division  
Family Services Branch  
Child Abuse Prevention, Education and Research Section**

**Carol Ann Dearling: 327-06550**

From: Teacher Level 1 \$33500-50500  
Department of Education and Community Services  
To: Professional Officer Class 2 \$44504-51121  
Child Abuse Prevention, Education and Research Section, Department of Education and Community Services, Canberra (PN. 11479)  
(No 44, 2 November 2000)

Note: This position was advertised as several vacancies  
CC: 148-9013-16917

**EMPLOYMENT (Continued)****DEPARTMENT OF URBAN SERVICES**

In accordance with current Urban Services E.B.A provisions, appeals against Urban Service promotions must be lodged at the personnel counter on Level 1 Annexe Macarthur House, 12 Wattle Street Lyneham by close of business on the 7<sup>th</sup> day after notification in the Gazette.

**Infrastructure and Asset Management****B. K. Young AGS No: 735-63517**

From: Administrative Service Officer Class 2, \$29,102-\$32,271p.a

Department of Justice and Community Safety  
To Administrative Service Officer Class 4, \$36,945-\$40,113p.a

Business Analysis (PN: 55250)

Department of Urban Services

Note: This position was advertised under Department of Treasury and Infrastructure on 5 October 2000

All appeal applications should be addressed to:

Convenor of the Appeal Panel

PO Box 749

148-9042-17578

**ACT WorkCover****M. H. Milner: AGS No 757-51618**

From: Graduate Administrative Assistant

\$25,115-\$32,271

Urban Services

To: Administrative Service Officer Class 5

\$41,207-\$43,694

ACT WorkCover Urban Services, Canberra (PN. 13150)

Duties: Coordinate, liaise and provide policy advice relating to activities within the Agency, including Cabinet, Ministerial and Assembly matters and assistance with the preparation and documentation of related procedures.

Note: This promotion is to a non-advertised vacancy and all suitably qualified officers are eligible to appeal against this promotion.

Appeals must be received at the Personnel counter on Level 1 Annexe Macarthur House 12 Wattle Street Lyneham by close of business on the 7<sup>th</sup> day after notification in the Gazette.

CC: 148-9020 17088

**Corporate Group****Communications Unit****G. S. Virtue: AGS No 757-51597**

From: Graduate Administrative Assistant

\$25,115-\$32,271

Urban Services

To: Administrative Service Officer Class 5

\$41,207-\$43,694

Communications Unit Urban Services, Canberra (PN. 10751)

Duties: Under general direction, contribute to the development, implementation and evaluation of customer service and

communication initiatives and related policies within the objectives of the Corporate Communications Unit.

Note: This promotion is to a non-advertised vacancy and all suitably qualified officers are eligible to appeal against this promotion. Appeals must be received at the Personnel counter on Level 1 Annexe Macarthur House 12 Wattle Street Lyneham by close of business on the 7<sup>th</sup> day after notification in the Gazette.

CC: 148-9017 17086

**Human Resources Section****Workplace Relations Subsection****P. R. Devine: AGS No 757-52151**

From: Senior Officer Grade C \$56,347-\$60,755

Urban Services

To: † Senior Officer Grade B \$66,577-\$74,949

Human Resources Section Urban Services,

Canberra (PN. 10363) (Gazette No. 38, 21/9/2000)

CC: 148-9017 16954

**Environment ACT****Resource Management Section****A. R. C. Lloyd: AGS No 757-51634**

From: Graduate Administrative Assistant

\$25,115-\$32,271

Urban Services

To: Administrative Service Officer Class 5

\$41,410-\$43,909

Resource Management Section Urban Services, Canberra (PN. 15269)

Duties: As part of a small team, assist in research, development and management of contracts. Coordinate and assist in development of briefings and correspondence arising from Ministerial and subsidiary Councils and other Unit functions.

Note: This promotion is to a non-advertised vacancy and all suitably qualified officers are eligible to appeal against this promotion. Appeals must be received at the Personnel counter on Level 1 Annexe Macarthur House 12 Wattle Street Lyneham by close of business on the 7<sup>th</sup> day after notification in the Gazette.

CC: 148-9028 17030

**ACT Parks and Conservation Services****B. M. McNamara: AGS No 713-72581**

From: Ranger 1 \$29,246-\$32,430

Urban Services

To: † Senior Officer (Technical) Grade C

\$56,624-\$61,054

ACT Parks and Conservation Service Urban

Services, Canberra (PN. 15692)

(Gazette No. 38, 21/9/2000)

CC: 148-9028 17030

**P. G. Galvin: AGS No 503-26834**

From: Ranger 3 \$37,127-\$40,310

Urban Services

To: † To: Senior Officer (Technical) Grade C

\$56,624-\$61,054

ACT Parks and Conservation Service Urban Services, Canberra (PN. 15691)

## EMPLOYMENT (Continued)

(Gazette No. 38, 21/9/2000)

CC: 148-9028 17030

**D. R. Iglesias: AGS No 537-04431**

From: Ranger 2 \$33,310-\$35,950

Urban Services

To: Ranger 3 \$37,127-\$40,310

ACT Parks and Conservation Service Urban Services, Canberra (PN. 13499)

(Gazette No. 45, 9/11/2000)

Note: In accordance with current EBA provisions, appeals must be received at the Personnel counter on Level 1 Annexe Macarthur House 12 Wattle Street Lyneham by close of business on the 7<sup>th</sup> day after notification in the Gazette.

CC: 148-9028 17030

**Wildlife Research and Monitoring**

**M. A. Dunford: AGS No 716-48145**

From: Professional Officer Class 1

\$31,187-\$43,753

Urban Services

To: Professional Officer Class 2 \$44,723-\$49,981

Wildlife Research and Monitoring Section Urban Services, Canberra (PN. 15244)

(Gazette No. 34, 24/8/2000)

Note: In accordance with current EBA provisions, appeals must be received at the Personnel counter on Level 1 Annexe Macarthur House 12 Wattle Street Lyneham by close of business on the 7<sup>th</sup> day after notification in the Gazette.

CC: 148-9028 17525

**Operations Group**

**City Operations Branch**

**Road User Services Section**

**R. M. Clark: AGS No 753-52123**

From: Administrative Service Officer Class 3

\$33,147-\$35,774

Urban Services

To: Senior Officer Grade C \$56,347-\$60,755

Road User Services Section Urban Services, Canberra (PN. 33121)

(Gazette No. 46, 16/11/2000)

CC: 148-9015 17013

**Information Planning and Services Branch**

**ACT Library and Information Services Section**

**K. L. Dempsey: 747-51456**

From: Administrative Service Officer Class 1

\$15,428-\$28,419

Urban Services

To: Administrative Service Officer Class 2

\$29,102-\$32,271

ACT Library and Information Services Section

Urban Services, Canberra (PN. 42110)

(Gazette No. 39, 28/9/2000)

Note: In accordance with current EBA provisions, appeals must be received at the Personnel counter on Level 1 Annexe Macarthur House 12 Wattle Street Lyneham by

close of business on the 7<sup>th</sup> day after notification in the Gazette.

CC: 148-9037 17018

**Policy Coordination Group**

**Industry Policy and Regulation Branch**

**L. C. Godwin: AGS No 757-51589**

From: Graduate Administrative Assistant

\$25,115-\$32,271

Urban Services

To: Administrative Service Officer Class 5

\$41,410-\$43,909

Resource Management Section Urban Services, Canberra (PN. 46028)

Duties: Under general direction, provide assistance with strategic advice in relation to water policy, including analysis, policy formulations, review and monitoring of act water resource and access policies.

Note: This promotion is to a non-advertised vacancy and all suitably qualified officers are eligible to appeal against this promotion. Appeals must be received at the Personnel counter on Level 1 Annexe Macarthur House 12 Wattle Street Lyneham by close of business on the 7<sup>th</sup> day after notification in the Gazette.

CC: 148-9030 17040

**Energy and Water Reform Section**

**G. C. Bain: AGS No 757-53437**

From: Administrative Service Officer Class 6

\$44,504-\$51,121

Urban Services

To:† Senior Officer Grade C \$56,347-\$60,755

Energy and Water Reform Section Urban Services, Canberra (PN. 11876) (Gazette No. 38, 21/9/2000)

CC: 148-9030 17040

**Infrastructure Policy Branch**

**Canberra Urban Parks and Places Section**

**K. M. Lee: AGS No 539-90810**

From: Tourism and Events Officer 5

\$41,410-\$43,909

Canberra Tourism and Events Corporation

To: Administrative Service Officer Class 6

\$44,504-\$51,121

Canberra Urban Parks and Places Section Urban Services, Canberra (PN. 46120)

(Gazette No. 44, 2/11/2000)

CC: 148-9019 17278

**DEPARTMENT OF TREASURY AND**

**INFRASTRUCTURE**

**L. E. McLean AGS No: 707-87814**

From: Administrative Service Officer Class 4,

\$36,945-\$40,113p.a

Department of Urban Services

To Administrative Service Officer Class 5,

\$41,207-\$43,694p.a

Executive Unit (PN: 42022

Department of Treasury and Infrastructure

All appeal applications should be addressed to:



## EMPLOYMENT (Continued)

Convenor of the Appeal Panel  
PO Box 749  
148-9042-17176

**Promotions to non-advertised vacancies**

**Executive Unit**

D. J. Riddell 261-121702, Administrative Service  
Officer Class 4 \$36,945-\$40,113p.a  
Department of Treasury and Infrastructure  
Administrative Service Officer Class 5,  
(PN: 55466), \$41,207-\$43,694p.a  
Department of Treasury and Infrastructure

**Duties:** Provide executive support to the Deputy Under Treasurer/Deputy Chief Executive by managing telephone calls and the appointment schedule and diary for the Deputy Chief Executive; tracking and managing the flow of incoming and outgoing documents including registering and tracking incoming and outgoing ministerial correspondence and briefs to the Treasurer and Chief Executive.

Note: This position is identical to PN: 42022 which was advertised in the ACT Gazette of 2 November 2000  
This promotion is made under section 83 of the Public Sector Management Act 1994 and is to an non-advertised vacancy. Any suitable qualified officers may appeal.  
All appeal applications should be addressed to:  
Convenor of the Appeal Panel  
PO Box 749  
Civic Square ACT 2608  
CC: 148-9042-17630

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### **Retirements and dismissals**

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**CANBERRA TOURISM AND EVENTS CORPORATION**

The InTACT Group  
Section 143 Public Sector Management Act:  
Glenn Charles Biddlecombe  
Information Technology Officer Class 1  
13 December 2000  
CC: 148-9043-17177

The InTACT Group  
Section 143 Public Sector Management Act:  
Kenneth Roy Easterbrook  
Information Technology Officer Class 1  
13 December 2000  
CC: 148-9043-17177

The InTACT Group  
Section 143 Public Sector Management Act:  
Donald Wilson  
Administrative Service Officer Class 5  
13 December 2000  
CC: 148-9043-17177

The InTACT Group  
Section 143 Public Sector Management Act:  
Ingrid Hermes  
Information Technology Officer Class 1  
13 December 2000  
CC: 148-9043-17177

The InTACT Group  
Section 143 Public Sector Management Act:  
Michael Alexander Craik  
Administrative Service Officer Class 5  
13 December 2000  
CC: 148-9043-17177

The InTACT Group  
Section 143 Public Sector Management Act:  
Jennifer Ellen Bailey  
Administrative Service Officer Class 6  
13 December 2000  
CC: 148-9043-17177

The InTACT Group  
Section 143 Public Sector Management Act:  
Karen Denise Flowers  
Administrative Service Officer Class 6  
13 December 2000  
CC: 148-9043-17177

The InTACT Group  
Section 143 Public Sector Management Act:  
Adele Kay Leigh  
Administrative Service Officer Class 4  
13 December 2000  
CC: 148-9043-17177

The InTACT Group  
Section 143 Public Sector Management Act:  
Alan McLean Stevenson  
Administrative Service Officer Class 5  
13 December 2000  
CC: 148-9043-17177

The InTACT Group  
Section 143 Public Sector Management Act:  
Dennis Anthony Reardon  
Senior Information Technology Officer Grade B  
13 December 2000  
CC: 148-9043-17177

The InTACT Group  
Section 143 Public Sector Management Act:  
Garry Albert Richards  
Senior Information Technology Officer Grade B  
13 December 2000  
CC: 148-9043-17177

The InTACT Group  
Section 143 Public Sector Management Act:  
Anna Maria Lusso  
Information Technology Officer Class 1  
13 December 2000  
CC: 148-9043-17177

The InTACT Group  
Section 143 Public Sector Management Act:  
John Edward Barrow  
Information Technology Officer Class 2  
13 December 2000  
CC: 148-9043-17177

## EMPLOYMENT (Continued)

|  |  |   |
|--|--|---|
| <p>The InTACT Group<br/>Section 143 Public Sector Management Act:<br/>Tage Sand Pedersen<br/>Senior Information Technology Officer Grade C<br/>13 December 2000<br/>CC: 148-9043-17177</p>     | <p>08<br/>09<br/>11<br/>12<br/>13<br/>16</p> | <p>Personnel Manager, ACTION, PO Box 1155, Tuggeranong, ACT 2901<br/>Personnel Officer, Totalcare, PO Box 56, Mitchell ACT 2911<br/>The Recruitment Officer, Canberra Institute of Technology, GPO Box 826, Canberra City ACT 2601<br/>Customer Service Supervisor, Department of Education and Community Services, PO Box 1584, Tuggeranong ACT 2901<br/>Recruitment Officer, Administrative Branch, Emergency Services Bureau, PO Box 104, Curtin ACT 2605<br/>Human Resource Management Unit, The Canberra Hospital, PO Box 11, Woden ACT 2606</p> |
| <p>The InTACT Group<br/>Section 143 Public Sector Management Act:<br/>Joseph George Schluter<br/>Senior Information Technology Officer Grade C<br/>13 December 2000<br/>CC: 148-9043-17177</p> | <p>0<br/>18</p>                              | <p>Resource Advisor, Business Services Bureau, Department of Health, Housing and Community Care, PO Box 11, Woden ACT 2606<br/>The Administrative Officer, Legislative Assembly for the ACT, GPO Box 1020, Canberra ACT 2601</p>  |
| <p>The InTACT Group<br/>Section 143 Public Sector Management Act:<br/>Gregory James Grantham<br/>Information Technology Officer Class 2<br/>13 December 2000<br/>CC: 148-9043-17177</p>        | <p>20<br/>21</p>                             | <p>Administrative Officer, Health Protection Service, Locked Bag 5, Weston Creek ACT 2611<br/>Recruitment Officer, ACT Community Care, GPO Box 825, Canberra City ACT 2601</p>  |
| <p>The InTACT Group<br/>Section 143 Public Sector Management Act:<br/>Stephen Graham Hirst<br/>Administrative Service Officer Class 4<br/>13 December 2000<br/>CC: 148-9043-17177</p>          | <p>23<br/>28</p>                             | <p>Recruitment Officer, Central Office, (Level 2 North Building) Department of Health, Housing and Community Care, GPO Box 825, Canberra City ACT 2601<br/>Recruitment Officer, Human Services Unit, Department of Justice and Community Safety, PO Box 921, Civic Square ACT 2608</p>  |
| <p>The InTACT Group<br/>Section 143 Public Sector Management Act:<br/>Anne Francis Drury<br/>Administrative Service Officer Class 5<br/>18 December 2000<br/>CC: 148-9043-17177</p>            | <p>30<br/>31</p>                             | <p>The Secretary, Milk Authority of the ACT, GPO Box 1110, Canberra ACT 2601<br/>The Recruitment Officer, Auditor-General's Office ACT, PO Box 275 Civic Square ACT 2608</p>  |
| <p>The InTACT Group<br/>Section 143 Public Sector Management Act:<br/>Rhonda Lorraine Lipton<br/>Administrative Service Officer Class 4<br/>2 January 2001<br/>CC: 148-9043-17177</p>          | <p>32<br/>34<br/>35</p>                      | <p>Canberra Theatre Trust, PO Box 226, Civic Square ACT 2608<br/>Applications Officer, Urban Services, GPO Box 158, Canberra ACT 2601<br/>Recruitment Officer, Department of Treasury and Infrastructure, GPO Box 158, Canberra ACT 2601.</p>   |

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### ACT Public Service Index of addresses

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|  |   |  |                |   |
|--|---|--|----------------|---|
| <p>05 The Recruitment Officer, Director of Public Prosecutions, GPO Box 595, Canberra ACT 2601</p> | <p>06 Recruitment Officer, Chief Minister's Department, GPO Box 158, Level 3, Canberra Nara Centre, Canberra ACT 2601</p> | <p>07 Recruitment Officer, Calvary Public Hospital. PO Box 254, Jamison Centre, ACT 2614</p> | <p>0<br/>0</p> | <p>Recruitment/Executive Officer Community and Health Services<br/>Complaints Commissioner's Office, GPO Box 1321, Canberra ACT 2601.<br/>The Recruitment Officer<br/>Faculty of Communication and Community Services<br/>Canberra Institute of Technology<br/>GPO Box 826<br/>Canberra City ACT 2601</p> |
|--|---|--|----------------|---|

## GAZETTE INFORMATION

### ISSUE OF ACT SPECIAL GAZETTES

The following issues of the ACT Special Gazettes have been published since the last Weekly Gazette. For listings of previous ACT Special Gazettes please refer to this internet site

<http://www.publishing.act.gov.au>

| Gazette Number | Date        | Title  |
|----------------|-------------|--|
| <b>S68</b>     | 20 December | Notification of Enactments<br>~ <i>Liquor Amendment Act 2000 (No. 2), No. 64 of 2000</i><br>~ <i>Utilities Act 2000, No. 65 of 2000</i><br>~ <i>Utilities (Consequential Provisions) Act 2000, No. 66 of 2000</i><br>~ <i>Gas Safety Act 2000, No. 67 of 2000</i><br>~ <i>Water and Sewerage Act 2000, No. 68 of 2000</i><br>~ <i>Electricity Amendment Act 2000, No. 69 of 2000</i><br>~ <i>Gaming Machine Amendment Act 2000, No.70 of 2000</i><br><br>Notice of Approval of Operators ~ <i>Road Transport (Alcohol and Drugs) Act 1977</i><br>Notice – Environmental Authorisations ~ <i>Environment Protection Act 1997</i>  |
| <b>S69</b>     | 21 December | Regulation No. 56 of 2000 ~ <i>Crimes (Forensic Procedures) Act 2000</i><br>Regulation No. 57 of 2000 ~ <i>Road Transport (General) Act 1999</i><br>Regulation No. 58 of 2000 ~ <i>Liquor Act 1975</i><br><br>Notification of Enactments<br>~ <i>Subordinate Laws Amendment Act 2000, No.71 of 2000</i><br>~ <i>Animal Welfare Amendment Act 2000, No.72 of 2000</i><br>~ <i>Commissioner for the Environment Amendment Act 2000, No.73 of 2000</i><br>~ <i>Workers' Compensation Amendment Act 2000, No.74 of 2000</i><br>~ <i>Public Access to Government Contracts Act 2000, No.75 of 2000</i><br>~ <i>Electoral Amendment Act 2000 (No. 2), No.76 of 2000</i><br>~ <i>Public Sector Amendment Act 2000, No.77 of 2000</i><br>~ <i>Treasury and Infrastructure Legislation Amendment Act 2000, No.78 of 2000</i><br>~ <i>Rates and Land Rent (Relief) Amendment Act 2000, No.79 of 2000</i><br>~ <i>Statute Laws Amendment Act 2000, No.80 of 2000</i><br>~ <i>Health Legislation Amendment Act 2000, No.81 of 2000</i><br>~ <i>Land Titles Legislation Amendment Act 2000, No.82 of 2000</i><br>~ <i>Construction Practitioners Registration Amendment Act 2000, No.83 of 2000</i><br>~ <i>Psychologists Amendment Act 2000, No.84 of 2000</i><br>~ <i>Crimes Amendment Act 2000 (No. 4), No.85 of 2000</i><br>~ <i>Domestic Animals Act 2000, No.86 of 2000</i><br><br>Notice of Commencement –<br>~ <i>Utilities Act 2000</i><br>~ <i>Utilities (Consequential Provisions) Act 2000</i><br>~ <i>Water and Sewerage Act 2000</i><br>~ <i>Water and Sewerage Regulations 2000</i><br><br>Instrument No. 367 of 2000 ~ <i>Justices of the Peace Act 1989</i><br>Instrument No. 368 of 2000 ~ <i>Utilities Act 2000</i><br>Instrument No. 369 of 2000 ~ <i>Utilities Act 2000</i><br>Instrument No. 370 of 2000 ~ <i>Utilities Act 2000</i><br>Instrument No. 371 of 2000 ~ <i>Road Transport (General) Act 1999</i> |

**GAZETTE INFORMATION (Continued)****ISSUE OF ACT SPECIAL GAZETTES**

The following issues of the ACT Special Gazettes have been published since the last Weekly Gazette. For listings of previous ACT Special Gazettes please refer to this internet site

<http://www.publishing.act.gov.au>

| <b>Gazette Number</b> | <b>Date</b> | <b>Title</b>  |
|-----------------------|-------------|---|
| <b>S71</b>            | 18 December | Notification of Appointment of Ministers<br><i>Administrative Arrangements ~ Australian Capital Territory (Self-Government) Act 1988 (Cwlth) and Public Sector Management Act 1994</i>  |
| <b>S72</b>            | 15 December | Notice – Appointment of Minister ~ <i>Australian Capital Territory (Self-Government) Act 1988</i>   |
| <b>S73</b>            | 21 December | Instrument No. 372 of 2000 ~ <i>Victims of Crime Act 1994 and Victims of Crime Regulations 2000</i><br>Instrument No. 373 of 2000 ~ <i>Victims of Crime Act 1994 and Victims of Crime Regulations 2000</i><br>Instrument No. 374 of 2000 ~ <i>Agents Act 2000</i><br>Instrument No. 375 of 2000 ~ <i>Agents Act 2000</i><br>Instrument No. 376 of 2000 ~ <i>Housing Assistance Act 1987</i> |

## GOVERNMENT NOTICES

### CORRIGENDA

Special Gazette No. S69 dated 21 December 2000, incorrectly notified the commencement of the *Water and Sewerage Regulations 2000*. The *Water and Sewerage Regulations 2000* have not been notified.

### NOTIFICATION OF AN INSTRUMENT MADE UNDER THE PUBLIC ROADS ACT 1902 (NSW)

NOTICE is hereby given that the undermentioned Instruments have been made under the Public Roads Act 1902 (NSW). Copies of the Instruments are available from the ACT Land Information Centre, Planning and Land Management, 16 Challis Street, Dickson, ACT; Telephone 6207 1601.

| Act under which Instrument made    | Description of Instrument   | Number and year of Instrument |
|------------------------------------|---|-------------------------------|
| <i>Public Roads Act 1902 (NSW)</i> | Notice of Declaration of Public Roads – Division of Amaroo.                 | No. R50/00 of 2000            |
| <i>Public Roads Act 1902 (NSW)</i> | Notice of Intention to Close part of a Public Road – Division of Belconnen. | No. R51/00 of 2000            |

## **GOVERNMENT NOTICES (Continued)**

### ***ENVIRONMENT PROTECTION ACT 1997***

#### **CONTAMINATED SITES ENVIRONMENT PROTECTION POLICY**

In accordance with Section 26(1) of the Act, I hereby notify the following Environment Protection Policy.

The Contaminated Sites Environment Protection Policy [EPP] contains information and policies relating to the assessment and remediation (including management) of contaminated land. It aims to minimise the risk of adverse impacts of contaminated land on the environment and human health.

The EPP explains the procedures that the Environment Management Authority will use to manage contaminated land in the ACT and provides guidance on the obligations of owners and occupiers of contaminated land to meet their legislative requirements.

This Policy takes effect on the day of publication of this notice. Copies of the final EPP are available from ACT Government Shopfronts, the Environment ACT Help Desk in Macarthur House, 12 Wattle Street, LYNEHAM or by telephoning the Helpline on 6207-9777. It may be viewed electronically under "contents" at [www.act.gov.au/environ/](http://www.act.gov.au/environ/)

Dated the **4** day of **January 2001**

***Elizabeth Fowler***  
Environment Management Authority

## **GOVERNMENT NOTICES (Continued)**

### **NOTICE**

#### **ELECTION OF DEPUTY CHAIRPERSON**

In accordance with the provisions of paragraph 6(2)(b) of the *Health Professions Boards (Procedures) Act 1981*, it is hereby notified that Ms Louise Volk was elected as Deputy Chairperson of the Podiatrists Board of the ACT at a meeting of the Board on 15 December 2000. The term of office is from 15 December 2000, to and including 15 December 2001.

Dated this fifteenth day of December Two Thousand.

**Victoria Johns**  
Registrar  
for  
Ms Sandra Moffat  
Chairperson

## GOVERNMENT NOTICES (Continued)



### AUSTRALIAN CAPITAL TERRITORY

### LAND (PLANNING AND ENVIRONMENT) ACT 1991

### NOTICE

### VARIATION TO THE TERRITORY PLAN IN RELATION TO DEFINED LAND

### DIVISION OF AMAROO

### (Variation No. 169)

Under subsection 32(1) of the *Land (Planning and Environment) Act 1991*, I vary the Territory Plan to specify that the land identified on the maps at Annexure A and B, being land within the Division of Amaroo, may be used for the purposes indicated in the Annexures.

***Dorte Ekelund***

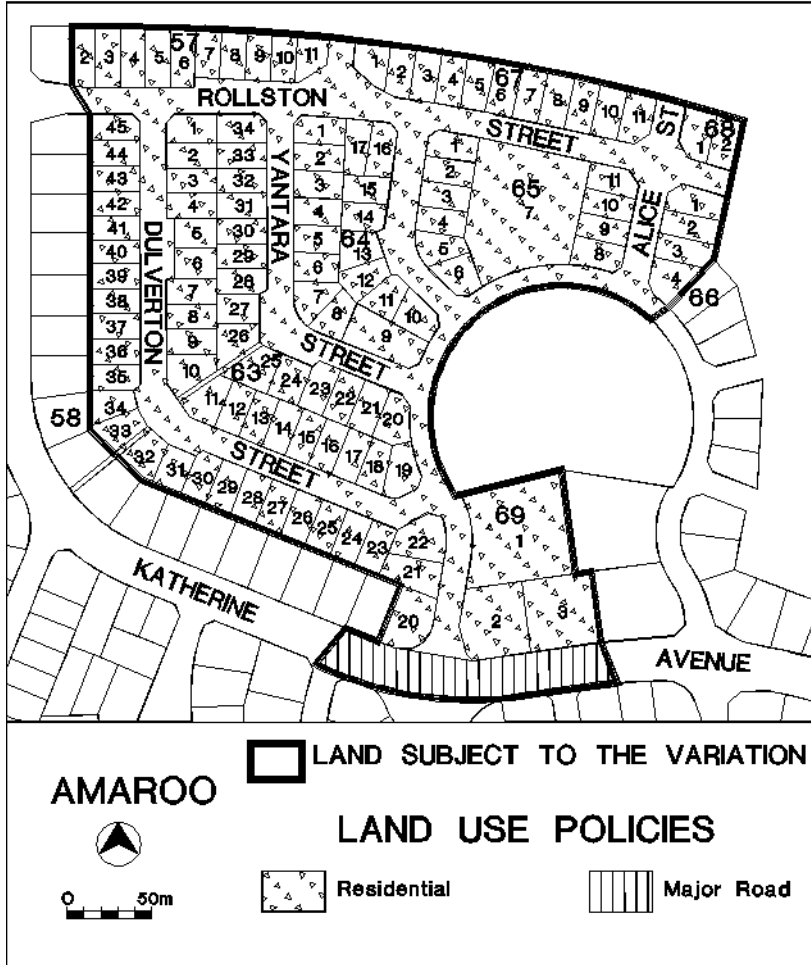
Australian Capital Territory Planning Authority

Dated the Fifteenth day of December 2000



### GOVERNMENT NOTICES (Continued)

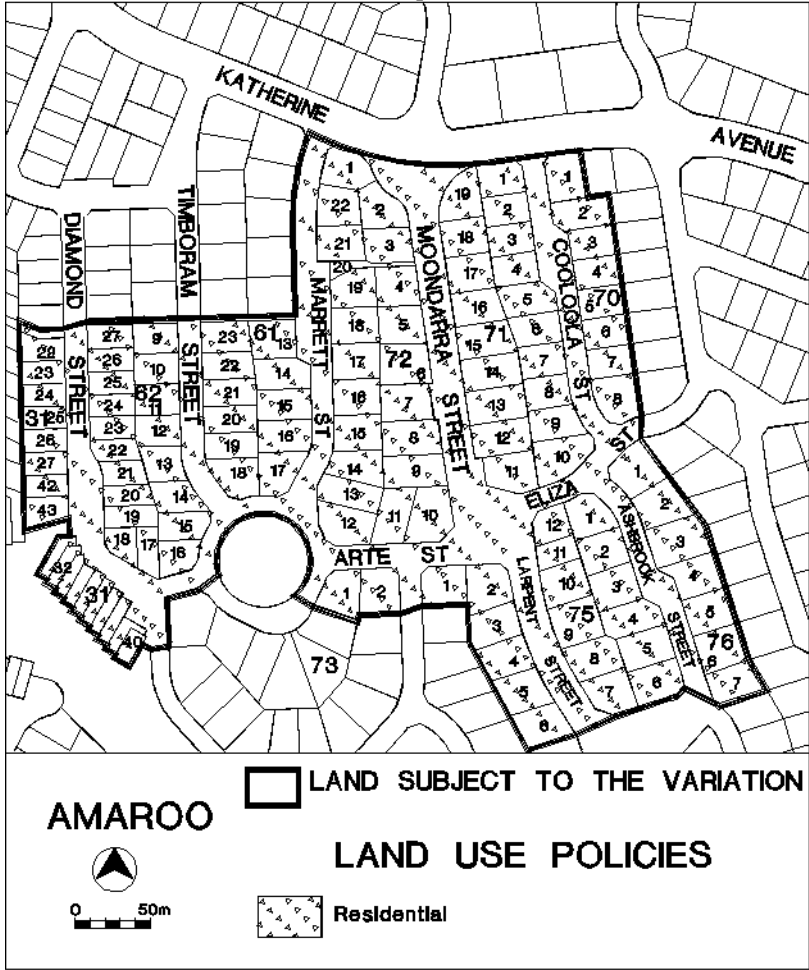
This is Annexure A to  
Territory Plan Variation No. 169



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ACT Planning Authority  
Date:

### GOVERNMENT NOTICES (Continued)

This is Annexure B to  
Territory Plan Variation No. 169



ACT Planning Authority  
Date:

## GOVERNMENT NOTICES (Continued)



### AUSTRALIAN CAPITAL TERRITORY

### LAND (PLANNING AND ENVIRONMENT) ACT 1991

### NOTICE

### VARIATION TO THE TERRITORY PLAN IN RELATION TO DEFINED LAND

### DIVISION OF PALMERSTON

### (Variation No. 171)

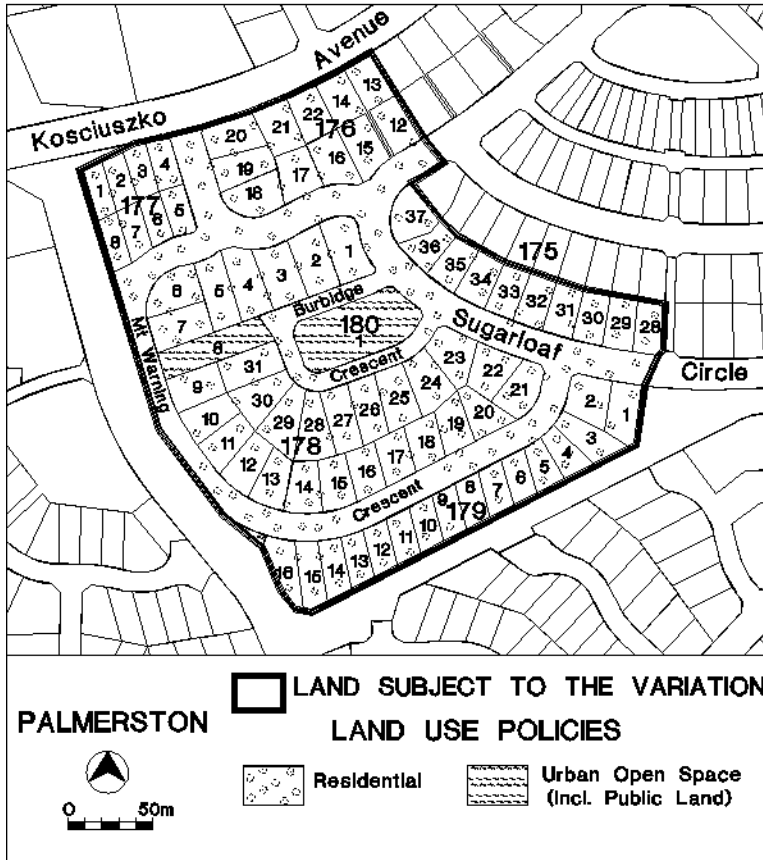
Under subsection 32(1) of the *Land (Planning and Environment) Act 1991*, I vary the Territory Plan to specify that the land identified on the map at Annexure A, being land within the Division of Palmerston, may be used for the purposes indicated in the Annexure.

***Dorte Ekelund***  
Australian Capital Territory Planning Authority

Dated the Fourteenth day of December 2000

### GOVERNMENT NOTICES (Continued)

This is Annexure A to  
Territory Plan Variation No. 171



ACT Planning Authority  
Date:

**GOVERNMENT NOTICES (Continued)****ACTFB PROMOTIONS**

I, Ian Mountford Bennett, Fire Commissioner, hereby promote the following members under Section 29(1) of the Fire Brigade (Administration) Act 1974.

These promotions are provisional and may be subject to appeal under Section 33 of the Act. Members of the Brigade who wish to lodge an appeal against these provisional promotions may obtain written information on the appeal process by contacting the Recruitment Officer at ACT Emergency Services Bureau Headquarters, 123 Carruthers Street, Curtin or by telephoning (02) 6207 8418 during business hours.

The only ground for appeal is greater efficiency. Appeals must be lodged by 4:51pm on the fourteenth day after the date of this Gazette with the Convenor, ACT Fire Brigade Promotion Appeals Committee, Merit Protection and Review Agency, Level 3, 65-67 Constitution Avenue, Campbell ACT 2601.

| Number    | Name & Init       | Promoted From                     | Promoted To                         | Effective Date                |
|-----------|-------------------|-----------------------------------|-------------------------------------|-------------------------------|
| 705-32571 | McTernan William  | 3 <sup>rd</sup> Class Fighter     | 2 <sup>nd</sup> Class Firefighter   | 31 <sup>st</sup> October 2000 |
| 745-35756 | Shonk Mathew      | 3 <sup>rd</sup> Class Firefighter | 2 <sup>nd</sup> Class Firefighter   | 31 <sup>st</sup> October 2000 |
| 748-35713 | Balfour David     | 2 <sup>nd</sup> Class Firefighter | 1 <sup>st</sup> Class B Firefighter | 31 <sup>st</sup> October 2000 |
| 748-35684 | Comerford Micheal | 2 <sup>nd</sup> Class Firefighter | 1 <sup>st</sup> Class B Firefighter | 31 <sup>st</sup> October 2000 |
| 702-71789 | Fensom Simon      | 2 <sup>nd</sup> Class Firefighter | 1 <sup>st</sup> Class B Firefighter | 31 <sup>st</sup> October 2000 |
| 748-35799 | Robinson Steven   | 2 <sup>nd</sup> Class Firefighter | 1 <sup>st</sup> Class B Firefighter | 31 <sup>st</sup> October 2000 |
| 748-35801 | Dominiick Adam    | 2 <sup>nd</sup> Class Firefighter | 1 <sup>st</sup> Class B Firefighter | 31 <sup>st</sup> October 2000 |
| 748-35879 | Eccles Ken        | 2 <sup>nd</sup> Class Firefighter | 1 <sup>st</sup> Class B Firefighter | 31 <sup>st</sup> October 2000 |
| 748-35668 | Mavity Mathew     | 2 <sup>nd</sup> Class Firefighter | 1 <sup>st</sup> Class B Firefighter | 31 <sup>st</sup> October 2001 |
| 748-35748 | Meli James        | 2 <sup>nd</sup> Class Firefighter | 1 <sup>st</sup> Class B Firefighter | 31 <sup>st</sup> October 2000 |
| 706-28581 | Olinder Micheal   | 2 <sup>nd</sup> Class Firefighter | 1 <sup>st</sup> Class B Firefighter | 31 <sup>st</sup> October 2000 |
| 748-35780 | Flynn Paul        | 2 <sup>nd</sup> Class Firefighter | 1 <sup>st</sup> Class B Firefighter | 31 <sup>st</sup> October 2000 |
| 748-35756 | Shonk Mathew      | 2 <sup>nd</sup> Class Firefighter | 1 <sup>st</sup> Class B Firefighter | 31 <sup>st</sup> October 2000 |
| 748-35641 | Ellis Cecil       | 2 <sup>nd</sup> Class Firefighter | 1 <sup>st</sup> Class B Firefighter | 31 <sup>st</sup> October 2000 |
| 748-35844 | Lloyd Brett       | 2 <sup>nd</sup> Class Firefighter | 1 <sup>st</sup> Class B Firefighter | 31 <sup>st</sup> October 2000 |
| 748-35836 | Morrison John     | 2 <sup>nd</sup> Class Firefighter | 1 <sup>st</sup> Class B Firefighter | 31 October 2000               |
| 748 32379 | Simpson Mark      | 2 <sup>nd</sup> Class Firefighter | 1 <sup>st</sup> Class B Firefighter | 31 October 2000               |

**I M Bennett**  
Fire Commissioner  
1 November 2000

## GOVERNMENT NOTICES (Continued)



### AUSTRALIAN CAPITAL TERRITORY

### LAND (PLANNING AND ENVIRONMENT) ACT 1991

### NOTICE OF REVOCATION OF REFERRAL OF AN APPLICATION TO THE COMMISSIONER FOR LAND AND PLANNING

Under subsection 229A(6) of the *Land (Planning and Environment) Act 1991* I revoke the referral of Application Number 20005202 to the Commissioner for Land and Planning on the twentieth of December 2000.

*Dated this 20 day of December 2000.*

**Brendan Smyth** MLA  
Minister for Urban Services

## GOVERNMENT NOTICES (Continued)



### AUSTRALIAN CAPITAL TERRITORY

#### LAND (PLANNING AND ENVIRONMENT) ACT 1991

#### NOTICE OF REVOCATION OF REFERRAL OF AN APPLICATION TO THE COMMISSIONER FOR LAND AND PLANNING

Under subsection 229A(6) of the *Land (Planning and Environment) Act 1991* I revoke the referral of Application Number 20006155 to the Commissioner for Land and Planning on the twentieth of December 2000.

*Dated this 20th day of December 2000.*

**Brendan Smyth** MLA  
Minister for Urban Services

### GOVERNMENT NOTICES (Continued)

#### Environment ACT

##### *Environment Protection Act 1997*

##### **Application for an Environmental Authorisation**

Notice is hereby given that under Section 48 of the *Environment Protection Act 1997*, an application for an environmental authorisation to conduct an activity has been received from the organisation set out below:

| <b>Organisation</b> | <b>Brief Description of Activity</b> | <b>Location</b>   |
|---------------------|--------------------------------------|-------------------|
| Public Event Group  | Classical Music Concert – AIDA       | Commonwealth Park |

Under Section 48(1) of the *Environment Protection Act 1997*, any person who wishes to make a written submission to the Environment Management Authority concerning the above application may do so by close of business on 29 January 2001. Submissions should be addressed to: Environment Management Authority, PO Box 144, Lyneham ACT 2602

Copies of the application may be obtained from the Environment Management Authority by telephoning the Environment ACT Helpline on (02) 62079777 or at Level 2, South Wing, Macarthur House, Wattle Street Lyneham ACT.

##### **Environment Protection Agreements**

Notice is hereby given that under Section 41 of the Environment Protection Act 1997, an environment protection agreement to conduct an activity has been reached with the organisation set out below:

| <b>Organisation</b>                      | <b>Brief Description of Activity</b>                | <b>Location</b>                     |
|--|---|-------------------------------------|
| Kingston Foreshore Development Authority | Assessment, remediation & audit – contaminated land | Kingston Foreshore Development Area |

Copies of Agreement documents are available for public inspection, during business hours, at the office of the Environment Management Authority, Level 2, South Wing, Macarthur House, Wattle Street Lyneham ACT.

Dated the 28th day of December 2000  
Environment Management Authority

