

Australian Capital Territory

Corrections Management (Court Transport Unit – Detainee Clothing) Operating Procedure 2021*

Notifiable instrument NI2021-253

made under the

Corrections Management Act 2007, s14 (Corrections policies and operating procedures)

1 Name of instrument

This instrument is the *Corrections Management (Court Transport Unit – Detainee Clothing) Operating Procedure 2021*.

2 Commencement

This instrument commences on the day after its notification day.

3 Operating Procedure

I make this operating procedure to facilitate the effective and efficient management of correctional services.

Ray Johnson
Commissioner
ACT Corrective Services
28 April 2021

*Name amended under Legislation Act, s 60



OPERATING PROCEDURE	CTU - Detainee Clothing
OPERATING PROCEDURE NO.	S4.230
SCOPE	Court Transport Unit

PURPOSE:

To provide instructions to staff on the issuing of clothing and footwear to detainees while at the CTU.

PROCEDURE:

1. Detainees attending court from the watchhouse:

- 1.1. Watchhouse detainees will not ordinarily be issued prison clothing. However, in the interests of decency and ensuring detainees are in a fit and proper state to be presented in court, the CTU CO2 Area Supervisor will assess detainee clothing to determine suitability for court and can authorise clothing to be offered to the detainee. The original items of clothing must be recorded on AFP detainee property sheet, bagged and handed back to the detainee along with all other property returns.
- 1.2. Where the watchhouse detainee is granted bail and has changed into ACTCS clothing, CTU will not require the prison clothing to be returned.
- 1.3. When the detainee has been remanded into ACTCS custody any issued clothing will be recorded on the detainee's electronic record during the induction process.
- 1.4. Clothing issued will not contain any ACTCS branding.

2. Detainees attending court from AMC:

- 2.1. AMC detainees will not be issued prison clothing whilst at the CTU. It is the responsibility of the detainee to ensure they are properly dressed for court, and all court clothing arrangements have been made in accordance with the AMC *Prisoner Property Operating Procedure*.

3. Clothing handed in by legal representatives and/or visitors:

- 3.1. No clothing is to be accepted for detainees whilst at CTU. There may be occasions where a detainee is on a protracted trial and may request clean clothing for court. These requests must be referred to AMC for consideration.
- 3.2. CTU will not accept or distribute any detainee property during their court appearances.

4. Detainees at risk of suicide or self-harm:

- 4.1. Detainees identified at risk of suicide or self-harm and/or actively self-harming whilst at CTU may be placed into a 'smock' depending on the level of risk.

- 4.2. The CTU Director must be informed before any decision to place a detainee into alternative clothing is carried out.
- 4.3. All actions in relation to detainee alternative clothing must align with the Management of At-Risk Detainees Policy and CTU Person at Risk Management Operating Procedure.

RELATED DOCUMENTS AND FORMS

- Management of At-Risk Detainees Policy
- CTU Person at Risk Management Operating Procedure

Corinne Justason
Deputy Commissioner Custodial Operations
ACT Corrective Services
28 April 2021

Document details

Criteria	Details
Document title:	Corrections Management (Court Transport Unit – Detainee Clothing) Operating Procedure 2021
Document owner/approver:	Deputy Commissioner Custodial Operations, ACT Corrective Services
Date effective:	The day after the notification date
Review date:	3 years after the notification date
Responsible Officer:	Director CTU
Compliance:	This operating procedure reflects the requirements of the <i>Corrections Management (Policy Framework) Policy 2020</i>

Version Control			
Version no.	Date	Description	Author
V1	April - 21	First Issued	J Taylor-Dayus