

Road Transport (Access Canberra Customer Service) Delegation 2017 (No 1)

Notifiable Instrument NI2017 – 592

made under the

Road Transport (General) Act 1999, section 17(1) (Delegation of road transport authority's functions)

1 Name of instrument

This instrument is the Road Transport (Access Canberra Customer Service) Delegation 2017 (No 1).

2 Commencement

This instrument commences on the day after notification.

3 Delegation

- 1 I delegate the functions of the Road Transport Authority under the provision the *Road Transport (Driver Licensing) Act 1999* identified in column 1 of table 1 to the persons occupying or performing the duties of the position specified in the corresponding row of column 4 of table 1.
- 2 I delegate the functions of the Road Transport Authority under the provision the *Road Transport (Driver Licensing) Regulation 2000* identified in column 1 of table 2 to the persons occupying or performing the duties of the position specified in the corresponding row of column 4 of table 2.
- 3 I delegate the functions of the Road Transport Authority under the provision the *Road Transport (General) Act 1999* identified in column 1 of table 3 to the persons occupying or performing the duties of the position specified in the corresponding row of column 4 of table 3.
- 4 I delegate the functions of the Road Transport Authority under the provision the *Road Transport (General) Regulation 2000* identified in column 1 of table 4 to the persons occupying or performing the duties of the position specified in the corresponding row of column 4 of table 4.
- 5 I delegate the functions of the Road Transport Authority under the provision the *Road Transport (Vehicle Registration) Act 1999* identified in column 1 of table 5 to the persons occupying or performing the duties of the position specified in the corresponding row of column 4 of table 5.
- 6 I delegate the functions of the Road Transport Authority under the provision the *Road Transport (Vehicle Registration) Regulation 2000* identified in column 1 of table 6 to the persons occupying or performing the duties of the position specified in the corresponding row of column 4 of table 6.

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Note 1: The Head of Access Canberra is authorised to exercise functions of the Directors-General under the Territory laws that have been declared by the Chief Minister: see s21 of the Public Sector Management Act 1994.

Note 2: The power to delegate these specific functions of the Road Transport Authority was declared under s21 in NI2017-465, Public Sector Management (Head of Access Canberra Functions) Declaration 2017 (No 1).

Note 3: At the time of making this instrument, the Head of Access Canberra is Deputy Director-General, Access Canberra.

Dave Pepper
Deputy Director-General
Access Canberra
30 October 2017

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Table1 - Road Transport (Driver Licensing) Act 1999

Column 1	Column 2	Column 3	Column 4
Provision	Function Description	Position Classification	Position Description
Section 10	When road transport authority may issue or renew driver licences	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 36	Use of photographs and signatures	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 37	Disclosure of photographs and signatures by road transport authority	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 40	Additional matters about identity	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff

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Table 2 - Road Transport (Driver Licensing) Regulation 2000

Column 1	Column 2	Column 3	Column 4
Provision	Function Description	Position Classification	Position Description
Section 5	Issue driver licences	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 13	Issue driver licence receipts	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 14	Record matters in driver licence register	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 17	Issue learner licences	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 32	Issue of provisional licences	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 34	When additional class to be included as provisional class	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff

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Table 2 - Road Transport (Driver Licensing) Regulation 2000 – Continued

Section 40	Issue of full licences	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 43	Issue of driver licence with additional class	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 55	Issue or vary driver licence subject to conditions	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 64A	Issue authority cards for public vehicle drivers	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 66(5)	Form belief that person's licence will be suspended in another jurisdiction	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 68	Not count periods when licence suspended in determining length licence held	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 69(7)	Accept evidence of compliance with requirements of section 69 (6) (b) to (e) or (h) obtained in another jurisdiction	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff

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Table 2 - Road Transport (Driver Licensing) Regulation 2000 – Continued

Section 70(1) and 70(2)	Refuse application for issue and variations of driver licence	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 85(5)	Require an applicant for a licence renewal to comply with a provision of section 69(6)	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 85(8)	Refuse to renew driver licences	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 89(6)	Issue replacement driver licence or public vehicle driver authority card	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 138AB	Use photograph	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 138B	Disclosure of photographs and signatures	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff

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Table 3 - Road Transport (General) Act 1999

Column 1	Column 2	Column 3	Column 4
Provision	Function Description	Position Classification	Position Description
Section 45(4)	Refuse to register vehicle where person's right to drive any vehicle in the ACT is suspended (due to non payment of infringement notice penalty)	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 45(5)	Refuse to register vehicle where the right to drive any vehicle in the ACT is suspended (due to non payment of infringement notice penalty)	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 87	Revoke suspension on transfer of registration (fine defaulters)	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff

Table 4 - Road Transport (General) Regulation 2000

Column 1	Column 2	Column 3	Column 4
Provision	Function Description	Position Classification	Position Description
Section 14(1),14(2) and 14(3)	Refund of fees, charges and other amounts	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff

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Table 5 - Road Transport (Vehicle Registration) Act 1999

Column 1	Column 2	Column 3	Column 4
Provision	Function Description	Position Classification	Position Description
Section 8	Registrable vehicles based outside ACT not to be registered	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Contact Centre Staff
Section 29	Record registered operators	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff

Table 6 - Road Transport (Vehicle Registration) Regulation 2000

Column 1	Column 2	Column 3	Column 4
Provision	Function Description	Position Classification	Position Description
Section 26(2)	Refuse to register a vehicle	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 27(2)	Authority satisfied as to identity and authority of agent	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 27(3)	Authority satisfied as that agent is acting for other registered operator	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff

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Table 6 - Road Transport (Vehicle Registration) Regulation 2000 - Continued

Section 28	Require an applicant for registration of a vehicle to provide information	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 29	Require provision of evidence for registration application	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 31(3)	Duration of registration	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 32	Refuse application for registration	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 32A	Refuse application for vehicle registration for repairable write-off	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 34	Record specified information in registrable vehicles register	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff

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Table 6 - Road Transport (Vehicle Registration) Regulation 2000 - Continued

Section 35	Record other information in register	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 37	Record change of details in register and require evidence confirming change of details	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 40	Issue registration certificate and give it to registered operator	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 41	Issue a replacement registration certificate	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 42(2) and 42(4)	Require operator to provide explanation of loss, theft or destruction of certificate and issue replacement certificate	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Contact Centre Staff
Section 44	Issue a registration labels	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff

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Table 6 - Road Transport (Vehicle Registration) Regulation 2000 - Continued

Section 49	Give distinguishing registration number to registered vehicle and issue numberplates	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 50	Issue bicycle rack numberplates	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Contact Centre Staff
Section 54(1)	Selling rights to non-standard registration numbers	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 55	Section 55	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 56	Storage of non-standard registration numbers	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 61	Approve swap of numberplates between vehicles	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff

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Table 6 - Road Transport (Vehicle Registration) Regulation 2000 - Continued

Section 62	Transfer numberplates of a registrable vehicle to another registrable vehicle	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 63	Issue numberplates with a different registration number for a vehicle	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 64	Issue a replacement numberplate	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 65(3)	Require the plate-holder to provide authority	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 65(5)	Issue a replacement numberplate	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 65(6)	Issue replacement bicycle rack numberplate	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff

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Table 6 - Road Transport (Vehicle Registration) Regulation 2000 - Continued

Section 68(4)	Renewal of registration	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 68(5)	Approve a different period of renewal	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 68(7)	Require registered operator to give information	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 68(8)	Renewal of registration	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 68(9)	Refuse to renew registration	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 68(10)	Renew registration of vehicle recorded as statutory write-off	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff

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Table 6 - Road Transport (Vehicle Registration) Regulation 2000 - Continued

Section 72	Verification of registered	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 75	Make interim entry into register that vehicle disposed of	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 77(2)	Transfer registration on death of registered operator	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 77(3)	Transfer registration to someone other than first transferee	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 78	Refuse application to register transfer of a vehicle	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 79	Record details of transfer and issue new registration certificate	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff

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Table 6 - Road Transport (Vehicle Registration) Regulation 2000 - Continued

Section 83(4) and 83(5)	Approve application to surrender registration and cancel registration	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 86(1)	Issue unregistered vehicle permit	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 86(4)	Record details of unregistered vehicle permit	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 90	Issue identification label for trader's plate	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 92	Replacement identification labels	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre, Shopfront and Contact Centre Staff
Section 160(3)	Clear defect notice	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff

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Table 6 - Road Transport (Vehicle Registration) Regulation 2000 - Continued

Section 162(2)	Record additional individual as registered operator of light vehicle	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 162(3)	Approve application for partial transfer of registration	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff
Section 162(4)	Issue new registration certificate	ASO3 ASO4 ASO5 ASO6 SOGC SOGB	Access Canberra Service Centre and Shopfront Staff