



Australian Capital Territory

Gazette

No. 6, Thursday 8 February, 2001

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ACT Government Homepage: <http://www.act.gov.au>

GENERAL INFORMATION

ACT GOVERNMENT GAZETTE

The ACT Government Gazette is published each Thursday. The sections included in the publication are:

- General Information;
- Employment
- Government Notices;
- Purchasing and Disposals;
- Invitations to Tender, Quote or Register Interest;
- Contracts arranged, and
- Private Notices

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Notices for Publications

Notices for the Gazette are to be lodged by 12 noon on the Wednesday prior to publication. Notices can be lodged in advance in hard copy or facsimile, by electronic mail or diskette, with a brief message of instruction and a WORD compatible document attachment.

A Gazette Request Form must also be delivered to the Gazette Office, by hand, mail or fax. For copies of this form please telephone the Gazette Office or go to www.publishing.act.gov.au/pub/gazreq.doc.

Signed notices must be sighted by the Gazette Office before gazettal can proceed.

Purchasing and Disposal Codes may be accessed on the ACT Government Website: www.publishing.act.gov.au/pub/gazette/p&d.pdf. Alternatively, you may obtain a hard copy listing by contacting the gazette office.

Private Notices

The fee for a private notice is as follows:

- minimum charge \$1.10 per word or \$110.00 whichever is the greater.

Cheques are to be made payable to 'Publishing Services' and are to be forwarded to the Gazette office with a copy of the notice (Either on a PC formatted disk in WORD, or if the notice has already been emailed, a hard copy of the notice) and Gazette Request Form. Payment can be made by EFTPOS (Bankcard, Visa or Mastercard) by telephoning the Gazette Office. Payment must be received before gazettal can proceed.

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Copies of the ACT Government Gazette may be purchased at a cost of \$5.50 (or \$2.20 for a Special Gazette) from the ACT Government shopfront, Legislation/Gazette sales counter, Ground Floor, FAI House, Corner of London Circuit and Akuna Street, Canberra City. Subscriptions to the Gazette maybe arranged through the Gazette Office at a price of \$420.00 (1 July 2000 - 30 June 2001) or part thereof, including postage. Refunds will not be given for cancellations. Claims for missing items will be recognised as valid if lodged within 28 days of publication.

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EMPLOYMENT

ACT Public Service

Executive Contracts

THE CANBERRA HOSPITAL

Appointment

David Boadle,
Deputy Chief Executive, Clinical (E177)

DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES

Appointment

Gerry Cullen
Director, Quality Management and Review (E196)

DEPARTMENT OF URBAN SERVICES

Appointment

Brad Page
Director, Industry Policy and Regulation (E205)

General Information

Eligibility to apply for advertised vacancies

All permanent vacancies advertised in the Gazette are open to all Australian citizens or permanent residents of Australia except where:

- the Chief Executive has decided that because of cost or operational efficiency a vacancy should be advertised as open only to permanent officers and groups with eligibility rights. Restricted positions will be marked #
- a former officer is restricted from re-employment under section 114 of the Public Sector Management Act 1994.

Groups with eligibility rights are:

- an officer of the Australian Public Service (APS) applying for appointment (see section 115 of the Act)
- a former officer of the APS or ACTPS who has resigned, if:
 - *they resigned to rear a child, after taking at least three months maternity or parental leave; and
 - *they resigned within two years of the date of birth of the child for which the period of maternity leave was granted;
 - *the position for which they are applying is advertised in the gazette within six years from the date of the birth of the child for which the maternity or parental leave was granted; and
 - * they have a statement from the relevant Chief Executive of the details of their resignation which was obtained at the time of resignation;
- an 'officer' of an approved organisation listed in Standard 4, Part 6, Mobility with Approved Organisations, employed on other than a temporary basis, applying for appointment;

- a temporary employee who has been employed by the ACTPS in one job for six months continuously, may apply for appointment to an advertised vacancy:
 - * if still employed in that temporary job; and
 - * the six months eligibility period is reached before the applications close.

Excess Officers – ACTPS Officers who have been formally declared excess and who apply for transfer to any advertised permanent vacancy must be considered for in isolation from, and not in competition with, other applicants. Where more than one excess officer applies, a merit selection process should first be conducted between the excess officers.

Excess officers applying for transfer to advertised vacancies are not to be considered in competition with applicants who are not excess.

The consideration of the excess officer(s) should be a genuine assessment of whether the officer is suitable for the vacancy, including with reasonable training, and should be conducted in a manner demonstrably similar to that which would apply to other officers if no excess officer had applied.

Should you have any queries in regard to this matter please contact your Personnel Section.

Vacancies

DEPARTMENT OF HEALTH, HOUSING AND COMMUNITY CARE

**Central Office
Business Services Bureau
Supply Services**

**Administrative Service Officer Class 5
\$41,207-43,694 Canberra (PN.20754)
Assistant Purchasing Manager**

Closing date: 16 February 2001

Group Profile: BSB Supply is responsible for supplying health-related consumables to all major health services in the ACT. Provides on-line requisitioning service, integrated receipt and distribution/delivery services and specialist courier services.

Duties: Under general direction, assist the purchasing manager with the management of the section and undertake more complex purchasing related tasks; investigate and develop improvements to current Supply policies and assist in the development and implementation of new purchasing initiatives within Supply Services and with customers; conduct detailed analysis or purchasing data and recommend any actions to ensure compliance with ACT purchasing policy, principles and guidelines; supervise purchasing

EMPLOYMENT (Continued)

officers ensuring training requirements are met; maintain liaison with and provide advice to BSB Supply customer on matters relating to purchasing activities; represent BSB Supply services at appropriate meetings; participate in unit quality improvement and customer service activities.

Eligibility/other requirements: Extensive experience in complex purchasing and data analysis, particularly related to the health supply field. An understanding of the principles of Workplace Diversity, a Participative Workplace, a Safe Working Environment and Access and Equity. Class C drivers licence.

Note: Applications must address the selection criteria. (Also advertised in the Staff Bulletin, 1 February 2001)

Contact Officer: Shirley Young 02-6205 0807
Selection documentation may be obtained from Peter Slinger 02-6205 0800

Apply: Shirley Young, Manager Supply Services, Business Services Bureau, PO Box 47, MITCHELL ACT 2911
CC: 148-9011-16882

ACT Department of Health, Housing and Community Care Business Services Bureau Payroll Services

**Administrative Services Officer Class 3, \$33147 - \$35774 (access to salary packaging with FBT exempt status)
Position No: 24215**

Located: The Canberra Hospital, Canberra

Closing Date: 14 February 2001

Duties: Under general direction perform a range of work within a payroll team including calculating, checking and processing salaries and compensation payments and superannuation. Maintain appropriate records and assist with on the job training.

Contact Officer: Karen Townsend (02) 62444103
Selection documentation may be obtained from Karen Townsend (02) 62444103
Apply: Karen Townsend, PO Box 11, Woden 2606.

THE CANBERRA HOSPITAL

Business & Infrastructure Support Biomedical Engineering

**TECHNICAL OFFICER LEVEL 3 \$37,438-43,393,
CANBERRA (PN. 25566)**

Closing date: 22/2/01

Duties: The successful applicant will be required to provide technical support to the hospital in the field of clinical engineering. This will involve testing repair and maintenance of electromedical equipment in compliance with Australian Standards.

Eligibility/other requirements: Diploma in electrical/electronic engineering or equivalent.

Contact Officer: John Brown (02) 6244 3043
Selection documentation may be obtained from Human Resources (02) 6244 4168
Apply: 16
CC: 148-9010-16875 (1395)

Pathology Services Haematology

**Professional Officer Class 1/Technical Officer Level 3/Technical Officer Level 2, Canberra
The Classification of the position will depend on the qualification and experience of the successful applicant. (PN. TBA)**

Closing date: 22/2/01

Duties: The Haematology and Transfusion laboratory is a sub section of the integrated Core Laboratory, a section of ACT Pathology located at The Canberra Hospital. The Haematology and Transfusion laboratory operates a 24 hour service, offering a wide range of routine and specialised testing procedures. The successful applicant will be required to perform haematological, coagulation and transfusion diagnostic procedures. Experience in diagnostic haematological procedures is desirable and a commitment to out of hours and weekend shifts is essential.

Eligibility/other requirements: An appropriate degree in applied Science or equivalent qualification.

Note: Applicants will be shortlisted on basis of written application and referee reports, which should address the selection criteria. Applicants are asked to supply current curriculum vitae. Shortlisted applicants will be required to attend a further assessment.

Contact Officer: Wendy Edwards (02) 6244 2835
Selection documentation may be obtained from Human Resources (02) 6244 4168
Apply: 16
CC: 148-9010-16875 93 (3125)

The Canberra Hospital Mental Health Services

**Technical Officer Level 2 (Consumer Consultants)
\$32,218 - \$36,573, Canberra
(PN. 23015 & 23016)**

Closing date: 22 February 2001

Duties: The Mental Health Service at The Canberra Hospital is a major provider of mental health services in the ACT and is strongly focused on providing a quality consumer focused service to our clients. The successful applicants will work with Mental Health Services to establish the role of Consumer Initiative Development Worker for ACT Mental Health Services to maximise consumer involvement in the service. The successful applicants will need to have a knowledge and understanding of consumer

EMPLOYMENT (Continued)

networks, forums and their links with ACT Mental Health Services, and must be utilising or have utilised a mental health service.

Eligibility/other requirements: Appropriate qualifications and/or relevant experience, training or accreditation.

Note: Both positions are part-time three days per week and are of a temporary nature available until 30 June 2001. Applicants will be shortlisted on the basis of written application and referee reports, which must address the selection criteria. Shortlisted applicants will be required to attend for further assessment.

Contact Officer: David Althorp (02) 6205 1110
Selection documentation may be obtained from Human Resource Management Group (02) 6244 3139
Apply: 16
CC: 148-9010-16875 93 (2212)

Corporate Services Business & Infrastructure Support

General Service Officer Level 3 – HSUA (Wardsperson) \$26,067-26,996, Canberra (Pn. Several)

Closing date: 22 February 2001

Duties: Assist with patient care.
Note: Selection may be made solely from application and referee reports. Applicants should provide the contact details of at least two referees. Successful applicants will undergo a probationary period. Employees may also be required to successfully complete a competency-based assessment within the first six months of employment.

Contact Officer: Oliver Holst (02) 6244 2610
Selection documentation may be obtained from Human Resource Management Group (02) 6244 3580
Apply: 16
CC: 148-9010-16875 93 (1353)

ACT COMMUNITY CARE

ACT Community Care Integrated Health Care Program

Senior Professional Officer Class C \$55,133 - \$59,446
Registered Nurse Level 4.2 \$60,257
Senior Officer Class C 55,133 - \$59,446

Canberra (Pn. 29187 The Classification of the position will depend on qualifications).

Closing date: 22 February 2001

Duties: The Integrated Health Care Program is looking for a person with high level policy and project management skills to work in the central administrative area on a range of interesting and diverse activities.

Eligibility/other requirements: Mandatory qualifications apply
Note: The position will be offered on a temporary basis, up to a period of 3 years.

Contact Officer: Jenny Brogan (02) 6205 1357
Selection documentation may be obtained from Megan Payne (02) 6205 1357
Apply: 21
CC: 148-9009-17798

ACT Community Care Organisation and Business Development Director

ACT COMMUNITY CARE is the major provider of community-based health and disability services in the ACT.

We are looking for an experienced and appropriately qualified person to provide high level leadership and formulate strategic direction for the extensive health and community services through Organisation and Business Development.

This position is classified as:
Senior Professional Officer Grade A/Senior Information Technology Officer Grade A
The successful applicant will provide leadership and advice on corporate and business development strategies. They will provide advice on information system development strategies and planning. They will ensure the implementation of information system projects. They will contribute to executive management team strategies and decision making.

Eligibility: Post graduate management qualifications and relevant other relevant tertiary qualifications are highly desirable.

Salary and conditions of service: The successful applicant will be offered an Australian Workplace Agreement, which will provide an attractive salary package and benefits commensurate with the importance of the position and the calibre of the person sought.

Further information: Allan Schmidt (02) 6205 5444
Selection documentation and information kit on the position: Helen Stravens (02) 6205 1937

Applications close: 16 February 2001

Apply: 21
CC: 148-9009-18270

EMPLOYMENT (Continued)

**ACT Community Care
Dental Health Program
Dental Laboratory**

**Technical Officer Level 3 \$37,957 - \$43,063,
Canberra (PN.26304)
Dental Technician**

Closing date: 22 February 2001

Duties: As a Senior Technician the position is responsible for performing tasks, activities and functions associated with the fabrication of dental prostheses, orthodontic and therapeutic appliances, ranging from straight forward to moderately complex.

Eligibility/other requirements: Registered as a Dental Technician in the ACT.

Contact Officer: Larry Vaughan (02) 6205 2184
Selection documentation may be obtained from Kristy Dyball (02) 6205 2185
Apply: 21
CC: 148-9009-16860

CALVARY HOSPITAL INC.

**Nursing Services
Emergency and Ambulatory Care**

**Registered Nurse Level 3.5 \$ 56,269 - 56,269,
Canberra (PN. 8669)**

Closing date: 16 February 2001

Duties: Co-ordinate the provision of emergency and ambulatory care services, encompassing all resource management and service delivery issues, including being responsible for people and budget management, and quality management activities.

Eligibility/other requirements: Current registration as a general nurse with the ACT Nurses Board.
Note: TTY 6201 6127

Contact Officer: Heather Austin (02) 62016594
Selection documentation may be obtained from Marlene Ball (02) 62016160
Apply: 07
CC: 148-9094-17781

ACTION

**ACTION
Operations
ACTION Charter**

**Administrative Service Officer Class 3
\$32,985-\$35,598, Canberra (PN. A20198)**

Closing date: 22 February 2001

Duties: Receive written and telephone applications from customers, prepare quotations and hire agreements within approved policies and guidelines, determine vehicle and staff requirements, liaise with hirers and oversee arrangements relating to hires, including

preparation of itineraries, allocate hirings to ACTION Business Units.

Contact Officer: Greg Zakharoff (02) 2607 5383
Selection documentation may be obtained from Carol Watchman (02) 6207 8066
Apply: 08
CC: 148-9027-17791

DIRECTOR OF PUBLIC PROSECUTIONS

The Office of Director of Public Prosecutions is the independent prosecution authority of the Territory and is seeking two outstanding and highly motivated criminal lawyers with excellent advocacy and management skills to assist in the management and co-ordination of the Superior and Summary Courts practices.

**SENIOR PROSECUTORS (MANAGERS)
\$80,000 - 85,000,
Canberra (PN Several Positions)**

Closing date: 23 February 2001

Duties: The positions are responsible for; supervising legal staff in the performance of duties associated with appearances in the Magistrates Court, Supreme Court and Coroners Court and conducting more complex matters in those courts;

- liaising with the courts and AFP on matters affecting court procedure;
- providing high quality legal advice to the Director, Deputy Director, and Assistant Director
- taking a leading role in training and mentoring legal staff;
- contributing to the overall management of the Office including the development of corporate goals;
- contributing to the development of legal policy particularly in relation criminal law; and
- representing the Office at inter-agency meetings

Eligibility/other requirements: The successful applicants will possess extensive criminal trial experience, sound judgement as well as leadership qualities and administrative ability to lead a team of criminal lawyers . The successful applicants will also be admitted as a legal practitioner of a State or Territory.

Contact Officer: Ken Archer (02) 6247 3800
Selection documentation may be obtained from Neil Goldfinch (02) 6247 3800
Apply: 05

CHIEF MINISTER'S DEPARTMENT

**Business Development & Attraction
Senior Officer Grade C, (PN: 55681),
\$56,346-\$60,755p.a**

Closing Date: 22 February 2001 **Canberra**

Note: This is a temporary vacancy for a period of up to six months with a possibility of an extension.

Duties: Working at senior levels with industry and Government, the officer will enhance Canberra's

EMPLOYMENT (Continued)

position as a business location. The officer will provide leadership to colleagues in undertaking business development activities intended to grow the ACT economy. Qualifications in business, marketing, economics or demonstrated skills in one or more of these areas would be highly regarded.

Contact Officer for selection documentation: Maurice Downing (02)6205 0689 and is also available from

<http://www.act.gov.au/recruitment/cmdindex/asp>

Apply: 06 or via email:

recruitment.officer@act.gov.au

CC:148-9031-17299

**Business Development & Attraction
Administrative Service Officer Class 6,
(PN: 55682), \$44,503-\$51,121p.a**

Closing Date: 22 February 2001
Canberra

Note: This is a temporary vacancy for a period of up to six months with a possibility of an extension.

Duties: Working within a small team the officer will undertake research activities to industry development activities of the unit. The officer will develop strong networks within industry and also assist in coordinating a range of events and trade shows. Qualifications in business, marketing, economics or demonstrated skills in one or more of these areas would be highly regarded.

Contact Officer for selection documentation: Maurice Downing (02)6205 0689 and is also available from

<http://www.act.gov.au/recruitment/cmdindex/asp>

Apply: 06 or via email:

recruitment.officer@act.gov.au

CC:148-9031-17299

CANBERRA TOURISM AND EVENTS CORPORATION

Executive

**Tourism and Events Officer Class 6,
(PN: 11674), \$44,723-\$51,373p.a**

Closing Date: 22 February 2001

Duties: Contribute to the activities of Canberra Tourism and Events Corporation (CTEC), including the preparation of ministerial correspondence, briefings to Ministers and Cabinet, possible Assembly Questions and Questions on Notice. Other duties include assisting with the compilation of reports/correspondence to be submitted to the Legislative Assembly as well representing CTEC at meetings.

Contact Officer: Sarah Hitchcock (02)6205 0012
Selection documentation: Penny MacCallum (02)6205 0657

Apply: 06 or via email:

recruitment.officer@act.gov.au

CC:148-9005-16840

STADIUM AUTHORITY

**Senior Officer Grade C, \$56,346-\$60,755p.a
(PN: 55357) Canberra**

Closing Date: 22 February 2001

Duties: Under limited direction: Lead a team in the operational management of all events undertaken by the Authority, including the coordination of hirers, safety agencies and customer support services. Manage and monitor staff and contracts to ensure services are being delivered to specified levels and times.

Contact Officer: Greg Potter (02)62532111

Selection Documentation: Natalie Manen (02)62532111

CC:148-9031-17884

DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES

Information for applicants including duty statements, selection criteria are accessible on the Internet at the following address:

<http://www.decs.act.gov.au/department/department.htm>

or may be requested using email to decs.jobs@act.gov.au.

All vacancies for teaching positions will be considered by a Joint Selection Committee (JSC) under Section 88 of the Public Sector Management Act 1994.

**Sport and Corporate Resources
Bureau of Sport and Recreation
ACT Academy of Sport**

**Professional Officer Class 1 \$36945-43694,
(PN. 23627)**

Closing date: 22 February 2001

Duties: Provide massage services to ACT Academy of Sport athletes. Provide massage support to Academy teams travelling domestically. Liaise with support staff including coaches, strength and conditioning and physiotherapy and medical service providers regarding injured athletes when appropriate.

Eligibility/other requirements: Relevant tertiary qualifications in massage (minimum 2 year diploma or equivalent) with expertise in sports massage.

Note: This position was previously advertised in the gazette of 25 January 2001 as 22:03 hours per week, should be 29:24 hours per week. Previous applicants need not re-apply.

Contact Officer: Nick Hunter (02) 6207 4408
Selection documentation may be obtained from Jo Brown (02) 6207 4400

Available: ASAP to 31 December 2004

Apply: 12 or via email:

decs.employment@act.gov.au

CC: 148-9013-16917

EMPLOYMENT (Continued)

DEPARTMENT OF JUSTICE AND COMMUNITY SAFETY

Applications and two referee reports, from applicants for positions in the department, should address the selection criteria comprehensively, as selection decisions may be made only on the basis of the documentation provided, without formal interview. Full application should be sent to: The Recruitment Officer, Human Services Unit, Department of Justice and Community Safety, PO Box 921, Civic Square ACT 2608

ACT Magistrates Court Executive Administration Section

Administrative Service Officer Class 2 \$29,102 – 32,271, Canberra (PN. 42320)

Closing date: 22 February 2001

Duties: As part of a team, undertake a range of tasks associated with the administration of the ACT Magistrates Court. Undertake the monitoring, ordering and distribution of stores for the staff of the ACT Magistrates Court, maintain storage areas and undertake stocktakes of stores items as necessary. Assist with opening, sorting and distribution of mail. Liaise verbally and in writing with other Court staff, departmental officers, suppliers and members of the public. Assist in the office area where required.

Contact Officer: Penny Rogers (02) 62174216
Selection documentation may be obtained from 24 hr answering service (02) 62174229
Apply: 28
CC: 148-9012-16939

DEPARTMENT OF URBAN SERVICES

Policy Coordination Group Road Use Management Section Administrative Service Officer Class 6 \$44,504-\$51,121 PN1856 Canberra

Closing Date: 22-Feb-01

Duties:

Provide sound advice on policy development in relation to a wide range of transport regulation issues. Implement a range of transport initiatives. Prepare legal instruments and drafting instructions on the development of legislation.

Contact Officer: Rosemary Garrett:
(02) 62076181
Selection documentation may be obtained from Chris Beddis: (02) 62075487
Or from the recruitment home page:
(www.act.gov.au/urbanservices/recruit.html)
CC: 148-9023 17217

Director, Corporate Finance Financial Controller PN E202

The ACT Department of Urban Services is seeking to appoint a senior executive to be a leader in financial management for the organisation.

The Position: The Director is responsible for a broad range of financial and business planning activities including: budget development and management, business planning, monitoring aspects of the department's capital works program, coordination of performance monitoring, purchase agreement reporting, reporting on ownership agreements with the Treasurer, facilities management and the corporate treasury function, corporate accounting and the department's internal audit program. The position will also provide policy and financial management advice to the Chief Executive and Board of Management.

The position requires high level financial management skills and expertise, including an understanding of both government and private sector financial management and accounting standards and reporting requirements. Applicants must have sound business planning and writing skills.

Applicants should possess leadership and executive management skills of a very high order, and a demonstrated record of achievement in the management of human, financial and strategic resources within a large service oriented organisation.

Applicants will also be expected to have appropriate professional qualifications with membership of ASCPA or the ICAA.

Remuneration: The remuneration package of \$119,583 per annum includes a cash component of \$86,567. Employer provided benefits include generous superannuation, spouse travel and a privately plated car.

Contracts: The successful applicant will be employed under a performance based contract for a period of up to five years. Prospective applicants should be aware that individual contracts and performance agreements are tabled in the ACT Legislative Assembly.

Contacts: Enquiries about the position to Allan Eggins, Executive Director, Corporate on (02) 6207 6227, or by email: allan.eggins@act.gov.au
Selection documentation may be obtained from Lisa Murphy on (02) 6207 5805, or by email: lisa.murphy@act.gov.au

Or from the recruitment home page:
(www.act.gov.au/urbanservices/recruit.html)

EMPLOYMENT (Continued)

Applications addressing the selection criteria should be forwarded by close of business 23 February 2001 to
Lisa Murphy,
Executive Support Unit, Human Resources,
Department of Urban Services, GPO Box 158,
CANBERRA ACT 2601.

Appointments

THE CANBERRA HOSPITAL

Professional Officer Class 1 \$30,276-42,475
Michelle Doolan: 762-86017, Section 68, 8/1/01
CC: 148-9010-16875 (2714)

Technical officer Level 2 - HSUA \$32,218-36,573
Renald Navilly 762-86113, Section 68, 13/3/01
CC: 148-9010-16875 (2223)

Professional Officer Class 2 - \$30,276-42,475
Andrew Klisanin 762-84425, Section 68, 1/2/01
CC: 148-9010-16875 (2337)

ACT COMMUNITY CARE

Professional Officer Class 2 \$43,545 - \$48,665
Anita Holmes: 740-98987, Section 68(1) & 70(1), 22
January 2001
CC: 148-9009-17798

Registered Nurse Level 1 \$32,341 - \$41,913
Joyce Renshaw: 740-98741, Section 68(1) & 70(1),
29 January 2001
CC: 148-9009-17798

Registered Nurse Level 2 \$43,278 - \$46,013
Beverly Hamming: 741-02309,
Section 68(1) & 70(1), 29 January 2001
CC: 148-9009- 16857

Professional Officer Class 2 \$43,545 - \$48,665
Margaret Jacobs: 740-97458,
Section 68(1) & 70(1), 29 January 2001
CC: 148-9009-18269

Registered Nurse Level 1 \$32,341 - \$41,913
Kathleen Therese Waller: 756-33136,
Section 68 (1) & 70 (1), 29 January 2001
CC: 148-9009-16857

Registered Nurse Level 1 \$32,341 - \$41,913
Suzanne Conway: 740-98768,
Section 68 (1) & 70 (1), 29 January 2001
CC: 148-9009-17798

DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES

**Administrative Service Officer Class 4
\$36945-40113**
Rhonda Ustick: 755-81794, Section 68(1),
29 January 2001
CC: 148-9013-16917

Teacher Level 2 \$56100

Margaret Anne Bell: 766-19184, Section 68(1),
29 January 2001
CC: 148-9013-16917

School Assistant 2 \$24747-27442

Megan Gwen Barker: 761-24050, Section 68(1),
5 February 2001
CC: 148-9013-16917

Transfer

DEPARTMENT OF HEALTH, HOUSING AND COMMUNITY CARE**Louise Anne Freebairn 740-98426**

From: Senior Professional Officer Grade C
\$55,133-59,446
Pain Management Unit, ACT Community Care
To: Senior Officer Grade C – DoH \$56,346-60,755
Health Services Planning
Department of Health, Housing and Community
Care Canberra (PN. 29379)
(ACT Gazette No 43 of 26 October 2000)
CC: 148-9011-16888

ACT COMMUNITY CARE**Transfer on reduction****Leanne Albrecht: 258-80681**

From: Registered Nurse Level 2 \$43,150-\$45,877
The Canberra Hospital
To: Registered Nurse Level 1 \$32,341-\$41,913
Act Community Care, Child, Youth and Women's
Health Program, Canberra (PN. 28297)
(9 November 2000)
CC: 148-9009-16857

Promotions

Promotions under the *Public Sector Management Act 1994*

The 'date of notification' of a promotion is the date of publication of the *Gazette* in which it is notified. This appears in a box towards the front of the *Gazette*. This date is used to calculate the 'date of effect' and 'eligibility for salary on promotion' and to determine when the time for lodging an appeal or requesting a review commences.

A. APPEALS

All promotions made under section 83 of the *Public Sector Management Act 1994* are subject to appeal except:

- * 'non-appealable promotions' which generally are promotions to classifications where the maximum salary of the position is equal to or greater than the minimum salary of a Senior Officer Grade C (these should be identified with a dagger symbol (†) in the 'Promotions' section of the *Gazette*);
- * promotions made in accordance with the recommendation of a Joint Selection Committee (JSC) established under section 88 of the Act, or the unanimous recommendation

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of a JSC established under section 89 of the Act; or

- * promotions made as a result of officers passing certain exams or completing certain training, as defined in section 97 or 98 of the Act.

As a general rule, you may appeal if you were an applicant for promotion to an advertised position that **was not** 'non-appealable'.

YOU MAY ALSO APPEAL IF:

- * the vacancy that has been filled was not advertised and you are eligible for promotion to that position (generally identified by a footnote in the *Gazette*); or
- * you are an excess officer, the advertised position is at a classification equivalent to or lower than your own and you were an applicant for that position; or
- you applied for the position and you are an officer or former officer of the ACTPS or APS and you are engaged in eligible public employment under the officers' mobility provisions in section 115 of the Act, or you are still covered by the provisions of the repealed Officers' Rights Declaration Act. However, you may only appeal if the position applied for is higher than the last position you held in the ACTPS or APS.

YOU CAN NOT APPEAL WHEN:

- * the position is filled from outside the ACTPS, i.e. an appointment (including filling the position by appointing a temporary employee);
- * the position is filled by the transfer of an officer already at that or a higher level;
- * you are not a **permanent** officer of the ACTPS; or
- * you filling the position would not constitute a promotion (except in the case of excess officers).

Unless you are an excess officer, you can only appeal if the person selected by the department would fill the position on **promotion** and, if successful, you would fill the position on **promotion**.

If you are a promotee, where your promotion is one of a number of promotions at the same level made in a selection exercise, and you feel someone may lodge an appeal against your promotion, you may appeal against all or any of the **other** promotees. These appeals are usually called '**protective appeals**', and are treated the same as other appeals. You must still make sure you are eligible to appeal, and that you can show that you are more efficient than those against whom you have appealed.

For further information on eligibility to appeal, contact your departmental Personnel Unit or the Office of the Merit Protection Commissioner (MPC) at the address listed below.

ADVICE TO POTENTIAL APPELLANTS

The following procedures will apply to all appeals unless other appeal procedures are in place as part of a Department's Enterprise Bargaining Agreement. Potential appellants should check

with the relevant Personnel Unit as to the appeal procedures applying in that particular Department.

GROUND OF APPEAL

The only ground of appeal is **greater efficiency**.

EFFICIENCY

The Promotion Appeal Committee (PAC) is required to determine the relative efficiency of the parties to an appeal. The definition of efficiency is set out in subsection 85 of the PSMA, which states:

- (2) For the purpose of forming an opinion as to the most efficient of the officers concerned, the Committee shall have regard to:
 - (a) the abilities, qualifications, experience, standard of work performance and personal qualities of each officer, to the extent that the Committee considers that those matters are relevant to the performance of the duties of the office; and
 - (b) if and only if the Chief Executive who made the promotion has indicated that, for the purpose of forming an opinion under section 83, the Chief Executive had regard to the potential of officers for further career developments in the Service, or the ability of officers to perform the duties of other offices in the Department of the same or equal classification-that matter.
- (3) A reference in subsection (2) to the abilities, qualifications, experience, standard of work performance and personal qualities, potential for further career development in the Service, or ability to perform the duties of other offices in a Department is, in relation to an officer who is a returned soldier or who is or has been absent on specified defence service, a reference to the abilities, qualifications, experience, standard of work performance, personal qualities, potential for future career development in the Service, or ability to perform the duties of the offices concerned that, in the opinion of the Committee, the officer would have had but for the absence of the officer on active service or on specified defence service.

Normally, the selection criteria used by the department in the selection and by the PAC in the appeal will incorporate the matters referred to in the definition of efficiency to the extent that they are relevant to the duties of the job.

ADVICE TO POTENTIAL APPELLANTS - PROMOTIONS AND TEMPORARY PERFORMANCE

The following advice applies to appeals against both promotions and temporary performance directions. Before lodging an appeal, you should consider carefully whether you can demonstrate that you are more efficient at doing the job than the person(s) you are appealing against. To help you determine whether you can demonstrate your greater efficiency, it is important that you obtain from the promoting department:

EMPLOYMENT (Continued)

* available written reports and oral feedback explaining the selection, especially the comparison between you and the promotee. The PAC will consider the appeal only on the basis of who is the **more efficient**. PACs should not be used as a forum to air grievances about how a selection was conducted. If you decide to appeal, you must comply with the following instructions.

FORM OF APPEAL

The most convenient form of appeal is by use of Form PAC4, available through your Personnel Unit. Alternatively you may write a letter, detailing the following:

- Date of *Gazette*/notice;
- Name of promotee/selection;
- Department in which promotion/selection made;
- Your full name;
- Your **private** postal address, as well as your work address and telephone number;
- Classification and salary scale of your substantive (i.e. your permanent) ACTPS position (and if you are a former officer or an APS officer or someone working for a statutory authority, details of your former ACTPS position, the current position you hold in the APS or the statutory authority);
- Office/branch and department or agency; and
- AGS number.

Where you intend to appeal against more than one promotion/selection, a separate appeal should be lodged against each one, **unless** all the promotions have been notified in the one *Gazette*, and the positions are all of the same classification and all in the same state, department and branch, in which case, one letter of appeal listing all promotees appealed against will be accepted.

WHEN TO LODGE APPEALS

Appeals must be received by the Office of the Merit Protection Commission (MPC) at the address below, **by 4.51 p.m. on the 14th day after** the date of notification in the *Gazette*.

(In the case of temporary performance appeals, the 14 day deadlines relates to the date on which the direction was first notified in the department.)

Appeals not lodged by the prescribed time **cannot be accepted**. Delays can occur in departmental mail systems, and you are advised to use Australia Post, facsimile, or better still, hand delivery if possible, to be sure of meeting the deadline.

Hearing or speech impaired staff can make inquiries via the TTY telephone located in MPC's Melbourne office, on 1800 812 578 (free call) from anywhere in Australia, but only from another TTY phone. These **must** be clearly marked as "ACTPS appeal – for transfer to the MPC Office in Canberra".

WHERE TO LODGE APPEALS

Merit Protection Commissioner, Level 4, Core 1, Wing 2, Edmund Barton Building corner of Kings Avenue and Blackall St, Barton ACT 2600. Tel. (02) 6272 3254, fax (02) 6272 3026.

ADVICE TO PROMOTEES AND APPELLANTS

All parties to an appeal are required to submit **written statements** supporting their case, to the MPC, within fourteen (14) days of the close of the appeal period, or by such other date as the MPC may determine.

If a party fails to provide a statement, MPC staff will remind the party or department of this requirement, and may, on request and in exceptional circumstances grant an extension of time. However, the PAC has the discretion to determine the case even if the statement is not provided.

Your statement in support of your case is a significant document in PAC deliberations, and is used to decide whether personal hearings will be necessary. If you fail to make a reasonable case for greater efficiency in your statement, you may find that the PAC proceeds to determine your case without interviews.

As a party to an appeal, you are entitled to access to:

- (i) the departmental statement (which consists of all material sent to the PAC by the promoting department); and
- (ii) the written material submitted by other parties to the appeal which addresses their claims to superior efficiency.

However, you are not entitled to access to the private contact details supplied by any other party as a part of their statement.

The departmental statement will be available for you to see in the promoting department, generally at least seven (7) days before the date scheduled for the appeal hearing. It is up to you to seek access, but the department should advise you (and the other parties) when and where the statement is available for viewing.

The statements of parties are available at the MPC generally at least seven (7) days prior to the hearing date, and you should telephone the MPC to make an appointment to view them, once you have submitted your own statement. The responsibility for seeking access rests with each party, and PAC hearings will not be deferred if you fail to exercise your right of access. If for very good reason (e.g. geographical distance, illness etc.) you are unable to visit the MPC office, alternative access arrangements may be possible, and you should discuss this with MPC staff. You may take notes, but may not photocopy or retain material.

After reading the statements of the other parties, you may wish to submit a supplementary statement in support of your claims. All supplementary material (including additional referee reports) must reach the MPC at least two (2) working days before any scheduled hearing. It is preferable to submit a supplementary statement (after viewing the statements of other parties) rather than to delay your initial statement, but bear in mind the need to provide access for all parties to all statements prior to any hearing. Unreasonably late supplementary statements may not be accepted.

CONTENT OF STATEMENTS

You should provide **four** copies of your statement, which should contain the following:

- (a) at the top:

EMPLOYMENT (Continued)

- (i) PAC reference number;
- (ii) full name;
- (iii) both your private and work address and telephone number. If you do not wish this information to be available to other parties it should be included with your statement in a severable sheet which clearly indicates that it is to be kept confidential;
- (iv) date of permanent appointment; and
- (v) educational and other qualifications.
- (b) the names and telephone numbers of your supervisor and any other referee(s) (see section below for further advice on who should be nominated);
- (c) a brief outline of your employment history;
- (d) a statement of claims to the position addressing the selection criteria;
- (e) any views you may have about the departmental assessment of you; *and most importantly*;
- (f) **reasons for your claim that you are more efficient than the other party or parties.**

If you feel it is necessary to make any unfavourable comments about a party to the appeal, you should include these comments in your written statement. Parties to an appeal must have an opportunity to comment on any unfavourable observations.

You should also note that your statement should not include material that breaches privacy requirements or any similar legislation.

PAC PROCEDURES

The PAC does not have to interview all or any of the parties to an appeal. Therefore, you should not rely on being granted an interview as the main opportunity to make your case. You should instead state your case as fully and as openly as possible in your written statement. If a PAC decides that parties are to be interviewed, you will be advised as early as possible of the date and place, usually through the recruitment/personnel area of your department.

Once you have lodged an appeal or are aware an appeal has been lodged against your promotions, you will be considered available for interview at any time. Wherever possible, at least seven-(7) days notice of the interview will be given. As a general rule the PAC will expect you to attend for any interview at the time it determines, and will not delay or reschedule hearings without good reason.

The PAC will determine its procedures according to the circumstances of the case before it, but will normally consider the following:

- (a) the departmental statement;
- (b) the written statements of the parties;
- (c) the cases put to the PAC by the parties at any oral hearing or under any alternative arrangements;
- (d) an assessment of the parties at any hearing before the Committee;
- (e) relevant views expressed by supervisors, referees or other persons contacted: and
- (f) any other written information about a party requested by the MPC from the promoting/selecting department under

the Merit Protection (Australian Government Employees) regulations.

At the hearing, you may be asked to clarify points from your statement, to respond to questions which test you against the requirements of the position, and to summarise why you are the more efficient officer. You should use this opportunity to elaborate on the claims in your written statement as to why you believe you are more efficient. Promotees and selectees **must** be prepared to discuss their own efficiency compared with that of the appellant(s). It is not enough to take refuge in the fact that the department chose you in the selection exercise.

If the PAC becomes aware of new material which relates to your work, which is significantly adverse to you, and could affect your success in the appeal adversely, the PAC will inform you of the substance of the material and give you the chance to comment.

If the PAC decides that it needs more information, it may also contact the department, any of the parties to the appeal, or referees or supervisors of the parties.

SUPERVISORS/REFEREES

As mentioned above, each PAC is free to determine its own procedures, and may or may not feel a need to consult with supervisors, referees, or other people. If you wish the PAC to have regard to the comments of a particular person, it is in your best interests to obtain such comments in writing and submit them with your statement. You should also speak to anyone you intend to nominate as a referee, to find out what they will say about you if contacted, and how they rate you against the other party/parties if they know them.

The most appropriate person to nominate as your referee is your current supervisor, provided that he/she has supervised you for a reasonable period. Past supervisors are also appropriate if their knowledge of you is reasonably recent. The PAC will also be particularly interested in the views of referees who can give well-founded comments comparing two or more of the parties. You are not limited to nominating your supervisors for referee comments (and indeed you may nominate anyone you wish to) but supervisor's opinions are usually perceived as most useful by PACs.

Additional information on lodging appeals is contained in the MPRA brochure, *Appeals against promotions and temporary performance directions*, which you should be able to obtain from your Personnel section.

B. REVIEW OF NON-APPEALABLE PROMOTIONS UNDER SECTION 87

An unsuccessful applicant for a non-appealable promotion who believes that the promotion should not stand because there was:

- (a) patronage, favouritism or unlawful discrimination in the making of the promotion (prescribed by section 8 of the PSMA); and/or
- (b) a serious defect in the selection process (a breach of section 65 of the PSMA),

EMPLOYMENT (Continued)

may apply to the MPC for a review of that promotion.

A request for review must be made in writing to the Director, MPC, at the address given below and must be received by the end of the 13th day after the day on which the promotion appeared in the *Gazette*.

An applicant must provide the following details:

- * full name and AGS number;
- * classification, position number and location of the promotion in question;
- * date and number of the *Gazette* in which the promotion was notified;
- * the basis on which the request is made with supporting information.

It is important to provide details to support your claim of patronage, favouritism, unlawful discrimination and/or serious defect in the process. A reasonable time will be allowed, after the lodging of an application for review, for the provision of such documentation. However, the grounds for an application for review are required in the initial application.

Before lodging an application for review of a non-appealable promotion, you should:

- (1) consider carefully the basis on which the application is to be made and your reasons for believing that the promotion should be reviewed; and
- (2) obtain feedback from the convener of the selection advisory committee and discuss your concerns with the delegate who made the promotion.

Note that the review process is not a means by which the merits of applicants for a promotion can be reviewed. It is not comparable with the right of appeal to a PAC. Section 87 provides for a review of a promotion solely on the ground that it would be unreasonable for the promotion to stand because of a breach of section 8 or a serious defect under section 65, and is **directed at the process and not the merits of the decision**. Additional information on lodging an application for review is contained in the MPC brochure, *Review of non-appealable promotions*, which you should be able to obtain from your Personnel Section.

WHERE TO LODGE AN APPLICATION FOR REVIEW

Office of the Merit Protection Commissioner Level 4, Core 1, Wing 2, Edmund Barton Building, cnr Kings Avenue and Blackall Street, Barton ACT 2600. Tel. (02) 6272 3254, fax (02) 6272 3026

THE CANBERRA HOSPITAL

**The Canberra Hospital
Nursing Branch
Centre for Newborn Care**

Susan Adele Feltrin: 259-55225

From: Registered Nurse Level 1 \$32,245 - \$41,789
Centre for Newborn Care

To: Registered Nurse Level 2 \$43,150 - \$45,877
Centre for Newborn Care, Women and Childrens Health, Canberra (PN. 22531 / 22484) (14.9.00)

CC: 2149

CALVARY HOSPITAL INC.

**Nursing Services
Ward 4W**

Jacqueline Beresford: 609-35262

From: Registered Nurse Level 1 \$32,341 - 41,913
Calvary Health Care ACT
To: Registered Nurse Level 2 \$43,278 - 46,013
Ward 4W, Canberra (PN. 9398)
(45 9 November 2000)

CC: 148-9094-17781

CHIEF MINISTER'S DEPARTMENT

M. J. Carey

AGS No: 545-62041

From: Administrative Service Officer Class 4,
\$36,945-\$40,113p.a
Department of Urban Services
To: Administrative Service Officer Class 5,
\$41,207-\$43,694p.a
(PN: 43330)

31/8/00

All appeal applications should be addressed to:
Convenor of the Appeal Panel
PO Box 749
Civic Square ACT 2608

CC: 148-9031-17299

DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES

Dickson College

Genevieve Mary Wilson: 030-97418

From: Administrative Service Officer 2
\$29102-32271
Department of Education and Community Services
To: Administrative Service Officer 6 \$44504-51121
Dickson College Department of Education and Community Services, Canberra (PN. 3175)
(No 45, 9 November 2000)

CC: 148-9013-16917

CANBERRA INSTITUTE OF TECHNOLOGY

**Canberra Institute of Technology
Faculty of Science & Technology
Management Support Unit**

Alexander Skene Paterson: 734-37078

From: Administrative Service Officer Level 2
\$29,102 - \$32,271
Canberra Institute of Technology, Faculty of Design

To: Administrative Service Officer Level 4
\$36,945 - \$40,113
Faculty of Science & Technology
Management Support Unit, Canberra (PN.55018)
(22/6/2000)
CC: 148-9024-1855

EMPLOYMENT (Continued)

**Canberra Institute of Technology
Faculty of Science & Technology
Department of Building & Construction**

Gregory John Redman: 341-55844
From: Technical Officer Level 1 \$30,093 – \$31,122
Department of Building & Construction
To: Technical Officer Level 2 \$32,682 - \$37,616
Department of Building & Construction, Canberra
(PN.54394) (54 – 2/11/2000)
CC: 148-9024-1855

**Canberra Institute of Technology
Faculty of Science & Technology
Department of Electrotechnology**

Graham Wearn Hicks: 734-36462
From: General Service Officer 3 \$25,713 - \$26,720
Department of Electrotechnology
To: General Service Officer Level 5
\$28,419 - \$30,093
Department of Electrotechnology, Canberra
(PN. 55011) (41 – 3/8/2000)
CC: 148:9024-1855

Note: These promotions are made subject to the appeal provisions under Clause 8 of the Canberra Institute of Technology (Non-teaching Staff) Certified Agreement 2000-2002. Officers wishing to appeal these promotions should address their appeal to the Manager, Human Resource Management Unit, Canberra Institute of Technology, PO Box 826, Canberra ACT 2601 within 14 days of gazettal of these promotions.

DEPARTMENT OF URBAN SERVICES

In accordance with current Urban Services E.B.A provisions, appeals against Urban Service promotions must be lodged at the personnel counter on Level 1 Annexe Macarthur House, 12 Wattle Street Lyneham by close of business on the 7th day after notification in the Gazette.

**Operations Group
City Operations Branch**

Veronica Snowdon AGS Number 735 66785.
From Administrative Service Officer Class 3
\$33,147-\$35,774
Road User Services Section
To: Administrative Service Officer Class 4
\$36,945-\$40,113
Road User Services Section
PN 359 Gazette 30-Nov-00

Note: In accordance with current EBA provisions, appeals must be received at the Personnel counter on Level 1 Annexe Macarthur House 12 Wattle Street Lyneham by close of business on the 7th day after notification in the Gazette.
CC: 148-9015 17013

**ACT Public Service Index of
addresses**

- 05 The Recruitment Officer, Director of Public Prosecutions,
GPO Box 595, Canberra ACT 2601
- 06 Recruitment Officer, Chief Minister's Department,
GPO Box 158, Level 3,
Canberra Nara Centre, Canberra ACT 2601
- 07 Recruitment Officer, Calvary Public Hospital.
PO Box 254, Jamison Centre, ACT 2614
- 08 Personnel Manager, ACTION,
PO Box 1155, Tuggeranong, ACT 2901
- 09 Personnel Officer, Totalcare
PO Box 56, Mitchell ACT 2911
- 11 The Recruitment Officer, Canberra Institute of Technology,
GPO Box 826, Canberra City ACT 2601
- 12 Customer Service Supervisor,
Department of Education and Community Services,
PO Box 1584, Tuggeranong ACT 2901
- 13 Recruitment Officer, Administrative Branch,
Emergency Services Bureau,
PO Box 104, Curtin ACT 2605
- 16 Human Resource Management Unit
The Canberra Hospital,
PO Box 11, Woden ACT 2606
- 17 Resource Advisor, Business Services Bureau,
Department of Health, Housing and Community Care,
PO Box 11, Woden ACT 2606
- 18 The Administrative Officer, Legislative Assembly for the ACT,
GPO Box 1020, Canberra ACT 2601
- 20 Administrative Officer,
Health Protection Service,
Locked Bag 5, Weston Creek ACT 2611
- 21 Recruitment Officer, ACT Community Care
GPO Box 825, Canberra City ACT 2601
- 23 Recruitment Officer, Central Office,
(Level 2 North Building) Department of Health
Housing and Community Care
GPO Box 825, Canberra City ACT 2601
- 28 Recruitment Officer, Human Services Unit,
Department of Justice and Community Safety
PO Box 921, Civic Square ACT 2608
- 30 The Secretary, Milk Authority of the ACT,
GPO Box 1110, Canberra ACT 2601
- 31 The Recruitment Officer, Auditor- General's Office ACT,
PO Box 275, Civic Square ACT 2608
- 32 Canberra Theatre Trust,
PO Box 226, Civic Square ACT 2608
- 34 Applications Officer, Urban Services,
GPO Box 158, Canberra ACT 2601
- 35 Recruitment Officer, Department of Treasury and Infrastructure,
GPO Box 158, Canberra ACT 2601.
- 36 Recruitment/Executive Officer
Community and Health Services Complaints
Commissioner's Office,
GPO Box 1321, Canberra ACT 2601.
- 37 The Recruitment Officer
Faculty of Communication and Community Services,
Canberra Institute of Technology
GPO Box 826, Canberra City ACT 2601

GAZETTE INFORMATION

ISSUE OF ACT SPECIAL GAZETTES

The following issues of the ACT Special Gazettes have been published since the last Weekly Gazette. For listings of previous ACT Special Gazettes please refer to this internet site

<http://www.publishing.act.gov.au>

Gazette Number	Date	Title
S2	31 January	Alteration, Declaration and Approval of Games of Poker ~ <i>Casino Control Act 1988</i>
S3	31 January	Regulation No. 3 of 2001 ~ <i>Road Transport (Driver Licensing) Act 1989</i>

GOVERNMENT NOTICES

NOTIFICATION OF THE MAKING OF AN INSTRUMENT

NOTICE is hereby given that the undermentioned Instrument of the Australian Capital Territory has been made. Copies of the Instrument may be purchased from Publishing Services, Legislation and Sales Counter, ACT Government Shopfront, Ground Floor, FAI House, Corner of London Circuit and Akuna Street, Canberra City ACT 2601.

Act under which Instrument made	Description of Instrument	Number and year of Instrument
<i>Legislative Assembly (Members' Staff) Act 1989</i>	Arrangements for the Employment of Staff of Members Pursuant to Section 10(2) --Ms Burke.	No. 6 of 2001
<i>Land (Planning and Environment) Act 1991</i>	Determination of criteria under Section 167 – Calvary Hospital.	No. 7 of 2000

NOTIFICATION OF AN INSTRUMENT MADE UNDER THE PUBLIC ROADS ACT 1902 (NSW)

NOTICE is hereby given that the undermentioned Instruments have been made under the Public Roads Act 1902 (NSW). Copies of the Instruments are available from the ACT Land Information Centre, Planning and Land Management, 16 Challis Street, Dickson, ACT; Telephone 6207 1601.

Act under which Instrument made	Description of Instrument	Number and year of Instrument
<i>Public Roads Act 1902 (NSW)</i>	Notice of Declaration of Public Roads – Division of Gungahlin.	No. R6/01 of 2001
<i>Public Roads Act 1902 (NSW)</i>	Notice of Intention to Close Part of a Public Road – Division of Belconnen.	No. R7/01 of 2001

GOVERNMENT NOTICES (Continued)



AUSTRALIAN CAPITAL TERRITORY

REMUNERATION TRIBUNAL ACT 1995

INSTRUMENT

For the purposes of paragraph 10(1)(w) of the Remuneration Tribunal Act 1995 the following offices and/or appointments are specified:

Chair and members of ACT Cultural Council

Dated the 23rd day of January 2001.

Gary Humphries MLA
Chief Minister

GOVERNMENT NOTICES (Continued)

Environment ACT

Environment Protection Act 1997

Environmental Authorisations

Notice is hereby given that under Section 49 of the *Environment Protection Act 1997* (the Act), environmental authorisations to conduct activities have been granted to the organisations set out below:

Organisation	Brief Description of Activity	Location
Morrissey Refrigeration Industries Below Freezing	Use of CFCs and HCFCs	Tuross PI Amaroo ACT
Division of Botany and Zoology - ANU	Use of CFCs and HCFCs	Shelton Cr, Stirling ACT BOZO, Faculty of Science - Acton ACT

Under Section 135 of the Act, an application may be made to the Administrative Appeals Tribunal for a review of these decisions. The Administrative Appeals Tribunal can be contacted on telephone 6217 4277.

Copies of Authorisation documents are available for public inspection, during business hours, at the office of the Environment Management Authority, Level 2, South Wing, Macarthur House, Wattle Street Lyneham ACT.

Dated the 1 day of February 2001
Environment Management Authority

GOVERNMENT NOTICES (Continued)

AUSTRALIAN CAPITAL TERRITORY

HEALTH ACT 1993

APPOINTMENT OF THE CANBERRA HOSPITAL DEATH REVIEW COMMITTEE

Pursuant to Section 7 (b) of the *Health Act 1993*, I MICHAEL MOORE, ACT Minister for Health, Housing and Community Services, hereby appoint:

- Dr Paul Pavli
- Dr Martin Gallagher
- Dr John Fuller
- Dr Ian Davis
- Assoc Prof Graham Reynolds
- Dr Ramesh Gupta
- Dr Sanjiv Jain
- Dr Imogen Mitchell
- Dr Sashi Kumar
- Assoc Prof Morry Silberstein
- Dr Mary-Anne Ryall
- Dr David Boadle

As a committee which shall be known as **THE CANBERRA HOSPITAL DEATH REVIEW COMMITTEE** of the ACT Department of Health, Housing and Community Care.

Dated this 29th day of January 2001

MICHAEL MOORE
MINISTER FOR HEALTH, HOUSING AND COMMUNITY SERVICES

GOVERNMENT NOTICES (Continued)

AUSTRALIAN CAPITAL TERRITORY

RADIATION ACT 1983

Section 73

NOTIFICATION OF DECISIONS

Pursuant to Section 73 of the Australian Capital Territory Radiation Act 1983, the Radiation Council hereby gives notice of the particulars of the following decisions of Council made on 24th January 2001.

VARIATION OF CONDITIONS SPECIFIED IN A LICENCE
(paragraph 73(1)(c))

Licensee Michelle McNiven
 Address Molecular Pathology
 Level 4, Building 10
 The Canberra Hospital
 Authorised Activities: Purchase, own or have in possession, use, unsealed radioactive materials.
 Conditions Research uses of S-35, P-33, P-32.

GRANTING OF LICENCE (paragraph 73(1)(b))

Licensee Siemens Medical Solutions Pty Ltd
 Address Attn: Erhard Lorrain
 56 Buffalo Road
 GLADESVILLE NSW 2111
 Authorised Activities: Sell, unsealed radioactive materials, irradiating apparatus.
 Conditions The sale of irradiating apparatus and radioactive materials.

Licensee Philips Medical Systems Australia Pty Ltd
 Address Attn: Erhard Lorrain
 56 Buffalo Road
 GLADESVILLE NSW 2111
 Authorised Activities: Sell, unsealed radioactive materials, irradiating apparatus.
 Conditions The sale of irradiating apparatus and radioactive materials.

Licensee Dr Bryan Ashman
 Address PO Box 8
 GARRAN ACT 2605
 Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes.
 Restricted to fluoroscopy directly related to orthopaedic surgery. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your specialty. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

GOVERNMENT NOTICES (Continued)

Licensee Tram Tinh Chiem
 Address 12 Kenmair Street
 MANSFIELD PARK SA 5012
 Authorised Activities: Use, cause or permit to use, irradiating apparatus.
 Conditions Diagnostic dental radiography.

Licensee Simon Donald McCredie
 Address Suite 8
 The National Capital Private Hospital
 Cnr Gilmore Cres & Hospital Road
 GARRAN ACT 2605
 Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes.
 Restricted to fluoroscopy directly related to urology. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your specialty. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

Licensee Dr Kenneth Boo Kean Khoo
 Address Canberra Rheumatology
 10th Floor, Canberra House
 40 Marcus Clarke Street,
 CANBERRA ACT 2601
 Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes.
 Restricted to fluoroscopy directly related to rheumatology. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your specialty. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

Licensee Chris Sing Loi Hii
 Address Suite 5
 National Capital Private Hospital
 GARRAN ACT 2605
 Authorised Activities: Use, cause or permit to use, irradiating apparatus
 Conditions Use of irradiating apparatus for diagnostic medical purposes.
 Restricted to fluoroscopy directly related to cardiology. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your specialty. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

REGISTRATION OF IRRADIATING APPARATUS (paragraph 73(1)(d))

Owner Ansett Australia
 Description Astrophysics Linescan 210 baggage inspection system.
 S/No 54511 160 kVp, 2mA
 Location Ansett Australia Terminal
 Canberra Airport

GOVERNMENT NOTICES (Continued)

Conditions Security inspection of baggage.
 Owner Robert B Rider
 Description Gendex Densomat dental x-ray machine with Oralix 65 S tube.
 S/Nos 011685, 952453 65kVp 7.5mA
 Location Dental Surgery
 24 Parkinson Street, Weston
 Conditions Diagnostic dental examinations.

Owner Anthony A Logue
 Description Trophy Elytys TR-1 dental x-ray machine with Trophy TRX 708 tube.
 S/Nos XBOC112, 948046 60kVp, 7mA
 Location Suite 204 (Room 2)
 Belconnen Churches Centre
 Benjamin Way, Belconnen
 Conditions Diagnostic dental examinations.

Review by the ACT Administrative Appeals Tribunal - Any Persons whose interests are adversely affected by this decision may apply to the Tribunal to have the decision reviewed.

Reasons - If you wish to obtain a statement of reasons to explain why the decision was made you should write within 28 days of this notice to the ACT Radiation Council, GPO Box 825, Canberra 2601.

Location of the ACT Administrative Appeals Tribunal - The Tribunal is located on the 4th Floor, Canberra House, 40 Marcus Clarke Street, Canberra City.

Postal Address: GPO Box 9955, Canberra 2601. Telephone: 6243 4611. Facsimile: 6247 0962. Document Exchange: DX 5727.

Powers of the ACT Administrative Appeals Tribunal - The Tribunal is an independent body. The Tribunal can agree with, change or reject the original decision, substitute its own decision or send the matter back to the decision maker for reconsideration in accordance with Tribunal recommendations.

How to apply to the ACT Administrative Appeals Tribunal - Simply write within 28 days explaining the details to the decision and the reasons for asking for a review.

Cost - To lodge an application there is a fee. You may apply to have the fee waived on the grounds of hardship. No fee is payable if you are receiving legal assistance.

Access to documents - You may apply for access to any documents relevant to this decision under the ACT *Freedom of Information Act 1989*. For more information contact the Freedom of Information Officer, Department of Health and Community Care, on phone 62051340.

Dated this 24th day of January 2001.

Joseph Lising
 Chairperson
 Radiation Council

GOVERNMENT NOTICES (Continued)**ACT GOVERNMENT
PLANNING AND LAND MANAGEMENT GROUP****DRAFT VARIATION NO.181 TO THE TERRITORY PLAN FOR
SECTION 27 BLOCK 3 PEARCE
(FORMER BAMBI CHILD CARE CENTRE)**

A draft Variation to the Territory Plan has been prepared by the Planning and Land Management Group (PALM) of Urban Services (incorporating the functions of the ACT Planning Authority), relating to **the former Bambi Child Care Centre at Section 27 Block 3 Pearce**.

Draft Variation No.181, if adopted, would change the existing land use policy applying to Block 3 Section 27 Pearce, from the existing Community Facility to Residential.

The proposed change from Community Facility to Residential triggered a mandatory Preliminary Assessment (PA), which was undertaken last year. The PA evaluation concluded that no further assessment was required. However it recommended that any subsequent housing should be built to the adaptable housing standard to provide an ongoing community benefit.

Provided it is not deferred, the provisions of draft Variation No.181 have interim effect until 7 February 2002 or for the "defined period", whichever is the shorter. The "defined period" commenced on 8 February 2001 and continues until the proposals in the draft Variation, or the corresponding Plan Variation:

- come into effect;
- or are rejected by the Legislative Assembly;
- or are withdrawn.

During the period these provisions have interim effect, the Territory, the Executive, a Minister or a Territory Authority shall not do, or approve the doing of, any act which would be inconsistent with the Territory Plan, or the Plan if it was varied in accordance with the provisions of the draft Variation.

Section 11 of the *Land (Planning and Environment) Act 1991* (the Land Act), concerning the Heritage Places Register, does not apply to this proposal.

From Monday 12 February 2001 until Monday 5 March 2001, copies of **draft Variation No.181 to the Territory Plan**, may be:

- inspected at ACT Government Libraries at Belconnen, Civic, Dickson, Erindale, Griffith, Kippax, Tuggeranong and Woden during normal opening hours;
- inspected at, or obtained from, the PALM Shopfront at Dame Pattie Menzies House, 16 Challis Street, Dickson, during normal office hours; and
- inspected on the PALM Website at: **www.palm.act.gov.au/tplan**

GOVERNMENT NOTICES (Continued)

Comments on draft Variation No.181 should be submitted, by **Monday 26 March 2001**, to:

**Planning and Land Management Group
Urban Services Department
GPO Box 1908
CANBERRA ACT 2601
Attention: Mr Phil Harris.**

Comments can also be sent via Email to: **terrplan@act.gov.au**
or by Facsimile to: **62071710.**

Copies of all written comments received in response to the draft Variation, including those from the National Capital Authority (NCA), will be made available for public inspection during normal office hours, from Tuesday 27 March 2001 until Tuesday 17 April 2001, at the PALM Shopfront in Dame Pattie Menzies House, 16 Challis Street, Dickson. Any comments received from the NCA after Monday 26 March 2001 will be available for perusal for 15 business days from the date of receipt.

