Australian Capital Territory

Housing Assistance Housing Asset Assistance Program Delegation 2022 (No 1)

**Notifiable instrument NI2022–42**

made under the

*Housing Assistance Act 2007*, section 17 (Housing commissioner – delegation)

**1 Name of instrument**

This instrument is the *Housing Assistance Housing Asset Assistance Program Delegation 2022 (No 1).*

**2 Commencement**

This instrument commences on the day after it is signed.

**3 Delegation for the Housing Asset Assistance Program 2008**

I delegate my functions under the *Housing Assistance Housing Asset Assistance Program 2008 (No 1)* as approved in DI2008–180 which are specified in columns 1 and 2 of the attached schedule to each person holding or performing the duties of an office in the ACT Public Service specified in column 3 and 4 of the schedule.

**4 Revocation**

This instrument revokes the *Housing Assistance Housing Asset Assistance Program Delegation 2016 (No 1)* NI2016–114 and the *Housing Assistance Housing Asset Assistance Program Delegation 2020 (No 1)* NI2020–190.

Catherine Rule

Commissioner for Social Housing

14 February 2022

| **Column 1** | **Column 2** | **Column 3** | **Column 4** |
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| Clause | Function | Position description | Business unit |
| Program | All functions and powers of the Commissioner for Social Housing under the Housing Assistance Housing Asset Assistance Program | Deputy Director-General | Community Services Directorate (CSD) |
|  |  | Executive Group Manager | Housing ACT, CSD |
| Program | All functions and powers of the Commissioner for Social Housing under the Housing Assistance Housing Asset Assistance Program except the power to make determinations for the program (clause 6) | Executive Branch Managers | Policy and Business Transformation, Housing ACT, CSD |
|  |  |  | Client Services, Housing ACT, CSD |
|  |  |  | Infrastructure and Contracts, Housing ACT, CSD |
| 7 | Determine that an organisation is eligible for assistance | Senior Officer Grade A (SOGA) | Client Services, Housing ACT, CSD |
|  |  |  | Homelessness Services, Policy and Business Transformation, Housing ACT, CSD |
| 8 | Exercise discretion to provide assistance to an eligible organisation | Senior Officer Grade A (SOGA) | Client Services, Housing ACT, CSD |
|  |  |  | Homelessness Services, Policy and Business Transformation, Housing ACT, CSD |
| 9 | Subject to compliance with the *Residential Tenancies Act 1997*, withdraw assistance to an organisation | Senior Officer Grade A (SOGA) | Client Services, Housing ACT, CSD |
|  |  |  | Homelessness Services, Policy and Business Transformation, Housing ACT, CSD |
| 10 | Ask an organisation for further information in relation to an application for assistance | Senior Officer Grade A (SOGA) | Client Services, Housing ACT, CSD  Homelessness Services, Policy and Business Transformation, Housing ACT, CSD |
|  |  | Senior Officer Grade B (SOGB)  Senior Officer Grade C (SOGC)  Administrative Services Officer Class 6 (ASO6)  Administrative Services Officer Class 5 (ASO5) | Gateway Services, Client Services, Housing ACT, CSD  Homelessness Services, Policy and Business Transformation, Housing ACT, CSD |
| 11 | Make an offer of assistance conditional upon the eligible organisation entering into an approved agreement and withdraw an offer of assistance if agreement is not entered into by the organisation. | Senior Officer Grade A (SOGA) | Client Services, Housing ACT, CSD  Homelessness Services, Policy and Business Transformation, Housing ACT, CSD |
| 12(2) | Allow a longer period for a request for the review of a decision. | Senior Officer Grade A (SOGA) | Client Services, Housing ACT, CSD  Homelessness Services, Policy and Business Transformation, Housing ACT, CSD |
| 12(4) | Ensure that the same delegate does not determine the reconsideration of a decision already made | Senior Officer Grade A (SOGA) | Client Services, Housing ACT, CSD  Homelessness Services, Policy and Business Transformation, Housing ACT, CSD |