

Australian Capital Territory

Corrections Management (Death in Custody and Community) Operating Procedure 2026

Notifiable instrument NI2026–185

made under the

Corrections Management Act 2007, s14 (Corrections policies and operating procedures)

1 Name of instrument

This instrument is the *Corrections Management (Death in Custody and Community) Operating Procedure 2026*.

2 Commencement

This instrument commences on the day after notification.

3 Operating Procedure

I make this operating procedure to facilitate the effective and efficient management of correctional services.

Leanne Close ^{APM}
Commissioner
ACT Corrective Services

13 April 2026



OPERATING PROCEDURE	Death in Custody and Community
OPERATING PROCEDURE NO.	26.3
SCOPE	All ACT Corrective Services

PURPOSE

To provide instructions to all ACT Corrective Services (ACTCS) staff on the actions required following a death in custody, a death while performing community service work, or a death at an ACTCS office. This operating procedure commences on confirmation of death by medical staff or paramedics.

LEGISLATION

1. Human Rights Act 2004

- 1.1. When a person in the care of ACTCS passes away, ACTCS staff acting under this operating procedure must consider human rights protected under the *Human Rights Act 2004*, including but not limited to:
- right to life
 - recognition and equality before the law
 - protection from torture and cruel, inhuman or degrading treatment
 - privacy and reputation
 - cultural and other rights of Aboriginal and Torres Strait Islander peoples and other minorities.

2. Coroners Act 1997

- 2.1. A death occurring in custody must be the subject of a coronial inquest under section 13(1)(i) of the *Coroners Act 1997*.
- 2.2. For the purposes of this operating procedure and in accordance with section 3C of the *Coroners Act 1997*, a death in custody means the death of a person:
- at the Alexander Maconochie Centre (AMC) or the Court Transport Unit (CTU)
 - during authorised transfers or leave arrangements
 - while in, or being taken into, the custody of a correctional officer
 - during an escape or attempted escape
 - while performing work under a community service condition of a good behaviour order
 - where the person is a young offender aged 18 or older, who is subject to an accommodation order.

- 2.3. If a person dies while performing community service work (CSW) under the conditions of an Intensive Corrections Order (ICO), it is not considered a death in custody. However, noting the circumstances of the death an inquest may still be held. Due to this, the operations of this procedure will still apply in this circumstance.
- 2.4. A coroner *may* hold an inquest into the death of a person in custody or community who has self-administered, or been administered, an approved substance in accordance with the *Voluntary Assisted Dying Act 2024* and s 13(2) of the *Coroners Act 1997*.

3. Custodial Inspector Act 2017

- 3.1. A death occurring in custody is a critical incident under the *Custodial Inspector Act 2017*. Under section 17(c), the ACT Custodial Inspector may review a critical incident that occurred at a correctional centre or in the provision of correctional services.
- 3.2. For the purposes of this operating procedure and in accordance with section 7 of the *Custodial Inspector Act 2017*, a death of a person at a correctional centre or in the provision of correctional services means a death:
 - a. at the AMC or CTU
 - b. during an escort
 - c. during an escape, or attempted escape.

4. Work Health and Safety Act 2011

- 4.1. The death of a person is considered a notifiable incident under section 35(a) of the *Work Health and Safety Act 2011*.
- 4.2. For the purposes of this operating procedure, and in accordance with section 38 of the *Work Health and Safety Act 2011*, WorkSafe ACT must be notified immediately after becoming aware of a death in the following circumstances:
 - a. death of a detainee
 - b. death of a client at an ACTCS facility or site
 - c. death of a client while performing community service work (except for a death at an agency. In this circumstance, it is the responsibility of the relevant agency to notify).

PROCEDURES

5. Scene of death – Custodial Operations

Immediate incident response and notifications

- 5.1. This section applies to a death at the AMC, CTU, during an escape or attempted escape, or while in, or being taken into, the custody of a correctional officer.
- 5.2. Once death is pronounced by medical staff or paramedics, the following immediate notifications will be undertaken:

	Notification	Responsibility
1.	Duty Manager	Officer in Charge (OIC)

2.	Assistant Commissioner Custodial Operations (ACCO)	Duty Manager
3.	ACTCS Commissioner	ACCO
4.	ACT Policing	OIC
5.	Litigation Unit, Ministerial Support Unit (MSU) and Communications and Engagement team	OIC
6.	Senior Director and Assistant Director Cultural Services Unit (<i>if detainee is Aboriginal and/or Torres Strait Islander</i>)	OIC
7.	Director Wellbeing	OIC
8.	Assistant Director, Compliance	OIC
9.	Intelligence Unit	OIC
10.	De-identified notification to Aboriginal Legal Service NSW/ACT Custody Notification Service (<i>if detainee is Aboriginal and/or Torres Strait Islander</i>)	OIC
11.	De-identified notification to Aboriginal Legal Service Principle Legal Officer (<i>if detainee is Aboriginal and/or Torres Strait Islander</i>)	OIC
12.	Deputy Director-General Community Safety, Director General Justice and Community Safety Directorate, Minister for Corrections, and Executive Branch Manager, Communications and Engagement	Office of the Commissioner (OotC)
13.	WorkSafe ACT - 13 22 81 (business hours) 0419 120 028 (after hours)	Litigation Unit

- 5.3. The OIC must ensure ACT Policing are notified as soon as possible and no later than 30 minutes after a death being confirmed by a medical practitioner.
- 5.4. The OIC is responsible for the management of the deceased detainee and the scene, in accordance with the *Crime Scene Management Operating Procedure* and the *Evidence Management Operating Procedure*.
- 5.5. All movement is to cease in the centre and a full centre lock-in and muster of all detainees must occur in accordance with the *Detainee Muster and Welfare Checks Operating Procedure* or the *CTU Accounting for Detainees (Muster and Headcount) Operating Procedure*.
- 5.6. The OIC must arrange to have detainee phones and email disabled across the AMC in accordance with the *Detainee Communications Operating Procedure*.

6. Scene of death – during authorised leave or transfer

Immediate incident response and notifications

- 6.1. This section applies to a death at hospital, during escorts, on leave from the Transitional Release Centre (TRC) or other similar approved leave scenarios.
- 6.2. Once death is pronounced by medical staff or paramedics, the immediate notifications outlined in section 5.2 must be undertaken.
- 6.3. The OIC must manage the scene as per section 5 as much as possible. ACTCS staff must preserve the integrity and privacy of the body and any related possessions until ACT Policing arrive.

- 6.4. If the death has occurred at another facility (e.g., The Canberra Hospital) staff will need to work with the location's owner and their staff (e.g., Canberra Health Services) to preserve the integrity of the broader scene.
- 6.5. If there are other detainees present, the OIC must ensure the safety, security and wellbeing of any other detainees being transported.

7. Scene of death – Community Service Work Site

Immediate incident response and notifications

- 7.1. This section applies to a death of a client while they are undertaking community service work, including if the community service work is being conducted at an ACTCS office.
- 7.2. Once death is pronounced by medical staff or paramedics, the following immediate notifications must be undertaken:

	Notification	Responsibility
1.	Assistant Commissioner Community Corrections (ACCC)	CSW Supervisor
2.	ACTCS Commissioner	ACCC
3.	ACT Policing	CSW Supervisor
4.	Litigation Unit, MSU and Communications and Engagement team	CSW Supervisor
5.	Director Wellbeing	CSW Supervisor
6.	Intelligence Unit	CSW Supervisor
7.	De-identified notification to Aboriginal Legal Service NSW/ACT Custody Notification Service (CNS) <i>(if client is Aboriginal and/or Torres Strait Islander)</i>	CSW Supervisor
8.	De-identified notification to Aboriginal Legal Service Principle Legal Officer <i>(if client is Aboriginal and/or Torres Strait Islander)</i>	CSW Supervisor
9.	Deputy Director-General Community Safety, Director General Justice and Community Safety Directorate, Minister for Corrections, and Executive Branch Manager, Communications and Engagement	OotC
10.	WorkSafe ACT - 13 22 81 (business hours) 0419 120 028 (after hours)	Litigation Unit

- 7.3. In the event of a death, the CSW Supervisor must ensure ACT Policing are notified as soon as possible and no later than 30 minutes of a death being confirmed by medical staff or paramedics.
- 7.4. The most senior staff member on site must take charge of the ACTCS response and as far as possible ensure the scene is secured and preserved, including preserving the integrity and privacy of the body and any related possessions, until ACT Policing arrive.
- 7.5. If other clients were present during the incident, they should remain at the site until cleared by ACT Policing.
- 7.6. Once cleared, the CSW Supervisor must dismiss other clients from community service work and notify the CSW Coordinator if assistance is required, such as to transport the clients back to the community corrections office.

- 7.7. If ACTCS staff are not on site at the scene of death (e.g. if the client is performing community service work at an agency), a Director or above must attend the scene as soon as possible after ACTCS is informed of the death to coordinate the ACTCS response.

8. Scene of Death – Community Corrections office

Immediate incident response and notifications

- 8.1. Once death is pronounced by a medical practitioner, the following immediate notifications will be undertaken:

	Notification	Responsibility
1.	Assistant Commissioner Community Corrections (ACCC)	Senior Manager
2.	Commissioner	ACCC
3.	ACT Policing	Senior Manager
4.	Litigation Unit, MSU, and Communications and Engagement team	Senior Manager
5.	Deputy Director-General Community Safety, Director General Justice and Community Safety Directorate, Minister for Corrections, and Executive Branch Manager, Communications and Engagement	OotC
6.	Director Wellbeing	Senior Manager
7.	Intelligence Unit	Senior Manager
8.	WorkSafe ACT - 13 22 81 (business hours) 0419 120 028 (after hours)	Litigation Unit

- 8.2. If a client of Community Corrections dies at an ACTCS office, a Team Leader (TL) or above in attendance at the scene must ensure ACT Policing are notified as soon as possible and no later than 30 minutes of a death being confirmed by medical staff or paramedics.
- 8.3. Staff must preserve the integrity and privacy of the body and any related possessions until ACT Policing arrive.

9. Important immediate notification information

- 9.1. ACT Policing will notify the coroner that a death in custody or community has occurred.
- a. if a correctional officer has reasonable grounds to believe that a death in custody has not been reported to the coroner, they must report the death to the coroner as soon as practicable, in line with section 78 of the *Coroners Act 1997*.
- 9.2. Notifications to ACT Policing, the relevant executive and the Commissioner take priority over all other notifications.
- 9.3. Following the initial notifications, the lists above are to guide staff on required notifications. If a contact is unsuccessful, staff must continue with subsequent notifications to ensure critical parties are informed without delay and returning later to any missed notifications.
- 9.4. If a death occurs outside regular business hours, the OIC/CSW Supervisor/Senior Manager may notify the following units via email, as relevant to the location of the death:
- a. Litigation Unit

- b. MSU
 - c. Intelligence Unit
 - d. Communications and Engagement team
 - e. Cultural Services Unit
 - f. Wellbeing
 - g. Compliance team.
- 9.5. Any other incident notifications not listed above, including Early Incident Notifications via email, must not contain any identifying information about the deceased.
- 9.6. Calls placed to the Aboriginal Legal Service (ALS) prior to the next of kin notifications must not contain identifying information about the deceased. The ALS must only be informed that a death of an Aboriginal and/or Torres Strait Islander detainee has occurred and that further details will be provided once next of kin have been notified.

10. Initial site-wide management for all staff

- 10.1. The information of the death in custody or community must remain confidential until the next of kin have been notified by ACT Policing.
- 10.2. Staff must not discuss the incident or inform anyone outside of ACTCS of the incident before reporting has been completed and the relevant Assistant Commissioner has released staff from this embargo. The need-to-know and privacy principles still apply, and staff must exercise discretion in discussing the matter.
- 10.3. Staff must stay on shift until released from duty by the OIC/most senior manager.
- 10.4. If the incident occurred on a premises managed by ACTCS, the OIC/senior manager on scene must request that all CCTV camera footage of the incident is downloaded and logged in accordance with the CCTV Policy. If the incident occurred at CTU, ACTCS staff must liaise with the ACT Courts and Tribunal Building Management in accordance with the CCTV Policy.
- 10.5. Staff whose clothing has been exposed to hazardous substances or are wet, must be given the opportunity to obtain fresh clothing. Correctional officers must notify the OIC, who must ensure they are issued with replacement clothing from Stores.

AMC specific site-wide management

- 10.6. Visits will cease and all remaining visitors booked for the day will be contacted and informed the day's visit sessions are cancelled due to operational reasons. No further details will be provided.
- 10.7. The detainee phone and email system will remain disabled until further notice from the ACCO.
- 10.8. Once the investigating police officers have been consulted, the OIC must ensure that any detainee involved in the incident is assessed by Justice Health as soon as practicable and may be issued with replacement clothing from Admissions if required.
- 10.9. Once the incident area has been released by ACT Policing, the OIC must generate a Maintenance Request identifying the area affected for Facilities Maintenance repair/follow-up if required.

10.10. If the death in custody was an Aboriginal and/or Torres Strait Islander detainee, the AMC Cultural Services team will attend each accommodation area to brief identified detainees.

Community Corrections specific site-wide management

10.11. If the death occurred at an ACTCS office, all appointments will cease, and any remaining clients booked for an appointment will be contacted and notified by their supervising officer that the appointments are cancelled due to operational reasons. No further details will be provided.

10.12. If the death occurred at a community service worksite, staff will coordinate with other staff at that worksite and follow any emergency response procedures (if applicable to that worksite).

11. Next of Kin notifications

11.1. ACT Policing have primary responsibility for notifications to next of kin. ACTCS do not conduct these notifications.

11.2. Excluding notifications listed above, no further notifications should be conducted by ACTCS staff until confirmation has been received from an official agency (such as ACT Policing) that the next of kin have been notified of the death.

11.3. No information regarding the identity of a deceased person is to be disclosed to any external party until ACT Policing has authorised ACTCS to do so, following the completion of the next of kin notification.

11.4. No ACTCS staff will attend the death in custody notification to next of kin with ACT Policing, except for Aboriginal and/or Torres Strait Islander detainees in line with section 15 of this operating procedure.

11.5. To facilitate the next of kin notification without delay, the OIC/senior manager will provide to ACT Policing the following next of kin details:

- a. name/s
- b. contact details
- c. relationship to the detainee or client
- d. address of the nominated next of kin
- e. any known family issues/disputes
- f. any known cultural sensitivities.

11.6. The next of kin information will be listed as 'Emergency Contact' on their electronic record and should have been provided by the detainee upon induction into custody or by a client upon induction to community corrections.

11.7. If there is no identified next of kin, the Public Trustee and Guardian may be contacted.

12. Further notifications

12.1. Once the immediate notifications outlined above have been completed and confirmation is received that the next of kin has been notified of the death in custody or community, further notifications may be conducted.

- 12.2. The Litigation Unit must make the following notifications, as relevant:
- a. ACT Inspector of Custodial Services
 - b. ACT Government Solicitors Office
 - c. ACT Insurance Authority
 - d. Australian Institute of Criminology
 - e. Public Trustee and Guardian (if required).
- 12.3. The Senior Director Cultural Services must make the following notifications for the death of Aboriginal or Torres Strait Islander detainee:
- a. Aboriginal Legal Service NSW/ACT Custody Notification Service
 - b. Aboriginal Legal Service Principal Legal Officer
 - c. Aboriginal and Torres Strait Islander Elected Body.
- 12.4. The Senior Director Cultural Services, will consider and action as they deem appropriate in the circumstance, the following notifications for deaths of Aboriginal or Torres Strait Islander detainees:
- a. Winnunga Nimmityjah Aboriginal Health and Community Services
 - b. First Nations Justice Branch.
- 12.5. The OIC or senior staff member in charge of the scene will consider, and action as relevant, the following notifications:
- a. the Sentence Administration Board
 - b. if the deceased was a federal offender, the Australian Attorney-General's Department Commonwealth Parole Office must be notified by telephone and email: 02 6141 2867 and cpo@ag.gov.au
 - c. the Victims Register, as appropriate and in accordance with section 216 of the *Crimes (Sentence Administration) Act 2005*.

13. Removal of body

- 13.1. After a detainee or client has been pronounced deceased, ACT Policing will inform ACTCS when custody of the body is being transferred to ACT Policing and/or coroner.
- 13.2. Until this advice and relevant paperwork has been received from ACT Policing, ACTCS staff must retain charge of the body and continue supervision until the body has been removed.
- 13.3. If the death occurred in a hospital, on approved leave, or at an ACTCS office, the above procedures still apply. Upon notification that the person is deceased, the relevant staff member must remain at the scene until it is handed over to ACT Policing. Once this is completed, the relevant staff member is no longer responsible for the scene and can return to work, or as directed.

14. Managing welfare

Detainees and community clients

- 14.1. Any detainees exposed to or affected by the death can request support from the Supports and Interventions Unit (SIU) and the Chaplains, or request support through a referral by the OIC, an ALO, or their case manager.
- 14.2. The SIU response following a death in custody will be in line with the *Support and Interventions Model of Care*. This may include attending affected areas to provide unit or individual welfare support, or other follow up support or referrals as deemed necessary.
- 14.3. If clients of Community Corrections were exposed to or affected by the death, their supervising officer can engage with them to find the most appropriate service to assist their needs.
- 14.4. Any support provided above must be case noted on each detainee or client's electronic record.

Staff

- 14.5. Following a death in custody or community, the Director Wellbeing must be notified immediately and initiate a rapid response. Staff will have access to an Employee Assistance Program (EAP) clinician on site the same day the death occurred. Peer Support Officers will be available to staff for support.
- 14.6. Following the incident, staff can access the EAP for ongoing support.

15. Death of an Aboriginal and/or Torres Strait Islander detainee

- 15.1. In the event a person identifying as an Aboriginal and/or Torres Strait Islander dies in custody, the Assistant Director Cultural Services or Senior Director Cultural Services must be notified as soon as possible.
- 15.2. A member of the Cultural Services Team may attend the next of kin notification. This decision is at the discretion of the Cultural Services team, if they determine their attendance to be appropriate in the circumstances.
- 15.3. The decision by a member of the Cultural Services Team to attend or not attend a next of kin notification must be recorded by the staff member as a case note on the detainee's electronic record and include their reasoning.
- 15.4. The following supports may be organised by the Cultural Services Team following the death of an Aboriginal and/or Torres Strait Islander detainee:
 - a. a smoking ceremony for detainees and/or family members of the deceased detainee, as appropriate
 - b. AMC Cultural Services team to attend each accommodation unit on the day, or the next business day following the death, to conduct check-ins and make appropriate referrals to the Support and Interventions Unit (SIU) or conduct At-Risk Referrals, as needed
 - c. group debrief sessions with detainees within one week of the death in custody, including chaplaincy and cultural leaders
 - d. support detainees with applications for leave to attend the funeral via custodial escort

- e. informing legal representatives within three (3) working days of an outcome for a detainee's funeral leave application, allowing for the detainee to apply for bail (where applicable)
- f. organise for detained family members to attend the funeral via AVL, including covering any necessary costs associated with organising this
- g. assist the family of the deceased in obtaining support, including financial assistance by referring them to appropriate supports, as requested
- h. support to escorting correctional staff to provide additional support to any detainees who are attending the funeral in person.

15.5. Any support provided above must be case noted on each affected detainee's electronic record.

16. Death of a foreign national

16.1. If the deceased person is a foreign national, the authority which is registering the death, such as ACT Policing, have responsibility to inform the relevant foreign embassy or consulate of the death without delay. ACTCS is not required to make the notification.

17. Reporting and debriefs

17.1. All staff involved in an incident must submit the required reports under the *Incident Reporting and Notifications Policy* as soon as possible.

17.2. If possible, the report should include:

- a. details for the provision of health services rendered (if any)
- b. time the deceased was found or the time declaration of life extinct was made
- c. location of the body when found
- d. circumstances in which the body was found
- e. description of any items found at the scene
- f. name of detainees or clients at the scene when the deceased was found
- g. name of other staff who assisted in managing the incident
- h. name of witnesses to the incident
- i. time of attendance and identity of all persons entering and exiting the scene
- j. time of the transfer of custody of body to ACT Policing was completed.

17.3. All staff involved in the incident must submit a SafetyPortal report as soon as practicable and before the end of shift, or end of the business day. Where an injured staff member is unable to submit a SafetyPortal report, the OIC or team leader must submit the SafetyPortal report on their behalf.

17.4. The OIC/most senior manager involved in the incident must arrange a 'hot debrief' and consider staff welfare follow up including access to the Wellbeing team, EAP, and Staff Peer Support Officers in accordance with the *Debriefs Guidance*.

- 17.5. All completed Hot Debrief Forms for deaths in custodial operations must be sent to the Assistant Director, Compliance.
- 17.6. A formal debrief must be held in a timely manner, led by a neutral party, and in accordance with the Debriefs Guidance.

18. Provision of information to investigating services

- 18.1. Provision of all information to investigating services (such as the Coroner or the Office of the Inspector of Correctional Services) is managed by the Litigation Unit. All requests for information related to the death in custody or community must be directed to the Litigation Unit.
- 18.2. Staff may be contacted directly by an investigating service to participate in interviews. If this occurs, the staff member must notify their manager and the ACTCS Litigation Unit as soon as possible after the contact is made to enable the Litigation Unit to provide staff with support and advice ahead of any interview.

19. Managing a deceased detainee's property and monies

- 19.1. All property (in possession and stored) that is not required for the police investigation will be discharged in accordance with the Detainee Property Policy and the Collection, Disposal and Postage Operating Procedure.
- 19.2. Release of detainee funds from their AMC account must be done in accordance with the Detainee Banking Policy.

20. Record keeping

- 20.1. Following a death in custody or community, all staff who interact with or provide any support to a detainee or client involved in the death must record a case note.
- 20.2. Staff must ensure all records pertaining to the deceased are complete, accurate and clear. All staff must ensure relevant documents are checked back in to the detainee or client's electronic record.
- 20.3. A detainee's paper files (dossier) must be collected and delivered to the Assistant Director, Compliance to be archived.

Closure of electronic record

- 20.4. Following a death in custody, staff must contact the CORIS team and inform them of the death. CORIS team members must mark the detainee as deceased.
- 20.5. Following a death of a Community Corrections client, the Confirmation and Recording of a Deceased Offender Community Instruction must be followed.

21. Communications and media

- 21.1. Once the incident is deemed to be over, internal communications will be managed by the Office of the Commissioner in conjunction with the relevant Assistant Commissioner.

- 21.2. The Office of the Commissioner will manage external communications, including engaging with JACS Media and making any public statements.
- 21.3. JACS Media will only release information about a death in custody or community after the detainee's next of kin have been notified.
- 21.4. Any enquiries for staff comment by the media, other people or other agencies must be directed to JACS Media (JACSMedia@act.gov.au or (02) 6207 7173).

22. Reviews

- 22.1. The Litigation Unit is responsible for collating relevant information following a death and preparing a review brief for the Commissioner. This review brief should outline any immediate risks identified, opportunities for improvement, and the actions taken to address those issues.
- 22.2. Information may include:
 - a. details about hot and cold debriefs
 - b. intelligence reports
 - c. relevant case notes
 - d. support provided to staff post death
 - e. support provided to detainees or clients post death
 - f. review of CCTV, and cross checking it with records from the offender management system
 - g. reference to any relevant legislation, policy and operating procedures, and an assessment as to whether they were followed
 - h. information on training (if required) and training currency, if relevant.
- 22.3. In addition to the above, ACTCS will consider the appropriateness and nature of an internal review following a death in custody.

RELATED DOCUMENTS

- CCTV Policy
- Collection, Disposal and Postage Operating Procedure
- Confirmation and Recording of a Deceased Offender Community Instruction
- Coroners Act 1997
- Crime Scene Management Operating Procedure
- Crimes (Sentence Administration) Act 2005
- CTU Accounting for Detainees (Muster and Headcount) Operating Procedure
- Custodial Inspector Act 2017
- Debriefs Guidance
- Detainee Banking Policy
- Detainee Communications Operating Procedure
- Detainee Muster and Welfare Checks Operating Procedure
- Detainee Property Policy
- Evidence Management Operating Procedure

- Human Rights Act 2004
- Incident Reporting and Notifications Operating Procedure
- Incident Reporting and Notifications Policy
- Safety, Security and Incident Reporting in the Community Operating Procedure
- Voluntary Assisted Dying Act 2024
- Work Health and Safety Act 2011

Chris Wilson
 A/g Executive Branch Manager, Operational Support
 ACT Corrective Services
 27 March 2026

Document details

Criteria	Details
Document title:	<i>Corrections Management (Death in Custody and Community) Operating Procedure 2026</i>
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Date effective:	The day after the notification date
Review date:	5 years after the notification date, or earlier to address any necessary policy changes.
Responsible Officer:	Chief of Staff, Office of the Commissioner
Compliance:	This operating procedure reflects the requirements of the <i>Corrections Management (Policy Framework) Policy 2024</i>

Version Control			
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V1	March-26	First Issued	S Gray