

Australian Capital Territory

Corrections Management (Prisoner Bedding, Clothing and Footwear) Policy 2010

Notifiable instrument NI2010-317

made under the

***Corrections Management Act 2007*, section 14(1) (Corrections policies and operating procedures)**

1 Name of instrument

This instrument is the *Corrections Management (Prisoner Bedding, Clothing and Footwear) Policy 2010*.

2 Commencement

This instrument commences on the day after it is notified.

3 Policy

I make the

PRISONER BEDDING, CLOTHING AND FOOTWEAR POLICY

attached to this instrument, to facilitate the effective and efficient management of correctional services.

4 Revocation

This instrument revokes notifiable instrument NI2009-143

James Ryan
Executive Director
ACT Corrective Services
16 June 2010



ACT Corrective Services
Alexander Maconochie Centre



PRISONER BEDDING, CLOTHING AND FOOTWEAR POLICY

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Purpose

To outline the policy for the issue and cleaning of prisoner bedding, clothing and footwear.

Authority

Legislation

Corrections Management Act 2007, section 14.

Policy

Principles

Prisoners will be issued with clothing, footwear and linen. While prisoners are primarily responsible for ensuring that these items are kept neat and clean at all times, the Superintendent has an obligation to ensure that where prisoners neglect to do so, they are reminded of their obligations and provided with the means and opportunity to clean (or have cleaned) and maintain their clothing, footwear and linen supplies.

The responsibilities of prisoners notwithstanding, the Superintendent is to ensure that prisoners who for reasons of ill-health, injury, mental health issues or who are otherwise incapacitated are assisted by staff to ensure that the appropriate standards of linen and clothing are maintained.

All issued items remain the property of ACT Corrective Services and are to be returned in a serviceable condition upon a prisoner's discharge.

The cost of replacing any damaged or unserviceable items may be recovered from the prisoner in accordance with the *Prisoner Discipline Policy and Procedure* (reparation).

Linen, pillows, and crockery

Each prisoner will be issued with the following items:

- 2 sheets;
- 2 towels;
- 2 blankets;
- 1 pillow;
- 1 pillowcase; and
- 1 mug, plate and bowl.

Each cell will contain 1 flame retardant mattress per prisoner.

Additional linen may be issued to a prisoner on the production of a medical certificate.

While each prisoner is responsible for ensuring their linen is laundered weekly, it is accepted that this may not always occur if the prisoner is not reminded on the appropriate days.

Corrections officers Grade 1 are responsible for reminding prisoners in their areas of responsibility to strip their beds on laundry day 15 minutes before linen change is due to take place.

Corrections officers Grade 2 are responsible for ensuring that this occurs and that prisoner's failing to do so have been spoken to in order to determine the reason for their non compliance and, if necessary to pursue the matter further.

Officers failing to ensure that linen is changed on laundry day will be required to submit a report to this effect to the Corrections officers Grade 3 for consideration.

Contaminated items such as those soiled with blood, are to be forwarded to the AMC laundry in a contaminated goods bag.

Prisoner clothing/footwear

Each prisoner will be issued with the following items of clothing:

- 3 jumpers;
- 3 polo shirts;
- 2 shorts;
- 3 track pants;
- 2 trousers;
- 1 hat;
- pair of runners; and
- pair of thongs.

The colour of the clothing will be dependant on whether the prisoner is a remandee or sentenced, and whether they are male or female:

- male remandees will be issued blue clothing;
- male sentenced prisoners will be issued grey clothing; and
- female prisoners will be issued maroon clothing.

Prisoners may purchase additional clothing through the buy-up system.

Prisoners will not be issued footwear with shoe laces.

Requests by prisoners to bring their own footwear into the AMC, while at the discretion of the Superintendent, will, as a rule, be declined.

Prisoners may purchase footwear through the buy up process.

If medical advice from Corrections Health is provided to indicate that any items of clothing or footwear should be varied to meet individual needs, the Superintendent is to consider this advice in making decisions.

Laundering

Prisoners must ensure that their clothes are laundered weekly as per the unit schedule. In order to facilitate this, prisoners are to place their washing in a bag with the cell number written on the outside, and place it in the laundry area. The laundry worker will then wash the laundry.

Exchanging clothing

Prisoners wishing to exchange clothing will be permitted to attend the Admissions Centre, where clothing is held, at the convenience of the Admissions Officer.

Specialist clothing

Prisoners working in the AMC or while attending PDC may be issued with specialist clothing, or safety equipment, depending on their work location. These clothes/items of safety equipment are only to be worn/utilised by prisoners while at work or while moving to and from work. Depending on the clothing/equipment and work location, prisoners may be required to leave the items at the work location.

Forms and templates

Prisoner Request Form

Related policies and procedures

Prisoner Discipline Policy

Prisoner Discipline Procedure