

Corrections Management (Reception and Management of Non-English Speaking Prisoners) Policy 2007*

Notifiable instrument NI2007-470

made under the

***Corrections Management Act 2007*, section 14(1) (Corrections policies and operating procedures)**

1 Name of instrument

This instrument is the *Corrections Management (Reception and Management of Non-English Speaking Prisoners) Policy 2007*.

2 Commencement

This instrument commences on the day after it is notified.

3 Policies and operating procedures

Under section 14 of the *Corrections Management Act 2007* (the Act), I make the

RECEPTION AND MANAGEMENT OF NON-ENGLISH SPEAKING PRISONERS POLICY

in Schedule 1 to this instrument, to facilitate the effective and efficient management of correctional services.

James Ryan
Executive Director
ACT Corrective Services
17 December 2007

*Name amended under Legislation Act, s 60



**Belconnen Remand Centre (BRC)
Symonston Temporary Remand Centre (STRC)
Court Transport Unit (CTU)
Symonston Periodic Detention Centre (PDC)**



RECEPTION AND MANAGEMENT OF NON-ENGLISH SPEAKING PRISONERS POLICY

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Purpose

To ensure that:

- prisoners from non-English speaking backgrounds are not disadvantaged by a limited comprehension of English; and
- prisoners whose primary language for communication is not English receive the assistance they require to understand their rights and responsibilities.

Authority

Legislation

Corrections Management Act 2007, sections 14, and 66

Policy

1 Principles

- 1.1 All prisoners are to be provided with current, accurate and comprehensive information relevant to their imprisonment in a language and in terms they understand.
- 1.2 Prisoners are not to be subjected to discrimination on any ground, including, but not limited to, race, colour, gender, sexual preference, language, religion, political, national or social origin, or disability.

2 Translators and interpreters

- 2.1 Prisoners for whom English is not their primary language of communication require the interpreting of information into a language and terms they understand.
- 2.2 Translating and interpreting services will be available with accredited providers to be utilised when required.
- 2.3 Accredited interpreting and translating services, whether in the form of approved written materials, or verbal communication with the assistance

of an interpreter, will be used for all formal communication with prisoners.

2.3.1 Formal communication includes, but is not limited to:

- reception and Induction processes;
- discharge procedures;
- prisoner obligations and entitlements;
- screening and search procedures;
- briefing and advising prisoners;
- advising changes to Centre routines;
- addressing complaints and requests; and
- providing health services.

3 Foreign Nationals

3.1 Induction Officers must record whether a prisoner identifies as a national of another country.

3.2 As part of the induction process, prisoners will be advised that he or she may make contact with the diplomatic or consular representative of their relevant embassy.

3.2.1 A written application is required for that purpose.

3.2.2 Such applications must be conveyed to the consular representative without undue delay.

3.2.3 A copy of the request should be maintained in the case management file indicating the date on which the application is forwarded.

Related topics

Human Rights Policy