

Australian Capital Territory

# Corrections Management (Reception and Management of Non-English Speaking Detainees) Policy 2014 (No 1)

Notifiable instrument NI2014-541

made under the

***Corrections Management Act 2007*, section 14(1) (Corrections policies and operating procedures)**

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## 1 Name of instrument

This instrument is the *Corrections Management (Reception and Management of Non English Speaking Detainees) Policy 2014 (No 1)*.

## 2 Commencement

This instrument commences on the day after it is notified.

## 3 Policy

I make the

RECEPTION AND MANAGEMENT OF NON ENGLISH SPEAKING  
DETAINEES POLICY

to facilitate the effective and efficient management of correctional services.

## 4 Revocation

This instrument revokes notifiable instruments NI2007-470 and NI2009-158.

Bernadette Mitcherson  
Executive Director  
ACT Corrective Services  
21 October 2014



**ACT Corrective Services  
All Facilities and Operations**



**RECEPTION AND MANAGEMENT OF  
NON-ENGLISH SPEAKING DETAINEES POLICY**

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**Purpose**

To outline the policy for reception and management of non-English speaking detainees.

**Authority**

Legislation

*Corrections Management Act 2007*, sections 14 and 66.

**Policy**

**Principles**

Detainees for whom English is not their primary language may require an interpreter. Wherever possible, detainees will be provided with information relevant to their imprisonment, in a language they understand.

**Translators and interpreters**

Translating and interpreting services are available through an accredited provider.

Accredited interpreting and translating services, whether in the form of approved written materials, or verbal communications with the assistance of an interpreter, will be used for all formal communication with detainees.

Assistance may be provided by telephone. The interpreting service can be contacted on 131450 and quote agency number C081402.

**Foreign nationals**

Admission Officers will record whether a detainee identifies as a national of another country.

As part of the induction process detainees will be advised that they may make contact with the diplomatic or consular representative of their relevant embassy. Contact may be in writing or by telephone.

**Related Policies and Procedures**

N/A