

Australian Capital Territory

Public Sector Management (Court Procedures) Delegation 2022 (No 1)*

Notifiable instrument NI2022–501

made under the

Public Sector Management Act 1994, section 20 (Delegation by Director-General)

1 Name of instrument

This instrument is the *Public Sector Management (Court Procedures) Delegation 2022 (No 1)*.

2 Commencement

This instrument commences on the day after notification.

3 Delegation

- (1) I delegate my functions under the *Court Procedures Act 2004* mentioned in schedule 2, column 2 to the people identified by the corresponding code mentioned in column 1.
- (2) A person identified by a code in schedule 2, column 1 is the person occupying the position mentioned in schedule 1, column 2 in relation to the code.

4 Revocation

This instrument revokes NI2019-626.

Jo Wood
A/g Director General
Community Services Directorate
5 October 2022

*Name amended under Legislation Act, s 60

Application of a delegation must be in consideration of policies, procedures or guidelines
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Schedule 1
TABLE OF DELEGATIONS
Child and Youth Protection Services (CYPS)

Column 1	Column 2
Code	Positions
A	Deputy Director-General
	Executive Group Manager, Children, Youth and Families
	Executive Group Manager (Deputy), Children, Youth and Families
B	Executive Branch Manager, Child and Youth Protection Services
	Executive Branch Manager, Bimberi Residential Services
C	Deputy Centre Manager, Bimberi Residential Services
	Senior Director, Practice
	Senior Director, Performance
	Senior Director, Legal Services
	Senior Director, North/South
	Senior Director, CYRIS Business System
	Senior Director, Cultural Services
D	Operations Manager Intake/North/South/CMT
	Director, Practice
	Director, Practice Development
	Director, Performance
	Director, Relationships Management
	Director, Placement
	Director, Assessment and Support
	Principal Therapist, Therapeutic Services
	Principal Practitioner, Cultural Services
	Senior Legal Officer
	Legal Officer
	Court Officer
	Principal Practitioner, North/South
	Operations Manager, Bimberi Residential Services
	Programs and Services Manager, Bimberi Residential Services
	Intelligence and Classifications Officer, Bimberi Residential Services
	Manager, Bimberi Community Residential Services
Principal Practitioner, Bimberi Residential Services	
E	Team Leader, Intake/South/North/CMT
	Team Leader, Operational Policy, Audit and Compliance
	Team leader, Case Analysis
	Team Leader, Therapeutic Assessment and Planning
	Team Leader, Cultural Services
	Team Leader, Assessment and Support
	Practice Leader
	Relationship Coordinator
	Operational Compliance Officer

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Column 1	Column 2
Code	Positions
	Senior Practitioner, Cultural Services
	Senior Practitioner, Melaleuca Place
	Executive Officer
	Senior Operational Policy, Audit and Compliance Officer
	Independent Case Conferencing Chair
	IMPACT Program/Prenatal Liaison Officer
	Family Law Court Liaison Officer
	Disability Liaison Officer
	CYPS Health Liaison Officer
	Senior Practitioner, North/South/CMT
	Assistant Director, Reportable Conduct
	Assistant Director, Compliance
	Unit Manager, Bimberi Residential Services
F	Social Worker
	Psychologist
	Interstate Liaison Officer
	Operational Policy, Audit and Compliance Officer
	Policy Officer
	Project Officer, IMS and Knowledge Portal
	Family Finding, Cultural Services Officer
	Case Manager
	Intake Officer
	Cultural Services Officer
	Family Finding, Cultural Services Officer
	Case Analysis Officer
	OneLink Liaison Officer
	Family Group Conference Facilitator
	Therapeutic Assessor
	Team Leader, Bimberi Residential Services
	Project Officer
	Reportable Conduct Officer
	Business Manager, Bimberi Residential Services
	Family Engagement Officer, Bimberi Residential Services
	Paraprofessional
G	Director, Operational Support
	Manager, Operational Support
	Assistant Manager, Operational Support
	Executive Assistant
	Team Leader, Operational Support
	Operational Compliance Support Officer
	Operational Support Officer, Melaleuca Place
	Case Aid

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Column 1	Column 2
Code	Positions
	Practice Development Administration Officer
	Operational Policy, Audit and Compliance Support Officer
	Team Leader, Contract, Data and Reporting
	Contract, Data and Reporting Officer
	Legal Services Administration Officer
	Youth Workers, Bimberi Residential Services
	Sports and Recreation Officer, Bimberi Residential Services
	Business Support Officer, Bimberi Residential Services
	Operational Support Officer, Melaleuca Place
	Administrative Support Officer, Bimberi Residential Services
	Assistant Director, Aboriginal and Torres Strait Islander Training and Development Officer
	Administrative Support Officer
	Assessment Coordinator
	Operational Support Officer
	Reportable Conduct and Compliance Administration Officer
H	Assistant Director, CYRIS Governance and Business Process
	Assistant Director, CYRIS Release Quality
	Assistant Director, CYRIS Data Quality and Training
	Facilities and Services Manager, Bimberi Residential Services
	Facilities and Services Officer, Bimberi Residential Services
	Health and Safety Officer, Bimberi Residential Services
	Training Officer, Bimberi Residential Services
I	CYRIS Business System Officer
	CYRIS Project Officer
	Senior Technical Specialist
	CYRIS Project Officer
J	Student
	Graduate Administrative Assistant, Bimberi Residential Services

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SCHEDULE 2

Court Procedures Act 2004

Note: The code mentioned in column 1 means the people occupying the positions identified in column 2 of schedule 1.

Column 1	Column 2	
Code	Delegated Provisions	
		Part 7A – Procedural provisions – proceedings involving children or young people
A B C D E F G	Subject: Power and/or function:	Court proceedings involving children or young people not open to public (1) If a child or young person is the subject of a proceeding in a court, the following people are the only people who may be present at the hearing of the proceeding: (f) the director-general or an authorised person under the Children and Young People Act 2008. (3) The public advocate and the director-general may make submissions to the court about whether the court should require or permit a person to be present under subsection 72(1)(1) or exclude a person under subsection (2).
	Reference:	section 72
A B C D E F G	Subject: Power and/or function:	Participation of children and young people in proceedings (2) The court may ask the director-general responsible for the Children and Young People Act 2008 to assist the court by giving the child or young person sufficient information about the proceeding, in language and a way that the child or young person can understand, to allow the child or young person to take part fully in the proceeding
	Reference:	section 74A

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Column 1	Column 2	
Code	Delegated Provisions	
A B C D E F G	Subject: Power and/or function: Reference:	<p>Court may order a report about young person</p> <p>(1) A court hearing a criminal proceeding in relation to or against a child or young person may order the director general responsible for the Children and Young People Act 2008 to give the court a report about the child or young person.</p> <p>(2) A director-general given an order must, despite any other ACT law other than the Human Rights Act 2004, give a report.</p> <p>(3) In giving effect to the order, the director general may do, or arrange for someone else to do, 1 or more of the following:</p> <p>(a) visit and interview the child or young person;</p> <p>(b) interview a parent of the child or young person;</p> <p>(c) interview a schoolteacher or other person involved with the education or welfare of the child or young person;</p> <p>(d) require the child or young person to submit to being interviewed by a doctor or other named person.</p> <p>section 74D</p>
A B C D E F G	Subject: Power and/or function: Reference:	<p>Proceedings dismissed or adjourned for care and protection reasons</p> <p>(2) If a court acts under subsection (1), the court must, as soon as practicable but not later than 2 working days after the day it acts, give a statement of the reasons for the action to –</p> <p>(a) the director-general</p> <p>(4) The director-general must treat a statement of reasons given to the director-general under subsection (2) as if it were a [mandatory] report made under section 356, Children and Young People Act 2008</p> <p>Section 74K</p>

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Column 1	Column 2	
Code	Delegated Provisions	
A	Subject: Power and/or function: Reference:	Director-General must report to court and public advocate
B		
C		
D		(2) Not later than 15 days after the day the court adjourns the proceeding under section 74K(1), the director-general must tell the public advocate and the court, in writing -
E		(a) what action the director-general has taken, is taking or proposes to take under the care and protection chapters in relation to the child or young person; or
F		(b) if the director-general proposes to take no action under any care and protection chapter in relation to the child or young person – that the director-general proposes to take no action.
G		section 74L