

Canberra Institute of Technology Ministerial Direction 2022 (No 1)

Notifiable instrument NI2022–403

made under the

Canberra Institute of Technology Act 1987, section 7 (Ministerial directions)

1 Name of instrument

This instrument is the *Canberra Institute of Technology Ministerial Direction 2022 (No 1)*.

2 Commencement

This instrument commences on the day after its notification day.

4 Directions

I give the directions set out in schedule 1 to CIT in relation to the exercise of CIT's functions.

Chris Steel MLA
Minister for Skills

18 August 2022

Schedule 1

Overview

1. The Canberra Institute of Technology (CIT) is an independent authority established under the *Canberra Institute of Technology Act 1987* (CIT Act). CIT performs the role of public provider of vocational education and training (VET) in the Territory in accordance with its functions under the CIT Act. Pursuant to section 9 of the CIT Act the CIT Board is established as a governing board. CIT is financially accountable in accordance with the provisions of the *Financial Management Act 1996*.
2. CIT as a Territory entity is subject to the requirements of the *Government Procurement Act 2001* and *Government Procurement Regulations 2007*. Certain procurement proposals must be referred to the Government Procurement Board who reviews and provides advice in relation to the proposal.

Directions

1. To demonstrate the efficient and effective financial management of the resources for which CIT is responsible, I propose the CIT take steps to be satisfied that there are appropriate financial management systems to:
 - a. accurately report to the CIT Board on the expenditure of CIT funding; and
 - b. provide detailed reports to the CIT Board about CIT's training activity, delivery, and costs, sufficient to inform Government decision making about VET investment.
2. CIT's reporting to the CIT Board must inform the CIT Board of the following:
 - a. Procurements for goods and services of over \$1 million; and
 - b. Procurements for consultancies of over \$500,000
3. The CIT must consider any advice provided by the Government Procurement Board in relation to procurement proposals. CIT must report to the CIT Board in relation to any departures from the advice of the Government Procurement Board together with the justification for that departure.
4. Relating to these directions and the CIT Board's functions under section 56 of the *Financial Management Act 1996*, the CIT Board should review the CIT Board Charter and Board policies annually to ensure appropriate and current governance documentation for the Board's activities.